



# Contractor Registration

**City of Harker Heights**  
 Building Department  
 305 Millers Crossing  
 Harker Heights, TX 76548  
 Phone: (254) 953-5648

**APPLICATION FOR CITY REGISTRATION**  
 PERMITS CAN BE APPLIED FOR ON [MYGOVERNMENTONLINE.ORG](http://MYGOVERNMENTONLINE.ORG)  
 with the help desk # 866-957-3764

Fee: \$75.00  
 First time applicants must also provide one of the following:

- DBA (Doing Business As)
- Certificate of Incorporation
- LLC Paperwork

First Time Applicant     Renewal

*\*State law prohibits municipalities from charging registration fees for plumbing and electrical contractors*

## Business Information

**Company Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Office Phone:** \_\_\_\_\_ **Business E-mail:** \_\_\_\_\_

## License Holder Information

**License Holder Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **E-Mail:** \_\_\_\_\_

**State License #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

## Type of License

General                       Mechanical                       Irrigator  
 Plumbing                       Master Electrician                       Other

## Additional Authorized Persons

Please list all individuals that are authorized to apply for and pick-up permits on behalf of your company.

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Name: \_\_\_\_\_ Phone#: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**If principal business is Plumbing, Electrical, Mechanical (HVAC), Lawn Irrigation,  
 or any other trade requiring state licenses; a copy must be submitted with this application.  
 Your state license must be current or we will not issue or renew your license with the City of Harker Heights.**

**License expires December 31st of every year.**  
**It is the contractor's responsibility to notify the City if any information on this application or addenda hereto is changed for any reason.**  
**FOR ADDITIONAL INFORMATION OR QUESTIONS CONTACT WILSON EVERETT**  
**(254) 953-5648 or [weverett@harkerheights.gov](mailto:weverett@harkerheights.gov)**

\_\_\_\_\_  
**Signature of Applicant                      Printed Name of Applicant                      Date**