



# Building Permit Application

PERMITS CAN BE APPLIED FOR ON [MYGOVERNMENTONLINE.ORG](http://MYGOVERNMENTONLINE.ORG)

Help Desk # (866) 957-3764

**PLEASE NOTE THE FOLLOWING BEFORE PROCEEDING:**

- ◆ If commercial remodeling, you must attach an Asbestos inspection report with this application (as of Jan.1, 2002).
- ◆ Separate Erosion and Sediment Control Permit is required for all land disturbing activities.
- ◆ A Site Plan or Plot Plan (to scale) of the property and the proposed location must be included.
- ◆ If the address is on Septic you must provide approval from Bell County Health District with this application.

**City of Harker Heights**  
 Building Department  
 305 Millers Crossing  
 Harker Heights, TX 76548  
 Phone: (254) 953-5648

Please select if the project is:     Residential     Commercial    **Date:** \_\_\_\_\_

**Project Address:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Owner Address (if different from above):** \_\_\_\_\_

**Contractor Information**

General Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

	License No.	Address	Phone	E-mail
Electrical Contractor				
Plumbing Contractor				
Mechanical Contractor				
Irrigation Contractor				

**Select Project Type & Provide Description of Work Below**

- |                                       |                                  |  |
|---------------------------------------|----------------------------------|--|
| <input type="radio"/> Backflow        | <input type="radio"/> Irrigation | <input type="radio"/> Skirting         |
| <input type="radio"/> Demolition      | <input type="radio"/> Mechanical | <input type="radio"/> Water Heater     |
| <input type="radio"/> Electric        | <input type="radio"/> Plumbing   | <input type="radio"/> Water/Sewer Line |
| <input type="radio"/> Gas Test/Permit | <input type="radio"/> Porch/Deck | <input type="radio"/> Water Softener   |
|                                       | <input type="radio"/> Roof       |  |

---Other Project Types on Back Page---

**DESCRIPTION OF WORK TO BE DONE:**

**○ Accessory Structure**

- Large (over 144 square feet)    Height: \_\_\_\_\_
- Small (144 square feet or less)    Height: \_\_\_\_\_
- Provide Site Plan reflecting setbacks (Google aerial view or survey)
- Must be on a Permanent Foundation
- Setbacks: 10' from rear property line, 6' from side property line.
- Provide Site Plan reflecting setbacks (Google aerial view or survey)
- Cannot exceed 12' in Height
- Setbacks: 5' from rear property line, 6' from side property line.

**○ Alteration/Remodel**

- Fill out description of work to be done on Page 1.
- Provide Electrician, Plumber, or Mechanical contractor if applicable.

**○ Fence**

- Provide Site Plan (Google aerial view or survey)    Height: \_\_\_\_\_
- Fill out description of work to be done on Page 1.

**○ Flatwork**

- Provide Site Plan (Google aerial view or survey)

**○ Pool/Spa - Above Ground**

- Provide Site Plan reflecting setbacks (Google aerial view or survey)
- Setbacks: 10' from rear property line, 6' from side property line.    Text

**○ Pool in Ground**

- Provide Site Plan reflecting setbacks (Google aerial view or survey)
- Setbacks: 10' from rear property line, 6' from side property line, 1' away from house per 1' depth of pool.

**○ Retaining Wall**

- Provide Site Plan reflecting setbacks (Google aerial view or survey)
- If 24 inches or taller - MUST be engineered.

**○ Sign**

- Fill out description of work to be done on Page 1.
- Provide depiction of sign with dimensions.

Total Valuation: \_\_\_\_\_

(Cost of Labor + Cost of Materials = Total Valuation)

\_\_\_\_\_  
**Owner/Contractor (Print)**

\_\_\_\_\_  
**Owner/Contractor (Signature)**

\_\_\_\_\_  
**Date:**

**COMMENTS (FOR OFFICE USE ONLY)**

Received By: \_\_\_\_\_

**STAFF ONLY -- DO NOT FILL OUT**

Reviewed By: \_\_\_\_\_

Rev. 5/20

\_\_\_\_\_  
**Building Official Signature**

\_\_\_\_\_  
**Date Approved**