

**City of Harker Heights  
Coronavirus Relief Funds (CRF)  
Water Payment Assistance Grant Program Criteria**

The City of Harker Heights is offering a Coronavirus (CRF) Water Payment Assistance Grant Program. The application period will be open from October 19, 2020, to November 6, 2020. The total funding amount allocated to this program is up to \$75,000.

**GOAL**

The purpose of this grant program is to assist Harker Heights residents and business owners enduring financial hardships who cannot make their Harker Heights water bill payment due to COVID-19. The grant will cover Harker Heights water bills not paid due to lost employment income because of the pandemic. The assistance amount awarded will vary based on each individual water account and the period income loss affected their ability to pay.

**REQUIREMENTS**

The Water Payment Assistance Grant Program will only pay water bills for addresses located in the City of Harker Heights that were due AFTER March 31, 2020. Applications will be reviewed on a first-come, first-served basis. **Only completed applications that include all required documentation will be reviewed.** Incomplete applications will not be reviewed, and applicants will not be contacted for missing items.

**REQUIRED DOCUMENTS**

- ☐ Completed application
- ☐ Completed employment verification form
- ☐ Copy of valid government issued photo ID
- ☐ Residential accountholders – Paycheck stubs from March 2020 to September 2020
- ☐ Commercial accountholders – Documentation of revenue loss
- ☐ Employment Status Verification completed by employer
- ☐ Copy of current water bill

**NOTIFICATION / PAYMENT**

Approved applicants will be notified via e-mail or mail of the amount they are approved for and any remaining balance due. Payment will be made directly to the CITY OF HARKER HEIGHTS WATER DEPARTMENT. No payments will be issued directly to the applicant.

*There is no obligation by the City of Harker Heights to fund a submitted application. All funding considerations are subject to the availability of funds.*