



August 23, 2022

5:00 P.M.

CITY COUNCIL

MEETING AGENDA





**NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY
OF HARKER HEIGHTS, TEXAS**

Notice is hereby given that, beginning at 5:00 p.m. on Tuesday, August 23, 2022, and continuing from day to day thereafter if necessary, the City Council of the City of Harker Heights, Texas, will hold a meeting in the Kitty Young Council Chamber at 305 Miller's Crossing, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following agenda:

MEETING AGENDA

I. INVOCATION:

II. PLEDGE OF ALLEGIANCE:

I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Honor the Texas Flag. I pledge allegiance to thee Texas; one State under God, one and indivisible.

III. ROLL CALL:

IV. MAYORAL PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation declaring Amelia Rabroker and Tap Tap Art Studios, to be "Bright Stars of Central Texas".

[Proclamation](#)

V. CONSENT ITEMS:

1. Discuss and consider approving the minutes of the meeting held on August 9, 2022, and take the appropriate action.

[Minutes](#)

VI. PRESENTATIONS BY CITIZENS:

Citizens who desire to address the Council on any matter may do so during this item. Please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda. Please state your name and address for the record and limit your comments to three minutes.

VII. PUBLIC HEARINGS:

1. Conduct a public hearing to discuss and consider establishing a public hearing date to discuss and consider approving the adoption of an ordinance amending Title V of the City's Code of Ordinances; establishing Chapter 55 "Impact Fees"; Adopting, imposing, and establishing wastewater impact fees on new developments in the impact fee service area to the extent allowable by law; Adopting assessment and collection rates for wastewater impact fees; providing a cumulative clause, providing a severability clause; Establishing a penalty and specifically negating a requirement of a culpable mental state; Establishing a penalty for violations; Providing and establishing an effective date; And take the appropriate action. (Planning and Development Director)
[Staff Report - Pdf](#)
2. Conduct a public hearing to discuss and consider approving an ordinance of the City Council of the City of Harker Heights, Texas, adopting the budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, and take the appropriate action. (Finance Director)
[Staff Report - Pdf](#)
3. Conduct a public hearing to discuss and consider approving an ordinance of the City Council of the City of Harker Heights, Texas, prescribing and setting the Fiscal Year 2022-2023 Rates and Charges; Penalties for non-payment; Providing for an effective date, and take the appropriate action. (Finance Director)
[Staff Report - Pdf](#)

VIII. REGULAR BUSINESS:

1. Discuss and consider ratifying the property tax increase reflected in the Fiscal Year 2022-2023 Budget and take the appropriate action. (Finance Director)
[Staff Report - Pdf](#)
2. Discuss and consider approving an appeal of the False Robbery Alarm service charge for Matthew Miller at 2532 Boxwood Drive, Harker Heights, Texas, and take the appropriate action. (City Manager)
[Staff Report - Pdf](#)
3. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, awarding a contract for the Stillhouse Lake Road (FM 3481) pedestrian improvements project in the amount of \$275,078.00 to TTG Utilities, LP; Authorize the City Manager to act and sign on behalf of the City, and take the appropriate action. (Public Works Director)
[Staff Report - Pdf](#)
4. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, awarding a contract for the 2022 Street Improvement Projects in the amount of \$814,137.90 to TTG Utilities, LP; Authorize the City Manager to act and sign on behalf of the City, and take the appropriate action. (Public Works Director)
[Staff Report - Pdf](#)
5. Receive and discuss the City Manager's Report. (City Manager)

IX. RECESS INTO EXECUTIVE SESSION:

1. Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551, the Council may convene into executive session to discuss the following:
 - A) Section §551.074 of the Texas Government Code to discuss and deliberate the reappointment of the Alternate Municipal Judge.

X. RECONVENE INTO OPEN SESSION:

1. Take action, if any, on matters discussed in Executive Session.

XI. ITEMS FROM COUNCIL AND ANNOUNCEMENTS:

1. Councilmember closing statements.
2. Updates and announcements from the Mayor.

XII. ADJOURNMENT:

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Harker Heights, Texas, a place readily accessible to the general public at all times, on 19th of August, by 4:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Julie Helsham
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information.

Pursuant to Chapter 551 of the Government Code the City Council reserves the right to go into Closed Meeting on any item listed above if deemed necessary.

Note: On occasion the City Council may consider agenda items out of order.



Proclamation

Whereas, art is a diverse range of human activity that involves creative or imaginative talent; and

Whereas, there is no generally agreed definition of what constitutes art and its interpretation has varied greatly throughout history and across cultures; and

Whereas, murals can serve many purposes and traditionally murals are intended to beautify public or private spaces; and

Whereas, community murals add value; and

Whereas, murals assist in creating a vibrant place that people want to visit, and encourage one to slow down and admire their surroundings; and

Whereas, Amelia Rabroker and the Tap Tap Art Studios expended their time, effort, and materials in creating a community mural at the Carl Levin City Park Amphitheater for all to enjoy.

Now, therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights, Texas, declare Amelia Rabroker and Tap Tap Art Studios, to be

“Bright Stars of Central Texas”

In Witness Whereof, I have signed this Proclamation and have fixed the Seal of the City of Harker Heights this 23rd day of August 2022.

Spencer H. Smith, Mayor
Harker Heights, Texas

Minutes of the City of Harker Heights Council Meeting that was called to order on Tuesday, August 9, 2022, at 5:00 p.m., in the Kitty Young Council Chamber at the Harker Heights City Hall at 305 Miller’s Crossing, Harker Heights, Texas 76548, with the following members present:

- ROLL CALL:**
- Mayor Spencer H Smith
 - Mayor Pro Tem Jennifer McCann
 - Councilmember Michael Blomquist
 - Councilmember Tony Canterino
 - Councilmember Lynda Nash
 - Councilmember Sam Halabi

 - City Manager David Mitchell
 - City Secretary Julie Helsham
 - City Attorney Charlie Olson

EXCUSED: None

MAYORAL PROCLAMATIONS AND PRESENTATIONS:

1. Mayor Smith presented a Proclamation to Jeff Achee, Parks and Recreation Director, and Sara Gibbs, Activities Coordinator, declaring August 7 - 13, 2022, as Harker Heights Farmer's Market Week.

PRESENTATIONS BY CITIZENS:

1. Council received a presentation by Dr. Kerry Ann Zamore regarding TEDx.

The following citizens made a presentation to Council:

- Howard Arey, 2027 Sandy Point, Harker Heights, Texas 76548.
- Leeann Boore, 3401 Oakridge Blvd., Harker Heights, Texas 76548
- Mark Boore, 3401 Oakridge Blvd., Harker Heights, Texas 76548
- Scott Clark, 3206 Oakridge Blvd., Harker Heights, Texas 76548

CONSENT ITEMS:

1. Council discussed and considered approving the minutes of the regular meeting held on July 26, 2022, and the special meeting held on August 2, 2022.

Councilmember Blomquist made a motion to approve the minutes of the regular meeting held on July 26, 2022, and the special meeting held on August 2, 2022. Councilmember Halabi seconded the motion. Carried unanimously.

AT 5:26 P.M. THE MAYOR MOVED TO RECESS THE CITY COUNCIL MEEETING AND CALLED TO ORDER THE CITY OF HARKER HEIGHTS EMPLOYEE BENEFITS TRUST MEETING

1. Council discussed and considered approving a Resolution of the City of Harker Heights Employee Benefits Trust awarding contracts for the City of Harker Heights Employee Benefits Trust Group Medical Plan, Vision Benefits, Dental Benefits, Life Insurance, AD&D and Long Term Disability and authorizing the City Manager to enter into such contracts on behalf of the City and the Employee Benefits Trust. David Mitchell, City Manager, and Andrew Weegar, Senior Account Executive HUB International, made the presentation.

Councilmember Canterino made a motion to approve a Resolution of the City of Harker Heights Employee Benefits Trust awarding contracts for the City of Harker Heights Employee Benefits Trust group medical plan to Scott and White Health Plan, Superior Vision/MetLife for vision benefits, Dental Select for dental benefits, Lincoln Financial for life insurance, AD&D, and long term disability benefits and authorizing the City Manager to enter into such contracts on behalf of the City and the Employee Benefits Trust. Councilmember Nash seconded the motion. Carried unanimously.

AT 5:43 P.M. THE MAYOR ADJOURN THE CITY OF HARKER HEIGHTS EMPLOYEES TRUST MEETING AND RECONVENED INTO THE CITY OF HARKER HEIGHTS COUNCIL MEETING: **AGENDA ITEM #V.1.**

1. Council discussed and considered approving a Resolution of the City Council of the City of Harker Heights, Texas, to pay for certain Employee Related Benefits and approving any transfers necessary to fund the Trust. David Mitchell, City Manager, made the presentation.

Councilmember Canterino made a motion to approve a Resolution of the City Council of the City of Harker Heights, Texas, to pay for certain employee related benefits and approving any transfers necessary to fund the Trust. Councilmember Halabi seconded the motion. Carried unanimously.

RECESS INTO EXECUTIVE SESSION:

At 5:46 p.m. the Mayor announced a closed meeting for the following purposes:

1. Pursuant to the following designated section of the Texas Government Code, Annotated, Chapter 551, the Council may convene into executive session to discuss the following:
 - (A) Section 551.071 Consultation with Attorney – Conference with City Attorney to discuss confidential legal matters and to receive advice on matters in which the duty of the attorney to the governmental body conflicts with the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and this chapter.

RECONVENE INTO OPEN SESSION:

Mayor Smith reconvened the Regular Meeting at 6:47 p.m.

1. No action was taken on matters discussed in Executive Session.

PRESENTATIONS FROM OUTSIDE AGENCIES:

1. Council received and discussed a presentation by Dr. Thomas Longoria of Texas State University regarding a review of a Citizen Survey. Assistant City Manager Jerry Bark and Dr. Thomas Longoria made the presentation. No action taken.

REGULAR BUSINESS:

1. Council discussed and considered approving a Preliminary Plat referred to as Evergreen Phase VI, on property described as 113.917 acres, situated in the James Williamson Survey, Abstract No. 1003, the M.D. O'Dell Survey, Abstract No. 994, the E. Dawson Survey, Abstract No., 258 and the T.L. O'Dell Survey, Abstract No. 1043, Bell County Texas, being a portion of a called 277.369 tract of land conveyed to Heights Evergreen Developers, Ltd in Volume 5940, Page 885, Official Public Records Of Real Property, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Lynda Nash made a motion to approve a request for a Preliminary Plat referred to as Evergreen Subdivision Phase VI, on property described as 113.917 Acres, situated in the James Williamson Survey, Abstract No. 1003, the M. D. O'Dell Survey, Abstract no. 994, the E. Dawson Survey, Abstract No., 258 and the T.L. O'Dell Survey, Abstract No. 1043, Bell County Texas, being a portion of a called 277.369 tract of land conveyed to Heights Evergreen Developers, LTD in Volume 5940, Page 885, Official Public Records of Real Property, Bell County, Texas.

The motion died due to a lack of a second.

Mayor Pro Tem McCann made a motion to recommend to approve with conditions a request for a Preliminary Plat referred to as Evergreen Subdivision Phase VI, on property described as 113.917 Acres, situated in the James

Williamson Survey, Abstract No. 1003, the M. D. O'Dell Survey, Abstract no. 994, the E. Dawson Survey, Abstract No., 258 and the T.L. O'Dell Survey, Abstract No. 1043, Bell County Texas, being a portion of a called 277.369 tract of land conveyed to Heights Evergreen Developers, LTD in Volume 5940, Page 885, Official Public Records of Real Property, Bell County, Texas, as presented by staff and based on staff's recommendations and findings, with the conditions being as follows:

1. Provide dedicated ROW on B3 L 17 & B3 L16 as requested in pre-development meetings and as shown on Concept Plan (to connect with Oakridge Blvd.) on face of plat.
2. Adequately address access to Property ID #73397, west of Douglas Fir, south of Bristle Cone in accordance with staff requests.
3. Applicant shall adequately address comments regarding new point discharges, sheet flows, Base Flood Elevation/Finished Floor Elevation in accordance with staff requests.
4. Sanitary sewer discharge to offsite facility/facilities shall be designed to satisfactorily meet staff requirements. Councilmember Halabi seconded the motion. Carried 3-2 (opposed: Councilmember Blomquist and Councilmember Canterino).

At 7:50 p.m. Mayor Smith called for a short break.

Mayor Smith reconvened the meeting at 7:57 p.m.

2. Council discussed and considered a preliminary ad valorem tax rate, take a record vote on the preliminary ad valorem tax rate, schedule the public hearing. Ayesha Lealiiee, Finance Director, made the presentation.

Councilmember Blomquist made a motion to place a proposal to adopt the tax rate of \$0.5800 per \$100 valuation on the September 13, 2022, Council Agenda. Mayor Pro Tem McCann seconded the motion. Mayor Smith conducted a record vote. The results are as follows: McCann voted aye, Blomquist voted aye, Canterino voted aye, Nash voted aye, and Halabi voted aye. All in favor. Motion approved 5-0. Carried unanimously.

Councilmember Blomquist made a motion to schedule the public hearing for the tax rate for September 13, 2022. Mayor Pro Tem McCann seconded the motion. Mayor Smith conducted a record vote. The results are as follows: McCann voted aye, Blomquist voted aye, Canterino voted aye, Nash voted aye, and Halabi voted aye. All in favor. Motion approved 5-0. Carried unanimously.

3. Council received and discussed the Fiscal Year 2021-2022 Third Quarter Investment Report. Ayesha Lealiiee, Finance Director, made the presentation. No action taken.
4. Council received and discussed the Fiscal Year 2021-2022 Third Quarter Unaudited Financial Report. Ayesha Lealiiee, Finance Director, made the presentation. No action taken.
5. Council received and discussed the City Manager's Report. David Mitchell, City Manager, made the presentation. No action taken.

ITEMS FROM COUNCIL AND ANNOUNCEMENTS:

1. Councilmember closing statements.

Mayor Pro Tem McCann thanked everyone that attended the Harker Heights Chamber of Commerce Coffee Connection today at Eagle Express. They are very grateful to share it with the VFW and everyone that came.

Councilmember Blomquist stated that he attended the following events:

- July 30th – Harker Heights Farmer's Market.
- August 4th – Killeen Independent School District Chaparral High School Dedication Ceremony at the facility on Chaparral in Killeen.
- August 5th – Harker Heights Budget Retreat at the Harker Heights Activities Center.
- August 6th – Harker Heights Farmer's Market.
- August 9th – Harker Heights Chamber of Commerce Coffee Connection at Eagle Express.

2. Updates and announcements from the Mayor.

Mayor Smith stated that he attended the following events:

- July 27th – Meeting at City Hall with Harker Heights Citizen.
- July 27th – Killeen Independent School District School Safety Presentation at Eastern Hills Middle School.
- July 29th – Phantom Honors Retirement Ceremony at the Lone Star Conference Center, Fort Hood.
- July 30th – Harker Heights Farmer’s Market.
- August 2nd – Harker Heights City Council Special Meeting.
- August 5th – Harker Heights City Council and City Staff Annual Budget Retreat at the Harker Heights Activities Center.
- August 6th – Harker Heights Farmer’s Market.
- August 8th – Meeting with Chairman of the Harker Heights Arts Commission.

ADJOURNMENT:

There being no further business the City of Harker Heights City Council Meeting was adjourned at 8:38 p.m.

CITY OF HARKER HEIGHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary



City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER ESTABLISHING A PUBLIC HEARING DATE TO DISCUSS AND CONSIDER APPROVING THE ADOPTION OF AN ORDINANCE AMENDING TITLE V OF THE CITY'S CODE OF ORDINANCES; ESTABLISHING CHAPTER 55 "IMPACT FEES"; ADOPTING, IMPOSING, AND ESTABLISHING WASTEWATER IMPACT FEES ON NEW DEVELOPMENTS IN THE IMPACT FEE SERVICE AREA TO THE EXTENT ALLOWABLE BY LAW; ADOPTING ASSESSMENT AND COLLECTION RATES FOR WASTEWATER IMPACT FEES; PROVIDING A CUMULATIVE CLAUSE, PROVIDING A SEVERABILITY CLAUSE; ESTABLISHING A PENALTY AND SPECIFICALLY NEGATING A REQUIREMENT OF A CULPABLE MENTAL STATE; ESTABLISHING A PENALTY FOR VIOLATIONS; PROVIDING AND ESTABLISHING AN EFFECTIVE DATE; AND TAKE THE APPROPRIATE ACTION. (PLANNING AND DEVELOPMENT DIRECTOR)

EXPLANATION:

The City Council adopted the 2021 Land Use Plan on October 26, 2021, with only a few modifications since that time. The City's consultant, Ms. Jessica Vassar with Freese and Nichols, has evaluated the Land Use Plan, current development activity, and existing land uses with respect to their contribution to developing an impact fee.

RECOMMENDATION:

Staff recommended approval to the CIAC of the impact fee relating to possible adoption of impact fees for the 2022 wastewater impact fee area, as presented by Ms. Vassar. Texas Local Government Code (LGC) Section 395.042, requires municipalities to hold a public hearing on impact fee calculations prior to adoption by the City Council. Staff recommends that the City Council establish a public hearing date for the September 27, 2022, City Council Meeting. This date will meet the LGC Sections 395.043 and 395.044 required timelines for public information availability and public notices.

Action By Capital Improvement Advisory Committee:

According to Chapter 395 of the Texas Local Government Code, Capital Improvement Advisory Committee (CIAC) serves as the advisory committee for the 2022 Wastewater Impact Fee study. On January 12, 2022, the CIAC voted 8-0 to recommend approval of the impact fee calculations at the maximum allowable rate relating to possible adoption of impact fees for the 2022 wastewater impact fee area, based on staff's recommendation and findings. The CIAC will hold another public hearing on the impact fee calculations at the maximum allowable rate relating to possible adoption of impact fees for the 2022 wastewater impact fee area on August 31, 2022.

ACTION BY THE COUNCIL:

AGENDA ITEM #VII.1.

1. Motion to establish the September 27, 2022, City Council meeting as the public hearing date to discuss and consider approving the adoption of an ordinance amending Title V of the City's code of ordinances; establishing Chapter 55 "Impact Fees"; adopting, imposing, and establishing wastewater impact fees on new developments in the impact fee service area to the extent allowable by law; adopting assessment and collection rates for wastewater impact fees; providing a cumulative clause, providing a severability clause; establishing a penalty and specifically negating a requirement of a culpable mental state; establishing a penalty for violations; and providing and establishing an effective date.
2. Any other action deemed necessary.

ATTACHMENTS:

[CIAC-22-01_01-Recommendation-011222](#)

[CIAC-22-01_02-ImpactFee-Ordinance-Proposed092722](#)

[CIAC-22-01_ExhibitA-LandUse](#)

[CIAC-22-01_ExhibitB-ServiceArea](#)

[CIAC-22-01_ExhibitC-Tables](#)

[CIAC-22-01_ExhibitD-ImpactFeeStudyReport](#)



TO: Mayor and City Council
FROM: Larry Robison, Chair, *Capital Improvements Advisory Committee (CIAC)*
DATE: January 12, 2022
SUBJECT: Impact Fee Program Recommendation

In accordance with Texas Local Government Code, the Harker Heights Capital Improvements Advisory Committee (CIAC), which consists of members from the Planning and Zoning Commission plus an ad hoc member for the ETJ, has been conducting public meetings with City staff and the City's consultants for the development of a wastewater impact fee program. Over the course of study, the CIAC has received data regarding Land Use Assumptions (2022-2032), impact fee Capital Improvement Plan and associated costs, and the resultant cost per service unit calculations for determining impact fees.

Chapter 395.056 of the Texas Local Government Code requires the CIAC to file its written comments on the proposed land use assumptions, capital improvements plan, and impact fees before the fifth business day before the date of the public hearing on the amendments. The scheduled public hearing dates February 22, 2022 and March 8, 2022.

After review and comment of the information, the CIAC recommends the following:

- Approval of the Land Use Assumptions and growth forecasts over the ten-year planning period 2022-2032,
- Approval of the impact fee Wastewater Capital Improvements Plans as presented in the Land Use Assumptions and Capital Improvements Plan submitted in September 2021, and approved in Public Hearings with the City Council on October 26 and November 9,
- Approval of the Calculated Cost per Service Unit for, and
- Approval of the maximum collection rate per service unit of \$6,133.

The CIAC believes that the implementation of a wastewater impact fee program will assist Harker Heights in the development and implementation of specific capital improvements to address growth needs and that the City Council consider a collection rate up to the maximum allowable under law.

Respectfully,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke, is positioned above the list of committee members.

Harker Heights Capital Improvements Advisory Committee Members

- Lawrence "Larry" Robison, Chairman
- Robert "Rob" Robinson III, Vice Chairman
- Natalie Austin, Member
- Bary Heidtbrink, Member
- Stephen Watford, Member
- Joshua McCann, Member
- Rodney Shine, Member
- Jerry Bess, Member
- Michael Stegmeyer, Member
- Robert "Bobby" Hoxworth, ETJ Member

ORDINANCE NO. 2022-__

AN ORDINANCE OF THE CITY OF HARKER HEIGHTS, TEXAS AMENDING TITLE V OF THE CITY'S CODE OF ORDINANCES; ESTABLISHING CHAPTER 55 "IMPACT FEES"; ADOPTING, IMPOSING, AND ESTABLISHING WASTEWATER IMPACT FEES ON NEW DEVELOPMENTS IN THE IMPACT FEE SERVICE AREA TO THE EXTENT ALLOWABLE BY LAW; ADOPTING ASSESSMENT AND COLLECTION RATES FOR WASTEWATER IMPACT FEES; PROVIDING A CUMULATIVE CLAUSE, PROVIDING A SEVERABILITY CLAUSE; ESTABLISHING A PENALTY AND SPECIFICALLY NEGATING A REQUIREMENT OF A CULPABLE MENTAL STATE; ESTABLISHING A PENALTY FOR VIOLATIONS; AND PROVIDING AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Chapter 395 of the Texas Local Government Code (LGC) authorizes municipalities to enact or impose impact fees on land within the city limits in accordance with Chapter 395; and

WHEREAS, the City of Harker Heights is responsible for and committed to the provision of public facilities to ensure the provision of adequate facilities in the future; and

WHEREAS, new development causes and imposes increased demands for City public wastewater facilities ("public infrastructure"); and

WHEREAS, Texas Local Government Code, Chapter 395, authorizes Cities to adopt and amend impacts for the purpose of financing capital improvements for public infrastructure required by new development; and

WHEREAS, to the extent new development places demands upon public infrastructure, those demands should be satisfied by sharing the responsibility for financing these facilities from the public at large to the developments creating the demands; and

WHEREAS, the City Council, after careful consideration of the matter, hereby finds and declares that wastewater impact fees imposed upon development to finance specific public infrastructure projects that are needed to meet the demands of the development are in the best interests of the general welfare of the City and its residents, are proportionate, and do not impose an unfair burden on such development; and

WHEREAS, the amount of the wastewater impact fees imposed on new development shall be determined by the cost of the additional public infrastructure

needed to support such new development as identified in capital improvements plans; and

WHEREAS, the Capital Improvements Advisory Committee has filed written comments regarding the proposed wastewater impact fees with the City Council; and

WHEREAS, On September 14, 2021, the City Council approved an order establishing two public hearing dates to consider adoption of land use assumptions and the capital improvements plan for the potential imposition of impact fees for wastewater facilities and directed the City Secretary to publish notice of said Public Hearings; and

WHEREAS, on October 26, 2021 and November 9 2021, the City Council held a public hearing to solicit comments from citizens and other interested parties concerning the adoption of land use assumptions and the capital improvements plan for the potential imposition of impact fees for wastewater facilities; and

WHEREAS, On November 9, 2021, the City Council approved Ordinance No. 2021-39 adopting land use assumptions and the capital improvements plans for the potential imposition of impact fees for wastewater facilities; and

WHEREAS, On January 18, 2022, the City Council approved an order establishing two public hearing dates to consider adoption of impact fees for wastewater facilities and directed the City Secretary to publish notice of said Public Hearings; and

WHEREAS, on February 22, 2022 and March 8, 2022, the City Council held a public hearing to consider land use assumptions and wastewater capital improvements plans pursuant to which impact fees would be imposed; and

WHEREAS, the land use assumptions and wastewater capital improvements plans were developed by qualified professionals using generally accepted engineering and planning practices in accordance with Chapter 395 of the Texas Local Government Code; and

WHEREAS, the report dated January 10, 2022 prepared by Freese and Nichols, Inc., and entitled “Wastewater Impact Fee Study Report” sets forth reasonable methodologies and analyses for determining the impact of new development on public infrastructure and the costs for additional wastewater facilities in the City of Harker Heights, and are in accordance with the provisions of Chapter 395 of the Texas Local Government Code; and

WHEREAS, the City Council finds that the City has complied with Chapter 395 in the notice, adoption, promulgation, and methodology necessary to adopt impact fees;

WHEREAS, the meeting at which this Ordinance was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS AS FOLLOWS:

Section 1. All the above whereas clauses and the premises stated in them are hereby found to be true and correct legislative and factual findings of the City Council and are hereby approved and incorporated into the body of this ordinance as if copied in their entirety.

Section 2. In accordance with Chapter 395 of the Texas Local Government Code, the City Council has employed qualified professionals to prepare land use assumptions and capital improvements plans for the imposition of wastewater impact fees. These land use assumptions and capital improvements plans were approved after a public hearing in accordance with Chapter 395 of the Texas Local Government Code.

Section 3. The report entitled “Wastewater Impact Fee Study Report”, dated January 10, 2022, which is attached to this Ordinance as Exhibit “D”, is hereby adopted and incorporated into this Ordinance. To the extent of any conflict between Exhibit “D” and prior versions of the report, Exhibit “D” shall control. To the extent of any conflict between Exhibit “D” and this Ordinance, Exhibit “D” shall control.

Section 4. The provisions in this Ordinance apply to all new development within the impact fee service area of the City.

Section 5. Chapter 55 of the Code of Ordinances of the City of Harker Heights, Texas, is hereby established which shall hereafter read as follows:

CHAPTER 55: IMPACT FEES

CHAPTER I. – GENERAL PROVISIONS

§55.01. Title.

This Chapter shall be known and may be cited as the Impact Fees Ordinance or the Impact Fees Code of the City of Harker Heights.

§55.02. Statement of Purpose.

This Chapter is intended to ensure the provision of adequate public facilities to serve new development in the City by requiring each development to pay its proportional share of the costs of such improvements necessitated by and attributable to such new development as related to wastewater capital improvements.

§55.03. Authority.

This Chapter is adopted pursuant to Chapter 395 of the Texas Local Government Code. The provisions of this Chapter shall not be construed to limit the powers of the City to utilize other methods authorized under state law, or pursuant to other City powers to accomplish the purposes set forth herein, either in substitution or in conjunction with this Chapter.

§55.04. Definitions

The following words, terms and phrases, as used in this Chapter, shall have the meanings respectively ascribed to them in this Chapter, unless the context clearly indicates otherwise:

Area-related facility means a capital improvement or facility expansion which is designated in the Impact Fee Capital Improvements Plan and which is not a site-related facility. Area-related facility may include a capital improvement, which is located offsite, within, or on the perimeter of the development site.

Assessment means the determination of the amount of the maximum credited impact fee per service unit that can be imposed on new development pursuant to this Chapter.

Capital improvement means any wastewater facilities that have a life expectancy of three (3) or more years and are owned and operated by or on behalf of the City.

Capital improvements plan means a plan approved by the City Council that identifies capital improvements or facility expansions for which impact fees may be assessed.

City means the City of Harker Heights, Texas.

City Council means the City Council of the City of Harker Heights, Texas.

City Manager means the City Manager of the City of Harker Heights, Texas, or his or her designee.

Change of Use means a new development involving a change in use or occupancy of any existing structure, with the exception of shell structures never previously occupied, that has the effect of increasing the number of service units beyond those attributable to the immediately preceding use, which requires the issuance of a new permit and which may include, but is not limited to, the reconstruction, redevelopment, conversion, structural alteration or enlargement of any structure.

Director means the Public Works Director or the Director's designee.

Effective date means March 8, 2022.

Extraterritorial jurisdiction (ETJ) means the extraterritorial range of the City's authority outside corporate limits of the city.

Facility expansion means the expansion of the capacity of any existing facility for the purpose of serving new development. The term does not include the repair, maintenance, modernization, or expansion of an existing facility to serve existing development.

Final Plat means the map of a subdivision (and any required accompanying material per §154.22 and §154.26) which is presented to the City's Planning and Zoning Commission, the City Council or authorized city staff for approval, and which, if approved, is recorded in the official public records of Bell County, Texas.

Impact Fee Capital Improvements Plan means the adopted plan for public infrastructure within the impact fee service area, as may be amended from time to time, which identifies the facilities and their associated costs which are necessitated by and which are attributable to new development, for a period not to exceed ten (10) years, and which are to be financed in whole or in part through the imposition impact fees pursuant to this Chapter.

Land use assumptions means the projections of growth and associated changes in land uses, densities and intensities for a service area adopted by the City, as may be amended from time to time, upon which the Impact Fee Capital Improvements Plan for the service area is based.

New development means an activity involving the construction, reconstruction, redevelopment, conversion, structural alteration, relocation, or enlargement of any structure, or any use or extension of land, which has the effect of increasing demand, measured by an increase in the number of the service units utilizing the City's systems that are attributable to such activity, and which requires either the approval and filing of a plat, or a re-plat pursuant to the City's subdivision regulations, or the issuance of a building permit, or a utility connection.

Owner means an owner of real property who is subject to this Ordinance, or an agent, employee or representative thereof who is authorized to act on the real property owner's behalf or a person who has paid an impact fee under this Ordinance.

Preliminary plat means the map of the proposed layout of a subdivision (and

any required accompanying material per §154.21) which is presented to the Planning and Zoning Commission and City Council and is approved by the City Council.

School District means a public or private institution for the teaching of students.

Service area means a geographic area within the City or within the City's extraterritorial jurisdiction within which impact fees may be collected for new development occurring within such area. For purposes of this Chapter, the area within in the portion of the City as illustrated and annotated in Exhibit A.

Service unit means a standardized measure of consumption, use, generation or discharge attributable to an individual unit of development calculated in accordance with generally accepted engineering or planning standards, for a particular category of capital improvements or facility expansions.

Service Unit Equivalent (“SUE’s”) means an equivalency factor, based on the demand associated with the smallest water meter used in the City of Harker Heights, Texas utility systems. SUE's are utilized to establish the number of service units to be allocated to various meter sizes used in the City of Harker Heights, Texas.

Site-related facility means an improvement or facility which is for the primary use or benefit of a new development and/or which is the for the primary purpose of safe and adequate provision of facilities to serve the new development and which is not included in the Impact Fee Capital Improvements Plan and for which the developer or owner is solely responsible under subdivision and other applicable regulations.

Study means, collectively, the impact fee report prepared by a registered professional engineer licensed in the State of Texas that is on file in the office of the City Secretary.

System-related facility means a capital improvement or facility expansion which is designated in the capital improvements plan and which is not a site-related facility. This term may include a capital improvement which is located off-site or within or on the perimeter of the development site.

Utility connection means connection of an individual meter to the City's system, or an increase in the size of an existing meter.

Wastewater facility means a wastewater interceptor or main, lift station or other facility or improvement used for providing wastewater collection and/or treatment included within the City’s wastewater system. This term includes

land, easements or structures associated with such facilities. This term excludes a site-related facility.

§55.05. Impact Fee as Condition of Development Approval.

No new development shall be connected to the City's wastewater system within the service area without the assessment of an impact fee pursuant to this Chapter, and no building permit or request for service shall be issued until the applicant has paid the impact fee imposed herein, except for those entities that are expressly exempt from impact fees as set forth in Texas Local Government Code, Chapter 395.

§55.10. Land Use Assumptions.

- (A) Said land use assumptions for the service area are depicted in Exhibit A, which is attached hereto and incorporated by reference herein as §55.40(A).
- (B) Exhibit A shall be updated at least every five (5) years utilizing the amendment procedure set forth in Texas Local Government Code, Chapter 395.
- (C) Amendments to the land use assumptions shall incorporate projections of changes in land uses, densities, intensities, and population for the service area over at least a ten (10) year period.

§55.11. Wastewater Impact Fee Service Area.

- (A) There is hereby established one (1) wastewater impact fee service area the boundaries of which are depicted in Exhibit B, which is attached hereto and incorporated by reference herein as §55.40(B).
- (B) Exhibit B may be amended from time to time utilizing the amendment procedure set forth in Texas Local Government Code, Chapter 395.

§55.20. Determination of Service Units.

- (A) The service unit shall constitute the basis for establishing equivalency within various customer classes based upon the relationship of the continuous duty maximum flow rate in gallons per minute for a water meter of a given size and type compared to the continuous duty maximum flow rate in gallons per minute for a 3/4-inch diameter simple water meter.
- (B) The number of service units for impact fees shall be determined by using land use and service unit equivalencies tables, which convert the

demands generated by typical land uses to SUE. Said tables are included within Exhibit C and are incorporated by reference herein as §55.40(C).

- (C) Exhibit C shall be updated at least every five (5) years utilizing the amendment procedure set forth in Texas Local Government Code, Chapter 395.

§55.21. Impact Fees Per Service Unit.

- (A) Maximum impact fees per service unit for each service area shall be established by category of capital improvements. The maximum impact fee per service unit for each service area for each category of capital improvement shall be computed in the following manner:
 - (1) For each category of capital improvements, calculate the total projected costs of capital improvements necessitated by and attributable to new development in the service area identified in the Impact Fee Capital Improvements Plan;
 - (2) From such amount, subtract a credit in the amount of that portion of utility service revenues, if any, including the payment of debt, to be generated by new service units during the period the capital improvements plan is in effect, including the payment of debt, associated with the capital improvements in the plan;
 - (3) Divide the resultant amount by the total number of service units anticipated within the service area, based upon the land use assumptions for that service area.
- (B) The maximum impact fee per service unit by service area shall be as set forth in Exhibit C. Exhibit C shall be used to assess impact fees.
- (C) The impact fee to be paid per service unit by each new development within a service area shall be as set forth in Exhibit C and shall be an amount less than or equal to the assessed impact fee.

§55.22. Computation of Impact Fees.

- (A) Following the filing and acceptance of a written application for building permit or utility connection, the City shall compute the impact fee due in the following manner:
 - (1) The number of service units shall be determined by using the Service Unit/SUE tables in Exhibit C to calculate impact fees as applicable.

- (2) Service units shall then be multiplied by the applicable impact fees as depicted in Exhibit C.
 - (3) The amount of each impact fee shall be reduced by any allowable offsets or credits for that category of capital improvements, in the manner provided in §55.51.
- (B) The amount of impact fees due for new development shall not exceed the amount computed by multiplying the assessed fee for service units generated by the development as by the applicable impact fee(s) in Exhibit C. The amount of impact fee due for redevelopment shall not exceed the amount computed by multiplying the appropriate fees for services by the net increase in service units generated by the redevelopment.
- (C) The developer may submit, or the Director may require the submission of, a study prepared by a professional engineer licensed in the State of Texas that clearly indicates the number of service units which will be consumed or generated by the new development. The Director will review the information for completeness and conformity with generally accepted engineering practices and will, when satisfied with the completeness and conformity of the study, multiply the number of service units determined by the study by the impact fee per service unit contained in Exhibit C to determine the total impact fee to be collected for the development.
- (D) Whenever the owner increases the number of service units for a development, the additional impact fees collected for such new service units shall be determined based on Exhibit C then in effect and shall be collected at issuance of building permits or, as applicable, when water meters are purchased.
- (E) In the event the owner decreases the number of service units for a development, the owner shall be entitled to a refund of the impact fee or impact fees actually paid, but only for the amounts represented by the decrease in service units based on the assessed fees applicable at the time the fees were paid.
- (F) If the building permit for the property on which an impact fee is paid has expired and a new application for a building permit is thereafter filed for the identical property and the identical number of service units, the impact fee previously paid satisfies the requirements of this Chapter, unless the earlier impact fee was refunded to the applicant at the expiration of the previously-issued building permit, or

is otherwise refunded.

- (G) The impact fee shall attach to the property for which the impact fee was paid and shall not be transferable to other properties or service units.
- (H) No building permit or utility connection shall be issued if the applicant cannot verify payment to the City of the appropriate impact fees and other applicable fees, or if existing facilities do not have actual capacity to provide service to the new connection(s), except for those entities that are exempted from impact fees as are specifically set forth in Texas Local Government Code, Chapter 395.
- (I) All matters pertaining to the enforcement, assessment, computation, or collection of impact fees provided for herein shall be determined by the Director.

§55.30. Assessment of Impact Fees.

- (A) Assessment of impact fees for any new development in all of the service area as illustrated in Exhibit B shall be made as follows:
 - (1) For land which is unplatted at the time of application for a building permit or utility connection, or for a new development which received final plat approval prior the effective date of this Chapter, and for which no re-platting is necessary pursuant to the City's subdivision regulations prior to development, assessment of impact fees shall occur at the time application is made for the building permit or utility connection, whichever first occurs, and shall be the amount of the assessed impact fee per service unit in effect, as set forth in Exhibit C.
 - (2) For a new development which is submitted for approval pursuant to the City's subdivision regulations on or after the effective date of this Chapter, or for which re-platting results in an increase in the number of service units after such date, assessment of impact fees shall be at the time of final plat recordation and shall be the amount of the assessed impact fee per service unit in effect as set forth in Exhibit C.
- (B) Following assessment of impact fees pursuant to subsection (A), the amount of impact fee assessment per service unit for that development cannot be increased, unless the owner proposes to change the approved development by the submission of a new application for final plat approval or other development application that results in approval of additional service units, in which case a new assessment shall occur at

the Exhibit C rate then in effect for such additional service units.

- (C) Following the vacating of any plat or approval of any re-plat, a new assessment must be made in accordance with subsection (A)(2).
- (D) An application for an amending plat made pursuant to Texas Local Government Code §212.016 and the City of Harker Heights Subdivision Ordinance §154.26, for which no new development is proposed and for which there is not an increase in the number of service units, is not subject to reassessment for an impact fee.

§55.40. Exhibits.

- (A) Land Use Assumptions Map (Exhibit A)
- (B) Impact Fee Service Area Map (Exhibit B)
- (C) Impact Fee Tables (Exhibit C)

§55.50. Collection of Impact Fees.

- (A) Except as otherwise provided in this Chapter, the impact fee for the new development shall be collected at the time the City issues a building permit, or if a building permit is not required, at the time an application is filed for a new connection, to the City's wastewater system or for an increase in water meter size.
- (B) Except as otherwise provided by contracts with political subdivisions, developer's contracts, or wholesale customers, no building permit shall be issued until all impact fees due and owing have been paid to the City.
- (C) The City may enter into an agreement for capital improvements with an owner pursuant to §55.71 that establishes a different time and manner of payment.
- (D) In the event that an owner agrees to construct or finance capital improvements in the capital improvements plan pursuant to §55.71, the costs of which are to be reimbursed to the owner from impact fees paid from other new developments that will use such facilities, the City may collect impact fees from such other new developments at the time a final plat is recorded for such development or phase of development.

§55.51. Offsets and Credits.

- (A) The City shall offset the reasonable value of any area-related facilities, identified in the Impact Fee Capital Improvements Plan and

constructed pursuant to an agreement with the City, except as otherwise provided therein, which are dedicated to and received by the City on or after the effective date of this ordinance, against the amount of the impact fee due for that category of capital improvement. No offsets or credits shall be provided for required over-sizing of water and wastewater lines or lift stations not identified in the capital improvements plan or for pro-rata payments to repay other developers for such over-sizing.

- (B) The City shall credit any new development that occurs after the effective date of this Chapter, any amount of capital recovery fees which have been collected by the City pursuant to duly adopted ordinances and any impact fees collected by the City pursuant to this Chapter.
- (C) All offsets and credits against impact fees shall be subject to the following limitations and shall be granted based on this Chapter and additional standards promulgated by the City, which may be adopted as administrative guidelines.
 - (1) No offset or credit shall be given for the dedication or construction of site-related facilities.
 - (2) No offset or credit shall exceed the impact fee to be collected from new development as established in §55.22.
 - (3) The unit costs used to calculate the offsets shall not exceed those assumed for the capital improvements included in the Impact Fee Capital Improvements Plan for the category of facility within the service area for which the impact fee is imposed.
 - (4) If an offset or credit applicable to a plat has not been exhausted within ten (10) years from the date of the acquisition of the first building permit issued or connection made after the effective date of this Chapter or within such period as may be otherwise designated by agreement for capital improvements pursuant to §55.71, such offset or credit shall lapse.
 - (5) In no event will the City reimburse the owner or developer for an offset or credit when no impact fees for the new development can be collected pursuant to this Chapter or for any amount exceeding the total impact fees collected or due for the development for that category of capital improvement, unless otherwise agreed to by the City.
 - (6) The City may participate in the costs of an area-related improvement to be dedicated to the City, including costs that

exceed the amount of the impact fees due for the development under Exhibit C for that category of capital improvements, in accordance with policies and rules established under the City's subdivision regulations and when incorporated into an agreement for capital improvements pursuant to §55.71. The amount of any offset shall not include the amount of the City's participation.

- (D) Unless an agreement for capital improvements is executed providing for a different manner of offsetting or crediting impact fees due pursuant to §55.71, an offset or credit associated with a plat shall be applied to reduce an impact fee at the time of application for the first building permit or at the time of application for the first utility connection for the property, in the case of land located within the City's extraterritorial jurisdiction, and, thereafter, to reduce impact fees subsequently to be collected, until the offset or credit is exhausted.

§55.52. Establishment of Accounts.

- (A) The City's Finance Department shall establish separate interest-bearing accounts clearly identifying the category of capital improvement (i.e. wastewater facility).
- (B) Interest earned by each account shall be credited to the account on which it is earned and shall be used solely for the purposes specified for impact fees as authorized herein.
- (C) The City's Finance Department shall establish adequate financial and accounting controls to ensure that impact fees disbursed from the account are utilized solely for the purposes authorized in this Chapter. Disbursement of funds shall be authorized by the City at such times as are reasonably necessary to carry out the purposes and intent of this Chapter; provided, however, that any fee paid shall be expended within a reasonable period of time, but not to exceed ten (10) years from the date the fee is deposited into the account.
- (D) The City's Department of Finance shall maintain and keep adequate financial records for each such account, which shall show the source and disbursement of all revenues, which shall account for all monies received, the number of service units for which the monies are received, and which shall ensure that the disbursement of funds from each account shall be used solely and exclusively for the provision of projects specified in the Impact Fee Capital Improvements Plan as area-related capital projects.
- (E) The City's Department of Finance shall also maintain such records as are necessary to ensure that refunds are appropriately made in

accordance with this Chapter.

- (F) The records of the account into which impact fees are deposited shall be open for public inspection and copying during ordinary City business hours. The cost for copies is as annually adopted in the City's Fee Schedule.

§55.53. Use of Proceeds of Impact Fee Accounts.

- (A) The impact fee collected pursuant to this Chapter may be used to finance or to recoup capital construction costs for public infrastructure identified in the adopted Impact Fee Capital Improvements Plan and for any purpose authorized in Texas Local Government Code, Chapter 395, as amended. Impact fees may also be used to pay the principal sum and interest and other finance costs on bonds, notes or other obligations issued by or on behalf of the City to finance such capital improvements or facility expansions.
- (B) Impact fees collected pursuant to this Chapter shall not be used to pay for any of the following expenses:
 - (1) Construction, acquisition, or expansion of capital improvements or assets other than those identified in the Impact Fee Capital Improvements Plan;
 - (2) Repair, operation, or maintenance of existing or new capital improvements or expansion of facilities;
 - (3) Upgrading, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental or regulatory standards;
 - (4) Upgrading, expanding, or replacing existing capital improvements to serve existing development; provided, however, that impact fees may be used to pay the costs of upgrading, expanding or replacing existing capital improvements in order to meet the need for new capital improvements generated by new development; or
 - (5) Administrative and operating costs of the City.

§55.60. Appeals.

- (A) The owner or applicant for new development may appeal the Director's decisions and determinations first to the City Manager and then to the City Council: (a) the applicability of an impact fee to the new

development; (b) the method of calculating the amount of the impact fee due; (c) the availability or the amount of an offset, credit or rebate; (d) the application of an offset or credit against an impact fee due; or (e) the amount of a refund due, if any.

- (B) The written notice to the City Secretary requesting an appeal shall contain the following information:
- (1) The name of the owner and/or applicant of the Appeal; and
 - (2) The business address and telephone number of the owner and/or applicant; and
 - (3) The specific decision or determination of the Director which owner and/or applicant are aggrieved by, and the date of issuance thereof; and
 - (4) State specifically the grounds regarding owner's and/or applicant's application for appeal; and
 - (5) State specifically what amount of money that you believe is owed to the City, as well as the basis thereof; and
 - (6) The name and address of any legal counsel representing the owner or applicant who will appear before the City Manager/City Council; and
 - (7) The signature of the owner and/or applicant regarding the Appeal.
- (C) The burden of proof shall be on the owner and/or applicant to demonstrate that the amount of the fee or the amount of the offset, credit or rebate was not calculated according to the provisions of this Chapter. Upon submission of the case and posting of the appropriate public notification, a hearing on the case shall be held. The owner and/or applicant must be present and shall be given an opportunity to present their case.
- (1) The owner/applicant shall file a notice of appeal with the City Secretary of the City of Harker Heights, Texas in writing, of its desire to appeal the Director's decision or determination to the City Manager, no later than ten (10) days following the date of the Director's decision or determination. This notice shall be untimely if it is received by the City Secretary more than ten (10) days following the date of the Director's decision and determination.

The City Manager shall provide for a hearing on the appeal. The owner and/or applicant may appear in person or by counsel, at the time and place named in the notice of setting, and may make a defense to the action. If the appellant fails or refuses to appear, the City Manager may proceed to hear and determine the appeal. When the City Manager has completed the hearing and made a decision, one copy of the decision shall be filed with the Director, and one copy shall be forwarded to the owner/applicant by certified mail.

- (2) The owner/applicant shall file a notice of appeal with the City Secretary of the City of Harker Heights, Texas in writing, of its desire to appeal the City Manager's decision or determination to the City Council, no later than ten (10) days following the date of the City Manager's decision or determination. This notice shall be untimely if it is received by the City Secretary more than ten (10) days following the date of the City Manager's decision and determination.

The City Council shall provide for a public hearing on the appeal. The owner and/or applicant may appear in person or by counsel, at the time and place named in the notice of setting, and may make a defense to the action. If the owner/applicant fails or refuses to appear, the City Council may proceed to hear and determine the appeal. When the City Council has completed the hearing and made a decision, one copy of the decision shall be filed with the Director, and one copy shall be forwarded to the owner/applicant by certified mail.

- (D) If the notice of appeal is accompanied by a bond or other sufficient surety satisfactory to the City Attorney in an amount equal to the original determination of the impact fee due, the development application may be processed while the appeal of the impact fee is pending.

§55.70. Update of Plan and Revision of Fees.

- (A) The City shall update its land use assumptions and capital improvements plans at least every five (5) years, commencing approximately from the date of adoption of such plans, and shall recalculate the impact fees based thereon in accordance with the procedures set forth in Texas Local Government Code, Chapter 395, or in any successor statute.
- (B) The City may review its land use assumptions, impact fees, capital

improvements plans and other factors such as market conditions more frequently than provided in §55.70(A) to determine whether the land use assumptions and capital improvements plans should be updated and the impact fee recalculated accordingly, or whether Exhibit C should be changed. Exhibit C may be amended without revising land use assumptions and capital improvements plans at any time prior to the update provided for in §55.70(A), provided that the impact fees to be collected under Exhibit C do not exceed the maximum impact fees of Exhibit C.

- (C) If at the time an update is required pursuant to §55.70(A), the City Council determines that no change to the land use assumptions, capital improvements plans, or impact fees is needed it may dispense with such update by following the procedures in Texas Local Government Code, Section 395.0575.
- (D) The City may amend by resolution the Land Uses and Service Unit Equivalency tables in Exhibit A and Exhibit C respectively at any time prior to the update provided for in §55.70(A), provided that the number of service units associated with a particular land use shall not be increased.

§55.71. Agreement for Capital Improvements.

An owner of a new development may construct or finance a capital improvement or facility expansion designated in the Impact Fee Capital Improvements Plan, if required or authorized by the City, by entering into an agreement with the City prior to the issuance of any building permit for the development. The agreement shall be on a form approved by the City and shall identify the estimated cost of the improvement or expansion, the schedule for initiation and completion of the improvement or expansion, a requirement that the improvement be designed and completed to City standards and such other terms and conditions as deemed necessary by the City. The agreement shall provide for the method to be used to determine the amount of the offset to be given against the impact fees due for the development or any reimbursement to the owner for construction of the facility.

§55.72. Use of Other Financing Mechanisms.

- (A) In addition to the use of impact fees, the City may finance capital improvements or facilities expansions designated in the Impact Fee Capital Improvements Plan through the issuance of bonds, through the formation of public improvements districts or other assessment districts, or through any other authorized mechanism, in such manner

and subject to such limitations as may be provided by law.

- (B) Except as otherwise provided herein, the assessment and collection of an impact fee shall be additional and supplemental to, and not in substitution of, any other tax, fee, charge, or assessment which is lawfully imposed on and due against the property.

§55.80. Conflicting Ordinances.

All ordinances or parts of ordinances that are in force when the provisions of this ordinance become effective, which are inconsistent or in conflict with the terms or provisions contained in this ordinance, are hereby repealed to the extent of the conflict.

§55.90. Reserved.

Section 6. Impact Fees shall be assessed and collected in accordance with the provisions of Chapter 395 of the Texas Local Government Code, as amended. The City Manager, or the Manager's designee, is hereby authorized to develop procedures and policies for assessment and collection of impact fees consistent with applicable law and the City's ordinances and to implement said procedures and policies in the administration of the City's Impact Fee Program. Impact fees shall be collected at the time of issuance of the building permit or, for property outside the city limits, at the time an application for connection to the City's wastewater system is filed. On property that receives final plat approval before the effective date of this Ordinance, no impact fees shall be collected on any service unit for which a valid building permit is issued within one (1) year of the effective date of this Ordinance. If a building permit obtained within one (1) year of the effective date of this Ordinance subsequently expires, and no new application is made and approved within such period, the new development shall be subject to the payment of the impact fees adopted in this Ordinance.

Section 7. The maximum impact fee per service unit, as defined in Exhibit A and as may be amended from time to time, is hereby declared to be an appropriate measure of the impacts generated by a new development on the City's public infrastructure. To the extent that the impact fee charged against a new development, as may be amended from time to time, is less than the maximum impact fee per service unit, such difference is hereby declared to be founded on policies unrelated to the measurement of the impacts of the new development on the City's public infrastructure. The maximum impact shall therefore be used when evaluating any claim by a property owner that the dedication or construction of a capital improvement within a service area that

is imposed as a condition of development pursuant to the City's subdivision or development regulations is disproportionate to the impacts created by the development on the City's public infrastructure.

Section 8. This ordinance shall not limit the City's authority to impose other or additional impact fees authorized by Chapter 395 of the Texas Local Government Code or impose taxes, fees, charges, or assessments authorized by State law.

Section 9. This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance, Ordinances, or parts thereof, in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance.

Section 10. If any provision or any section of this ordinance shall be held to be void or unconstitutional, such holding shall in no way affect the validity of the remaining provisions or sections of this ordinance, which shall remain in full force and effect.

Section 11. Any person who violates this Ordinance shall be guilty of a misdemeanor and, upon conviction thereof, shall be subject to a fine not exceeding two thousand dollars (\$2,000.00). Each and every day that a violation of this Ordinance occurs shall constitute a separate offense. The culpable mental state required by Chapter 6.02, Texas Penal Code, is specifically negated and dispensed with and a violation is a strict liability offense.

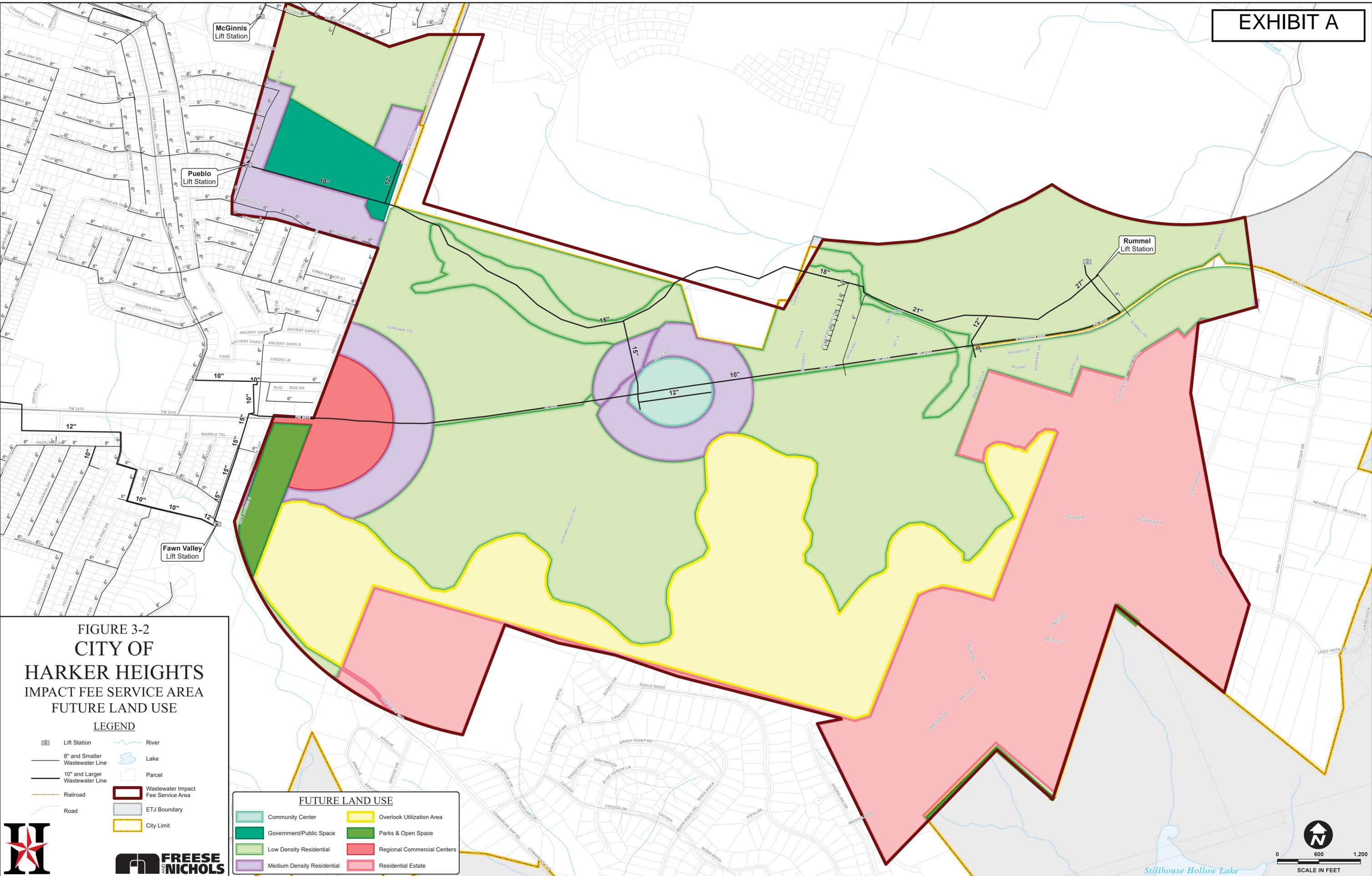
Section 12. This ordinance shall be effective from and after its passage, and the City Secretary shall publish the caption or title of hereof within ten days as required by law.

PASSED AND APPROVED by the City Council of the City of Harker Heights on September 27, 2022.

Spencer H. Smith, Mayor

ATTEST:

Juliette Helsham, City Secretary



**FIGURE 3-2
CITY OF
HARKER HEIGHTS
IMPACT FEE SERVICE AREA
FUTURE LAND USE**

LEGEND

- Lift Station
- 8" and Smaller Wastewater Line
- 10" and Larger Wastewater Line
- Railroad
- Road
- River
- Lake
- Parcel
- Wastewater Impact Fee Service Area
- ETJ Boundary
- City Limit

FUTURE LAND USE

- Community Center
- Government/Public Space
- Low Density Residential
- Medium Density Residential
- Overlook Utilization Area
- Parks & Open Space
- Regional Commercial Centers
- Residential Estate



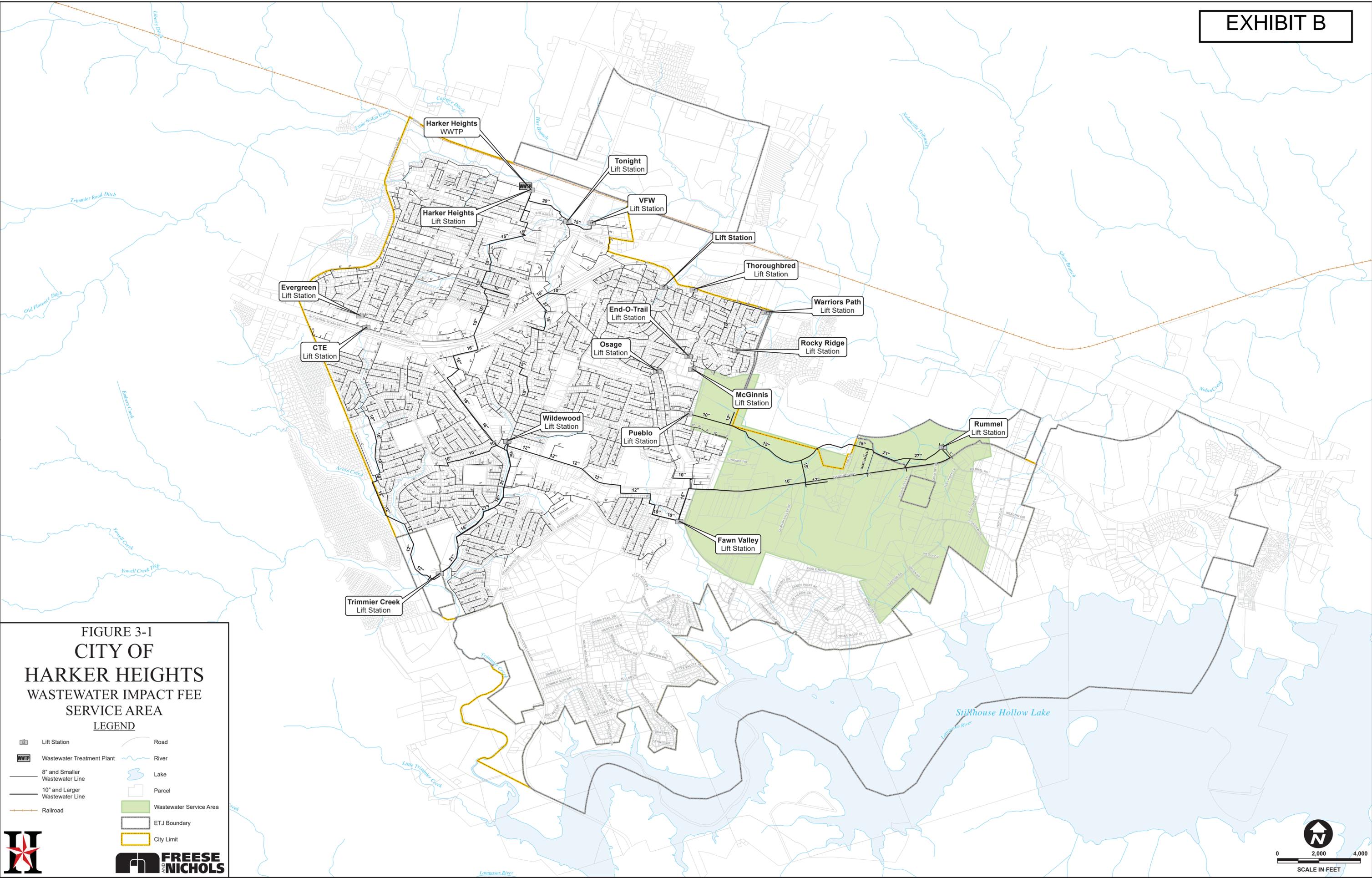
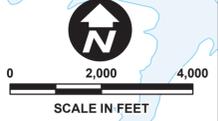


FIGURE 3-1
CITY OF
HARKER HEIGHTS
WASTEWATER IMPACT FEE
SERVICE AREA

LEGEND

-  Lift Station
-  Wastewater Treatment Plant
-  8" and Smaller Wastewater Line
-  10" and Larger Wastewater Line
-  Railroad
-  Road
-  River
-  Lake
-  Parcel
-  Wastewater Service Area
-  ETJ Boundary
-  City Limit



Created by Freese and Nichols, Inc.
 on 10/16/2018
 Location: \\FNI\WORK\PLANNING\GIS\DELIVERABLES\EXISTING_SYSTEM\Figure_11\Wastewater_Impact_Fee_Service_Area.mxd
 Operator: Administrator, Map 05/2017/10/16/2018
 User Name: 02818

EXHIBIT C

Table 1. Service Unit Equivalency Table (per water meter)

Water Meter Size (inches)	Meter Type	Service Unit Equivalent Water and Wastewater
3/4"	Displacement	1.0
1"	Displacement	1.6
1 1/2"	Displacement	2.0
2"	Ultrasonic	4.0
3"	Compound	12.8
4"	Compound	20.0
6"	Compound	40.0
8"	Compound	64.0

Table 2. Wastewater Impact Fees

Service Area	Maximum Impact Fee Per SUE	Assessed Impact Fee Per SUE	Impact Fee To Be Paid At Building Permit Per SUE
2022 Impact Fee Service Area	\$6,133	\$6,133	\$6,133



Innovative approaches
Practical results
Outstanding service

EXHIBIT D

WASTEWATER IMPACT FEE STUDY REPORT

Prepared for:

City of Harker Heights

January 2022

Prepared by:

FREESE AND NICHOLS, INC.
10431 Morado Circle, Suite 300
Austin, Texas 78759
512-617-3100



Innovative approaches
Practical results
Outstanding service

WASTEWATER IMPACT FEE STUDY REPORT

Prepared for:

City of Harker Heights



1/10/2022

Jessica B. Vassar

FREESE AND NICHOLS, INC.
TEXAS REGISTERED
ENGINEERING FIRM
F-2144

Prepared by:

FREESE AND NICHOLS, INC.
10431 Morado Circle, Suite 300
Austin, Texas 78759
512-617-3100

FNI Project No.: HAK21373

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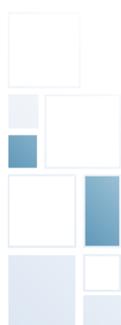
Table 4-3: Service Unit Equivalents 4-5

Table 4-4: Service Units 4-5

Table 4-5: Maximum Wastewater Impact Fee Calculation 4-6

Appendices

Appendix A: Cost Estimates



1.0 EXECUTIVE SUMMARY

1.1 BACKGROUND

In April 2021, the City of Harker Heights, Texas (City) authorized Freese and Nichols, Inc. (FNI) to perform an impact fee analysis for the southeast portion of the City’s wastewater system. The purpose of this report is to document the methodology used in the development and calculation of wastewater impact fees for the City of Harker Heights. The methodology used herein satisfies the requirements of the Texas Local Government Code (TLGC) Section for the establishment of impact fees. The City does not currently charge wastewater impact fees to new developments.

1.2 LAND USE ASSUMPTIONS

Population and land use assumptions are important elements in the determination of needs for infrastructure systems. To assist in the determination of need and timing of capital improvements to serve future development, a reasonable estimation of future growth is required. Growth and future development projections were formulated based on the adopted future land uses within the community. These land use assumptions, which include growth projections for the ten-year planning period of 2022-2032, are the basis for the preparation of impact fee capital improvement plan (CIP).

1.3 WASTEWATER IMPACT FEE ANALYSIS

A wastewater impact fee CIP was developed for the City of Harker Heights based on the adopted land use assumptions and previously conducted studies. The recommended improvements will provide the required capacity to meet projected wastewater flows through 2032. **Table 1-1** displays the wastewater flow projections in terms of million gallons per day (MGD) for the study area.

Table 1-1: Impact Fee Service Area Wastewater Flow Projections

Year	Average Daily Flow (MGD)	Peak Wet Weather Flow (MGD)
2022	0.03	0.11
2032	0.34	1.35

Chapter 395 of the TLGC states that the maximum impact fee may not exceed the amount determined by dividing the cost of capital improvements required by the total number of service units attributed to new

development during the impact fee eligibility period, less the credit to account for revenues used to finance these capital improvements. The total projected costs include the projected capital improvement costs to serve 10-year development, the projected finance cost for the capital improvements, and the consultant cost for preparing and updating the CIP. A 2.0% interest rate was used to calculate financing costs. **Table 1-2** displays a summary of the maximum allowable wastewater impact fee calculation.

Table 1-2: Maximum Wastewater Impact Fee Calculation

Total Eligible Capital Improvement Costs	\$15,758,705
Total Eligible Financing Costs	\$1,156,784
Total Eligible Impact Fee Costs	\$16,915,489
Growth in Service Units	1,379
Maximum Wastewater Impact Fee per Service Unit ⁽¹⁾	\$12,266
Impact Fee Credit per Service Unit ⁽²⁾	\$6,133
Maximum Allowable Wastewater Impact Fee per Service Unit ⁽³⁾	\$6,133

(1) Total Eligible Costs divided by the Growth in Service Units.

(2) Credit is 50% of Maximum Wastewater Impact Fee per Service Unit.

(3) Maximum Allowable Wastewater Impact Fee is Maximum Wastewater Impact Fee per service unit minus the Impact Fee Credit per Service Unit.



2.0 BACKGROUND AND SCOPE

In April 2021, the City of Harker Heights, Texas (City) authorized Freese and Nichols, Inc. (FNI) to perform an impact fee analysis for the southeast portion of the City's wastewater system. The purpose of this report is to document the land use assumptions and capital improvements plan which were used in the development and calculation of the maximum allowable wastewater impact fees for the City of Harker Heights. The methodology used herein satisfies the requirements of the Texas Local Government Code (TLGC) Section 395 (**Section 1.1**) for the establishment of impact fees. The City does not currently charge wastewater impact fees to new developments.

2.1 TEXAS LOCAL GOVERNMENT CODE

Chapter 395 of the Texas Local Government Code requires an impact fee analysis before impact fees can be created and assessed. Chapter 395 defines an impact fee as "a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development." In September 2001, Chapter 395 was amended creating the current procedure for implementing impact fees. Chapter 395 identifies the following items as impact fee eligible costs:

- Construction contract price
- Surveying and engineering fees
- Land acquisition costs
- Fees paid to the consultant preparing or updating the capital improvement plan (CIP) and impact fee analysis
- Projected interest charges and other finance costs for projects identified in the CIP

Chapter 395 also identifies items that impact fees cannot be used to pay for, such as:

- Construction, acquisition, or expansion of public facilities or assets other than those identified on the capital improvements plan
- Repair, operation, or maintenance of existing or new capital improvements
- Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards

- Upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development
- Administrative and operating costs of the political subdivision
- Principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed above

As a funding mechanism for capital improvements, impact fees allow cities to recover the costs associated with new or facility expansion in order to serve future development. Statutory requirements mandate that impact fees be based on a specific list of improvements identified in a capital improvements program and only the cost attributed (and necessitated) by new growth over a 10-year period may be considered. Once established, impact fees are required to be updated at least every five years.

2.2 METHODOLOGY

Wastewater impact fee capital improvement plan (CIP) projects were selected by FNI for the City based on the land use assumptions, input from City staff, and projects developed during previous studies. The recommended improvements will provide the required capacity to meet projected wastewater flows through year 2032. The projects identified are consistent with the Chapter 395 definition of impact fee eligible projects.

As part of the impact fee development, FNI conducted workshops with the City's appointed Capital Improvements Advisory Committee (CIAC) and City Council. FNI calculated the maximum allowable impact fee utilizing the 50% credit methodology identified in TLGC Chapter 395. The CIAC's role included reviewing the land use assumptions and impact fee CIP and recommending an impact fee rate to the City Council. The City Council sets the impact fees to be collected.

2.3 LIST OF ABBREVIATIONS

The list of abbreviations used in this report are presented in **Table 2-1**.

Table 2-1: List of Abbreviations

Abbreviation	Actual
AWWA	American Water Works Association
CIAC	Capital Improvement Advisory Committee
CIP	Capital Improvement Plan
FNI	Freese and Nichols, Inc.
MGD	Million Gallons per Day
TCE	Thonhoff Consulting Engineers, Inc.
TLGC	Texas Local Government Code



3.0 LAND USE ASSUMPTIONS

Projected land use is an important element in the analysis of wastewater collection and treatment systems. To assist the City in determining the need and timing of capital improvements to serve future development, a reasonable estimation of future growth is required. These assumptions will become the basis for the preparation of impact fee capital improvement plans for wastewater facilities.

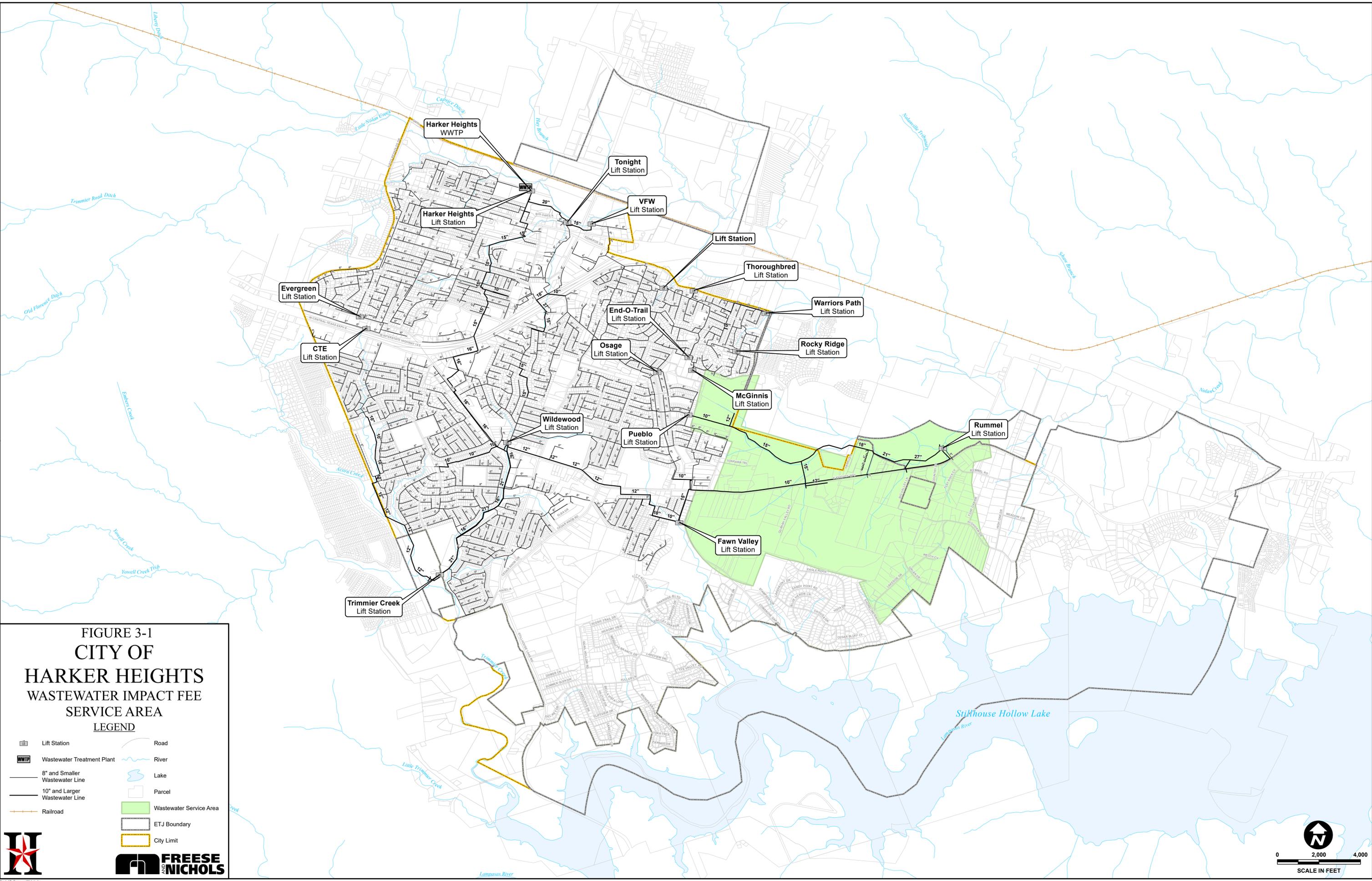
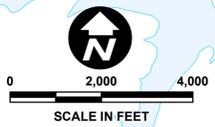
3.1 SERVICE AREA

FNI worked with City staff to develop growth projections and land use assumptions for the study area during the development of this report. The City is anticipating the majority of future developments to occur roughly within the southeast portion of the City, and therefore determined to set the wastewater impact fee service area to this boundary, shown on **Figure 3-1**. The City recently adopted an updated future land use plan that was used for this study. The future land use for the service area is presented on **Figure 3-2**.

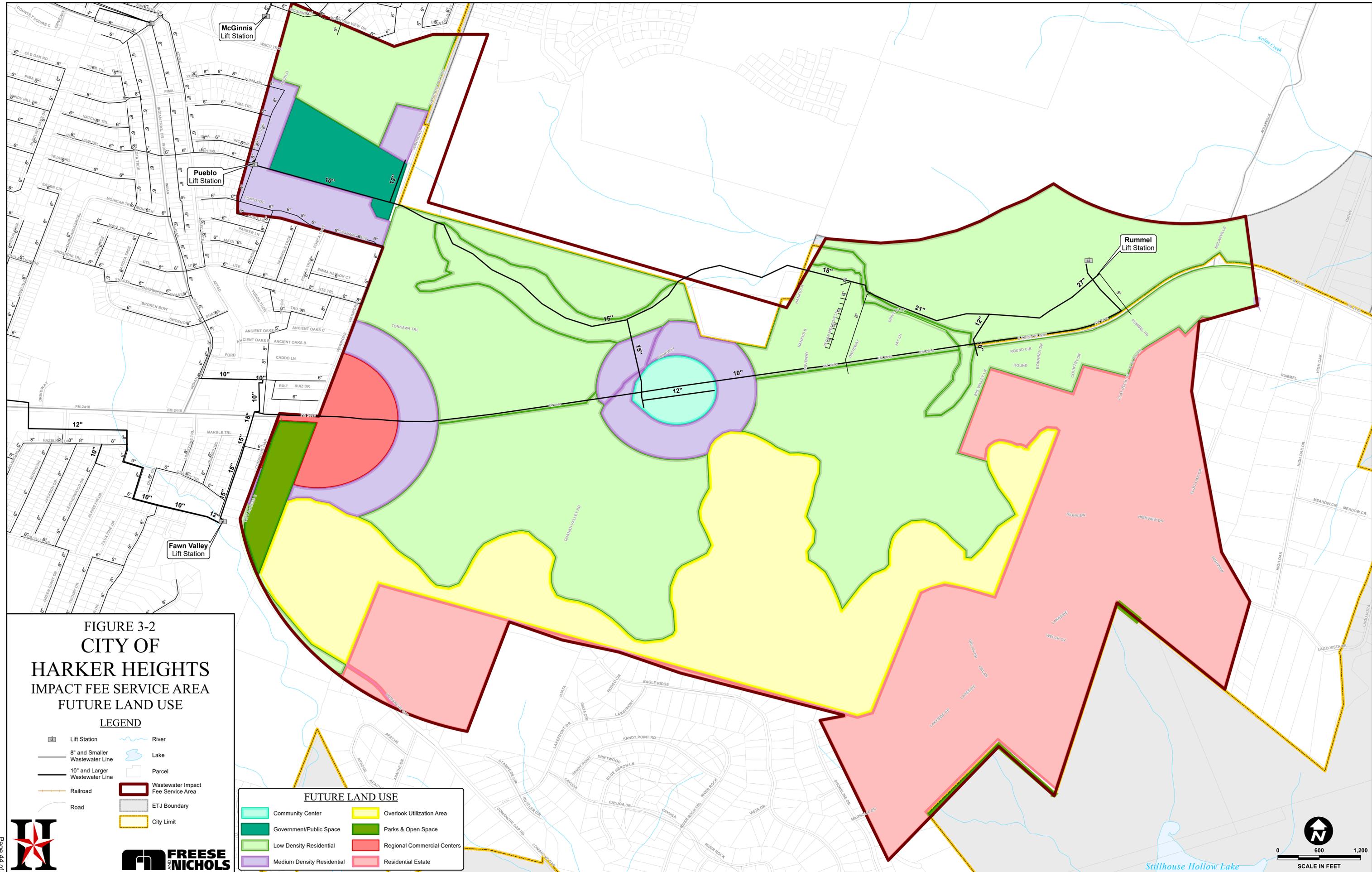
**FIGURE 3-1
CITY OF
HARKER HEIGHTS
WASTEWATER IMPACT FEE
SERVICE AREA**

LEGEND

-  Lift Station
-  Wastewater Treatment Plant
-  8" and Smaller Wastewater Line
-  10" and Larger Wastewater Line
-  Railroad
-  Road
-  River
-  Lake
-  Parcel
-  Wastewater Service Area
-  ETJ Boundary
-  City Limit



Created by Freese and Nichols, Inc. on 10/16/2018
Location: 1100 W. PLANKENBERRY DELIVERABLES\EXISTING_SYSTEM\figure_3\Wastewater_Impact_Fee_Service_Area.mxd
Operator: Wastewater, New 05/20/18 10:22:54
User Name: 02818



**FIGURE 3-2
CITY OF
HARKER HEIGHTS
IMPACT FEE SERVICE AREA
FUTURE LAND USE**

LEGEND

- Lift Station
- 8" and Smaller Wastewater Line
- 10" and Larger Wastewater Line
- Railroad
- Road
- River
- Lake
- Parcel
- Wastewater Impact Fee Service Area
- ETJ Boundary
- City Limit

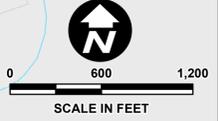
FUTURE LAND USE

- Community Center
- Government/Public Space
- Low Density Residential
- Medium Density Residential
- Overlook Utilization Area
- Parks & Open Space
- Regional Commercial Centers
- Residential Estate



FREESE AND NICHOLS

Created by Freese and Nichols, Inc. File: 10462123 Location: H:\01_Plan\0101_DELIVERABLES\02_Land_Use\Figure_3-2-Service_Area_Land_Use.mxd Date: 8/18/2021 10:25:04 AM User: jbr



3.2 HISTORICAL AND PROJECTED GROWTH

3.2.1 Historical Population

Historical population data was provided in the February 2021 *Wastewater Flow Capacity Analysis Report* developed by Thonhoff Consulting Engineers, Inc. (TCE). The City had an average 2.2% annual growth rate over the past eight years. This historical population information is presented in **Table 3-1**.

Table 3-1: Historical Population within City Limits

Year	Population	Average Annual Growth Rate (%)
2012	27,894	
2013	28,563	2.4%
2014	29,233	2.3%
2015	29,903	2.3%
2016	30,573	2.2%
2017	31,243	2.2%
2018	31,913	2.1%
2019	32,583	2.1%
2020	33,253	2.1%
Average		2.2%

3.2.2 Projected Growth

The magnitude and distribution of the growth in the service area will dictate where future wastewater infrastructure is required. It is important to note that projecting future growth is challenging, especially for relatively small geographic areas such as individual cities or sections of cities, because it can be difficult to predict how fast or slow development will occur when there are a variety of circumstances that can impact it. **Table 3-2** presents the City’s projected growth for the 10-year planning period for the wastewater impact fee service area.

Table 3-2: Wastewater Impact Fee Service Area Growth

Year	Connections
2022	125
2032	1,500

4.0 WASTEWATER IMPACT FEE ANALYSIS

Wastewater CIP projects were developed for the City of Harker Heights in the February 2021 *Wastewater Flow Capacity Analysis Report* by TCE. The wastewater CIP projects that are required to serve growth within the next 10 years were identified for inclusion in the wastewater impact fee analysis.

4.1 WASTEWATER LOAD PROJECTIONS

Wastewater flow projections for 2022 and 2032 were developed using criteria from the February 2021 *Wastewater Flow Capacity Analysis Report*. 2.97 people per connection and 76 gallons per capita per day were assumed for wastewater flow projections. A wet weather peaking factor of 4.0 was applied to calculate the peak wet weather flow. **Table 4-1** presents the projected wastewater flows for the wastewater impact fee service area in million gallons per day (MGD).

Table 4-1: Impact Fee Service Area Wastewater Flow Projections

Year	Average Daily Flow (MGD)	Peak Wet Weather Flow (MGD)
2022	0.03	0.11
2032	0.34	1.35

4.2 WASTEWATER SYSTEM IMPROVEMENTS

The TCE 2021 *Wastewater Flow Capacity Analysis Report* included proposed wastewater system improvements. A summary of the costs for each of the projects required for the 10-year growth period used in the wastewater system impact fee analysis is shown in **Table 4-2**. Costs listed for the existing projects are based on actual design and construction cost data provided by the City. Detailed cost estimates for the proposed wastewater system projects were provided by TCE and are provided in **Appendix A**. **Table 4-2** shows a 2022 percent utilization, which is the portion of a project’s capacity that is required to serve existing development. This portion of the project cost is not impact-fee-eligible. The 2032 percent utilization is the portion of the project’s capacity that will be required to serve projected growth in the city in 2032. The 2022-2032 percent utilization is the portion of the project’s capacity required to serve development from 2022 to 2032. The impact fee eligible cost for each project is calculated as the total capital cost multiplied by the 2022-2032 percent utilization. Only this portion of

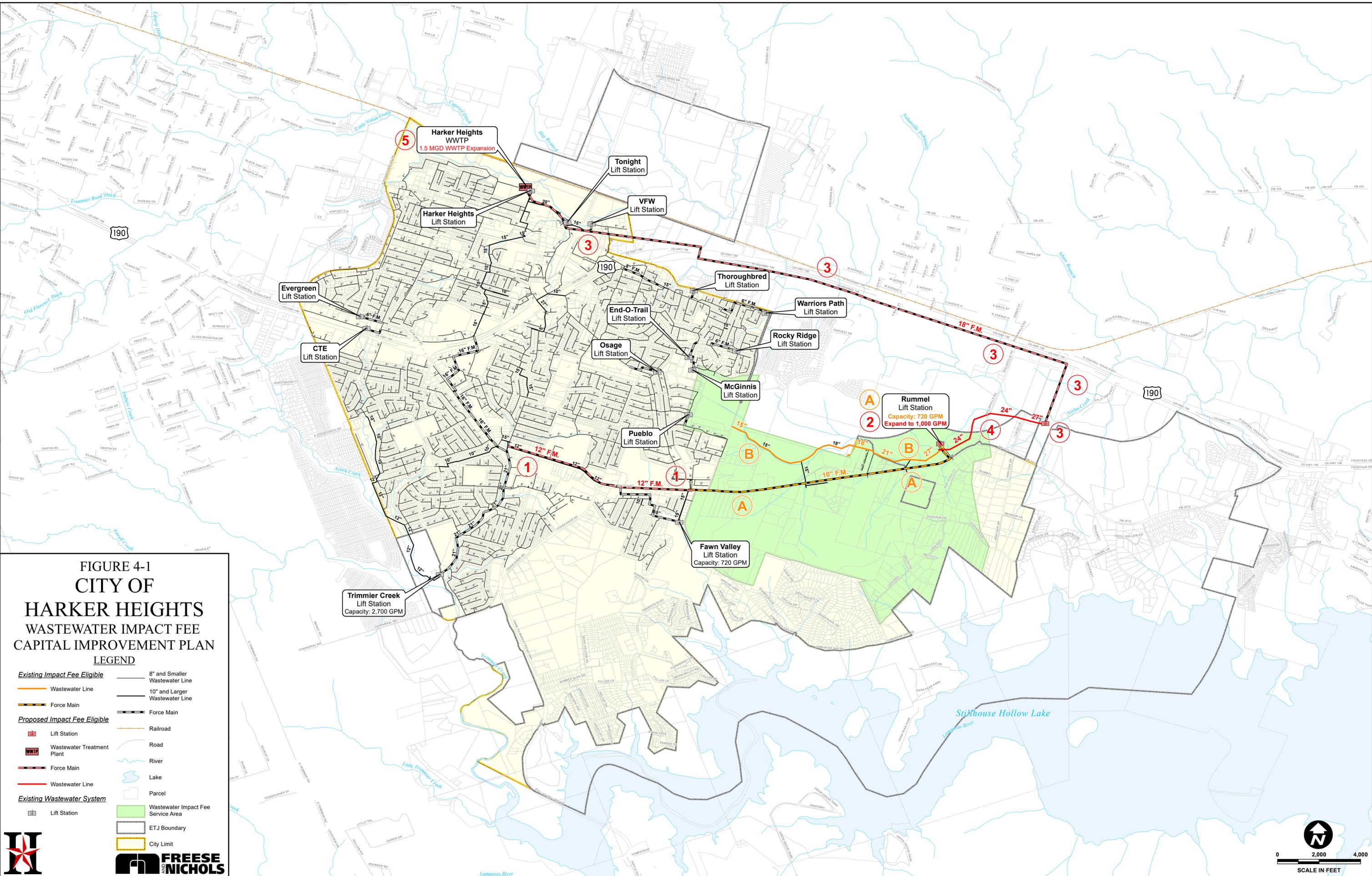
Wastewater Impact Fee Study
City of Harker Heights

the cost can be used to calculate maximum allowable impact fees. Proposed wastewater projects are shown on **Figure 4-1**.

Table 4-2: Wastewater Impact Fee Eligible Projects

No.	Description of Project	Percent Utilization			Costs Based on 2022 Dollars		
		2022 ⁽¹⁾	2032	2022 - 2032	Capital Cost	Impact Fee Eligible Cost	
Existing	A	Rummel Lift Station and Force Main	10%	100%	90%	\$1,116,502	\$1,004,851
	B	15/18/21/27" Gravity Line	10%	75%	65%	\$1,674,752	\$1,088,589
	C	Impact Fee Study	0%	100%	100%	\$64,000	\$64,000
	Existing Project Sub-total					\$2,855,254	\$2,157,440
Proposed	1	12" Force Main	0%	100%	100%	\$1,975,412	\$1,975,412
	2	Rummel Lift Station Expansion	0%	100%	100%	\$493,853	\$493,853
	3	Proposed Lift Station and 18" Force Main	0%	23%	23%	\$6,330,252	\$1,455,958
	4	24/27" Gravity Line	0%	23%	23%	\$10,569,748	\$2,431,042
	5	1.5 MGD Wastewater Treatment Plant Expansion	0%	23%	23%	\$31,500,000	\$7,245,000
	Proposed Project Sub-total					\$50,869,265	\$13,601,265
Total Capital Improvements Cost					\$53,724,519	\$15,758,705	

(1) Utilization in 2022 on proposed projects indicates a portion of the project that will be used to address deficiencies within the existing system, and therefore are not eligible for impact fee cost recovery for future growth.



**FIGURE 4-1
CITY OF
HARKER HEIGHTS
WASTEWATER IMPACT FEE
CAPITAL IMPROVEMENT PLAN**

LEGEND

Existing Impact Fee Eligible	8" and Smaller Wastewater Line
Wastewater Line	10" and Larger Wastewater Line
Force Main	Force Main
Proposed Impact Fee Eligible	Railroad
Lift Station	Road
Wastewater Treatment Plant	River
Force Main	Lake
Wastewater Line	Parcel
Existing Wastewater System	Wastewater Impact Fee Service Area
Lift Station	ETJ Boundary
	City Limit

0 2,000 4,000
SCALE IN FEET

4.3 WASTEWATER IMPACT FEE ANALYSIS

The impact fee analysis involves determining the utilization of existing and proposed projects required as defined by the capital improvement plan to serve new development over the next 10-year period. For existing or proposed projects, the impact fee eligible cost is calculated as a percentage of the total project cost, based upon the percentage of the project's capacity required to serve development projected to occur between 2022 and 2032. Capacity serving existing development and development projected to occur more than 10 years in the future cannot be included in the maximum allowable impact fee calculations.

4.3.1 Service Units

According to Chapter 395 of the TLGC, the maximum allowable impact fee may not exceed the amount determined by dividing the cost of required capital improvements by the total number of service units attributed to new development during the impact fee eligibility period. A service unit for wastewater is defined as the service equivalent to a water connection for a single-family residence.

Public, commercial, and industrial connections are converted into service units based upon the capacity of each meter used to provide service. The number of service units required to represent each meter size is based on the safe maximum operating capacity of the appropriate meter type. American Water Works Association (AWWA) standards C700 and C710 (Displacement Meters), C715 (Ultrasonic Meters), and C702 (Compound Meters) were used to determine the safe maximum operating capacity, as these meter types represent those in place and stocked by the City. The service unit equivalent for each meter size used by the City is listed in **Table 4-3**.



Table 4-3: Service Unit Equivalents

Meter Size	Type	Maximum Flow (gpm)	Service Unit Equivalents
3/4"	Displacement	25	1.0
1"	Displacement	40	1.6
1 1/2"	Displacement	50	2.0
2"	Ultrasonic	100	4.0
3"	Compound	320	12.8
4"	Compound	500	20.0
6"	Compound	1,000	40.0
8"	Compound	1,600	64.0

Typically, in Harker Heights, single-family residences are served with 3/4-inch water meters. Larger meters represent multi-family, public, commercial, and industrial water use. **Table 4-4** shows the service units by meter size for 2022 and the projected service units for 2032.

Table 4-4: Service Units

Meter Size	2022		2032		Growth in Service Units
	Number of Meters	Service Units	Number of Meters	Service Units	
3/4"	120	120	1,489	1,489	1,369
1"	5	8	10	16	8
1 1/2"	0	0	1	2	2
2"	0	0	0	0	0
3"	0	0	0	0	0
4"	0	0	0	0	0
6"	0	0	0	0	0
8"	0	0	0	0	0
Total	125	128	1,500	1,507	1,379

4.3.2 Maximum Impact Fee Calculations

TLGC Chapter 395 outlines the procedures and requirements for calculating maximum allowable impact fees to recover costs associated with capital improvement projects needed due to growth over a 10-year period. Chapter 395 also requires a plan that addresses possible duplication of payments for capital improvements. This plan can either provide a credit for the portion of revenues generated by new

Wastewater Impact Fee Study
City of Harker Heights

development that is used for the payment of eligible improvements, including payment of debt, or reduce the total eligible project costs by 50 percent. The City of Harker Heights has selected to utilize the reduction of the total eligible project costs by 50 percent to determine the maximum allowable impact fees.

Chapter 395 of the TLGC states that the maximum impact fee may not exceed the amount determined by dividing the cost of capital improvements required by the total number of service units attributed to new development during the impact fee eligibility period less the credit to account for water and wastewater revenues used to finance these capital improvements.

The total projected costs include the projected capital improvement costs to serve 10-year development, the projected finance cost for the capital improvements, and the consultant cost for preparing and updating the CIP. A 2.0% interest rate was used to calculate financing costs. **Table 4-5** displays a summary of the maximum allowable wastewater impact fee calculation.

Table 4-5: Maximum Wastewater Impact Fee Calculation

Total Eligible Capital Improvement Costs	\$15,758,705
Total Eligible Financing Costs	\$1,156,784
Total Eligible Impact Fee Costs	\$16,915,489
Growth in Service Units	1,379
Maximum Wastewater Impact Fee per Service Unit ⁽¹⁾	\$12,266
Impact Fee Credit per Service Unit ⁽²⁾	\$6,133
Maximum Allowable Wastewater Impact Fee per Service Unit ⁽³⁾	\$6,133

(1) Total Eligible Costs divided by the Growth in Service Units.

(2) Credit is 50% of Maximum Wastewater Impact Fee per Service Unit.

(3) Maximum Allowable Wastewater Impact Fee is Maximum Wastewater Impact Fee per Service Unit minus the Impact Fee Credit per Service Unit.



**Appendix A
Cost Estimates**

CITY OF HARKER HEIGHTS
Rummel Road Lift Station Upgrade
and 12-Inch Force Main Extension

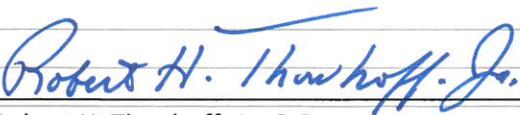
Bid Opening: January 5, 2022
2:00 PM

TCE Job # 21006.1.300

BIDDER	BASE BID AMOUNT	COMMENT
Blackrock Construction Mansfield TX	2,469,265.00	
Bell Contractors Belton, TX	2,530,098.11	

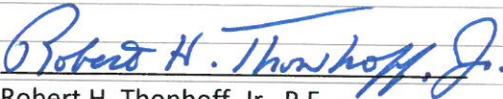
**City of Harker Heights
Phase 5 of FM 2410 Service Area Wastewater Trunk Line
and 4167 GPM Lift Station and 18-inch Force Main
Pumping Back to Existing WWTP Site**

**Update of Initial Engineering Estimate of Total Project Cost
December 6, 2021**

Construction Costs	
Original (11/03/2009) Phase 5 Wastewater Trunk Line Construction Cost Estimate: \$4,890,000	
Updated Construction Cost using ENR Index Est. 7767 (12/2021) ÷ Est. 5390 (11/2009) ≈ 1.44 x	\$7,046,499
Original (5/24/2011) 4167 GPM Lift Station Construction Cost Estimate: \$1,000,000	
Updated Construction Cost using ENR Index Est. 7767 (12/2021) ÷ Est. 5390 (11/2011) ≈ 1.44 x	\$1,441,002
Original (5/24/2011) 18-inch F.M. Construction Cost Estimate: \$1,939,800	
Updated Construction Cost using ENR Index Est. 7767 (12/2021) ÷ Est. 5390 (11/2011) ≈ 1.44 x	<u>\$2,795,255</u>
Construction Subtotal	\$11,282,756
Engineering Costs	
Turnkey Engineering Services at +/- 25%	<u>\$2,820,689</u>
Engineering Subtotal	\$2,820,689
TOTAL COST	\$14,103,445
Contingency at +/- 20%	<u>\$2,796,555</u>
UPDATE OF INITIAL ENGINEERING ESTIMATE OF TOTAL PROJECT COST	\$16,900,000
Prepared by: THONHOFF CONSULTING ENGINEERS, INC.	
 Robert H. Thonhoff, Jr., P.E.	

**City of Harker Heights
Wastewater Treatment Plant Expansion
From 3.0 MGD to 4.5 MGD**

**Initial Engineering Estimate of Total Project Cost
December 3, 2021**

Construction Costs	
Renovation of Existing 3.0 MGD Facility	
3,000,000 GPD x \$1/GPD	\$3,000,000
Expansion of 1.5 MGD Capacity	
1,500,000 GPD x \$14/GPD	<u>\$21,000,000</u>
Construction Subtotal	\$24,000,000
Engineering Costs	
Turnkey Engineering Services at +/- 25%	<u>\$6,000,000</u>
Engineering Subtotal	\$6,000,000
Total	\$30,000,000
Contingency at +/- 20%	<u>\$6,000,000</u>
INITIAL ENGINEERING ESTIMATE OF TOTAL PROJECT COST	\$36,000,000
Prepared by:	
THONHOFF CONSULTING ENGINEERS, INC.	
	
Robert H. Thonhoff, Jr., P.E.	



City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER APPROVING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, AND TAKE THE APPROPRIATE ACTION. (FINANCE DIRECTOR)

EXPLANATION:

The fiscal year 2023 proposed budget has been prepared using a tax rate of \$ 0.5800 per \$100 valuation. Public notices for the adoption of the budget were posted to the website and published in the Killeen Daily Herald on August 12, August 14, and August 21, 2022.

Attached is copy of the revised budget with revisions highlighted in green. An attachment is also included that itemizes each line item and amount as well. A summary and brief description of the changes are as follows:

ITEM	ORIGINAL AMOUNT	REVISED AMOUNT	DIFFERENCE	
FY22 General Fund Expenditures	\$ 26,639,900	\$ 26,661,400	\$ 21,500	a
FY23 General Fund Revenues	26,441,300	26,316,400	(124,900)	b
FY23 General Fund Expenditures	27,489,300	27,933,100	443,800	c
FY23 Debt Service Fund Revenues	3,176,800	3,215,400	38,600	d
FY22 Fixed Asset Fund Expenditures	1,429,600	1,490,200	60,600	e
FY23 Fixed Asset Fund Revenues	1,332,800	1,282,800	(50,000)	f
FY22 Capital Project Fund Expenditures	2,841,600	3,160,200	318,600	g
FY23 Capital Project Fund Revenues	5,074,400	5,924,400	850,000	h
FY23 Capital Project Fund Expenditures	12,156,000	12,784,700	628,700	i
FY 22 Utility Fund Expenses	10,230,200	10,223,200	(7,000)	a
FY23 Utility Fund Expenses	11,879,500	12,227,200	347,700	a
FY22 Sanitation Fund Expenses	2,564,000	2,564,900	900	j
FY23 Sanitation Fund Expenses	2,755,200	2,757,300	2,100	j
FY22 Coronavirus Fund Revenues	4,431,300	5,041,000	609,700	k
FY22 Coronavirus Fund Expenditures	4,407,000	5,017,700	610,700	l
FY23 Coronavirus Fund Revenues	4,924,700	4,537,800	(386,900)	k
FY23 Coronavirus Fund Expenditures	4,919,700	4,532,800	(386,900)	l

(a) Adjusted line items based on incoming invoices.

(b) M&O rate was revised from a rate of \$0.45497 to \$0.4511 and a collection rate of 100.00% to 97.19%.

AGENDA ITEM #VII.2.

- (c) Adjustments were made per City Council's direction at the Budget Retreat, to fund promotion of the arts in the General Fund, to fund professional services by the Texas Police Chief's Association, and to transfers out.
- (d) I&S rate was revised from a rate of \$0.12503 to \$0.1289 and a collection rate of 100.00% to 97.19%. The transfer from General Fund was also zeroed out.
- (e) Expenditures were updated to actual costs based on quotes and/or invoices received.
- (f) Transfers updated to allow for funding of fixed asset purchases and additional funding towards transfers to capital project funding.
- (g) Expenditures were updated per quotes, bids, change orders, and/or invoices received as well as the status of the project(s).
- (h) Transfers were updated to ensure funding to cover expenditures.
- (i) Emergency Preparedness Plan generators were added and other expenditures were updated.
- (j) Accounting for fuel charges that is a newly added charge for this department.
- (k) Grant revenues were updated to match expenditures updates as they are posted as expenditures are made.
- (l) Expenditures were updated per quotes, change orders, and/or invoices received.

RECOMMENDATION:

Staff recommends approving the ordinance. For the motion to be valid, it must be approved by a record vote.

ACTION BY THE COUNCIL:

1. Motion to Approve/Disapprove an Ordinance of the City Council of the City of Harker Heights, Texas adopting the Budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023.
2. Any other action desired.

ATTACHMENTS:

[Detail Listing of Proposed Budget Revisions
FY 2022-2023 Proposed Budget \(August 23\)
Ordinance](#)

Fund / Department	Line Item	Original	Revision	Difference
General Fund				
FY 2022 Expenditures				
City Council	042 Travel and Training	10,000	8,000	(2,000)
Pet Adoption Center	011 Vehicle Supplies	7,000	7,500	500
Pet Adoption Center	021 Building Maintenance	19,500	18,000	(1,500)
Pet Adoption Center	092 Professional Fees	4,000	4,600	600
Police Department	011 Vehicle Supplies	155,000	165,000	10,000
Police Department	035 Unemployment Payments	0	(1,700)	(1,700)
Police Department	041 Dues and Subscriptions	7,000	8,000	1,000
Police Department	075 LEOSE Training	5,500	6,300	800
Planning and Development	042 Travel and Training	9,100	9,300	200
Code Enforcement	011 Vehicle Supplies	4,500	2,500	(2,000)
Code Enforcement	047 Contract Labor	45,900	49,900	4,000
Fire Department	011 Vehicle Supplies	56,200	68,000	11,800
Parks and Recreation	011 Vehicle Supplies	40,700	36,000	(4,700)
Parks and Recreation	030 Property/Liability Insurance	30,200	30,700	500
Parks and Recreation	035 Unemployment Payments	1,000	5,500	4,500
Streets Department	035 Unemployment Payments	(400)	(900)	(500)
				<u>21,500</u>
	Beginning Fund Balance	14,843,280	14,843,280	0
	Total Revenues	26,361,800	26,361,800	0
	Total Expenditures	26,639,900	26,661,400	21,500
	Ending Fund Balance	14,565,180	14,543,680	(21,500)

Incoming invoices called for an adjustment to these line items;

FY 2023 Revenue	Tax Revenues	11,367,000	11,242,100	(124,900)
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FY 2023 Expenditures				
City Council	097 Promotion of the Arts	0	2,000	2,000 ¹
City Council	408 Boys and Girls Club	30,000	20,000	(10,000) ²
City Council	409 Greater Killeen Comm Clinic	15,500	15,000	(500) ²
City Council	411 Variety/Peaceable Kingdom	0	15,000	15,000 ²
City Council	412 HH Community Resource Ctr	0	6,000	6,000 ²
Administration	404 Youth Task Force	5,000	3,000	(2,000) ¹
Police Department	092 Professional Fees	10,000	17,500	7,500 ³
Code Enforcement	011 Vehicle Supplies	4,500	3,500	(1,000) ⁴
Fire Department	011 Vehicle Supplies	56,200	60,000	3,800 ⁴
Parks and Recreation	011 Vehicle Supplies	42,000	40,000	(2,000) ⁴
	Transfer to Fixed Assets	500,000	475,000	(25,000) ⁵
	Transfer to Capital Projects	3,000,000	3,500,000	500,000 ⁵
	Transfer to Debt Service	50,000	0	(50,000) ⁶
				<u>443,800</u>
	Beginning Fund Balance	14,565,180	14,543,680	(21,500)
	Total Revenues	26,441,300	26,316,400	(124,900)
	Total Expenditures	27,489,300	27,933,100	443,800
	Ending Fund Balance	13,517,180	12,926,980	(590,200)

¹ Funding promotion of the arts utilizing funds already in the budget (Youth Task Force).

² Adjustments and funding per City Council direction at the Budget Retreat.

³ \$7,500 for professional services performed by the Texas Police Chiefs Association.

⁴ Adjust line items to current year expenses.

⁵ Transfers were adjusted to allow funding of projects/purchases and remain within fund balance requirement.

⁶ Transfer to Debt Service Fund will not be needed for the 2023 fiscal year.

Fund / Department	Line Item	Original	Revision	Difference
Debt Service Fund				
FY 2023 Revenue	Tax Revenues	3,123,800	3,212,400	88,600
	Transfer from General Fund	50,000	0	<u>(50,000)</u>
				<u>38,600</u>
	Beginning Fund Balance	8,977	8,977	0
	Total Revenues	3,176,800	3,215,400	38,600
	Total Expenditures	3,148,400	3,148,400	0
	Ending Fund Balance	37,377	75,977	38,600

Property tax revenues were updated based on the TNT calculation at 97.19% providing a debt rate of \$0.1289. With this rate, the City will not need to do a transfer in from the General Fund.

Fund / Department	Line Item	Original	Revision	Difference
Fixed Asset Fund				
FY 2022 Expenditures				
Library	702 Building and Improvements	15,200	15,900	700 ¹
Parks and Recreation	705 Equipment	23,800	40,400	16,600 ²
Streets	705 Equipment	287,300	332,600	45,300 ³
Water Operations	707 Vehicle	159,700	159,800	100 ⁴
Water Operations	Use of Coronavirus Funds	(100,000)	(102,100)	(2,100) ⁵
				<u>60,600</u>
	Beginning Fund Balance	583,374	583,374	0
	Total Revenues	943,400	943,400	0
	Total Expenditures	1,429,600	1,490,200	60,600
	Ending Fund Balance	97,174	36,574	(60,600)

Expenditures were updated per quotes and/or invoices received.

¹ Additional work was needed on the capstone improvements.

² Equipment was stolen from the pool and is being replaced. A claim has been filed with TML, our insurance carrier.

³ The cost of one of the large equipment we ordered has gone up. Staff is still negotiating with the company however the new quote has been put in to ensure funding is available.

⁴ Line item was increased to show entire cost coming out of Coronavirus Relief Funds rather than Fixed Assets.

⁵ Increased deduction covering cost of vehicles for Water Operations to offset accurately.

FY 2023 Revenues	Transfer from General Fund	500,000	475,000	(25,000)
	Transfer From Utility Fund	500,000	475,000	<u>(25,000)</u>
				<u>(50,000)</u>
	Beginning Fund Balance	97,174	36,574	(60,600)
	Total Revenues	1,332,800	1,282,800	(50,000)
	Total Expenditures	1,249,400	1,249,400	0
	Ending Fund Balance	180,574	69,974	(110,600)

Transfers were updated to allow for funding of fixed asset purchases as well as additional funds to be transferred to fund capital projects.

Fund / Department	Line Item	Original	Revision	Difference
Capital Projects Fund				
FY 2022 Expenditures				
Water Projects	3xx Cedar Knob Waterline	20,000	0	(20,000)
Wastewater Projects	037 Beeline Dr Sewer Repl	64,000	70,000	6,000
Wastewater Projects	401 VFW Lift Station Upgrade	50,000	0	(50,000)
Wastewater Projects	403 East/West Bar Screens	41,700	37,300	(4,400)
Wastewater Projects	516 Sewer Rehabilitation	150,000	45,000	(105,000)
Drainage Projects	501 Pinewood Retaining Wall	22,700	22,100	(600)
Drainage Projects	501 Roy Reynolds Bridge	5,000	0	(5,000)
Drainage Projects	512 CIP #1 Connell Detention Pond	12,500	0	(12,500)
Drainage Projects	512 CIP #2 Phase 2, 3, 4	10,700	18,700	8,000
Building Projects	537 City Hall Flooring Updates	31,000	44,500	13,500
Building Projects	537 Cubicles/Desks - Finance/Courts	60,000	52,400	(7,600)
Building Projects	537 City Hall Stucco Project	5,600	4,700	(900)
Park Projects	505 Misc Park Projects/Improvements	98,000	93,100	(4,900)
Street Projects	116 2022 Street Improvements	63,500	80,000	16,500
Street Projects	502 2021 Street Improvements	1,369,100	1,854,600	485,500
				<u>318,600</u>
	Beginning Fund Balance	6,310,650	6,310,650	0
	Total Revenues	4,225,400	4,225,400	0
	Total Expenditures	2,841,600	3,160,200	318,600
	Ending Fund Balance	7,694,450	7,375,850	(318,600)

Expenditures were updated per quotes, bids, change orders, and/or invoices received as well as status of project(s).

FY 2023 Revenues				
	Transfer from General Fund	3,000,000	3,500,000	500,000
	Transfer from Utility Fund	1,500,000	1,750,000	250,000
	Transfer from Sanitation Fund	200,000	300,000	100,000
				<u>850,000</u>

FY 2023 Expenditures				
Water Projects	3xx Cedar Knob Waterline	500,000	391,500	(108,500)
Water Projects	3xx Water Pump Station Generators	0	542,200	542,200 ¹
Wastewater Projects	037 Beeline Dr Sewer Repl	635,700	629,700	(6,000)
Wastewater Projects	401 VFW Lift Station Upgrade	0	50,000	50,000
Drainage Projects	501 Roy Reynolds Bridge	129,100	134,100	5,000
Drainage Projects	512 CIP #1 Connell Detention Pond	1,014,700	1,024,200	9,500
Drainage Projects	512 CIP #2 Phase 2, 3, 4	2,211,000	2,203,200	(7,800)
Sidewalk Projects	514 FM 3481 - St Paul's	188,200	150,700	(37,500)
Sidewalk Projects	514 FM 3481 - Magill/Williams	189,700	152,200	(37,500)
Street Projects	115 Warrior's Path Phase 2	165,000	645,300	480,300
Street Projects	116 2022 Street Improvements	644,800	857,400	212,600
Street Projects	502 2021 Street Improvements	2,250,600	1,777,000	(473,600)
				<u>628,700</u>
	Beginning Fund Balance	7,694,450	7,375,850	(318,600)
	Total Revenues	5,074,400	5,924,400	850,000
	Total Expenditures	12,156,000	12,784,700	628,700
	Ending Fund Balance	612,850	515,550	(97,300)

Revenues were updated to ensure that there was proper funding to cover expenditures.

Expenditures were updated per quotes, bids, change orders, and/or invoices received as well as status of project(s).

¹ This project was added and is the generators for the Emergency Preparedness Plan (Senate Bill 3).

Fund / Department	Line Item	Original	Revision	Difference
Utility Fund				
FY 2022 Expenses				
Water Administration	047 Contract Labor	60,500	60,000	(500) ²
Water Administration	092 Professional Fees	33,900	34,200	300 ¹
Water Operations	011 Vehicle Supplies	35,000	40,000	5,000 ¹
Water Operations	035 Unemployment Payments	(800)	(300)	500 ¹
Wastewater	011 Vehicle Supplies	25,300	18,000	(7,300) ²
Wastewater	021 Building Maintenance	1,000	6,000	5,000 ¹
Wastewater	047 Contract Labor	210,000	200,000	<u>(10,000)²</u>
				<u>(7,000)</u>
	Beginning Fund Balance	3,787,193	3,787,193	0
	Total Revenues	10,951,100	10,951,100	0
	Total Expenditures	10,230,200	10,223,200	(7,000)
	Ending Fund Balance	4,508,093	4,515,093	7,000

¹ Incoming invoices called for an adjustment to these line items.

² A review of these line items allowed for some savings.

FY 2023 Expenses				
Water Operations	047 Contract Labor	35,000	40,000	5,000 ¹
Water Operations	092 Professional Fees	750,000	1,125,000	375,000 ²
Wastewater	011 Vehicle Supplies	25,300	18,000	(7,300) ¹
	Transfer to Fixed Assets	500,000	475,000	(25,000) ³
	Transfer to General Fund	250,000	0	(250,000) ³
	Transfer to Capital Projects	1,550,000	1,800,000	<u>250,000³</u>
				<u>347,700</u>
	Beginning Fund Balance	4,508,093	4,515,093	7,000
	Total Revenues	10,996,200	10,996,200	0
	Total Expenditures	11,879,500	12,227,200	347,700
	Ending Fund Balance	3,624,793	3,284,093	(340,700)

¹ Adjusted line items to current year expenses.

² Revision of Lead and Copper Compliance costs, a five-year project.

³ Transfers were adjusted to allow funding of projects/purchases and remain within fund balance requirement.

Fund / Department	Line Item	Original	Revision	Difference
Sanitation Fund				
FY 2022 Expenses	013 Equipment Supplies	400	1,300	900
	Beginning Fund Balance	182,372	182,372	0
	Total Revenues	2,577,000	2,577,000	0
	Total Expenditures	2,564,000	2,564,900	900
	Ending Fund Balance	195,372	194,472	(900)
FY 2023 Expenses	013 Equipment Supplies	1,500	3,600	2,100
	Beginning Fund Balance	195,372	194,472	(900)
	Total Revenues	2,627,300	2,627,300	0
	Total Expenditures	2,755,200	2,757,300	2,100
	Ending Fund Balance	67,472	64,472	(3,000)

The equipment supply line item recently added charges for fuel and was updated to reflect those expenses.

Fund / Department	Line Item	Original	Revision	Difference
Coronavirus Fund				
FY 2022 Revenues	Grant Revenues	2,870,400	3,480,100	609,700
FY 2022 Expenditures				
Fire Department	705 Boat Equipment/Radios	31,400	30,300	(1,100)
Water Operations	707 (3) Ford F150	100,000	102,100	2,100
Water Projects	036 Beeline Dr Waterline	10,000	25,600	15,600
Wastewater Projects	519 Rummel Rd Lift Station	1,500,000	2,078,900	578,900
Wastewater Projects	521 Second Belt Press	923,000	937,000	14,000
Wastewater	715 150 HP Submersible Pump	41,200	42,400	1,200
				<u>610,700</u>
	Beginning Fund Balance	0	0	0
	Total Revenues	4,431,300	5,041,000	609,700
	Total Expenditures	4,407,000	5,017,700	610,700
	Ending Fund Balance	24,300	23,300	(1,000)
FY 2023 Revenues	Grant Revenues	4,919,700	4,532,800	(386,900)
FY 2023 Expenditures				
Water Projects	036 Beeline Dr Waterline	445,200	429,600	(15,600)
Wastewater Projects	519 Rummel Rd Lift Station	974,800	603,500	<u>(371,300)</u>
				<u>(386,900)</u>
	Beginning Fund Balance	24,300	23,300	(1,000)
	Total Revenues	4,924,700	4,537,800	(386,900)
	Total Expenditures	4,919,700	4,532,800	(386,900)
	Ending Fund Balance	29,300	28,300	(1,000)

Grant Revenues were updated to match expenditure updates. (Grant revenues are posted as expenditures are made.)

Expenditures were updated per quotes, change orders, and/or invoices received.



**FY 2022 – 2023
PROPOSED BUDGET**





This budget will raise more total property taxes than last year's budget by \$578,541 or 4.2%, and of that amount \$180,556 is tax revenue to be raised from new property added to the tax roll this year.

(Required per Texas House Bill 3195, passed during the 80th Legislative Session)



**TRANSMITTAL LETTER
BUDGET AT A GLANCE**



The City of Harker Heights

305 Miller's Crossing
Harker Heights, Texas 76548
Phone 254/953-5600
Fax 254/953-5614

Mayor
Spencer H. Smith

Mayor Pro Tem
Jennifer McCann

City Council
Michael Blomquist
Tony Canterino
Lynda Nash
Sam Halabi

August 23, 2022

Dear Mayor and City Council Members:

This Fiscal Year 2023 Budget, which begins on October 1, 2022, and ends on September 30, 2023, is submitted to you in accordance with the City of Harker Heights' Charter and was filed with the City Secretary on August 2, 2022. This budget provides the resources needed to maintain a high level of service to citizens and businesses.

The budget is a plan of action that addresses which resources of the City will be used to accomplish objectives that the City Council feels are necessary. It meets the present challenges and helps to accomplish opportunities recognized by the City Council, Staff, and citizens.

Staff began working on the 2023 budget in January with requests for Information Technology to provide quotes on technology related fixed assets and software. In February, the Outside Agency Funding Application period opened with a closing date of April 30. Budget planning kicked off in March with the Annual Budget Kickoff Meeting which was followed by the distribution of request forms for fixed assets, capital improvements, and personnel to all departments. Department Heads were then asked to produce a proposed budget for their departments' operating line items. Department expenditures/expenses were discussed in meetings held in May and June with the City Manager, Assistant City Manager, Finance Director, and Department Heads to provide guidance in the preparation of the budget.

Revenues were discussed in separate meetings with the City Manager, Assistant City Manager and Finance Director which included a look at the City's five-year long-range plans. The five-year long-range plans depict projected revenues and expenses for the next five fiscal years and the projected fund balances for the General, Utility, Sanitation, and Drainage Funds. The long-range plan for the Capital Project Fund was also reviewed to ensure that money would be available for the projects that are planned to continue or begin during the 2023 fiscal year and beyond. The Capital Project long-range plan is also reviewed during the fiscal year in the event changes need to be made to funding sources or expenditures for projects.

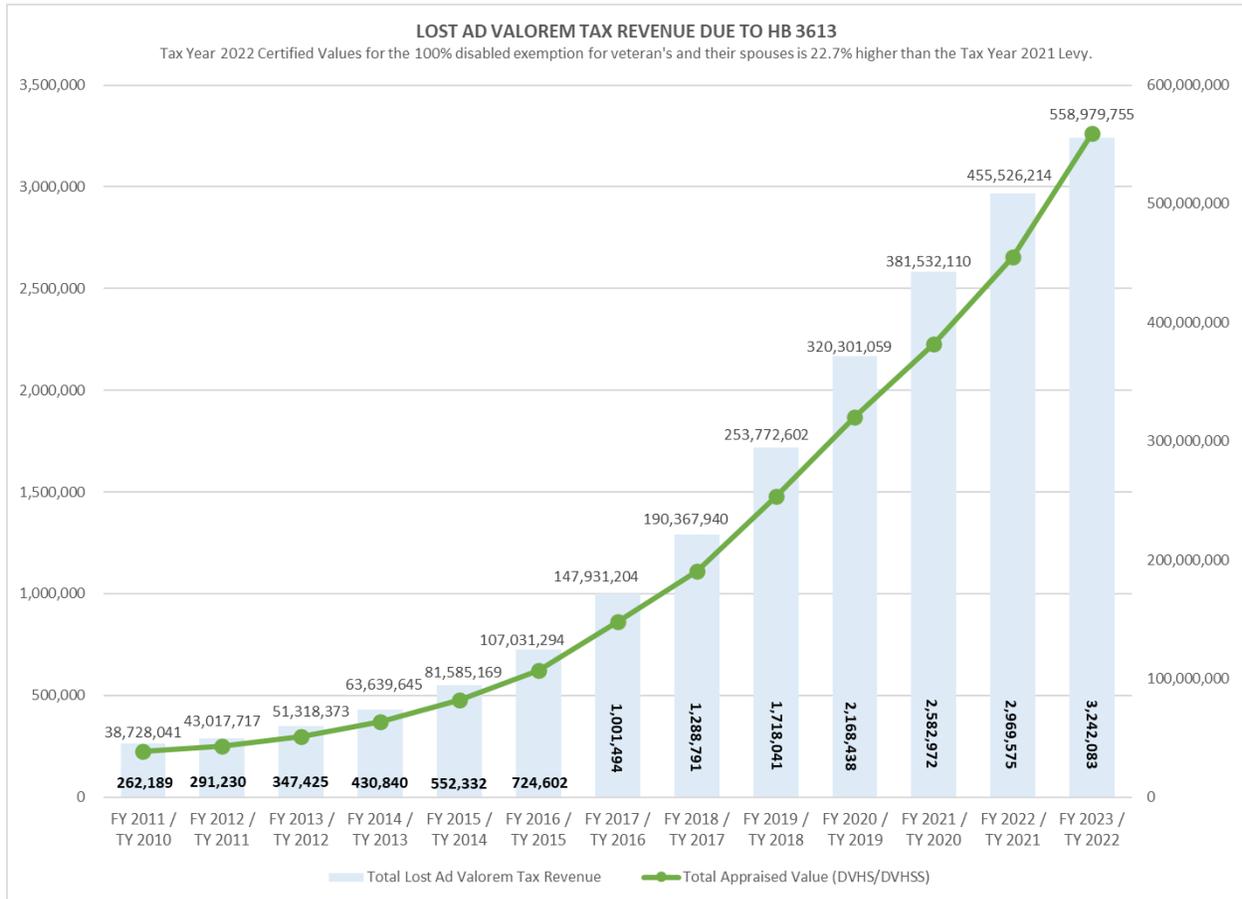
Principal Issues / Challenges

Following are some of the items that affect planning and impact the budget process:

House Bill 3613 and Property Taxes

House Bill 3613 eliminates property taxes for military veterans with a 100% disability rating from the U.S. Department of Veteran's Affairs. (Several years later, another bill was passed extending this exemption to the spouses of 100% disabled military veterans.)

When HB 3613 became effective in Fiscal Year 2010, it initially had a minor effect on property valuations in the City of Harker Heights. Over the years, these exemptions have grown with Fort Hood, one of the largest military installations in the world, just a few miles away. Cities that border Fort Hood, such as Killeen and Copperas Cove, get some relief due to a bill passed in 2015 offering disproportionate impact aid. The City of Harker Heights does not receive that impact aid and looks to lose over \$3.2 million from property revenues from 100% disability exemptions in the 2023 fiscal year. In FY 2011, the property tax loss from the 100% disability exemption was \$262,189.



City officials have been working with area legislators to tackle this issue. Staff understands that the intent of the legislators was to assist our veterans, however it inadvertently hurts these same veterans, in addition to our other citizens, by limiting the services the City can provide.

Sales Tax

Continued residential and commercial growth have played a strong part in boosting our local economy. Staff’s major challenge is in predicting the growth of sales tax, determining where it is coming from, and how long it will last as the revenue received has held strong and continued to rise two years after the pandemic began.

Inflation and the Availability of Products

The inflation of prices seen throughout the United States has made it difficult for the City, as well as its residents, to obtain the goods and services it needs at a “reasonable” price and in a timely manner. Many of the fixed assets (vehicles and equipment) that are budgeted in the 2022 fiscal year may need to be rolled over into the 2023 fiscal year due to the lack of availability; a process typically held for capital projects.

Residential and Commercial Growth

Residential and commercial growth have the potential to have a strong impact on our budget by way of building permit revenue as homes and commercial properties are built, additional property tax once those buildings are established, and sales tax as residents in those homes go to the commercial establishments within Harker Heights.

New single-family home construction continues to be strong with 150 permits issued at a reported valuation of \$33,538,950 during the period of October 1, 2021, to July 14, 2022. Residential homes continue to be constructed in Cedarbrook Ridge, Pecan Meadows and The Ridge subdivisions. At the end of fiscal year 2021, there were 108 permits issued with a reported valuation of \$39,251,858.

Two family home dwellings, or duplexes, have become a practical option for many of our residents who are living in the area for a short time or may not be ready to buy a home. Nine permits were issued for duplexes from October 1, 2021, to July 14, 2022 with a reported valuation of \$2,030,000. During fiscal year 2021, 32 permits were issued with a \$7,784,500 reported valuation.

Five commercial permits with a total valuation of \$18,760,011 have been issued including one for the construction of a 40,645 square foot rehabilitation hospital, one for a nine-suite commercial center, and one for a Dutch Brothers Coffee through July 14, 2022. Commercial permits during the 2021 fiscal year totaled nine with a reported valuation of \$10,878,006. These commercial permits were issued for a four-story hotel, a 13,000 square foot commercial building, several smaller commercial office buildings, and an RV Park development.

Health Insurance

Health insurance rates nationwide are increasing. Currently, the City of Harker Heights absorbs the cost of employee coverage. Absorbing the cost of health insurance as it continues to rise will become even more challenging once growth within the City stabilizes and revenues flatten. The City goes out for Requests for Proposals in hopes to keep rates competitively low as our employees must pay the cost to cover their spouses and children. This year, Staff was able to negotiate with our current health insurance provider as the cost for health care continues to increase. By doing so, the City was able to reduce the rate while still maintaining the quality healthcare needed to hire and retain quality employees.

Staffing

The challenges of staffing hit the City hard during the 2022 fiscal year. The Public Works, Police, and Parks and Recreation Departments were the hardest hit with staffing issues. Many employees hit the age of retirement and several positions were just not getting applicants. The Human Resources Department worked very hard on recruitment and retention activities and those departments that were able to, such as Police Department, did their own recruitment outside of HR advertisements. Human Resources implemented fun challenges that allowed for employees to “win” additional jean days or an extra half-hour for lunch. In the proposed budget for the 2023 fiscal year there is a cost of living adjustment as well as an additional stipend for Commercial Driver’s License holders proposed to increase recruitment and retention.

Unfunded Mandates

Senate Bill 3 was passed on June 6, 2021, and requires all affected utilities in Texas to prepare and implement an Emergency Preparedness Plan (EPP) that demonstrates how it will provide emergency operations during an extended power outage lasting longer than 24 hours while maintaining the Texas Commission on Environmental Quality’s (TCEQ) requirement of maintaining a 20 psi level. Submission of the EPP was due March 1, 2022, and utilities were to begin implementation by July 1, 2022. The City is currently in the implementation stage with engineering and construction quotes for obtaining gas generators to meet this requirement at \$3,198,100.

Lead and Copper Rule Revisions (LCRR) became effective on December 16, 2021, and the compliance deadline is October 16, 2024. By the deadline date, the City’s service line inventory and lead service line replacement plan, if applicable, is due. As part of the LCRR, all municipalities are required to do a lead service line inventory, provide public communication, do water quality sampling, and participate in a “find and fix” initiative for any lead-contributing sources found. If there are lead service lines within the city, a Lead Service Line Replacement Line Plan

must be developed and implemented, and optimization of Corrosion Control Treatment will need to occur. Costs for the LCRR will be \$6,195,000 over the next four fiscal years.

SUMMARY

Entering a post-pandemic period, 2022 and 2023 are bringing new challenges such as employee recruitment, employee retention, inflation, and supply line shortages and delays. The City continues to be agile to accommodate for these issues with the end goal always being fulfilling the City's Vision: Providing public services that empower people to focus on what matters most: Their goals, hopes and dreams. The 2022-2023 budget is designed with exactly that Vision in mind. It provides the resources needed for the City to continue to provide high levels of service. The budget lowers the tax rate and is balanced. The operating budgets are conservatively develop based on current and expected economic trends. The budget continues to include funding sources from Covid relief which have specific expenditure requirements. The budget adds personnel, equipment, and capital projects all with a singular purpose – serving our citizens. I am pleased to present to you the 2022-2023 budget as it affirms our Vision and reflects the great passion the City has for service.

This budget document would not be possible without the hard work of the City Council and City Staff. It is my honor to serve alongside such passionate and service minded individuals. It is a privilege to serve such a diverse and supporting citizenry. To our citizens, we are excited to see where your goals, hopes and dreams take you!

Sincerely,

A handwritten signature in blue ink that reads "David R. Mitchell". The signature is written in a cursive, flowing style.

David R. Mitchell
City Manager

BUDGET AT A GLANCE

The Fiscal Year 2023 Proposed Budget includes total revenues for all funds of \$56,012,000 and total expenditures of \$65,733,400. The budget is a balanced budget with the difference between revenues and expenditures being (1) bond proceeds received in prior fiscal years whose capital project expenditures are budgeted in the current fiscal year and (2) capital project expenditures carried over from prior years for which transfers have been made in prior years.

FY 2022-2023 BUDGET	REVENUES	EXPENDITURES
General Fund	\$ 26,316,400	\$ 27,933,100
Debt Service Fund	3,215,400	3,148,400
Fixed Asset Fund	1,282,800	1,249,400
Capital Projects Fund	5,924,400	12,784,700
Utility Fund	10,996,200	12,227,200
Sanitation Fund	2,627,300	2,757,300
Drainage Fund	884,900	978,000
Hotel / Motel Fund	131,200	22,500
Restricted Court Fund	95,400	100,000
Employee Benefits Fund	200	0
Coronavirus Fund	4,537,800	4,532,800
TOTAL	\$ 56,012,000	\$ 65,733,400

GOVERNMENTAL FUNDS

GENERAL FUND REVENUES

Total revenues for the General Fund for FY 2023 are \$26,316,400 a decrease of \$45,400 or (0.2)% over the projected amount of \$26,361,800 for FY 2022. Major sources of General Fund revenues include:

Property Tax

Also known as Ad Valorem Tax, property tax is the largest revenue source in the General Fund at 42.7% (\$11,242,100) of total revenues. The FY 2023 Budget was prepared using a tax rate of \$0.58000 per \$100 of taxable valuation, \$0.07190 less than the prior year’s tax rate of \$0.65190. The 2022 tax year taxable value, including totals approved and those pending under protest, is \$2,492,143,680 per Truth in Taxation calculations performed by the Bell County Appraisal District. This is an increase of \$336,238,517 or 15.6% from the 2021 levy totals of \$2,155,905,163.

The tax rate is comprised of two components – maintenance and operation and debt service. The maintenance and operation portion (M&O) of the rate is in the General Fund and utilized for general governmental purposes. The debt service portion (I&S) is in the Debt Service Fund and utilized for the payment of principal and interest on debt.

Following is a chart reflecting how changing the M&O rate effects the amount of revenue received in the General Fund:

Tax Rate	Rate	M&O Rate	Revenue Amount	Difference in Revenue from Proposed Rate
Proposed Tax Rate	\$ 0.5800	\$ 0.4511	\$ 11,242,100	0
No New Revenue Rate	\$ 0.5638	\$ 0.4349	\$ 10,838,300	\$ (403,800)
Voter Approval Rate	\$ 0.5927	\$ 0.4638	\$ 11,558,600	\$ 316,500
Voter Approval Rate, Adj	\$ 0.6135	\$ 0.4846	\$ 12,076,900	\$ 834,800
Proposed Rate Less One Penny	\$ 0.5700	\$ 0.4411	\$ 10,992,800	\$ (249,300)
Proposed Rate Plus One Penny	\$ 0.5900	\$ 0.4611	\$ 11,491,300	\$ 249,200

The No New Revenue Rate is the tax rate that will produce the same amount of taxes as the prior year. The Voter Approval Rate is the rate that, if exceeded, requires an automatic election on the November uniform election date.

Following is a comparison of the FY 2023 proposed property tax rates of the surrounding cities:

City	M & O	I & S	Total Rate
Harker Heights	\$ 0.451100	\$ 0.128900	\$ 0.580000
Belton	0.508000	0.077000	0.585000
Killeen	0.465600	0.157700	0.623300
Temple	0.296800	0.326700	0.623500
Copperas Cove*	0.411702	0.309326	0.721028

*Adopted August 9, 2022.

HB 3195 – What Does It Mean?

In 2007, the State Legislature added an amendment to the Local Government Code Section 102.005 requiring that proposed budgets that raise more property tax revenue than in the previous year include a statement that specifies the amount of revenue, by what percentage, and how much of the revenue is from new property. Following is how that is calculated:

	2022 Total Certified Taxable Value	2,492,143,680
X	Proposed Tax Rate per \$100 Valuation	0.58000
=	Estimated Total Revenue	14,454,433
-	Estimated PY Adjusted Taxes	13,875,892
=	Total More (Less) Raised Than Prior Year	578,541
	Divided by Estimated PY Adjusted Taxes	13,875,892
=	Percent Increase (Decrease)	4.2%

New property on the tax rolls, including any improvements, totals \$31,130,373 of the 2022 certified taxable value or \$180,556 in property tax revenue when multiplied by the proposed tax rate. This equates to 31.2% of the \$578,541 increase in tax revenue.

But How Much Will I Pay in Property Taxes?

Property taxes are assessed per \$100 of assessed value of the property. The City of Harker Heights’ City Council sets the property tax rate for the city annually however other entities are shown on your property tax bill as well. Per the Bell County Appraisal District, the average taxable homestead value in Harker Heights is \$256,197 for Tax Year 2022 (Fiscal Year 2023); the calculation of the taxes owed would be as follows:

$$\text{Taxable Homestead Value} \times \text{Tax Rate} / 100 = \text{Tax Due to Harker Heights}$$

$$\$256,197 \times \$0.5800 = \$148,594.26 / 100 = \$1,485.94$$

Sales Tax

The second largest revenue source in the General Fund is sales taxes. \$8,250,000 was budgeted for the 2022 fiscal year as a conservative estimate of sales tax revenues that would be received. This was due to the unknowns of coming out of the pandemic. Projections for the end of the fiscal year are \$10,482,200 or \$2,232,200 more than budgeted. Adjustments have been made to forecasts and the proposed revenue amount for FY 2023 is \$10,691,800.

Court Fines

Court fine revenue projections for the 2022 fiscal year are \$675,000 and the line item is budgeted at \$850,000 for FY 2023.

Other Revenue Categories

The total Licenses and Permits category revenue projections total \$395,000 for FY 2022. Due to growth in the City, it is expected to exceed the budgeted amount of \$253,000. The proposed budget for the 2023 fiscal year is \$276,500 which is \$23,500 more than the prior year’s budget.

The Charges for Services category has improved after coming out of the pandemic. Revenue projections for the 2022 fiscal year total \$1,069,000 or \$127,400 more than the \$941,600 budgeted. The proposed budget for this category in FY 2023 is \$1,041,500.

Transfers In

Transfers that are budgeted to come from other funds cover costs that are paid from the General Fund but also involve these other funds. These transfers total \$450,000 and are as follows:

- Transfer from Water (salaries of various administrators).....\$250,000
- Transfer from Sanitation (salaries of various administrators).....\$100,000
- Transfer from Restricted Courts (salaries for court personnel, supplies, etc.)\$100,000

GENERAL FUND EXPENDITURES

The primary governmental functions contained within this fund are general administration, public safety, parks, library, streets, and maintenance. Total expenditures for the General Fund for FY 2023 are \$27,933,100, an increase of \$1,271,700 over the projected amount of \$26,661,400 for FY 2022. General Fund expenditures include:

Personnel

Salaries and fringe benefits total \$18,881,300 or 79.2% of operating expenditures and includes:

- Deletion of two part-time Student Clerical Assistants to be replaced with an Administrative Support Specialist and addition of a Safety and Emergency Management Officer (split with Municipal Courts) in Administration
- Deletion of two part-time Telecommunicators to be replaced with a full-time Telecommunicator in Police Department
- Deletion of a Deputy Court Clerk and addition of a Court Administrator in Municipal Courts
- Addition of a Code Enforcement Officer in Code Enforcement
- Addition of two student summer library pages in Public Library
- Deletion of one Light Equipment Operator to be replaced with a Crew Leader position in Parks & Recreation Department
- A three percent cost of living adjustment for employees; five percent for public safety employees
- Addition of \$50 per month certification stipend (\$600 per year) for employees with Commercial Driver’s Licenses (CDL)
- An overall three percent decrease in health insurance coverage (medical, dental, vision)

Outside Agency Funding

Each year, the City gives outside agencies that provide core services to the citizens of Harker Heights the opportunity to apply for grant funding based on the availability of funds. Approved funding for fiscal year 2022 totaled \$112,000. The following agencies will be receiving funding in the 2023 fiscal year budget:

- Heart of Texas Defense Alliance*\$17,000
- Harker Heights Chamber of Commerce (Visitor’s Center)*\$50,000
- Clements Boys and Girls Club*\$20,000
- Greater Killeen Community Clinic*\$15,000
- Variety / Peaceable Kingdom\$15,000
- Harker Heights Community Resource Center\$6,000

*prior year grant funding recipient

The Hill Country Transit District (the “HOP”) notified the City that they would not be requesting funding for FY 2023 as they continue to utilize the federal funds awarded through the Coronavirus Aid, Relief and Economic Security

(CARES) Act. HOP representatives did provide an estimate for FY 2024 funding requests and that has been included in the long-range forecasts.

Transfers Out

Transfers that are proposed to be sent out to other funds include:

- Transfer to Fixed Assets (funding various purchases)\$475,000
- Transfer to Capital Projects (funding various projects).....\$3,500,000
- Transfer of Cable PEG Funds to Fixed Assets (funding of conference upgrades).....\$132,800

The City’s Fund Balance Policy for the General Fund is three months of operating expenses. The Fiscal Year 2023 Budget decreases the fund balance by \$1,616,700 for an ending fund balance of \$12,926,980. This exceeds the three-month fund balance requirement of \$5,956,325 by \$6,970,655.

DEBT SERVICE FUND REVENUES

Total revenues budgeted in the Debt Service Fund are proposed at \$3,215,400. This is \$49,500 less than the \$3,165,900 projected for the prior fiscal year.

The debt service (I&S) portion of the tax rate does not fluctuate with the property tax rate calculation like the maintenance and operation rate since it is calculated and used strictly to pay off the City’s debt. Truth in Taxation calculations done at a collection rate of 97.19% this year, provide a rate of \$0.1289 for the 2023 fiscal year. The amount of revenue estimated to be received at this rate is \$3,212,400.

DEBT SERVICE FUND EXPENDITURES

Total principal and interest payments for FY 2023 total \$3,123,700; a detail of outstanding debt is included in the “Debt Service” section.

The ending fund balance for the Debt Service Fund is \$75,977. There is no fund balance requirement.

FIXED ASSET FUND REVENUES

The primary revenue source for the Fixed Asset Fund is transfers in from other funds. Total transfers in proposed for FY 2023 is \$1,282,800. When available, the City will supplement this revenue with other funds for fixed asset purchases. For FY 2023, Coronavirus State and Local Relief Funds (CSLRF) are proposed to supplement purchases in the amount of \$1,654,200 and \$132,800 is proposed to be transferred from Cable PEG Fees to cover conference room upgrades.

FIXED ASSET FUND EXPENDITURES

The City’s threshold for fixed assets is \$5,000 per one item. The following are some of the larger items proposed to be purchased:

- Ladder Truck – Fire Department (CSLRF)\$1,342,100
- Street Sweeper – Street Department (CSLRF)\$312,100
- Three (3) Patrol SUVs – Police Department (Transfers)\$225,000
- Crane Truck – Wastewater Department (Transfers)\$159,100
- Conference Room Audio Visual Upgrades (Cable PEG Transfer).....\$132,800

Proposed fixed asset purchases total \$2,903,600 with CSLRF funds purchasing \$1,654,200 leaving \$1,249,400 coming directly out of the Fixed Asset Fund. For a more detailed listing see the “Fixed Asset Fund” section.

The ending fund balance for the Fixed Asset Fund is \$69,974. There is no fund balance requirement.

CAPITAL PROJECT FUND REVENUES

Revenues for the Capital Project Fund are received from transfers in (Non-Bond) and from bond proceeds (CO). Total revenues for FY 2023 are proposed at \$5,924,400; \$5,900,000 of which are transfers in from other funds. Just like

with the Fixed Asset Fund, there are several projects which will be supplemented or fully funded through Coronavirus State and Local Relief Funds. There are no plans for the City to go out for a Bond during the 2023 fiscal year.

CAPITAL PROJECT FUND EXPENDITURES

FY 2023 proposes \$15,663,300 in capital projects that are new as well as carryover projects from previous fiscal years. Following are some of the major projects proposed:

- Drainage Master Plan #2, Phases #2, 3 and 4 (Transfers, 2018 CO).....\$2,203,200
- 2021 Street Program – Winter Storm Uri (Transfers/General Fund Reserves)\$1,777,000
- Blowers and Generator Replacement at the Wastewater Plant (CSLRF)\$1,553,000
- 2023 Annual Street Improvements (Transfers).....\$1,033,300
- Drainage Master Plan #1, Connell Detention Pond (Transfers, 2018 CO).....\$1,024,200

The Coronavirus State and Local Relief Funds will fund \$2,878,600 of the capital projects proposed leaving \$12,784,700 to be directly funded from the Capital Projects Fund. For a list of all the projects proposed, see the “Capital Projects Fund” section.

The ending fund balance for the Capital Project Fund is \$515,550. There is no fund balance requirement.

PROPRIETARY FUNDS

UTILITY FUND REVENUES

Total proposed revenues for the Utility Fund for FY 2023 are \$10,996,200, an increase of \$45,100 or 0.4% over the projected amount of \$10,951,100 for FY 2022. Major sources of Utility Fund revenues include:

Water Income

Water income is proposed at \$6,536,200 for the 2023 fiscal year based on a one percent expected growth in the City and no rate increase. Projected water income for the current fiscal year totals \$6,471,500, which is \$371,500 more than the \$6,100,000 budgeted, due to the lack of rain in the area.

Sewer Income

Sewer income is also proposed based on a one percent expected growth and no rate increase for FY 2023 at \$4,120,000. Sewer rates are charged based on customer’s water consumption because the City does not have a way to measure sewer usage. There is a 10,000-gallon cap for residential customers; commercial customers do not have a cap.

Following is a chart that compares the proposed water and sewer rates for the surrounding cities:

Residential Water and Sewer Charges Comparison (per gallons of usage)			
	3,000 gallons	10,000 gallons	25,000 gallons
Killeen	\$36.18	\$86.44	\$137.14
Temple	39.35	109.72	264.96
Belton*	39.70	100.60	181.10
Harker Heights	41.99	90.22	142.72
Copperas Cove	66.55	128.50	261.25

*current rates are shown

UTILITY FUND EXPENSES

The primary functions contained within this fund are Water Administration, Water Operations, and Wastewater. Total proposed expenses for the Utility Fund for FY 2023 are \$12,227,200, an increase of \$2,004,000 over the projected amount of \$10,223,200 for FY 2022. Utility Fund expenses include:

Personnel

Salaries and fringe benefits total \$1,632,300 or 20.6% of operating expenditures and includes:

- Addition of a Customer Service Clerk in Water Administration
- A three percent cost of living adjustment for all employees
- Addition of \$50 per month certification stipend (\$600 per year) for employees with Commercial Driver's Licenses (CDL)
- An overall three percent decrease in health insurance coverage (medical, dental, vision)

Insurance

Property / Liability Insurance in the Utility Fund includes supplemental sewage backup coverage through Texas Municipal League. This coverage is designed to reimburse private property owners for damages caused by sewage that backs up from facilities owned or controlled by the City when the sewage backup was not caused by City actions and the City had no forewarning that it may happen. The total budgeted for the Utility Departments' portion of property / liability insurance, to include the supplemental sewage backup coverage, is \$30,900 for the 2023 fiscal year.

Water Purchases

The City purchases water from Water Control and Improvement District #1 (WCID #1) and Brazos River Authority (BRA). The 2022 fiscal year budget was \$3,052,800 and projections for year-end are at \$3,122,800; a 2.3% increase from the budgeted amount primarily due to increase water usage City-wide due to lack of rain. For FY 2023, water purchases have been budgeted at \$3,368,400 based on projected water usage and WCID #1 debt payments, to include the City's portion of the proposed new debt for generators.

Professional Fees

Proposed professional fees for FY 2023 total \$1,158,900, an increase of \$1,010,600 from the prior year's projection of \$148,300. This increase is primarily due to the proposed budget amount of \$1,125,000 in the Water Operations Department for the U.S. Environmental Protection Agency's (EPA) Lead and Copper Rule Revisions. The funding is for the City to come into compliance with the Lead and Copper Rule by the compliance due date of October 16, 2024. Forecasts are included to continue this effort through FY 2027 to have 100% of those homes that could potentially have lead service lines potholed. This unfunded mandate will cost the City \$6,195,000.

Bond Expense

Principal and interest payments to cover outstanding debt are budgeted at \$2,046,500 for FY 2023. This is the portion of debt funded for water and wastewater projects that are to be paid back by utility revenues. Additional information regarding outstanding debt can be found in the "Debt Service" section.

Transfers Out

For the FY 2023 Budget, transfers out to the Fixed Asset Fund (\$475,000) and to the Capital Projects Fund (\$1,800,000) are proposed.

The City's Fund Balance Policy for the Utility Fund is three months of operating expenses. The proposed Fiscal Year 2023 Budget utilizes \$1,231,000 of fund balance for a remaining fund balance of \$3,284,093. This exceeds the three-month fund balance requirement of \$1,976,425 by \$1,307,668.

SANITATION FUND REVENUES

Total revenues for the Sanitation Fund for FY 2023 are proposed at \$2,627,300, an increase of \$50,300 or 2.0% over the projected amount of \$2,577,000 for FY 2022.

Garbage Income

Garbage income is the main source of income for the Sanitation Fund. The budget of \$2,309,700 for the 2023 fiscal year includes a 2.0% expected growth in the City. There is no rate increase included.

Following is a chart that compares the proposed sanitation rates for the surrounding cities:

Residential Sanitation Charges Comparison						
	Rate	Pickups	Can Provided	Drop Site/Recycle	Pickups	Bin Provided?
Belton*	\$18.36	1 / week	96 gallons	Included	Biweekly	96 gallons
Harker Heights	18.88	2 / week	96 gallons	\$1.00	n/a	n/a
Killeen	21.41	1 / week	96 gallons	n/a	n/a	n/a
Copperas Cove	22.36	1 / week	96 gallons	Included	Biweekly	96 gallons
Temple	22.36	1 / week	96 gallons	Included	1 / week	90 gallons

*current fee is shown

Drop Site Fee

A Drop Site fee of \$1.00 per month was implemented in the 2022 fiscal year as usage of the City’s Drop Site/Recycling Center increased. FY 2022 revenue projections are \$17,900 lower than the budgeted amount of \$135,100. \$119,500 has been proposed for the 2023 fiscal year budget.

SANITATION FUND EXPENSES

The primary function contained within this fund is Sanitation or the Drop Site. Total expenses for the Sanitation Fund for FY 2023 are \$2,757,300, an increase of \$192,400 over the projected amount of \$2,564,900 for FY 2022. Sanitation Fund expenses include:

Personnel

Salaries and fringe benefits total \$61,600 or 2.6% of operating expenditures and includes:

- A three percent cost of living adjustment for all employees
- Addition of \$50 per month certification stipend (\$600 per year) for employees with Commercial Driver’s Licenses (CDL)
- An overall three percent decrease in health insurance coverage (medical, dental, vision)

Roll Off Dumpster

The roll off dumpsters are maintained at the Drop Site Center and picked up by Centex Waste Management. As usage of the center has increased, expenses incurred by the City have also increased. The roll off dumpster line item has a proposed budget of \$400,000 for the 2023 fiscal year which is \$25,000 more than the \$375,000 projected for FY 2022.

Garbage Contract

The garbage contract line item is used to pay Centex Waste Management for residential and commercial garbage pickup (non-dumpster) throughout the City. (Centex Waste Management handles dumpster commercial billing.) This is the major expense for the Sanitation Fund, is proposed at \$1,833,900, and is a 3% increase over the \$1,780,500 projected for FY 2022.

Transfers Out

For the FY 2023 Budget, transfers out to the Fixed Asset Fund (\$100,000) and the Capital Projects Fund (\$300,000) are budgeted.

There is no fund balance requirement for the Sanitation Fund; a balance of \$64,472 is projected to remain at the end of the 2023 fiscal year. The pending interfund payable during budget planning last year was taken care of during the 2022 fiscal year.

DRAINAGE FUND REVENUES

Total proposed revenues for the Drainage Fund for FY 2023 are \$884,900, an increase of \$6,100 or 0.7% over the projected amount of \$878,800 for FY 2022.

Drainage Fees

The Drainage Fund was created to maintain the stormwater management systems within Harker Heights. A flat fee is charged monthly on each water bill and is used to fund drainage related expenses and projects. The \$884,500 proposed budgeted revenue for the 2023 fiscal year includes a 1.0% expected growth in the City. There is no rate increase proposed.

Following is a chart that compares the proposed residential drainage rates for the surrounding cities:

Residential Drainage Charges Comparison	
Belton*	\$5.00
Killeen	5.40
Harker Heights	6.00
Temple	6.00
Copperas Cove*	7.00

*current fee is shown

DRAINAGE FUND EXPENSES

The primary function contained within this fund is Drainage. Total expenses for the Drainage Fund for FY 2023 are \$978,000, an increase of \$190,700 from the projected amount of \$787,300 for FY 2022. Drainage Fund expenses include:

Personnel

Salaries and fringe benefits total \$128,200 or 73.4% of operating expenditures and includes:

- A three percent cost of living adjustment for all employees
- Addition of \$50 per month certification stipend (\$600 per year) for employees with Commercial Driver’s Licenses (CDL)
- An overall three percent decrease in health insurance coverage (medical, dental, vision)

Bond Expense

Total bond expenses are budgeted at \$403,300 for FY 2023 which includes the principal and interest payments to cover outstanding debt as well as the amortization expense. Additional information regarding outstanding debt can be found in the “Debt Service” section.

Transfers Out

For the FY 2023 Budget, transfers out to the Fixed Asset Fund (\$100,000) and the Capital Projects Fund (\$300,000) are proposed.

The ending fund balance for the Drainage Fund is \$48,748. There is no fund balance requirement.

SPECIAL REVENUE FUNDS – RESTRICTED FUNDS

HOTEL / MOTEL FUND REVENUES

Hotel occupancy taxes were budgeted at \$105,000 for FY 2022 with the opening of a new hotel, however that opening was delayed and a long-standing hotel was closed for longer than anticipated for renovations needed from water damage caused by Winter Storm Uri in February 2021. 2022 fiscal year projections are just under budget at \$102,500 and the proposed budget for FY 2023 is \$125,000.

HOTEL / MOTEL FUND EXPENDITURES

Expenditures in the Hotel / Motel Fund must meet the “heads in bed” test and are restricted to promote tourism, conventions, and the hotel industry. Budgeted expenditures total \$22,500 which is the same as the current fiscal year’s budget. These expenditures are funding, or Outside Agency Grants, that have been given to the Harker Heights Chamber through yearly requests and approval by the City Council. The Chambers’ request for FY 2023 totals \$22,500

for Chamber Event Advertising (\$10,000), Chamber Tournaments (\$5,000), and the Food, Wine and Brew Festival – Promotion of the Arts (\$7,500).

The ending fund balance for the Hotel / Motel Fund is \$645,711. There is no fund balance requirement for the Hotel / Motel Fund. The City does have a long-range plan to use the fund balance of this fund to start construction on Comanche Gap Historical Park once it is at a sufficient level. Because Comanche Gap is a historical area, it does fit into the restricted criteria.

RESTRICTED COURT FUND REVENUES

Certain fines paid through the Municipal Court have fees attached that are deposited into restricted court funds. These restricted funds are Child Safety, Time Payment Reimbursement, Municipal Jury, Building Security, Administration of Justice, Court Technology, Local Truancy Diversion, and Teen Court Program. Budgeted revenues for FY 2023 total \$95,400 which is a \$2,200 increase or 2.4% over the projected amount for the 2022 fiscal year of \$93,200 and a 11.7% decrease of the \$108,000 budgeted for FY 2022.

RESTRICTED COURT FUND EXPENDITURES

Expenditures in the Restricted Court Fund are shown as transfers to the General Fund as it reimburses for the day-to-day costs incurred in the Municipal Court Department. For FY 2023, expenditures are budgeted at \$100,000 for transfers to the General Fund which includes:

- Building Security Fund (alarm system, fire protection, personnel).....\$16,000
- Administration of Justice (training, memberships, supplies)\$4,000
- Court Technology Fund (equipment maintenance and supplies)\$15,000
- Local Truancy Diversion Fund (Juvenile Case Manager position).....\$30,000
- Child Safety Fund (Youth Health Coordinator position).....\$35,000

The ending fund balance for the Restricted Court Fund is \$204,939. There is no fund balance requirement.

EMPLOYEE BENEFITS FUND

The Employee Benefits Fund was created for the purpose of reducing the premium tax paid by the City to an insurance carrier for eligible lines of coverage. This fund is a pass-through fund for the collection and payment of employee insurance premiums.

Revenue received in this account is interest income only and is budgeted at \$200 for FY 2023. There are no expenses budgeted for this fund.

The ending fund balance for the Employee Benefits Fund is \$5,661. There is no fund balance requirement.

CORONAVIRUS FUND

The Coronavirus Fund was created in the 2022 fiscal year for grant money from the Texas Department of Emergency Management (Coronavirus Relief Funds) and from the U.S. Treasury (Coronavirus State and Local Recovery Fund (ARPA)). Grant revenue projected for FY 2022 totals \$3,480,100 and a transfer of \$1,552,900 was also made during the fiscal year. The 2023 fiscal year budget proposes grant revenue of \$4,532,800.

Projects and purchases utilizing funds from the Coronavirus Fund are ongoing and include infrastructure/capital project expenses (\$2,878,600 – ARPA), purchase of a ladder truck for the Fire Department (\$1,342,100 – ARPA), and purchase of a street sweeper (\$312,100 – ARPA).

The ending fund balance for the Coronavirus Fund is \$28,300 and there is no fund balance requirement.



**BUDGET SUMMARIES
TRENDS & FORECASTS**

The table below provides a summary of the 2021 actual, 2022 projected, and 2023 proposed budgets for the City of Harker Heights by revenues sources and expenditure types.

FY 2023 proposed revenues total \$56,012,000, a 3.0% increase from the \$54,355,400 projected for FY 2022. Revenue details are provided in each individual fund's section.

	FY 2021 ACTUAL	FY 2022 PROJECTED	FY 2023 PROPOSED	% Change FY22 vs FY23
BEGINNING FUND BALANCE	21,144,887	26,448,805	27,591,805	
REVENUE SOURCES				
Ad Valorem (Property Taxes)	13,234,039	14,155,500	14,454,500	2.1%
Franchise Taxes	1,564,294	1,580,700	1,581,800	0.1%
Other Taxes and Special Assessments	11,459,570	10,779,900	10,982,000	1.8%
Licenses & Permits	336,057	395,000	276,500	-42.9%
Fines & Fees	1,399,728	1,089,400	1,258,100	13.4%
Charges for Services	14,286,784	14,877,000	15,011,400	0.9%
Grant Revenue	629,383	3,681,600	4,652,300	20.9%
Intergovernmental Payments	13,211	9,000	8,500	-5.9%
Investment Earnings	140,104	82,200	82,600	0.5%
Contributions and Donations	46,960	62,600	15,000	-317.3%
Miscellaneous	267,124	226,800	56,500	-301.4%
Lease Proceeds	405,000	0	0	0.0%
Transfers In	3,233,500	7,415,700	7,632,800	2.8%
TOTAL REVENUE SOURCES	47,015,754	54,355,400	56,012,000	3.0%

FY 2023 proposed expenditures increased by \$12,521,000 over the FY 2022 projection for a total of \$65,733,400. Capital Improvement Projects is increasing by 60.0% over the prior year budget's projection with a total of \$15,663,300 proposed for FY 2023.

EXPENDITURE TYPES				
Personnel Service	17,762,317	18,987,200	20,703,400	8.3%
Supplies	882,210	1,128,600	1,208,600	6.6%
Maintenance	1,294,636	1,353,200	1,407,300	3.8%
Contractual Services	7,475,798	7,784,400	9,223,100	15.6%
Services	265,230	285,000	329,700	13.6%
Bad Debt Expense	43,354	66,500	66,500	0.0%
Recreational Services	132,983	147,000	163,000	9.8%
Utilities	1,208,829	927,100	932,600	0.6%
Grant Expenses	516,859	170,500	105,000	-62.4%
Outside Agency Payments	131,500	134,500	145,500	7.6%
Lease and Rental Payments	19,121	19,500	20,500	4.9%
Reserves and Reimbursements	(5,250)	0	5,000	100.0%
Fixed Asset Purchases	1,200,919	3,089,100	2,903,600	-6.4%
Capital Improvement Projects	2,286,847	6,258,700	15,663,300	60.0%
Debt Service Payments	5,562,983	5,585,000	5,573,500	-0.2%
Transfers Out	2,933,500	7,276,100	7,282,800	0.1%
TOTAL EXPENDITURE TYPES	41,711,836	53,212,400	65,733,400	19.0%
Increase (Decrease) in Fund Balance	5,303,918	1,143,000	(9,721,400)	
Ending Fund Balance (Actual/Estimate)	26,448,805	27,591,805	17,870,405	
Less Restricted Funds	(657,411)	(775,311)	(884,611)	
Less Reserve Requirements	(6,854,537)	(7,074,400)	(7,932,750)	
Estimated Ending Fund Balance Remaining	18,936,857	19,742,094	9,053,044	

The following table provides a summary of the 2021 actual, 2022 projected, and 2023 proposed budgets for the City of Harker Heights by fund types.

The City of Harker Heights is organized into three fund types for accounting purposes:

Governmental Fund - General, Debt Service, Fixed Asset, and Capital Project Funds

Proprietary Fund - Utility, Sanitation, and Drainage Funds

Special Revenue Fund - Hotel/Motel, Restricted Court, Employee Benefit Trust, and Coronavirus Fund

	GOVERNMENTAL FUNDS ¹	PROPRIETARY FUNDS ²	SPECIAL REVENUE FUNDS ³	TOTAL ALL FUNDS
FY 2021 Beginning Fund Balance	18,002,359	2,604,992	537,536	21,144,887
FY 2021 Actual Revenues	32,907,136	13,882,683	225,935	47,015,754
FY 2021 Actual Expenditures	29,138,014	12,467,762	106,060	41,711,836
Increase (Decrease) in Fund Balance	3,769,122	1,414,921	119,875	5,303,918
FY 2021 Ending Fund Balance	21,771,481	4,019,913	657,411	26,448,805
FY 2022 Projected Revenues	34,705,400	14,406,900	5,243,100	54,355,400
FY 2022 Projected Expenditures	34,511,800	13,575,400	5,125,200	53,212,400
Increase (Decrease) in Fund Balance	193,600	831,500	117,900	1,143,000
FY 2022 Projected Ending Fund Balance	21,965,081	4,851,413	775,311	27,591,805
FY 2023 Proposed Revenues	36,739,000	14,508,400	4,764,600	56,012,000
FY 2023 Proposed Expenditures	45,115,600	15,962,500	4,655,300	65,733,400
Increase (Decrease) in Fund Balance	(8,376,600)	(1,454,100)	109,300	(9,721,400)
FY 2023 Projected Ending Fund Balance	13,588,481	3,397,313	884,611	17,870,405
Less Restricted Funds	0	0	(884,611)	(884,611)
Less Reserve Requirements	(5,956,325)	(1,976,425)	0	(7,932,750)
FY 2023 Projected Fund Balance Remaining	7,632,156	1,420,888	0	9,053,044

¹ The General Fund is transferring out \$3.5 million to Capital Projects from the City General Clearing account (fund balance/reserves) in an effort to continue to support infrastructure projects while the Utility Fund begins to support Senate Bill 3, an unfunded mandate.

¹ The Debt Service Fund is proposed to receive \$3,215,400 in revenue and has \$3,148,400 in expenditures budgeted for bond payments and appraisal district fees.

¹ Transfers into the Fixed Asset Fund exceed the amount of proposed expenditures for the 2023 fiscal year by \$33,400. The "Fixed Asset Fund" section provides more details.

¹ Capital project expenditures exceed the proposed revenues with many of the projects being funded by prior year bond proceeds and prior year transfers. These projects have been "carried over" so that they can be completed.

² Utility Fund expenditures have increased as the cost of goods and services rise and as the City begins implementation of the Lead and Copper Rule Revisions (Senate Bill 3).

² The Sanitation Fund is a pass-through to pay Centex Management for residential and commercial pickup and funds the City's Drop Site Center. These expenses exceed the proposed revenue by \$130,000. As work begins on moving the Drop Site, this fund is also contributing more in transfers to the Capital Projects Fund as funds are available.

² The Drainage Fund was set up to do stormwater maintenance throughout the City. Funds are used to pay for maintenance of the city-wide drainage system and transferred to pay for capital projects.

³ The opening of the new hotel near the end of FY 2022 and the reopening of an existing hotel brings the expectation of increased hotel occupancy taxes for the 2023 fiscal year.

³ The Coronavirus Fund's expected revenue for FY 2023 exceeds the expenditures for the fiscal year by \$5,000. These funds must be obligated by the 2024 fiscal year.

TRENDS AND FORECASTS

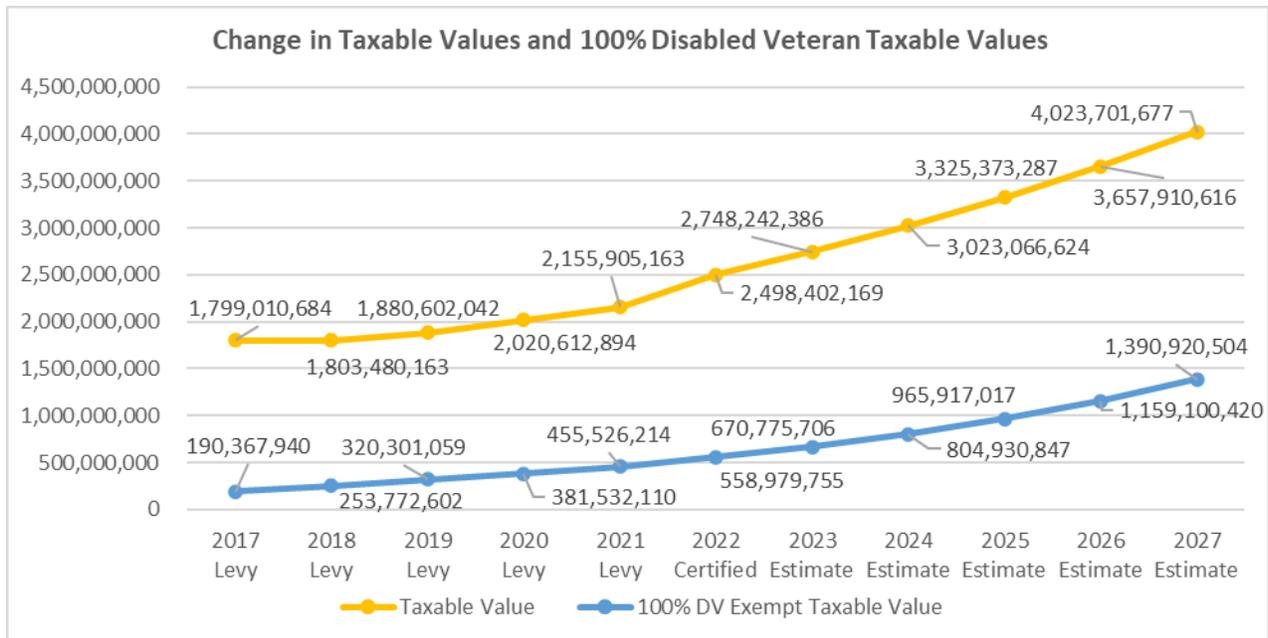
Those funds marked with an asterisk (*) have a forecast within their respective sections, following their detailed budgets. The Capital Projects and Coronavirus Funds have forecasts built in as part of their budgets.

GENERAL FUND*

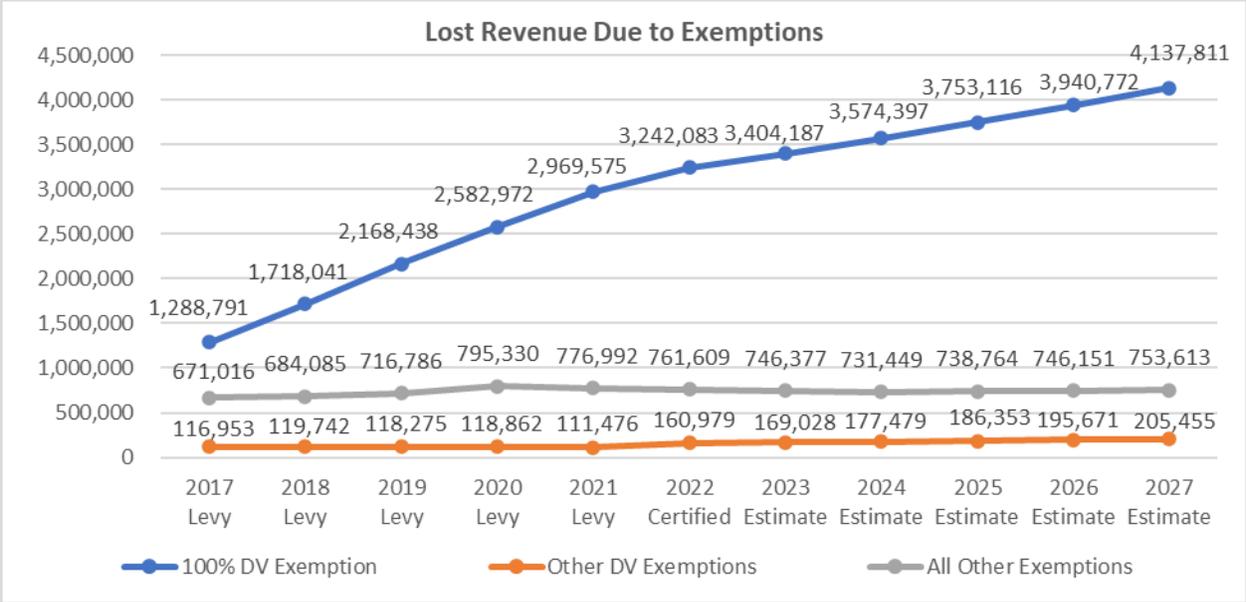
The General Fund is the main operating fund for the City.

Revenues

The major source of revenue for the General Fund is the Maintenance and Operation (M&O) portion of the property tax. The M&O tax rate is calculated as part of the Truth in Taxation process and the revenue received from this portion of the tax rate is 42.7% of the fund’s total revenue. The City works closely with the Bell County Appraisal District (BCAD) in setting a tax rate for the year. BCAD provides preliminary taxable values allowing Staff to do initial calculations of the tax rate to begin planning. BCAD will request Harker Heights’ debt payment amounts for the upcoming year, the sales tax revenue for the prior year, any exemption changes, and fund balance amounts for the General and Debt Service Funds in order to complete the Truth in Taxation calculation (Tax Rate Calculation Worksheet) and submit to the City by the August 1 deadline. Future forecasts are calculated at 0.50% increases each fiscal year due to House Bill 3613 impact on Harker Heights.

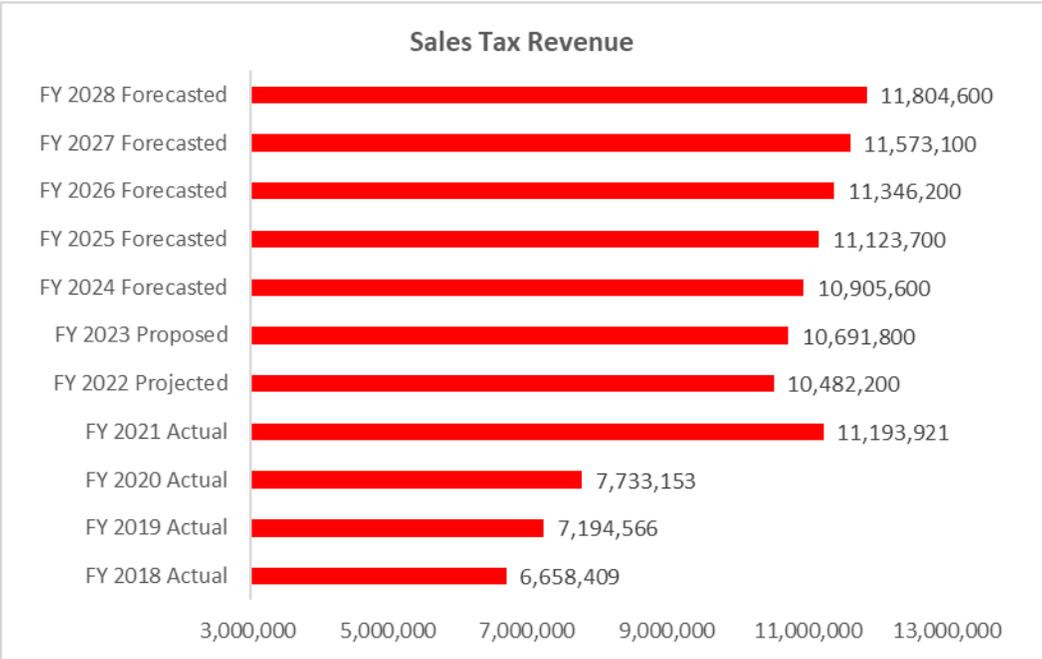


TRENDS AND FORECASTS



Sales tax is the second largest revenue source. The State of Texas imposes a state sales and use tax of 6.25%, Harker Heights imposes 1.5%, and Bell County 0.5% on taxable items. The City of Harker Heights and Bell County receive their portions from the Texas Comptroller’s Office monthly. In projecting this line item for the current year, actual revenue received at the time of the calculation and historical data is reviewed. Forecasts are projected at a two percent growth each fiscal year. This process is slightly easier two years after the start of the pandemic, with the 2021 fiscal year being an unprecedented year state-wide for sales tax revenue.

NOTE: During the 2021 fiscal year audit, posting of sales tax revenue changed from posting as of the date received to posting to the date earned. Therefore, there is a large increase when comparing FY 2020 to FY 2021 and then a decrease when comparing FY 2022 to FY 2021.



TRENDS AND FORECASTS

Franchise fees are an agreed upon reimbursement amount paid by utility and/or cable companies to the City for usage of the City's right of way. The electric franchise fee is paid based on the number of kilowatt hours whereas gas, telephone, and cable franchise fees are based on a percentage of gross receipts. Cable franchise fees also include an additional one percent PEG fee to fund capital expenditures associated with **P**ublic, **E**ducational, and **G**overnmental facilities. Projections are calculated based on actual revenue received and historical trends. (Gas franchise fees have been received for the fiscal year by July.) These fees are forecasted as a group at a two percent increase each fiscal year however during planning, they are updated in comparison to current year actuals and broken down into their separate line items.

Fund Specific Expenditures

The Recreational Services category consists of purchases made by the Municipal Library, Activity Center, and Parks and Recreation Center for the various activities that they conduct. These are operating line items and are discussed during each department's budget meeting for adequate projections for the current year and proposed budgets for the upcoming fiscal year. Forecasts are made at a one percent increase each fiscal year.

Outside Agency Payments are grant funding applied for by entities who have an impact on the citizens of Harker Heights. Applications are required and presentations are made to the City Council prior to their Budget Retreat. Forecasts are made based on the prior approvals made by the City Council and adjusted as needed.

Reimbursements have been forecasted for 380 Agreements that have been approved by the City Council. One is set to begin in the 2023 fiscal year and the other in FY 2024. The reimbursements are estimates at this point and will be closer to actual after more data is received and the first payment is made.

Transfers out are forecasted based on the amount available, the City's needs, and allowing for the General Fund to remain within its three-month fund balance requirement. These transfers are adjusted as needed based on any changes during future budget planning.

DEBT SERVICE FUND*

The Debt Service Fund accumulates the resources for and makes the payments of general long-term debt.

Revenues

The Debt Service Fund's major source of revenue is the Interest and Sinking (I&S) portion of the property tax. The I&S tax rate is calculated as part of the Truth in Taxation process and the revenue received from this portion of the rate totals closely to the amount of debt that the City owes for the upcoming fiscal year. Forecasts for property tax revenue in this fund for future years are estimated at the same percentage of increase or decrease as the percentage change in debt payments scheduled.

Transfers in are scheduled as needed to cover any deficit remaining due to the amount of Bell County Appraisal District Fees that are paid out of this fund. The City does not utilize the revenue received from property taxes to fund this expense.

Fund Specific Expenditures

Bond expenses are budgeted based on the debt payments required each year. If debt is going to be issued in future years, estimates are obtained from the City's financial advisors and included in the projections and forecasts as applicable.

FIXED ASSET FUND*

The Fixed Asset Fund accounts for the purchase of items that cost \$5,000 or more each.

Revenues

Transfers into the Fixed Asset Fund are budgeted based on the amount necessary to cover proposed purchases (expenditures) for the year.

TRENDS AND FORECASTS

Fund Specific Expenditures

The fixed asset yearly plan is to budget approximately \$1,000,000 each year in purchases.

CAPITAL PROJECTS FUND*

The Capital Projects Fund accounts for the purchase and construction of capital facilities. Since many of these can be multi-year projects, this is the only fund presented in a multi-year format.

Revenues

Transfers into the Capital Projects Fund are budgeted based on the amount necessary to cover proposed projects for the year. Revenues may also include proposed or awarded grants as well as proposed or signed agreements for contributions for other entities.

Fund Specific Expenditures

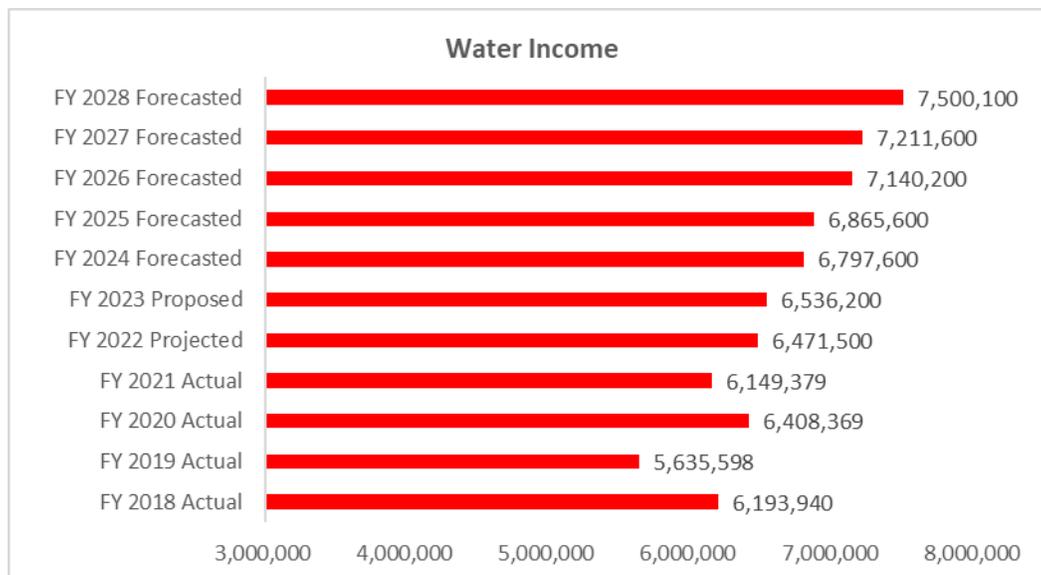
The current year projection includes projections for projects that were started in the current year, or even the prior year, based on where Staff feels it will be at fiscal year-end. Some of these projects may continue into the upcoming fiscal year, providing for a basis for the upcoming fiscal year’s proposed budget. Others may be new projects for which request forms received during the budget planning process are utilized to construct the budget. As with all other budget items, the request forms, containing project name/description, operating budget impact, prioritization, and funding needs, are discussed and narrowed down to affordability and timing or project (i.e. does it have to be done at a certain time of the year or in conjunction with another project) and placed in the forecast.

UTILITY FUND*

The Utility Fund accounts for the provision of water and wastewater service in the City.

Revenues

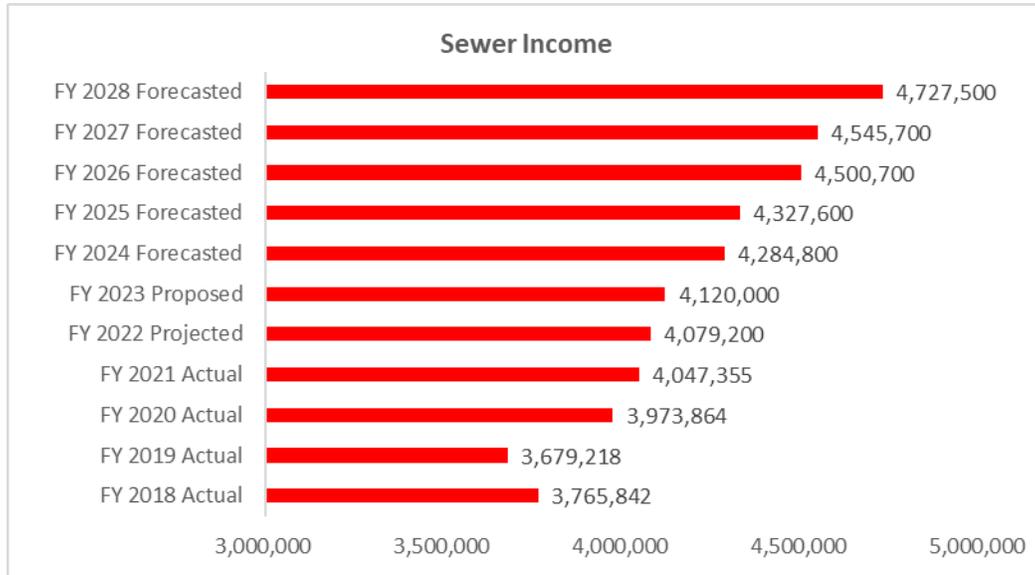
Water income is very elastic and depends a great deal on the weather. During budget planning, mid-year and nine-month revenue totals are used to determine projections as well as historical trends and patterns that may be similar. For the current 2022 fiscal year, it has been a very dry summer equating to a higher projection than budgeted. Forecasts include a yearly estimate of one percent growth and a rate increase of three percent every other year. If a rate increase is deemed unnecessary (i.e. revenues are sufficient to cover expenses), the alternating rate increase are adjusted for the following fiscal year.



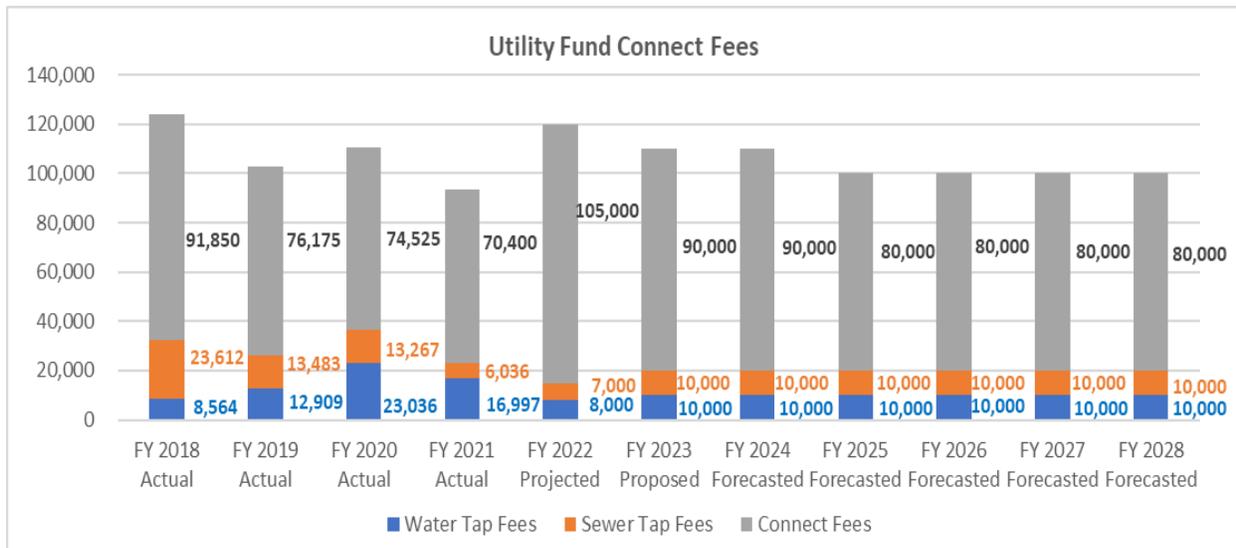
Sewer income is billed based on water consumption because there is not a way to determine the actual usage of sewer. Residential sewer charges are capped at 10,000-gallons; commercial usage is not capped. Projections for

TRENDS AND FORECASTS

sewer are also calculated based on mid-year and nine-month totals and utilizing historical trends and patterns to ensure they fall inline. Forecasts include a yearly one percent growth rate and an alternating three percent rate increase as well.



Water Tap Fees, Sewer Tap Fees, and Connect Fees are all driven by development within the City. Like water and sewer income, it is important to look at the actual revenues received as well as the historical trend of the activity. Since these line items are so dependent on the activity of builders in the area and is ever changing, these are line items that are budgeted conservatively from year to year.

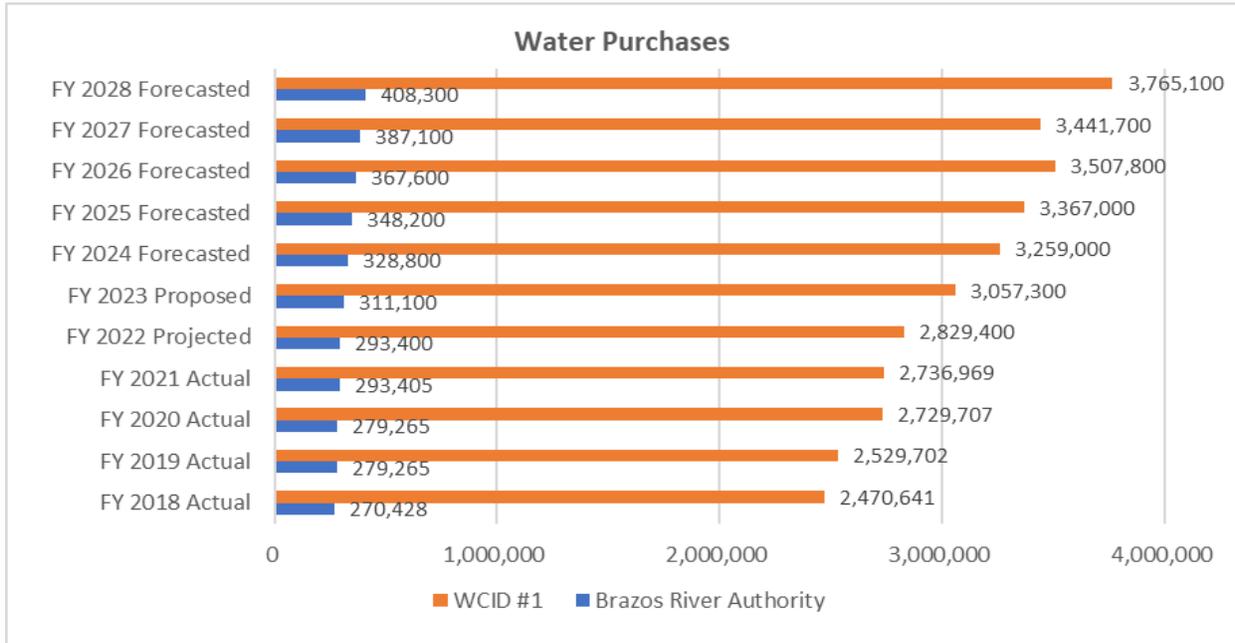


Fund Specific Expenses

Water Purchases are payments made to the Brazos River Authority (BRA) and Bell County Water Control and Improvement District #1 (WCID #1). Annual payments are made to BRA for 3,535-acre feet of water. Based on a presentation made by BRA representatives, forecasts for future payments to BRA have been estimated to increase over the next few years between 5.3% and 6.0%. Payments to WCID #1 include 5,265-acre feet of water, election water, master fees, debt payments for improvements, and actual billable usage. Forecasts based on the WCID #1 presentation include a 7.0% - 8.0% increase in rates over the next few years, an increase of three percent each year

TRENDS AND FORECASTS

in election water rates, and billable usage increasing by two percent each year. Debt payments are projected and forecasted per the debt payment schedule provided outlining the City of Harker Heights’ portion of WCID #1’s debt.



Bond expenses are budgeted based on the debt payments required each year. If debt is going to be issued in future years, estimates are obtained from the City’s financial advisors and included in the projections and forecasts as applicable.

Transfers out are forecasted based on the amount available, the City’s needs, and allowing for the Utility Fund to remain within its three-month fund balance requirement. These transfers are adjusted as needed based on any changes during future budget planning.

SANITATION FUND*

The Sanitation Fund accounts for the operations related to providing sanitation services to citizens to include the outsourcing to Waste Management and the City’s Drop Site Center.

Revenues

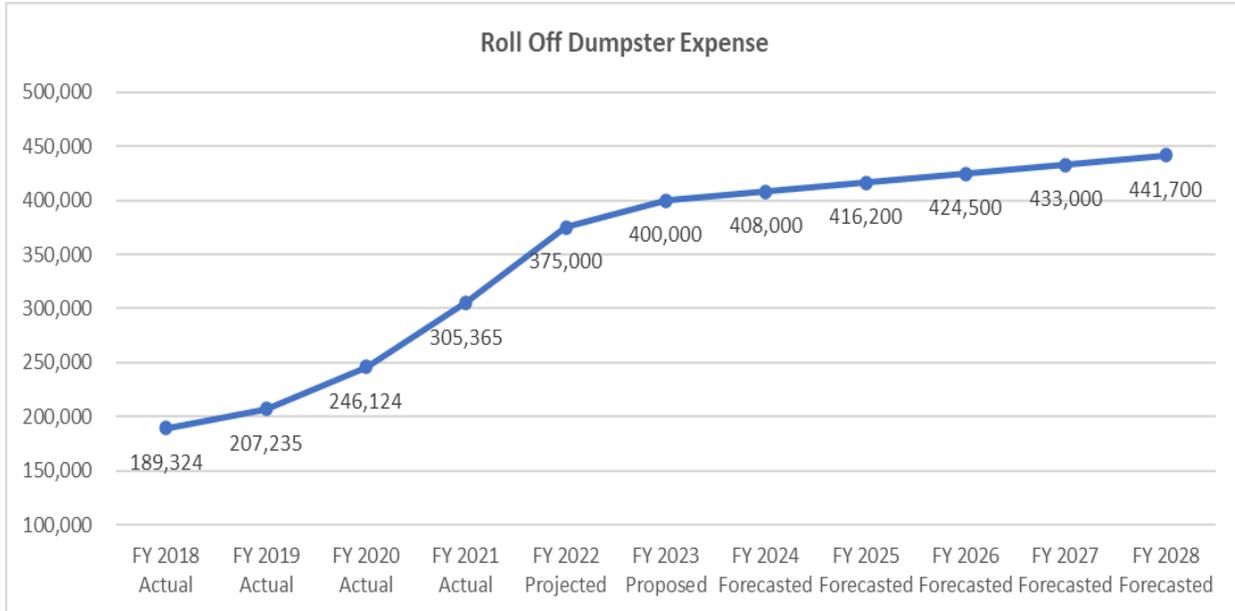
A flat fee is collected in revenue from residential and small commercial properties each month on utility bills for their trash pickup. Garbage income is forecasted at a two percent growth increase each fiscal year and a one percent increase every other year if needed. The revenue collected by the City is paid to Waste Management; if their rates increase, the City must raise its rate to compensate.

An additional flat fee of \$1 per month is charged for the use of the Drop Site Center ran by the City. This fee is forecasted at a two percent growth increase each fiscal year with no rate increases forecasted at this time.

Fund Specific Expenses

The roll off dumpsters supplied and emptied by Waste Management at the City’s Drop Site Center has had a dramatic increase since its implementation and even more so since the pandemic. Its popularity has grown so much that considerations for moving the site to a larger location is in the works. Staff takes a look at the monthly cost of the pickups and projects how much the current year expenses will total. From that amount, a proposed amount is worked on and a forecasted increase of two percent each fiscal year is planned.

TRENDS AND FORECASTS



Another expense paid out to Waste Management is for the garbage contract. This fee is based on the number of residential and small commercial accounts within the City whose payments are collected by the Water Administration Department. Current year projections are determined by billings made throughout the year and forecasts are based on a three percent increase each fiscal year.

Transfers out of the Sanitation Fund are budgeted based on availability of funds and assist in funding purchases and projects City-wide. These transfers are forecasted in future years at an amount that leaves a small fund balance and is flexible.

DRAINAGE FUND*

The Drainage Fund accounts for drainage services provided throughout the City.

Revenues

A flat fee is collected in revenue from residential and commercial properties each month on utility bills for the drainage fee. Drainage fee revenue is forecasted at a one percent growth increase each fiscal year and no rate increases have been factored in thus far. Projections are calculated based on mid-year and nine-month revenue amounts as well as historical trends and patterns, if any are similar.

Fund Specific Expenses

Bond expenses are budgeted based on the debt payments required each year. If debt is going to be issued in future years, estimates are obtained from the City’s financial advisors and included in the projections and forecasts as applicable.

Since the Drainage Fund was created to assist in paying for drainage services and projects throughout the City, transfers to the Fixed Asset Fund and Capital Projects Fund are set to help fund them after all other expenses have been reviewed. These transfers are forecasted at an amount that allows for a small fund balance and are flexible.

HOTEL/MOTEL FUND*

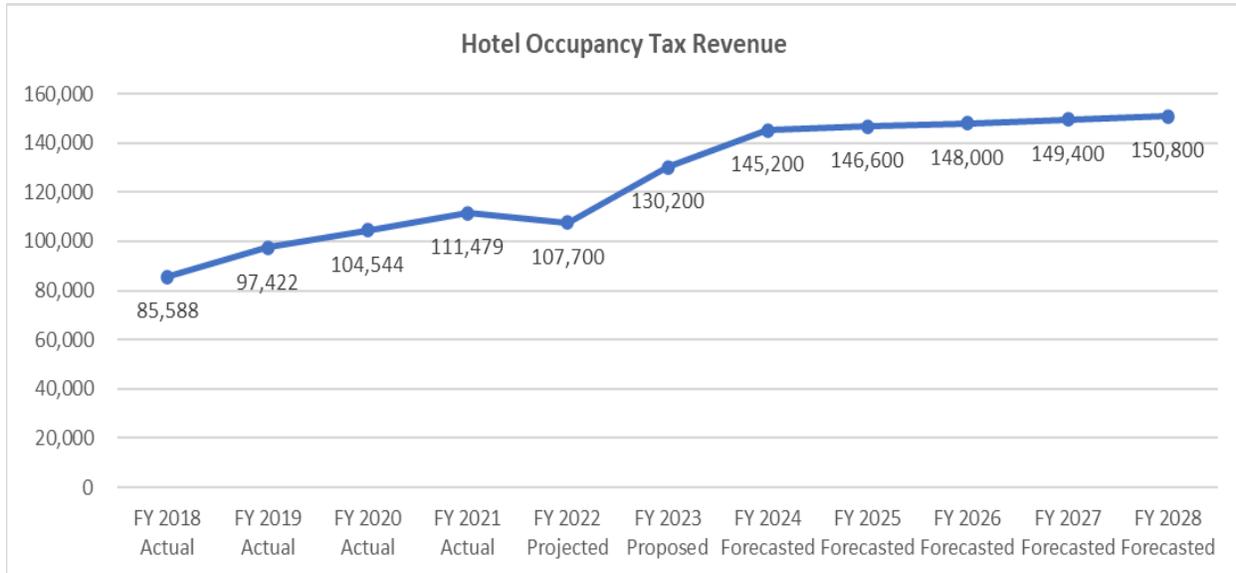
The Hotel/Motel Fund accounts for the levy and usage of the hotel occupancy tax.

Revenues

City hotel occupancy taxes, levied at seven percent of room rental rates, are recorded in the Hotel/Motel Fund. In Fiscal Year 2018, the City began receiving a portion of Bell County’s hotel occupancy taxes. With the delay of a new

TRENDS AND FORECASTS

hotel opening and the closing of a hotel for renovations due to damages, it has been difficult to project the revenue for this item. For the opening of the new hotel, our forecast method is to compare it to a similar hotel in the City for future receipts until we can see what they bring in.



Fund Specific Expenditures

This is a restricted fund and there are requirements to what the funds received can be spent on. The first test is that the “event” or funded project must put “heads in beds”, or be something that requires an overnight stay, as well as promote tourism, conventions, and the hotel industry. Then it must fit one of several additional categories of which the City of Harker Heights has funded (1) advertising and promotional programs, (2) encouragement and promotion of the arts, (3) historical restoration and preservation projects, and (4) sporting events for which the majority of participants come from out of town.

RESTRICTED COURT FUND*

The Restricted Court Fund accounts for the revenues collected from court fines that are restricted for a specific purpose and their use.

Revenues

Finance and Municipal Court Staff review historical and current year data to project where the City will be for the current and proposed budget year. Municipal Court Staff keeps everyone apprised of any changes in the laws that affect the fine amount collected.

Fund Specific Expenditures

The expenditures are planned based on the amount accumulated in the cash accounts, the amount expected to be received in revenue, and the allowed expenditure based on the revenue type.

EMPLOYEE BENEFITS FUND

The Employee Benefits Fund was created as a pass-through for the collection and payment of employee insurance premiums. Since this fund is only a pass-through, there is no forecast.

Revenues

Trending data reviewed is the interest earned, which is reviewed during budget planning for a projected amount and proposal for the upcoming fiscal year.

TRENDS AND FORECASTS

Fund Specific Expenditures

The only expenditure incurred by this fund is bank fees for checks which occur on an as needed basis, typically every two years, at under \$100.

CORONAVIRUS FUND*

The Coronavirus Fund accounts for the revenue and usage of grant funds received through the American Rescue Plan Act and as Coronavirus Relief Funding.

Revenues

The revenues proposed in this fund are interest and grant revenue. Interest is reviewed as with all other funds and grant revenue is posted as it is recognized, or when the funding received is used to make a purchase.

Fund Specific Expenditures

The expenditures that have been proposed have been projects and/or purchases that the City has wanted to do but funding was minimal. Staff plans projects that fit the guidelines of the grant funding to the projects needed within the City. Projects and purchases not fitting the guidelines have been able to be funded under capital projects or fixed assets funding without needing to go out for a bond at this time with the utilization of Coronavirus Funding.

OTHER TRENDS AND FORECASTS RELATED TO GENERAL, UTILITY, SANITATION, AND DRAINAGE FUNDS

Personnel

Personnel projections for the current year are based on mid-year and nine-month data as well as collaboration with Human Resources regarding any vacancies, retirements, etc. Future forecasts are made at a two percent increase. Personnel requests for the upcoming year are reviewed by the Human Resources Director, recommendations made to the City Manager and Assistant City Manager, and those are added to the proposed budget.

Overtime projections are discussed during budget meetings and calculated by Staff for comparison. Worker's compensation has been paid and any adjustments made by mid-year, therefore the projections for this line item is the actual expense. Projections for health insurance are calculated based on mid-year and nine-month data as well as the hiring data received from Human Resources regarding positions. Retirement expenditures are calculated based on the salary and overtime projection.

Forecasts on these personnel line items are as follows: a one percent increase to overtime and worker's compensation, a ten percent increase to health insurance, and an additional 0.02% added to the retirement rate charged to the City. Attention is also paid to whether the totals make sense historically as well as in general to current staffing.

Operating Expenses

Other operating expenses are discussed with Department Heads, along with the City Manager and Assistant City Manager, during their budget meetings regarding their remaining needs for the current year and requests for the upcoming fiscal year. Those line items are forecasted between 0 – 2% for future years.



GENERAL FUND REVENUE SUMMARY

AGENDA ITEM #VII.2.
6/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	9,859,615	10,425,361	17,373,044	14,843,280	14,843,280	14,543,680
PROPERTY TAXES						
700 Tax Receipts	10,143,100	10,003,861	10,994,600	10,332,195	10,994,600	11,242,100
703 Fines and Penalties	0	54,385	0	0	0	0
TOTAL PROPERTY TAXES	10,143,100	10,058,246	10,994,600	10,332,195	10,994,600	11,242,100
FRANCHISE TAXES						
080 Cable Franchise Fees	335,000	320,301	320,000	162,851	324,800	325,000
081 Electricity Franchise Fees	953,000	966,465	950,000	518,073	950,000	950,000
082 Gas Franchise Fees	70,000	92,132	70,000	39,597	103,000	100,000
083 Telephone Franchise Fees	10,000	9,852	9,000	4,442	10,000	10,000
TOTAL FRANCHISE TAXES	1,368,000	1,388,750	1,349,000	724,963	1,387,800	1,385,000
SALES AND OTHER TAXES						
707 Mixed Drink Tax	70,000	119,256	95,000	57,648	150,000	120,000
708 Bingo Tax	20,000	34,914	30,000	20,295	40,000	40,000
709 Sales Tax	6,927,400	11,193,921	8,250,000	5,233,330	10,482,200	10,691,800
TOTAL SALES AND OTHER TAXES	7,017,400	11,348,091	8,375,000	5,311,273	10,672,200	10,851,800
LICENSES AND PERMITS						
022 Platting and Rezoning	30,000	27,399	30,000	13,225	28,000	25,000
050 City Registration Fee	35,000	28,455	25,000	17,435	25,000	25,000
051 Building Permits	250,000	247,923	175,000	188,515	310,000	200,000
052 Contractor's Registration	15,000	22,770	15,000	11,925	20,000	17,500
053 Fire Permit Revenue	10,000	9,510	8,000	4,526	12,000	9,000
TOTAL LICENSES AND PERMITS	340,000	336,057	253,000	235,626	395,000	276,500
FINES AND FEES						
016 Court Fines	1,000,000	1,006,852	1,000,000	359,486	675,000	850,000
TOTAL FINES AND FEES	1,000,000	1,006,852	1,000,000	359,486	675,000	850,000
CHARGES FOR SERVICES						
036 Aquatic Revenue	40,000	18,751	40,000	0	25,000	40,000
037 Recreation Programs	15,000	6,861	30,000	4,874	12,000	20,000
038 Youth Sports Activities	100,000	77,478	100,000	67,758	105,000	115,000
039 Concession Stand	5,000	2,148	5,000	2,124	3,000	5,000
040 Adult Activities	10,000	6,232	10,000	192	5,000	7,500
041 Park Facility Rentals	30,000	29,142	30,000	23,999	50,000	30,000
042 Discounts - Youth Sports	0	0	0	(880)	(1,000)	(1,000)
058 False Alarm Fees	0	4,034	0	3,125	5,000	0
100 Ambulance Collection Fees	(58,000)	0	(54,900)	0	0	0
101 Ambulance Service	715,000	716,403	686,500	312,996	750,000	725,000
112 Animal Services	75,000	125,433	95,000	61,160	115,000	100,000
TOTAL CHARGES FOR SERVICES	932,000	986,482	941,600	475,348	1,069,000	1,041,500
INTERGOVERNMENTAL PAYMENTS						
070 Grant Revenue	4,509,800	600,100	142,000	31,051	201,500	119,500
102 Reimburse Bell County	5,000	9,693	5,000	5,533	5,500	5,000
103 Central Texas Trauma Council	2,000	3,518	2,500	0	3,500	3,500
TOTAL INTERGOVERNMENTAL PAYMENTS	4,516,800	613,311	149,500	36,584	210,500	128,000
INVESTMENT EARNINGS						
020 Interest Income	250,000	78,152	75,000	14,210	36,000	40,000
201 Net Value of Investments	0	(33)	0	0	0	0
TOTAL INVESTMENT EARNINGS	250,000	78,119	75,000	14,210	36,000	40,000

GENERAL FUND REVENUE SUMMARY

AGENDA ITEM #VII.2.
6/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
CONTRIBUTIONS AND DONATIONS						
400 Donations	0	5,920	0	6,634	6,600	0
401 Donations - Police	0	2,051	0	4,013	4,000	0
402 Donations - Healthy Homes	0	1,625	0	2,710	3,000	0
403 Donations - Library	0	10,065	0	12,068	12,100	0
404 Donations - Parks & Recreation	0	5,000	0	3,180	8,000	0
405 Donations - National Night Out	0	25	0	0	0	0
406 Donations - Pet Adoption Center	15,000	14,506	15,000	15,712	20,000	15,000
407 Donations - Activity Center	0	0	0	0	0	0
TOTAL CONTRIBUTIONS AND DONATIONS	15,000	39,192	15,000	44,317	53,700	15,000
MISCELLANEOUS						
010 Credit Card Fees	(35,000)	0	(41,500)	0	0	0
011 Technology Fee - My Permit Now	10,000	10,761	10,000	5,492	11,000	10,000
015 Cash Over (Short)	0	0	0	(1)	0	0
021 Miscellaneous Income	20,000	16,443	20,000	10,085	16,500	16,500
023 Taxable Income	16,000	8,597	10,000	5,850	11,000	10,000
025 Miscellaneous A/R Income	0	0	0	0	0	0
030 Insurance Proceeds	0	56,597	0	21,284	70,900	0
031 Settlement of Claim	0	300	0	0	0	0
032 Gain on Sale of Asset	0	16,000	0	10	0	0
055 Street Paving Payments	0	0	0	0	0	0
056 Public Nuisance Assmt Pmt	0	18,617	0	12,000	15,100	0
111 Impound Fees	0	0	0	0	0	0
113 Auction Abandoned Property	0	304	0	48,662	48,700	0
115 Seized Money	0	2,953	0	0	0	0
116 State Seizure Funds	0	0	0	0	0	0
600 Lease Agreement Proceeds	0	405,000	0	0	0	0
TOTAL MISCELLANEOUS	11,000	535,572	(1,500)	103,382	173,200	36,500
TRANSFERS IN						
802 Transfer from Utility Fund	500,000	0	250,000	0	250,000	250,000
803 Transfer from Drainage Fund	0	200,000	0	0	0	0
804 Transfer from Sanitation Fund	200,000	200,000	150,000	0	150,000	100,000
812 Transfer from Restr Courts Fund	83,500	83,500	85,000	85,000	85,000	100,000
815 Transfer from Coronavirus Fund	0	0	240,200	209,800	209,800	0
TOTAL TRANSFERS IN	783,500	483,500	725,200	294,800	694,800	450,000
TOTAL REVENUES	26,376,800	26,874,172	23,876,400	17,932,184	26,361,800	26,316,400
INCR (DECR) IN FUND BALANCE	3,897,600	4,417,919	(6,923,600)	2,146,426	(299,600)	(1,616,700)
ENDING FUND BALANCE	13,757,215	14,843,280	10,449,444	16,989,706	14,543,680	12,926,980
FUND BALANCE REQUIREMENT (Three Months Operating Expense)	5,404,975	5,301,563	5,637,675		5,478,775	5,956,325

GENERAL FUND EXPENDITURE SUMMARY

AGENDA ITEM #VII.2.
8/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	12,329,400	11,890,022	12,796,100	6,207,215	12,468,100	13,558,600
002 Overtime	526,900	523,454	520,500	294,430	504,700	518,900
003 Worker's Compensation	143,900	148,944	144,400	133,171	133,200	197,800
004 Health Insurance	1,068,900	963,218	1,342,100	607,614	1,224,200	1,429,800
005 Social Security	983,600	922,896	1,018,600	481,853	992,500	1,076,700
006 Retirement	1,896,000	1,824,529	1,965,900	954,340	1,904,500	2,099,500
TOTAL PERSONNEL SERVICE	16,948,700	16,273,063	17,787,600	8,678,623	17,227,200	18,881,300
SUPPLIES						
010 Office	98,400	68,138	101,400	43,357	94,700	105,200
011 Vehicle	236,500	240,712	249,300	140,473	322,000	318,500
012 General	124,600	124,652	141,600	71,637	149,500	146,800
013 Equipment	69,800	46,546	93,100	22,710	84,400	144,700
014 Uniforms	107,300	84,560	105,500	41,913	112,500	113,000
015 Recreational	6,000	4,086	6,500	780	4,500	11,000
016 Chemical	12,200	11,632	12,200	4,484	15,000	15,000
017 Clinical	20,000	49,407	60,000	29,900	60,000	60,000
028 Animal Care	60,000	33,578	30,000	17,490	35,000	35,000
029 Medical	60,000	59,473	60,000	34,204	60,200	65,300
TOTAL SUPPLIES	794,800	722,784	859,600	406,948	937,800	1,014,500
MAINTENANCE						
020 Vehicle	139,000	156,291	125,000	104,207	194,500	167,000
021 Building	101,300	121,988	112,800	46,790	122,900	124,100
022 Equipment	335,700	334,165	398,300	240,311	371,300	422,300
023 Ground	165,900	152,592	166,000	53,881	165,600	169,500
TOTAL MAINTENANCE	741,900	765,036	802,100	445,189	854,300	882,900
CONTRACTUAL SERVICES						
030 Property/Liability	194,000	192,494	197,500	189,570	196,800	216,400
046 Equipment Rental	30,000	10,187	23,800	11,528	22,800	23,200
047 Contract Labor	455,100	430,882	535,500	313,584	502,700	463,900
051 Credit Card Service Fees	6,800	46,103	6,800	20,890	49,000	52,100
081 Bank Fees	800	2,349	15,000	3,961	12,100	24,000
083 Audit Fees	30,000	29,200	27,000	24,500	26,000	26,000
084 Tax Appraisal Contract	108,000	102,558	110,500	53,555	110,100	118,200
086 Nuisance Abatement	245,000	126,676	50,000	2,241	22,000	45,000
087 State Tax Payments	335,000	400,414	397,500	132,739	250,000	300,000
090 Legal Fees	72,000	94,560	107,000	50,889	103,500	109,000
091 Advertising	28,200	13,136	32,500	3,532	16,000	27,200
092 Professional Fees	237,700	191,413	225,200	123,079	251,700	277,800
095 Required Public Notices	14,900	24,893	18,700	9,508	21,100	22,500
096 Prosecutor Fees	58,000	16,323	58,000	10,963	20,000	20,000
100 Ambulance Collection Fees	0	51,763	0	31,130	54,900	57,200
102 Medical Director Contract	20,000	20,000	20,000	20,000	20,000	20,000
407 Rent Expense	0	615	0	285	300	0
TOTAL CONTRACTUAL SERVICES	1,835,500	1,753,566	1,825,000	1,001,954	1,679,000	1,802,500
SERVICES						
035 Unemployment Payments	0	1,436	0	1,021	2,900	0
036 Election Expense	30,000	31,102	16,000	65	0	22,500
037 Lobby and Legislation	0	322	0	0	0	0
041 Dues and Subscriptions	57,400	46,752	49,500	29,269	45,400	51,600
042 Travel and Training	139,700	94,936	148,900	69,773	133,400	156,900
043 Impound Expense	500	105	500	290	500	500
097 Promotion of the Arts	0	0	0	0	0	2,000
104 Fire Prevention	6,000	2,488	6,000	4,565	6,000	6,000
105 Safety Training	900	1,313	900	0	900	900

continued on next page

GENERAL FUND EXPENDITURE SUMMARY

AGENDA ITEM #VII.2.
8/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
SERVICES, continued						
400 Public Awareness	5,000	3,854	5,000	1,458	3,500	3,500
404 Youth Task Force	10,500	0	10,500	0	0	3,000
405 Economic Development	22,500	20,000	22,500	10,000	20,000	20,000
TOTAL SERVICES	272,500	202,308	259,800	116,441	212,600	266,900
RECREATIONAL SERVICES						
059 Adaptive Sports	10,000	1,848	10,000	0	6,000	6,000
060 Tree City USA	10,000	9,554	10,000	2,500	8,000	10,000
061 Living Legacy	4,500	2,898	4,500	1,215	6,500	4,500
065 Trophies and Awards	15,000	10,546	15,000	2,304	13,000	15,000
066 Uniforms and Equipment (Rec)	45,000	40,075	45,000	17,090	43,000	50,000
067 Events & Programs	63,800	66,212	68,900	39,006	69,000	75,000
069 Adult Sports	2,000	1,850	2,500	435	1,500	2,500
TOTAL RECREATIONAL SERVICES	150,300	132,983	155,900	62,550	147,000	163,000
UTILITIES						
040 Utilities	497,000	627,010	491,500	238,740	468,200	469,200
045 Telephone	91,600	89,773	97,000	42,884	87,000	91,500
TOTAL UTILITIES	588,600	716,783	588,500	281,624	555,200	560,700
GRANT EXPENSES						
070 Other Expense (Grants)	147,500	164,239	136,500	72,338	163,400	100,900
075 LEOSE Training	7,000	1,015	4,600	4,524	7,100	4,100
076 COVID 19 Expenses	5,000	350,444	0	0	0	0
077 Sheltering Expenses	0	1,161	0	0	0	0
TOTAL GRANT EXPENSES	159,500	516,859	141,100	76,862	170,500	105,000
OUTSIDE AGENCY PAYMENTS						
401 Transportation (HOP)	0	0	0	0	0	0
402 Heart of TX Defense Alliance	17,000	17,000	17,000	17,000	17,000	17,000
403 Chamber of Commerce-H Heights	50,000	50,000	50,000	25,000	50,000	50,000
408 Boys & Girls Club Contribution	30,000	30,000	30,000	0	30,000	20,000
409 Greater Killeen Comm Clinic	12,000	12,000	15,000	15,000	15,000	15,000
411 Variety/Peaceable Kingdom	0	0	0	0	0	15,000
412 HH Community Resource Center	0	0	0	0	0	6,000
TOTAL OUTSIDE AGENCY PAYMENTS	109,000	109,000	112,000	57,000	112,000	123,000
LEASE AND RENTAL PAYMENTS						
600 Pitney Bowes Lease	3,500	3,493	3,500	2,760	3,500	3,500
615 Xerox Rental	15,600	15,628	15,600	4,473	8,800	8,800
6xx Xerox Lease Payments (GASB 87)	0	0	0	3,600	7,200	8,200
TOTAL LEASE/RENTAL PAYMENTS	19,100	19,121	19,100	10,833	19,500	20,500
RESERVES AND REIMBURSEMENTS						
007 Reserve for Personnel	0	(5,250)	0	0	0	0
2xx Reimbursement: Gambit	0	0	0	0	0	5,000
TOTAL RESERVES/REIMBURSEMENTS	0	(5,250)	0	0	0	5,000
TRANSFERS OUT						
800 Transfer to Fixed Assets	0	750,000	500,000	500,000	500,000	475,000
805 Transfer to Capital Projects	500,000	500,000	2,500,000	2,500,000	2,500,000	3,500,000
806 Transfer to Debt Service	0	0	0	0	0	0
Transfer Cable PEG Funds to Fixed Assets	0	0	98,600	0	98,600	132,800
Transfer CRF Funds to Fixed Assets	212,700	0	0	53,398	53,400	0
Transfer ARPA Funds to Fixed Assets	146,600	0	0	41,417	41,400	0
815 Transfer to Coronavirus Fund	0	0	5,150,700	1,552,919	1,552,900	0
TOTAL RESERVES/TRANSFERS	859,300	1,250,000	8,249,300	4,647,734	4,746,300	4,107,800
GRAND TOTAL	22,479,200	22,456,253	30,800,000	15,785,758	26,661,400	27,933,100

-13.44%

4.77%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	6,000	6,000	6,000	3,000	6,000	6,000
005 Social Security	500	459	500	230	500	500
TOTAL PERSONNEL SERVICE	6,500	6,459	6,500	3,230	6,500	6,500
SUPPLIES						
010 Office	0	0	0	0	0	0
012 General	15,000	10,215	15,000	8,703	15,000	15,000
TOTAL SUPPLIES	15,000	10,215	15,000	8,703	15,000	15,000
CONTRACTUAL SERVICES						
090 Legal Fees	6,000	3,331	16,000	11,775	18,000	18,000
095 Required Public Notices	0	715	700	0	0	2,000
TOTAL CONTRACTUAL SERVICES	6,000	4,046	16,700	11,775	18,000	20,000
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
036 Election Expense	30,000	31,102	16,000	65	0	22,500
041 Dues and Subscriptions	1,000	104	900	155	200	200
042 Travel and Training	10,000	3,252	15,000	4,165	8,000	10,000
097 Promotion of the Arts	0	0	0	0	0	2,000
TOTAL SERVICES	41,000	34,458	31,900	4,385	8,200	34,700
OUTSIDE AGENCY PAYMENTS						
401 Transportation (HOP)	0	0	0	0	0	0
402 Heart of TX Defense Alliance	17,000	17,000	17,000	17,000	17,000	17,000
403 Chamber of Commerce - H Heights	50,000	50,000	50,000	25,000	50,000	50,000
408 Boys & Girls Club Contr	30,000	30,000	30,000	0	30,000	20,000
409 Greater Killeen Comm Clinic	12,000	12,000	15,000	15,000	15,000	15,000
411 Variety/Peaceable Kingdom	0	0	0	0	0	15,000
412 HH Community Resource Center	0	0	0	0	0	6,000
TOTAL OUTSIDE AGENCY PAYMENTS	109,000	109,000	112,000	57,000	112,000	123,000
GRAND TOTAL	177,500	164,178	182,100	85,093	159,700	199,200
					-12.30%	24.73%

ADMINISTRATION

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	711,300	741,858	751,600	383,647	775,100	867,900
002 Overtime	8,000	13,205	8,000	5,009	6,200	8,000
003 Worker's Compensation	5,200	5,355	5,700	5,303	5,300	8,500
004 Health Insurance	53,500	53,139	64,400	33,371	68,400	83,400
005 Social Security	55,000	53,303	58,100	25,996	59,800	67,000
006 Retirement	107,500	111,665	112,600	56,355	115,900	134,100
TOTAL PERSONNEL SERVICE	940,500	978,525	1,000,400	509,681	1,030,700	1,168,900
SUPPLIES						
010 Office	2,000	3,825	2,000	6,127	12,000	12,000
012 General	20,000	18,916	25,500	8,554	25,500	13,000
TOTAL SUPPLIES	22,000	22,741	27,500	14,681	37,500	25,000
MAINTENANCE						
021 Building	10,000	17,678	15,000	7,165	16,000	16,000
022 Equipment	6,500	6,530	6,700	5,329	6,800	17,700
TOTAL MAINTENANCE	16,500	24,208	21,700	12,494	22,800	33,700
CONTRACTUAL SERVICES						
030 Property/Liability	7,000	6,688	7,900	7,542	7,700	9,400
051 Credit Card Service Fees	0	29,116	0	13,406	30,000	30,000
081 Bank Fees	800	2,349	15,000	3,961	12,100	24,000
090 Legal Fees	64,000	91,229	90,000	39,114	85,000	90,000
091 Advertising	7,000	1,429	12,000	200	2,000	2,000
092 Professional Fees	99,000	81,806	108,500	40,888	132,000	125,000
095 Required Public Notices	8,000	15,102	8,000	4,942	10,000	10,000
096 Prosecutor Fees	58,000	16,323	58,000	10,963	20,000	20,000
TOTAL CONTRACTUAL SERVICES	243,800	244,042	299,400	121,016	298,800	310,400
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
037 Lobby and Legislation	0	322	0	0	0	0
041 Dues and Subscriptions	10,500	12,945	12,500	5,934	12,000	12,000
042 Travel and Training	12,500	6,566	13,700	7,149	13,700	17,400
400 Public Awareness	5,000	3,854	5,000	1,458	3,500	3,500
404 Youth Task Force	10,500	0	10,500	0	0	3,000
405 Economic Development	22,500	20,000	22,500	10,000	20,000	20,000
TOTAL SERVICES	61,000	43,687	64,200	24,541	49,200	55,900
UTILITIES						
040 Utilities	24,000	33,400	25,000	12,915	26,400	26,400
045 Telephone	900	2,633	2,600	1,563	3,100	3,100
TOTAL UTILITIES	24,900	36,033	27,600	14,478	29,500	29,500
GRANT EXPENSES						
070 Other Expense (Grants)	9,700	0	9,700	0	0	0
076 COVID 19 Expenses	5,000	350,444	0	0	0	0
077 Sheltering Expenses	0	1,161	0	0	0	0
TOTAL GRANT EXPENSES	14,700	351,605	9,700	0	0	0
LEASE AND RENTAL PAYMENTS						
600 Pitney Bowes Lease	3,500	3,493	3,500	2,760	3,500	3,500
615 Xerox Rental	2,000	2,028	2,000	1,010	2,000	2,000
TOTAL LEASE/RENTAL PAYMENTS	5,500	5,521	5,500	3,770	5,500	5,500
RESERVES AND REIMBURSEMENTS						
007 Reserve for Personnel	0	(5,250)	0	0	0	0
2xx Reimbursement: Gambit	0	0	0	0	0	5,000
TOTAL RESERVES/REIMBURSEMENTS	0	(5,250)	0	0	0	5,000
GRAND TOTAL	1,328,900	1,701,112	1,456,000	700,661	1,474,000	1,633,900

1.24%

10.85%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	335,700	308,117	318,900	165,702	327,400	333,200
002 Overtime	4,000	2,473	4,000	1,785	3,000	4,000
003 Worker's Compensation	3,200	3,347	3,200	2,946	2,900	4,300
004 Health Insurance	28,600	28,686	35,700	17,837	35,700	37,400
005 Social Security	26,000	22,409	24,700	12,658	25,300	25,800
006 Retirement	50,800	45,771	47,900	24,921	49,000	51,600
TOTAL PERSONNEL SERVICE	448,300	410,803	434,400	225,849	443,300	456,300
SUPPLIES						
010 Office	7,000	4,481	7,000	2,856	5,500	6,000
012 General	10,400	8,767	10,400	4,861	8,000	10,000
TOTAL SUPPLIES	17,400	13,248	17,400	7,717	13,500	16,000
MAINTENANCE						
022 Equipment	25,900	25,621	26,900	16,847	27,300	29,100
TOTAL MAINTENANCE	25,900	25,621	26,900	16,847	27,300	29,100
CONTRACTUAL SERVICES						
030 Property/Liability	4,500	4,335	4,600	4,294	4,500	4,900
046 Equipment Rental	600	47	0	0	0	0
047 Contract Labor	3,800	3,791	3,800	1,932	3,900	4,000
083 Audit Fees	28,000	27,200	25,000	24,500	26,000	26,000
084 Tax Appraisal Contract	108,000	102,558	110,500	53,555	110,100	118,200
TOTAL CONTRACTUAL SERVICES	144,900	137,931	143,900	84,281	144,500	153,100
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	1,700	1,270	1,300	1,126	1,500	1,500
042 Travel and Training	9,000	4,026	9,000	1,385	4,000	9,000
TOTAL SERVICES	10,700	5,296	10,300	2,511	5,500	10,500
UTILITIES						
045 Telephone	400	332	400	150	300	300
TOTAL UTILITIES	400	332	400	150	300	300
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,700	1,700	1,700	0	0	0
616 Xerox Principal (GASB 87)	0	0	0	600	1,200	1,200
617 Xerox Interest (GASB 87)	0	0	0	0	0	0
618 Xerox Other Expense (GASB 87)	0	0	0	300	600	600
TOTAL LEASE/RENTAL PAYMENTS	1,700	1,700	1,700	900	1,800	1,800
GRAND TOTAL	649,300	594,931	635,000	338,255	636,200	667,100
					0.19%	4.86%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	614,000	574,445	632,100	292,883	589,000	653,500
002 Overtime	20,000	20,167	20,000	8,335	20,800	20,000
003 Worker's Compensation	8,400	8,702	8,300	7,660	7,700	11,200
004 Health Insurance	58,900	63,411	81,700	35,239	72,800	78,800
005 Social Security	48,500	44,205	49,900	22,666	46,600	51,500
006 Retirement	94,800	86,588	96,700	43,828	90,400	92,800
TOTAL PERSONNEL SERVICE	844,600	797,518	888,700	410,611	827,300	907,800
SUPPLIES						
010 Office	4,900	4,630	4,900	1,879	4,900	4,900
011 Vehicle	5,000	4,618	5,000	2,856	7,500	7,000
012 General	6,000	2,463	5,000	923	3,000	2,900
013 Equipment	3,500	3,279	3,500	1,433	3,500	12,500
014 Uniforms	5,300	2,535	4,000	3,041	4,000	4,000
017 Clinical	20,000	49,407	60,000	29,900	60,000	60,000
028 Animal Care	60,000	33,578	30,000	17,490	35,000	35,000
029 Medical	0	0	0	90	200	300
TOTAL SUPPLIES	104,700	100,510	112,400	57,612	118,100	126,600
MAINTENANCE						
020 Vehicle	2,000	1,529	2,000	2,623	3,500	3,000
021 Building	18,000	17,009	18,000	7,155	18,000	19,500
022 Equipment	8,600	7,288	9,400	1,020	9,000	9,000
TOTAL MAINTENANCE	28,600	25,826	29,400	10,798	30,500	31,500
CONTRACTUAL SERVICES						
030 Property/Liability	11,300	10,782	11,300	10,891	11,200	12,200
047 Contract Labor	5,000	1,310	1,200	500	1,000	1,200
051 Credit Card Service Fees	0	0	0	0	0	1,100
091 Advertising	2,000	1,494	2,000	497	1,500	2,000
092 Professional Fees	4,000	1,902	4,000	2,240	4,600	4,000
TOTAL INSURANCE	22,300	15,488	18,500	14,128	18,300	20,500
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	1,800	541	1,900	200	1,200	1,900
042 Travel and Training	5,000	5,263	5,000	2,270	5,000	5,000
TOTAL SERVICES	6,800	5,804	6,900	2,470	6,200	6,900
UTILITIES						
040 Utilities	22,000	29,424	22,000	8,754	18,000	18,000
045 Telephone	1,300	1,413	1,500	675	1,600	3,000
TOTAL UTILITIES	23,300	30,837	23,500	9,429	19,600	21,000
GRANT EXPENSES						
070 Other Expense (Grants)	0	1,920	0	0	0	0
TOTAL GRANT EXPENSES	0	1,920	0	0	0	0
GRAND TOTAL	1,030,300	977,903	1,079,400	505,048	1,020,000	1,114,300
					-5.50%	9.25%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	4,218,900	3,896,523	4,407,100	2,004,786	3,999,300	4,641,400
002 Overtime	255,000	233,100	250,000	143,210	259,300	250,000
003 Worker's Compensation	44,500	45,854	44,700	41,248	41,200	61,200
004 Health Insurance	329,600	285,167	419,000	183,596	365,800	463,200
005 Social Security	342,300	311,768	356,300	161,344	325,800	374,200
006 Retirement	668,800	615,687	690,400	318,294	631,600	748,900
TOTAL PERSONNEL SERVICE	5,859,100	5,388,099	6,167,500	2,852,478	5,623,000	6,538,900
SUPPLIES						
010 Office	30,000	14,873	30,000	11,882	25,000	30,000
011 Vehicle	130,000	136,165	135,000	77,254	165,000	160,000
012 General	33,000	51,109	35,000	20,532	45,000	45,000
013 Equipment	25,000	15,421	41,700	5,451	35,000	35,000
014 Uniforms	24,000	18,024	24,000	18,988	34,000	30,000
TOTAL SUPPLIES	242,000	235,592	265,700	134,107	304,000	300,000
MAINTENANCE						
020 Vehicle	50,000	54,588	40,000	35,771	65,000	60,000
021 Building	10,000	15,946	12,000	4,202	12,000	17,000
022 Equipment	66,500	67,084	74,500	63,905	82,000	75,000
TOTAL MAINTENANCE	126,500	137,618	126,500	103,878	159,000	152,000
CONTRACTUAL SERVICES						
030 Property/Liability	60,200	57,868	61,400	58,701	61,300	66,900
047 Contract Labor	391,300	391,302	478,600	299,083	422,100	416,700
083 Audit Fees	2,000	2,000	2,000	0	0	0
091 Advertising	0	0	0	0	1,500	2,000
092 Professional Fees	10,000	3,452	10,000	3,150	10,000	17,500
TOTAL CONTRACTUAL SERVICES	463,500	454,622	552,000	360,934	494,900	503,100
SERVICES						
035 Unemployment Payments	0	2,191	0	0	(1,700)	0
041 Dues and Subscriptions	7,000	7,946	7,000	4,970	8,000	7,000
042 Travel and Training	25,000	30,433	25,000	17,120	30,000	30,000
043 Impound Expense	500	105	500	290	500	500
TOTAL SERVICES	32,500	40,675	32,500	22,380	36,800	37,500
UTILITIES						
040 Utilities	23,000	28,279	22,000	9,999	22,000	22,000
045 Telephone	37,200	34,173	38,200	14,960	30,600	32,600
TOTAL UTILITIES	60,200	62,452	60,200	24,959	52,600	54,600
GRANT EXPENSES						
070 Other Expense (Grants)	137,800	162,319	126,800	72,338	152,200	100,900
075 LEOSE Training	6,000	1,015	3,700	3,700	6,300	3,200
TOTAL GRANT EXPENSES	143,800	163,334	130,500	76,038	158,500	104,100
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,400	1,439	1,400	719	1,400	1,400
TOTAL LEASE/RENTAL PAYMENTS	1,400	1,439	1,400	719	1,400	1,400
GRAND TOTAL	6,929,000	6,483,831	7,336,300	3,575,493	6,830,200	7,691,600
					-6.90%	12.61%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	284,200	326,982	330,400	182,229	350,700	392,900
002 Overtime	7,000	3,301	7,000	3,195	7,200	7,000
003 Worker's Compensation	5,800	6,025	5,700	5,303	5,300	7,800
004 Health Insurance	31,400	21,062	33,300	9,523	19,900	25,300
005 Social Security	22,300	24,420	25,800	14,130	27,400	30,600
006 Retirement	43,500	38,082	50,000	22,261	42,500	46,000
TOTAL PERSONNEL SERVICE	394,200	419,872	452,200	236,641	453,000	509,600
SUPPLIES						
010 Office	13,000	6,109	12,000	1,921	7,000	10,000
012 General	12,000	5,626	10,000	928	8,000	10,000
TOTAL SUPPLIES	25,000	11,735	22,000	2,849	15,000	20,000
MAINTENANCE						
022 Equipment	32,300	32,280	34,800	9,826	27,100	28,200
TOTAL MAINTENANCE	32,300	32,280	34,800	9,826	27,100	28,200
CONTRACTUAL SERVICES						
030 Property/Liability	7,700	7,392	7,800	7,528	7,700	8,400
046 Equipment Rental	600	47	0	0	0	0
051 Credit Card Service Fees	0	5,176	0	1,908	4,000	5,000
087 State Tax Payments	335,000	400,414	397,500	132,739	250,000	300,000
090 Legal Fees	2,000	0	1,000	0	500	1,000
092 Professional Fees	1,000	0	1,000	0	500	1,000
TOTAL CONTRACTUAL SERVICES	346,300	413,029	407,300	142,175	262,700	315,400
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	1,100	750	800	75	300	1,000
042 Travel and Training	5,000	2,162	7,000	4,228	7,000	8,000
TOTAL SERVICES	6,100	2,912	7,800	4,303	7,300	9,000
UTILITIES						
045 Telephone	1,900	1,872	1,700	920	1,800	1,800
TOTAL UTILITIES	1,900	1,872	1,700	920	1,800	1,800
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,700	1,700	1,700	0	0	0
616 Xerox Principal (GASB 87)	0	0	0	600	1,200	1,200
617 Xerox Interest (GASB 87)	0	0	0	0	0	0
618 Xerox Other Expense (GASB 87)	0	0	0	300	600	600
TOTAL LEASE/RENTAL PAYMENTS	1,700	1,700	1,700	900	1,800	1,800
GRAND TOTAL	807,500	883,400	927,500	397,614	768,700	885,800
					-17.12%	15.23%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	260,900	282,632	283,600	146,368	299,200	300,700
002 Overtime	1,100	779	600	286	600	600
003 Worker's Compensation	2,600	2,678	2,600	2,357	2,400	3,400
004 Health Insurance	21,700	16,017	20,900	10,628	21,600	15,400
005 Social Security	20,000	21,089	21,700	10,779	22,900	23,000
006 Retirement	39,200	42,084	42,100	21,821	44,500	46,100
TOTAL PERSONNEL SERVICE	345,500	365,279	371,500	192,239	391,200	389,200
SUPPLIES						
010 Office	3,500	3,289	3,700	2,148	4,500	4,500
012 General	1,500	2,346	5,000	3,808	5,500	3,500
TOTAL SUPPLIES	5,000	5,635	8,700	5,956	10,000	8,000
MAINTENANCE						
022 Equipment	4,100	4,115	4,700	4,169	4,200	6,000
TOTAL MAINTENANCE	4,100	4,115	4,700	4,169	4,200	6,000
CONTRACTUAL SERVICES						
030 Property/Liability	3,500	3,328	3,500	3,365	3,500	3,800
091 Advertising	0	0	0	0	0	0
092 Professional Fees	2,000	750	2,000	1,000	2,000	2,000
095 Required Public Notices	3,400	5,815	5,000	4,086	8,600	7,500
TOTAL CONTRACTUAL SERVICES	8,900	9,893	10,500	8,451	14,100	13,300
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	1,600	1,471	1,400	450	1,000	1,000
042 Travel and Training	7,000	4,424	9,000	5,192	9,300	8,000
TOTAL SERVICES	8,600	5,895	10,400	5,642	10,300	9,000
UTILITIES						
045 Telephone	400	332	400	150	300	300
TOTAL UTILITIES	400	332	400	150	300	300
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,700	1,700	1,700	0	0	0
616 Xerox Principal (GASB 87)	0	0	0	600	1,200	1,200
617 Xerox Interest (GASB 87)	0	0	0	0	0	0
618 Xerox Other Expense (GASB 87)	0	0	0	300	600	600
TOTAL LEASE/RENTAL PAYMENTS	1,700	1,700	1,700	900	1,800	1,800
GRAND TOTAL	374,200	392,849	407,900	217,507	431,900	427,600
					5.88%	-1.00%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	284,400	277,651	286,800	151,835	303,000	338,600
002 Overtime	1,500	0	1,000	202	400	600
003 Worker's Compensation	3,200	3,347	3,200	2,946	2,900	5,200
004 Health Insurance	27,300	25,203	34,100	17,074	34,200	42,900
005 Social Security	21,900	20,698	22,000	11,363	23,200	25,900
006 Retirement	42,700	41,325	42,700	22,622	45,000	51,900
TOTAL PERSONNEL SERVICE	381,000	368,224	389,800	206,042	408,700	465,100
SUPPLIES						
010 Office	6,000	4,849	7,000	2,576	6,000	5,000
011 Vehicle	2,500	2,019	2,500	1,014	2,500	3,500
012 General	3,000	2,633	3,000	2,949	4,000	8,000
TOTAL SUPPLIES	11,500	9,501	12,500	6,539	12,500	16,500
MAINTENANCE						
020 Vehicle	1,000	1,853	2,000	484	1,000	2,000
022 Equipment	25,400	27,919	26,300	13,060	25,700	25,700
TOTAL MAINTENANCE	26,400	29,772	28,300	13,544	26,700	27,700
CONTRACTUAL SERVICES						
030 Property/Liability	4,400	9,169	4,400	4,216	4,300	5,700
047 Contract Labor	0	0	16,100	231	49,900	16,000
051 Credit Card Service Fees	0	6,268	0	3,844	10,000	10,000
086 Nuisance Abatement	245,000	126,676	50,000	2,241	22,000	45,000
092 Professional Fees	73,700	73,651	73,700	75,801	78,100	75,900
095 Required Public Notices	3,500	3,261	5,000	0	2,000	3,000
TOTAL CONTRACTUAL SERVICES	326,600	219,025	149,200	86,333	166,300	155,600
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	2,500	1,999	2,700	2,390	2,500	2,500
042 Travel and Training	11,000	6,991	11,000	8,338	11,000	11,000
TOTAL SERVICES	13,500	8,990	13,700	10,728	13,500	13,500
UTILITIES						
045 Telephone	2,100	2,070	2,100	1,019	2,100	3,200
TOTAL UTILITIES	2,100	2,070	2,100	1,019	2,100	3,200
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,700	1,700	1,700	0	0	0
616 Xerox Principal (GASB 87)	0	0	0	600	1,200	1,200
617 Xerox Interest (GASB 87)	0	0	0	0	0	0
618 Xerox Other Expense (GASB 87)	0	0	0	300	600	1,600
TOTAL LEASE/RENTAL PAYMENTS	1,700	1,700	1,700	900	1,800	2,800
GRAND TOTAL	762,800	639,282	597,300	325,105	631,600	684,400
					5.74%	8.36%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	3,047,700	3,170,847	3,105,500	1,661,183	3,323,800	3,255,700
002 Overtime	210,000	234,176	210,000	124,560	191,400	210,000
003 Worker's Compensation	29,700	30,793	29,400	27,106	27,100	39,700
004 Health Insurance	253,500	241,642	319,700	152,017	303,200	327,800
005 Social Security	249,200	253,503	253,600	132,450	268,900	265,100
006 Retirement	487,000	510,416	491,500	267,119	521,300	530,600
TOTAL PERSONNEL SERVICE	4,277,100	4,441,377	4,409,700	2,364,435	4,635,700	4,628,900
SUPPLIES						
010 Office	7,800	4,395	6,000	3,168	6,000	6,000
011 Vehicle	40,000	41,302	46,800	28,202	68,000	60,000
012 General	12,000	13,282	12,000	11,908	17,000	13,000
013 Equipment	18,200	12,562	24,400	10,655	24,400	81,500
014 Uniforms	55,000	43,909	55,000	5,214	50,000	55,000
029 Medical	60,000	59,473	60,000	34,114	60,000	65,000
TOTAL SUPPLIES	193,000	174,923	204,200	93,261	225,400	280,500
MAINTENANCE						
020 Vehicle	40,000	50,180	40,000	32,233	60,000	45,000
021 Building	10,000	12,350	11,500	9,215	14,500	12,500
022 Equipment	18,000	21,450	20,000	15,477	20,000	22,500
TOTAL MAINTENANCE	68,000	83,980	71,500	56,925	94,500	80,000
CONTRACTUAL SERVICES						
030 Property/Liability	40,200	39,888	40,400	38,749	40,000	43,500
047 Contract Labor	9,000	8,137	8,800	4,299	8,800	9,000
092 Professional Fees	30,000	29,852	0	0	0	26,400
100 Ambulance Collection Fees	0	51,763	0	31,130	54,900	57,200
102 Medical Director Contract	20,000	20,000	20,000	20,000	20,000	20,000
TOTAL CONTRACTUAL SERVICES	99,200	149,640	69,200	94,178	123,700	156,100
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	15,000	10,705	10,000	7,751	10,000	10,000
042 Travel and Training	30,000	20,332	30,000	7,692	25,000	30,000
104 Fire Prevention	6,000	2,488	6,000	4,565	6,000	6,000
105 Safety Training	900	1,313	900	0	900	900
TOTAL SERVICES	51,900	34,838	46,900	20,008	41,900	46,900
UTILITIES						
040 Utilities	28,000	39,561	32,000	16,283	32,500	33,000
045 Telephone	11,400	12,085	12,100	5,916	12,100	12,100
TOTAL UTILITIES	39,400	51,646	44,100	22,199	44,600	45,100
GRANT EXPENSES						
075 LEOSE Training	1,000	0	900	824	800	900
TOTAL GRANT EXPENSES	1,000	0	900	824	800	900
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,400	1,445	1,400	722	1,400	1,400
TOTAL LEASE/RENTAL PAYMENTS	1,400	1,445	1,400	722	1,400	1,400
GRAND TOTAL	4,731,000	4,937,849	4,847,900	2,652,552	5,168,000	5,239,800

6.60%

1.39%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	283,400	284,515	288,500	148,497	295,200	297,800
002 Overtime	1,000	653	500	327	700	700
003 Worker's Compensation	2,600	2,678	2,600	2,357	2,400	3,400
004 Health Insurance	11,900	11,807	14,800	7,385	14,800	15,400
005 Social Security	21,800	21,388	22,100	11,194	22,600	22,800
006 Retirement	42,500	42,434	42,800	22,143	43,900	45,700
TOTAL PERSONNEL SERVICE	363,200	363,475	371,300	191,903	379,600	385,800
SUPPLIES						
010 Office	500	376	500	4	300	300
012 General	800	717	1,000	87	600	800
013 Equipment	5,000	1,020	8,500	291	8,500	2,700
TOTAL SUPPLIES	6,300	2,113	10,000	382	9,400	3,800
MAINTENANCE						
022 Equipment	106,700	114,348	158,500	90,598	129,700	171,600
TOTAL MAINTENANCE	106,700	114,348	158,500	90,598	129,700	171,600
CONTRACTUAL SERVICES						
030 Property/Liability	3,500	3,357	3,500	3,378	3,500	3,800
092 Professional Fees	18,000	0	26,000	0	24,500	26,000
407 Rent Expense	0	615	0	285	300	0
TOTAL CONTRACTUAL SERVICES	21,500	3,972	29,500	3,663	28,300	29,800
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	3,000	297	300	162	300	300
042 Travel and Training	5,000	453	5,000	825	3,000	5,000
TOTAL SERVICES	8,000	750	5,300	987	3,300	5,300
UTILITIES						
045 Telephone	26,500	26,663	29,000	13,114	26,200	26,200
TOTAL UTILITIES	26,500	26,663	29,000	13,114	26,200	26,200
GRAND TOTAL	532,200	511,321	603,600	300,647	576,500	622,500
					-4.49%	7.98%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	431,900	399,850	430,800	222,317	432,400	446,200
002 Overtime	600	576	600	0	0	200
003 Worker's Compensation	5,800	6,025	5,700	5,303	5,300	8,500
004 Health Insurance	48,800	42,332	54,600	27,347	54,700	57,300
005 Social Security	33,100	29,825	33,000	16,548	33,100	34,100
006 Retirement	64,700	58,257	64,000	30,630	64,100	68,000
TOTAL PERSONNEL SERVICE	584,900	536,865	588,700	302,145	589,600	614,300
SUPPLIES						
010 Office	11,000	10,053	14,700	5,973	12,500	14,500
012 General	1,800	1,788	6,000	3,047	7,500	7,500
TOTAL SUPPLIES	12,800	11,841	20,700	9,020	20,000	22,000
MAINTENANCE						
021 Building	8,800	12,743	11,800	3,165	11,800	12,000
022 Equipment	3,500	4,259	3,600	2,083	3,700	4,000
023 Ground	400	399	400	0	400	4,000
TOTAL MAINTENANCE	12,700	17,401	15,800	5,248	15,900	20,000
CONTRACTUAL SERVICES						
030 Property/Liability	7,800	7,475	7,900	7,566	7,800	9,400
046 Equipment Rental	2,800	1,790	2,800	0	2,800	3,200
047 Contract Labor	9,500	7,088	0	0	0	0
091 Advertising	4,700	3,199	4,000	497	4,000	4,000
TOTAL CONTRACTUAL SERVICES	24,800	19,552	14,700	8,063	14,600	16,600
SERVICES						
035 Unemployment Payments	0	(1,235)	0	0	0	0
041 Dues and Subscriptions	3,000	2,985	3,300	1,401	3,000	3,000
042 Travel and Training	3,500	2,389	3,500	1,272	3,500	3,500
TOTAL SERVICES	6,500	4,139	6,800	2,673	6,500	6,500
RECREATIONAL SERVICES						
067 Library Programs & Events	22,800	21,815	23,200	13,868	26,000	26,000
TOTAL RECREATIONAL SERVICES	22,800	21,815	23,200	13,868	26,000	26,000
UTILITIES						
040 Utilities	18,000	21,663	17,500	7,068	16,000	16,000
045 Telephone	1,900	2,127	2,200	965	1,900	1,900
TOTAL UTILITIES	19,900	23,790	19,700	8,033	17,900	17,900
GRANT EXPENSES						
070 Other Expense (Grants)	0	0	0	0	10,000	0
TOTAL GRANT EXPENSES	0	0	0	0	10,000	0
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	2,500	2,507	2,500	1,254	2,500	2,500
TOTAL LEASE/RENTAL PAYMENTS	2,500	2,507	2,500	1,254	2,500	2,500
GRAND TOTAL	686,900	637,910	692,100	350,304	703,000	725,800
					1.57%	3.24%

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	150,800	151,482	153,100	61,000	136,300	153,700
002 Overtime	100	1,232	200	344	700	800
003 Worker's Compensation	1,900	2,008	1,900	1,768	1,800	2,700
004 Health Insurance	16,300	16,228	20,600	7,809	18,100	21,600
005 Social Security	11,500	11,197	11,700	4,478	10,500	11,800
006 Retirement	22,600	22,715	22,700	9,121	20,300	23,700
TOTAL PERSONNEL SERVICE	203,200	204,862	210,200	84,520	187,700	214,300
SUPPLIES						
010 Office	2,700	2,517	3,600	417	1,500	2,000
012 General	3,000	1,490	7,100	1,371	3,000	11,000
013 Equipment	100	66	0	0	0	0
015 Recreational	1,500	1,681	2,000	514	1,500	1,500
TOTAL SUPPLIES	7,300	5,754	12,700	2,302	6,000	14,500
MAINTENANCE						
021 Building	6,000	6,433	6,000	2,476	10,000	8,500
022 Equipment	0	0	700	0	0	200
023 Ground	200	78	500	0	200	500
TOTAL MAINTENANCE	6,200	6,511	7,200	2,476	10,200	9,200
CONTRACTUAL SERVICES						
030 Property/Liability	2,600	2,492	2,600	2,507	2,600	2,800
046 Equipment Rental	3,000	1,322	3,000	980	2,000	2,000
047 Contract Labor	9,500	7,088	0	0	0	0
091 Advertising	13,000	4,819	13,000	1,483	5,000	14,700
TOTAL CONTRACTUAL SERVICES	28,100	15,721	18,600	4,970	9,600	19,500
SERVICES						
035 Unemployment Payments	0	0	0	0	0	0
041 Dues and Subscriptions	1,800	1,032	2,000	758	1,200	2,100
042 Travel and Training	1,500	539	1,500	814	1,200	2,500
TOTAL SERVICES	3,300	1,571	3,500	1,572	2,400	4,600
RECREATIONAL SERVICES						
067 Event & Recreation Programs	38,000	36,879	40,000	23,099	40,000	43,000
TOTAL RECREATIONAL SERVICES	38,000	36,879	40,000	23,099	40,000	43,000
UTILITIES						
040 Utilities	8,500	10,536	8,500	3,438	7,500	8,000
045 Telephone	400	633	1,200	232	400	400
TOTAL UTILITIES	8,900	11,169	9,700	3,670	7,900	8,400
GRANT EXPENSES						
070 Other Expense (Grants)	0	0	0	0	1,200	0
TOTAL GRANT EXPENSES	0	0	0	0	1,200	0
GRAND TOTAL	295,000	282,467	301,900	122,609	265,000	313,500
					-12.22%	18.30%

PARKS & RECREATION

AGENDA ITEM #VII.2.
8/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	1,118,000	970,937	1,164,700	521,608	1,100,100	1,221,300
002 Overtime	9,600	5,598	9,600	4,363	8,200	8,000
003 Worker's Compensation	22,600	23,429	22,400	20,624	20,600	30,000
004 Health Insurance	117,200	103,737	150,800	70,936	143,800	164,300
005 Social Security	86,300	71,524	89,800	38,634	84,800	94,000
006 Retirement	143,500	134,044	166,700	75,771	156,400	161,300
TOTAL PERSONNEL SERVICE	1,497,200	1,309,269	1,604,000	731,936	1,513,900	1,678,900
SUPPLIES						
010 Office	6,000	5,646	6,000	2,593	6,000	6,000
011 Vehicle	28,000	29,077	28,000	13,387	36,000	40,000
012 General	4,000	4,309	5,000	3,604	6,000	6,000
013 Equipment	8,000	5,214	8,000	2,191	5,000	5,000
014 Uniforms	9,000	10,472	10,000	8,380	12,500	12,000
015 Recreational	4,500	2,405	4,500	266	3,000	9,500
016 Chemical	12,200	11,632	12,200	4,484	15,000	15,000
TOTAL SUPPLIES	71,700	68,755	73,700	34,905	83,500	93,500
MAINTENANCE						
020 Vehicle	10,000	20,945	10,000	23,862	33,000	25,000
021 Building	35,000	36,072	35,000	11,091	35,000	35,000
022 Equipment	12,000	13,686	12,000	11,043	15,500	13,000
023 Ground	65,000	66,921	65,000	32,034	65,000	65,000
TOTAL MAINTENANCE	122,000	137,624	122,000	78,030	148,500	138,000
CONTRACTUAL SERVICES						
030 Property/Liability	29,900	29,008	30,000	29,142	30,700	32,400
046 Equipment Rental	3,000	3,655	3,000	1,533	3,000	3,000
047 Contract Labor	12,000	9,692	12,000	7,539	12,000	12,000
051 Credit Card Service Fees	6,800	5,543	6,800	1,732	5,000	6,000
091 Advertising	1,500	2,195	1,500	855	2,000	2,500
095 Required Public Notices	0	0	0	480	500	0
TOTAL CONTRACTUAL SERVICES	53,200	50,093	53,300	41,281	53,200	55,900
SERVICES						
035 Unemployment Payments	0	0	0	1,021	5,500	0
041 Dues and Subscriptions	5,800	3,351	4,000	2,690	2,700	7,600
042 Travel and Training	8,200	6,154	8,200	7,233	8,200	12,000
TOTAL SERVICES	14,000	9,505	12,200	10,944	16,400	19,600
RECREATIONAL SERVICES						
059 Adaptive Sports	10,000	1,848	10,000	0	6,000	6,000
060 Tree City USA	10,000	9,554	10,000	2,500	8,000	10,000
061 Living Legacy	4,500	2,898	4,500	1,215	6,500	4,500
065 Trophies and Awards	15,000	10,546	15,000	2,304	13,000	15,000
066 Uniforms and Equipment (Rec)	45,000	40,075	45,000	17,090	43,000	50,000
067 Parks and Recreation Programs	3,000	7,518	5,700	2,039	3,000	6,000
069 Adult Sports	2,000	1,850	2,500	435	1,500	2,500
TOTAL RECREATIONAL SERVICES	89,500	74,289	92,700	25,583	81,000	94,000
UTILITIES						
040 Utilities	95,000	100,312	85,000	37,036	66,300	66,300
045 Telephone	800	953	1,000	718	1,600	1,600
TOTAL UTILITIES	95,800	101,265	86,000	37,754	67,900	67,900
LEASE AND RENTAL PAYMENTS						
615 Xerox Rental	1,500	1,409	1,500	768	1,500	1,500
TOTAL LEASE/RENTAL PAYMENTS	1,500	1,409	1,500	768	1,500	1,500
GRAND TOTAL	1,944,900	1,752,209	2,045,400	961,201	1,965,900	2,149,300

-3.89% 9.33%

STREETS

AGENDA ITEM #VII.2.

3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	400,700	314,055	436,000	163,393	336,900	439,000
002 Overtime	7,000	4,547	7,000	2,541	5,700	7,000
003 Worker's Compensation	5,800	6,025	6,100	5,598	5,600	8,100
004 Health Insurance	49,300	33,862	65,700	21,444	44,300	68,800
005 Social Security	31,200	22,989	33,900	11,916	26,200	34,100
006 Retirement	61,000	47,520	65,700	24,716	50,800	68,300
TOTAL PERSONNEL SERVICE	555,000	428,998	614,400	229,608	469,500	625,300
SUPPLIES						
010 Office	3,500	2,633	3,500	1,428	3,000	3,500
011 Vehicle	30,000	26,171	30,000	15,947	40,000	45,000
012 General	2,000	909	1,500	279	1,000	1,000
013 Equipment	6,000	4,247	3,000	801	3,000	3,000
014 Uniforms	9,000	5,747	8,000	3,949	8,000	8,000
TOTAL SUPPLIES	50,500	39,707	46,000	22,404	55,000	60,500
MAINTENANCE						
020 Vehicle	35,000	24,522	30,000	8,696	30,000	30,000
021 Building	3,000	3,124	3,000	2,025	5,000	3,000
022 Equipment	26,000	9,561	20,000	6,911	20,000	20,000
023 Ground	100,000	85,194	100,000	21,847	100,000	100,000
TOTAL MAINTENANCE	164,000	122,401	153,000	39,479	155,000	153,000
CONTRACTUAL SERVICES						
030 Property/Liability	7,900	7,380	8,300	7,918	8,100	9,000
046 Equipment Rental	20,000	3,326	15,000	9,015	15,000	15,000
047 Contract Labor	15,000	2,474	15,000	0	5,000	5,000
TOTAL CONTRACTUAL SERVICES	42,900	13,180	38,300	16,933	28,100	29,000
SERVICES						
035 Unemployment Payments	0	480	0	0	(900)	0
041 Dues and Subscriptions	1,400	1,151	1,200	997	1,300	1,300
042 Travel and Training	5,000	1,952	4,000	1,257	3,000	4,000
TOTAL SERVICES	6,400	3,583	5,200	2,254	3,400	5,300
UTILITIES						
040 Utilities	275,000	357,792	275,000	140,622	275,000	275,000
045 Telephone	4,000	3,239	3,300	1,746	3,500	3,500
TOTAL UTILITIES	279,000	361,031	278,300	142,368	278,500	278,500
GRAND TOTAL	1,097,800	968,900	1,135,200	453,046	989,500	1,151,600
					-12.83%	16.38%

MAINTENANCE

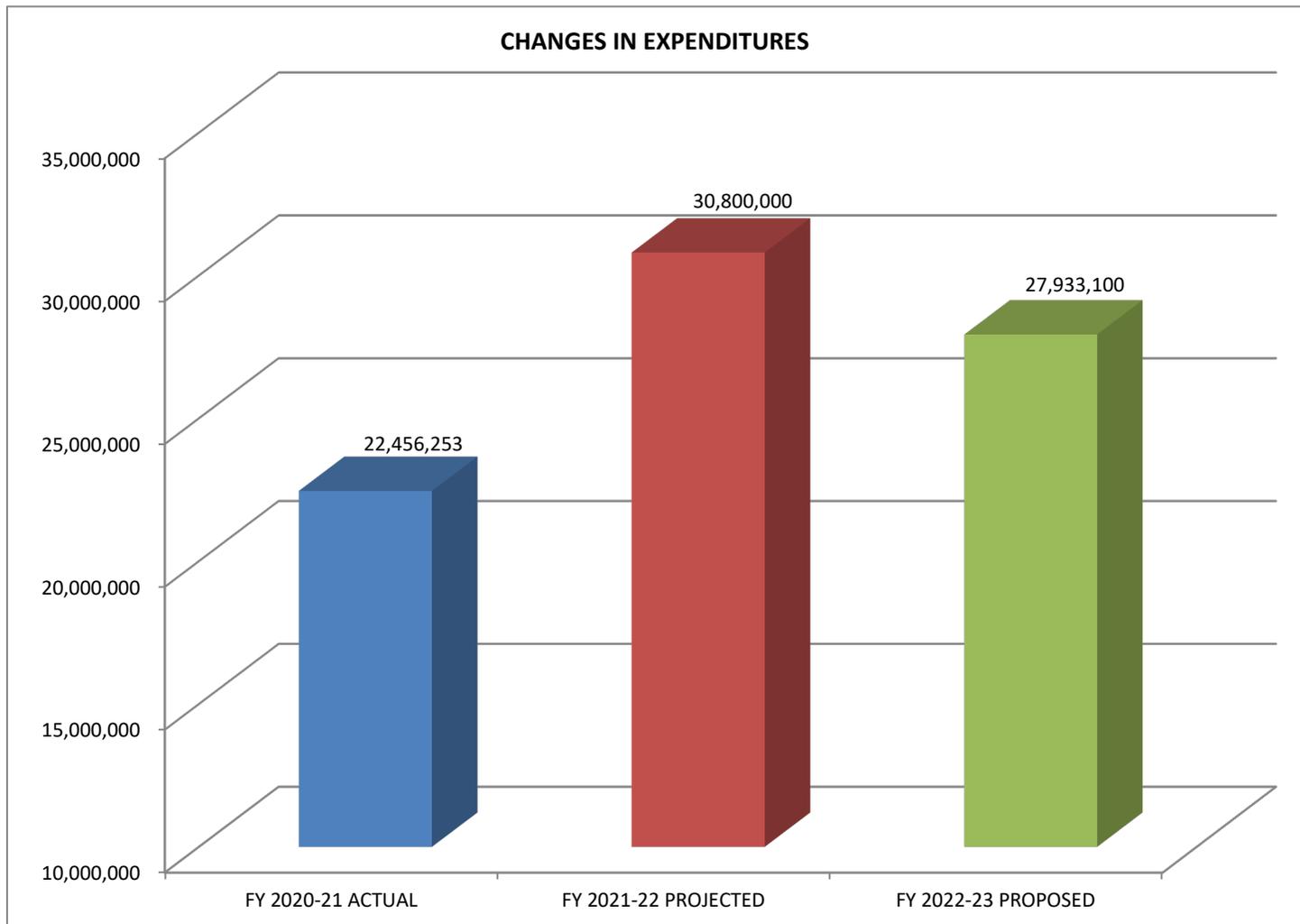
AGENDA ITEM #VII.2

3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICE						
001 Salaries	181,500	184,128	201,000	98,767	193,700	210,700
002 Overtime	2,000	3,647	2,000	273	500	2,000
003 Worker's Compensation	2,600	2,678	2,900	2,652	2,700	3,800
004 Health Insurance	20,900	20,925	26,800	13,408	26,900	28,200
005 Social Security	14,000	14,119	15,500	7,467	14,900	16,300
006 Retirement	27,400	27,941	30,100	14,738	28,800	30,500
TOTAL PERSONNEL SERVICE	248,400	253,438	278,300	137,305	267,500	291,500
SUPPLIES						
010 Office	500	462	500	385	500	500
011 Vehicle	1,000	1,360	2,000	1,813	3,000	3,000
012 General	100	82	100	83	400	100
013 Equipment	4,000	4,737	4,000	1,888	5,000	5,000
014 Uniforms	5,000	3,873	4,500	2,341	4,000	4,000
TOTAL SUPPLIES	10,600	10,514	11,100	6,510	12,900	12,600
MAINTENANCE						
020 Vehicle	1,000	2,674	1,000	538	2,000	2,000
021 Building	500	633	500	296	600	600
022 Equipment	200	24	200	43	300	300
023 Ground	300	0	100	0	0	0
TOTAL MAINTENANCE	2,000	3,331	1,800	877	2,900	2,900
CONTRACTUAL SERVICES						
030 Property/Liability	3,500	3,332	3,900	3,773	3,900	4,200
TOTAL CONTRACTUAL SERVICES	3,500	3,332	3,900	3,773	3,900	4,200
SERVICES						
041 Dues and Subscriptions	200	205	200	210	200	200
042 Travel and Training	2,000	0	2,000	833	1,500	1,500
TOTAL SERVICES	2,200	205	2,200	1,043	1,700	1,700
UTILITIES						
040 Utilities	3,500	6,043	4,500	2,625	4,500	4,500
045 Telephone	2,400	1,248	1,300	756	1,500	1,500
TOTAL UTILITIES	5,900	7,291	5,800	3,381	6,000	6,000
GRAND TOTAL	272,600	278,111	303,100	152,889	294,900	318,900
					-2.71%	8.14%

**GENERAL FUND
STATEMENT OF EXPENDITURES**

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
City Council	177,500	164,178	182,100	85,093	159,700	199,200
Administration	1,328,900	1,701,112	1,456,000	700,661	1,474,000	1,633,900
Finance	649,300	594,931	635,000	338,255	636,200	667,100
Pet Adoption Center	1,030,300	977,903	1,079,400	505,048	1,020,000	1,114,300
Police	6,929,000	6,483,831	7,336,300	3,575,493	6,830,200	7,691,600
Municipal Court	807,500	883,400	927,500	397,614	768,700	885,800
Planning & Development	374,200	392,849	407,900	217,507	431,900	427,600
Code Enforcement	762,800	639,282	597,300	325,105	631,600	684,400
Fire & EMS Operations	4,731,000	4,937,849	4,847,900	2,652,552	5,168,000	5,239,800
Information Technology	532,200	511,321	603,600	300,647	576,500	622,500
Library	686,900	637,910	692,100	350,304	703,000	725,800
Activity Center	295,000	282,467	301,900	122,609	265,000	313,500
Parks & Recreation	1,944,900	1,752,209	2,045,400	961,201	1,965,900	2,149,300
Streets	1,097,800	968,900	1,135,200	453,046	989,500	1,151,600
Maintenance	272,600	278,111	303,100	152,889	294,900	318,900
Transfer to Fixed Assets	0	750,000	500,000	500,000	500,000	475,000
Transfer to Capital Projects	500,000	500,000	2,500,000	2,500,000	2,500,000	3,500,000
Transfer to Debt Service	0	0	0	0	0	0
Transfer to Fixed Assets (PEG)	0	0	98,600	0	98,600	132,800
Transfer to Fixed Assets (CRF)	212,700	0	0	53,398	53,400	0
Transfer to Fixed Assets (ARPA)	146,600	0	0	41,417	41,400	0
Transfer to Capital Projects (ARPA)	0	0	5,150,700	1,552,919	1,552,900	0
GRAND TOTAL	22,479,200	22,456,253	30,800,000	15,785,758	26,661,400	27,933,100



GENERAL FUND LONG RANGE PROJECTIONS

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING BALANCE	9,859,615	10,425,361	17,373,044	14,843,280	14,543,680	12,926,980	10,949,080	9,793,980	8,445,980	7,398,280
REVENUES:										
7xx Property Taxes	10,143,100	10,058,246	10,994,600	10,994,600	11,242,100	11,354,500	11,468,000	11,582,700	11,698,500	11,815,500
08x Franchise Taxes	1,368,000	1,388,750	1,349,000	1,387,800	1,385,000	1,412,700	1,441,000	1,469,800	1,499,200	1,529,200
709 Sales Tax	6,927,400	11,193,921	8,250,000	10,482,200	10,691,800	10,905,600	11,123,700	11,346,200	11,573,100	11,804,600
70x Mixed Drink/Bingo Tax	90,000	154,170	125,000	190,000	160,000	161,600	163,200	164,800	166,400	168,100
Licenses and Permits	340,000	336,057	253,000	395,000	276,500	279,300	282,100	284,900	287,700	290,600
016 Fines and Fees	1,000,000	1,006,852	1,000,000	675,000	850,000	858,500	867,100	875,800	884,600	893,400
Charges for Services	932,000	986,482	941,600	1,069,000	1,041,500	1,051,900	1,062,400	1,073,000	1,083,700	1,094,500
070 Grant Revenue	4,509,800	600,100	142,000	201,500	119,500	0	0	0	0	0
Intergov Payments	7,000	13,211	7,500	9,000	8,500	9,000	9,000	9,000	9,000	9,000
020 Investment Earnings	250,000	78,119	75,000	36,000	40,000	40,400	40,800	41,200	41,600	42,000
4xx Contributions/Donations	15,000	39,192	15,000	53,700	15,000	15,000	15,000	15,000	15,000	15,000
Miscellaneous	11,000	130,572	(1,500)	173,200	36,500	36,500	36,500	36,500	36,500	36,500
TOTAL OPERATING REVENUES	25,593,300	25,985,672	23,151,200	25,667,000	25,866,400	26,125,000	26,508,800	26,898,900	27,295,300	27,698,400
600 Lease Agreement	0	405,000	0	0	0	0	0	0	0	0
Tranfers In										
802 Transfer from Utility Fund	500,000	0	250,000	250,000	250,000	0	0	0	0	0
803 Transfer from Drainage Fund	0	200,000	0	0	0	0	0	0	0	0
804 Transfer from Sanitation Fund	200,000	200,000	150,000	150,000	100,000	100,000	100,000	100,000	100,000	100,000
812 Transfer from Restr Courts Fund	83,500	83,500	85,000	85,000	100,000	100,000	100,000	100,000	100,000	100,000
815 Transfer from Coronavirus Fund	0	0	240,200	209,800	0	0	0	0	0	0
Total Tranfers In	783,500	483,500	725,200	694,800	450,000	200,000	200,000	200,000	200,000	200,000
TOTAL REVENUES	26,376,800	26,874,172	23,876,400	26,361,800	26,316,400	26,325,000	26,708,800	27,098,900	27,495,300	27,898,400
EXPENDITURE:										
Personnel Service										
001 Salaries	12,329,400	11,890,022	12,796,100	12,468,100	13,558,600	13,829,800	14,106,400	14,388,500	14,676,300	14,969,800
002 Overtime	526,900	523,454	520,500	504,700	518,900	524,100	529,300	534,600	539,900	545,300
003 Worker's Compensation	143,900	148,944	144,400	133,200	197,800	199,800	201,800	203,800	205,800	207,900
004 Health Insurance	1,068,900	963,218	1,342,100	1,224,200	1,429,800	1,572,800	1,730,100	1,903,100	2,093,400	2,302,700
005 Social Security	983,600	922,896	1,018,600	992,500	1,076,700	1,098,100	1,119,600	1,141,600	1,164,000	1,186,900
006 Retirement	1,896,000	1,824,529	1,965,900	1,904,500	2,099,500	2,200,500	2,246,600	2,293,700	2,341,800	2,390,900
Total Personnel Service	16,948,700	16,273,063	17,787,600	17,227,200	18,881,300	19,425,100	19,933,800	20,465,300	21,021,200	21,603,500
Supplies	794,800	722,784	859,600	937,800	1,014,500	1,024,600	1,034,800	1,045,100	1,055,600	1,066,200
Maintenance	741,900	765,036	797,600	854,300	882,900	891,700	900,600	909,600	918,700	927,900
Contractual Services	1,835,500	1,753,566	1,825,000	1,679,000	1,802,500	1,820,500	1,838,700	1,857,100	1,875,700	1,894,500
Services	272,500	202,308	259,800	212,600	266,900	269,600	272,300	275,000	277,800	280,600
Recreational Services	150,300	132,983	155,900	147,000	163,000	164,600	166,200	167,900	169,600	171,300
Utilities	588,600	716,783	588,500	555,200	560,700	566,300	572,000	577,700	583,500	589,300
Grant Expenses	159,500	516,859	141,100	170,500	105,000	0	0	0	0	0
Outside Agency Payments	109,000	109,000	112,000	112,000	123,000	184,000	184,000	184,000	184,000	184,000
Lease and Rental Payments	19,100	19,121	19,100	19,500	20,500	20,500	19,100	19,100	19,100	19,100
Reserves and Reimbursements	0	(5,250)	0	0	5,000	36,000	42,400	46,100	37,800	15,200
TOTAL OPERATING EXPENDITURES	21,619,900	21,206,253	22,546,200	21,915,100	23,825,300	24,402,900	24,963,900	25,546,900	26,143,000	26,751,600
Transfers Out										
800 Transfer to Fixed Assets	0	750,000	500,000	500,000	475,000	400,000	400,000	400,000	400,000	400,000
805 Transfer to Capital Projects	500,000	500,000	2,500,000	2,500,000	3,500,000	3,500,000	2,500,000	2,500,000	2,000,000	1,000,000
806 Transfer to Debt Service	0	0	0	0	0	0	0	0	0	0
Transfer Cable PEG Funds to Fixed Assets	0	0	98,600	98,600	132,800	0	0	0	0	0
Transfer CRF Funds to Fixed Assets	212,700	0	0	53,400	0	0	0	0	0	0
Transfer ARPA Funds to Fixed Assets	146,600	0	0	41,400	0	0	0	0	0	0
815 Transfer to Coronavirus Fund	0	0	5,150,700	1,552,900	0	0	0	0	0	0
Total Transfers Out	859,300	1,250,000	8,249,300	4,746,300	4,107,800	3,900,000	2,900,000	2,900,000	2,400,000	1,400,000
TOTAL EXPENDITURES	22,479,200	22,456,253	30,795,500	26,661,400	27,933,100	28,302,900	27,863,900	28,446,900	28,543,000	28,151,600
INCREASE (DECREASE) IN FUND BALANCE	3,897,600	4,417,919	(6,919,100)	(299,600)	(1,616,700)	(1,977,900)	(1,155,100)	(1,348,000)	(1,047,700)	(253,200)
ENDING FUND BALANCE	13,757,215	14,843,280	10,453,944	14,543,680	12,926,980	10,949,080	9,793,980	8,445,980	7,398,280	7,145,080
Three Month Fund Balance Requirement	5,404,975	5,301,563	5,636,550	5,478,775	5,956,325	6,100,725	6,240,975	6,386,725	6,535,750	6,687,900
Over (Under)	8,352,240	9,541,717	4,817,394	9,064,905	6,970,655	4,848,355	3,553,005	2,059,255	862,530	457,180

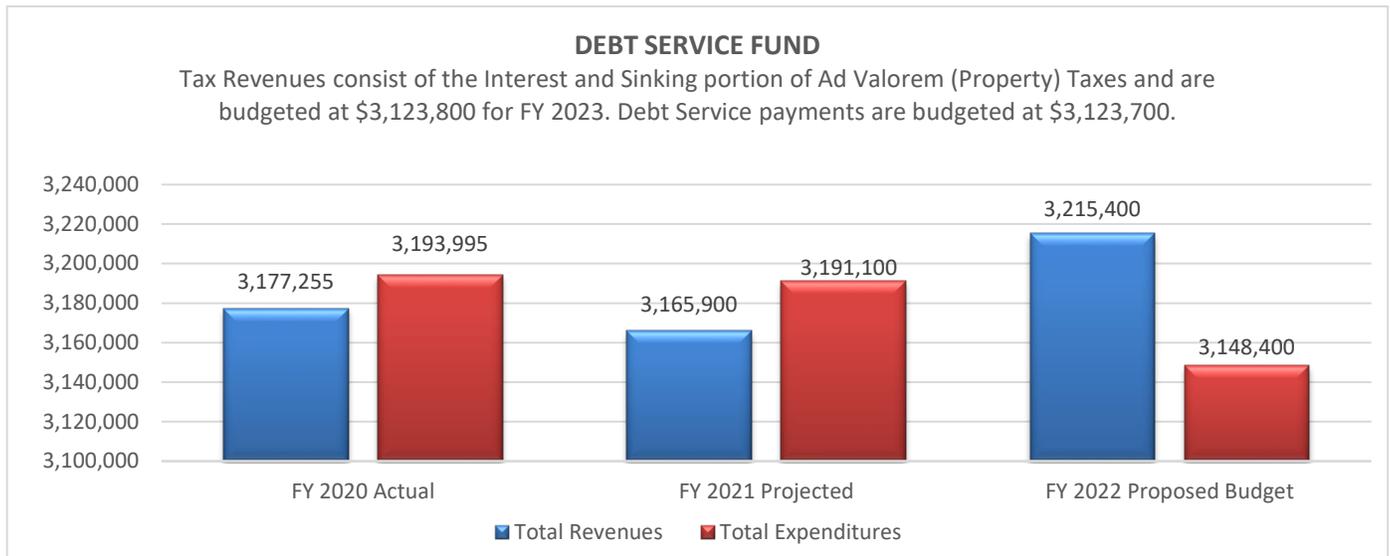


**DEBT SERVICE FUND
DEBT SCHEDULES**

DEBT SERVICE FUND

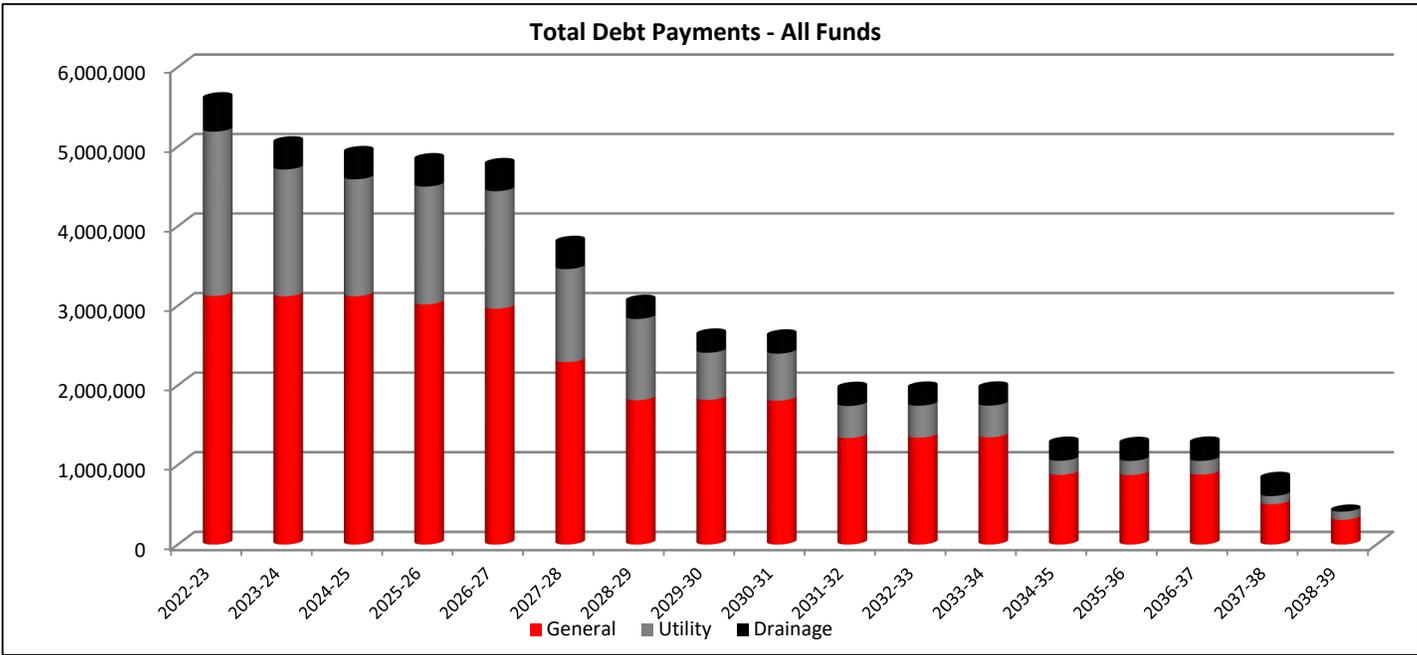
AGENDA ITEM #VII.2.
3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	36,983	50,917	66,817	34,177	34,177	8,977
REVENUES:						
020 Interest Income	7,000	933	1,000	468	5,000	3,000
021 Miscellaneous Income	0	529	0	0	0	0
301 Refunding Bonds Issued	0	0	0	0	0	0
700 Tax Revenues	3,208,400	3,175,793	3,160,900	2,807,230	3,160,900	3,212,400
801 Transfer from General Fund	0	0	0	0	0	0
802 Transfer from Utility Fund	0	0	0	0	0	0
803 Transfer from Drainage Fund	0	0	0	0	0	0
TOTAL REVENUES	3,215,400	3,177,255	3,161,900	2,807,698	3,165,900	3,215,400
EXPENDITURES:						
084 BCAD Fees	32,500	32,440	33,000	15,397	31,300	24,700
301 Debt Service - Interest Exp	917,300	917,334	848,700	425,089	848,700	778,200
303 Debt Service - Principal Pmt	2,244,200	2,244,221	2,311,100	65,000	2,311,100	2,345,500
304 Refunded Bond Escrow Agent	0	0	0	0	0	0
305 Refunded Bond Escrow	0	0	0	0	0	0
320 Bond Issuance Cost	0	0	0	0	0	0
TOTAL EXPENDITURES	3,194,000	3,193,995	3,192,800	505,486	3,191,100	3,148,400
INCR (DECR) IN FUND BALANCE	21,400	(16,740)	(30,900)	2,302,212	(25,200)	67,000
ENDING FUND BALANCE	58,383	34,177	35,917	2,336,389	8,977	75,977



**City of Harker Heights
Debt Summary**

Fiscal Year	GENERAL			UTILITY			DRAINAGE		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2022-23	2,345,538	778,151	3,123,689	1,696,614	369,714	2,066,328	297,848	108,666	406,514
2023-24	2,420,000	698,246	3,118,246	1,280,000	315,796	1,595,796	230,000	98,719	328,719
2024-25	2,500,000	619,183	3,119,183	1,200,000	270,703	1,470,703	240,000	90,748	330,748
2025-26	2,475,000	542,240	3,017,240	1,250,000	231,278	1,481,278	250,000	82,417	332,417
2026-27	2,500,000	462,469	2,962,469	1,290,000	188,439	1,478,439	255,000	73,727	328,727
2027-28	1,910,000	381,996	2,291,996	1,025,000	143,981	1,168,981	265,000	64,828	329,828
2028-29	1,485,000	327,591	1,812,591	910,000	111,053	1,021,053	160,000	55,569	215,569
2029-30	1,525,000	291,628	1,816,628	510,000	83,318	593,318	165,000	50,769	215,769
2030-31	1,555,000	252,802	1,807,802	520,000	70,618	590,618	170,000	45,819	215,819
2031-32	1,125,000	213,100	1,338,100	345,000	57,684	402,684	175,000	40,719	215,719
2032-33	1,165,000	177,740	1,342,740	355,000	46,432	401,432	180,000	35,469	215,469
2033-34	1,205,000	141,095	1,346,095	365,000	34,830	399,830	185,000	30,069	215,069
2034-35	775,000	100,890	875,890	155,000	21,828	176,828	190,000	24,518	214,518
2035-36	795,000	78,150	873,150	160,000	17,283	177,283	195,000	18,818	213,818
2036-37	825,000	53,831	878,831	160,000	12,250	172,250	205,000	12,968	217,968
2037-38	480,000	26,569	506,569	95,000	6,825	101,825	210,000	6,562	216,562
2038-39	300,000	10,500	310,500	100,000	3,500	103,500	0	0	0
TOTAL	25,385,538	5,156,181	30,541,719	11,416,614	1,985,532	13,402,146	3,372,848	840,385	4,213,233

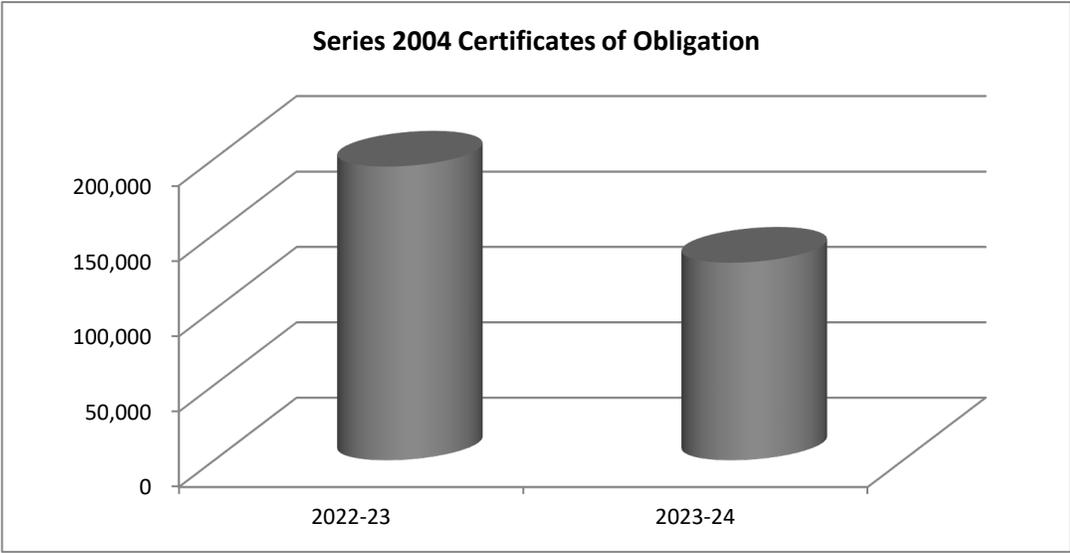


**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2004**

Dated: October 1, 2004
Original Value: \$2,000,000
Coupon Rate: 3.980% - 4.837%
Ratings at Issuance: "BBB+" Standard and Poor's

Fiscal Year	UTILITY		
	Principal	Interest	Total
2022-23	180,000	14,754	194,754
2023-24	125,000	6,047	131,047
	305,000	20,801	325,801

Water and Sewer Improvements to include:
New Water Mains
Water Line Extensions
Water Line Rehab and Repair
Sewer Line Improvements

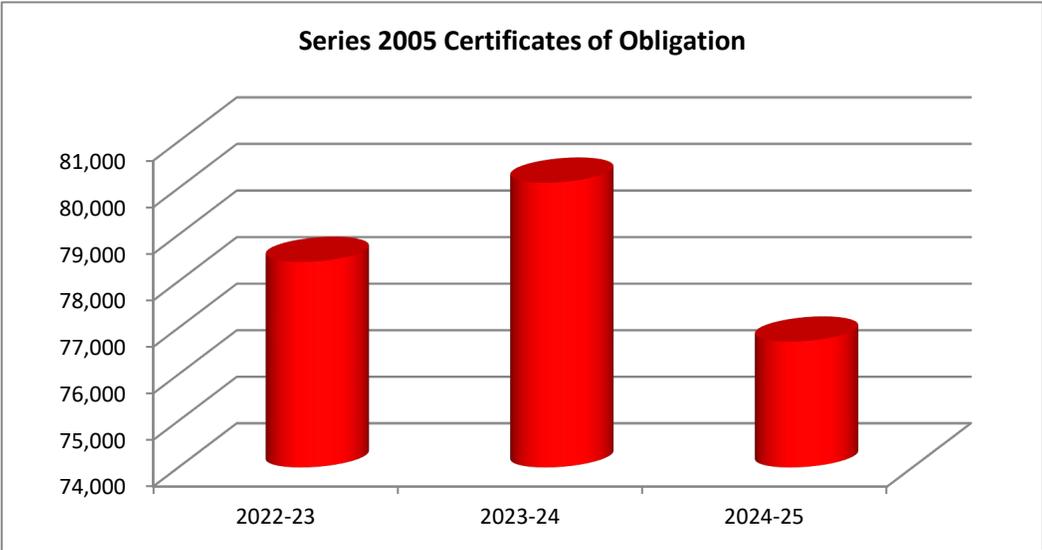


**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2005**

Dated: May 1, 2005
Original Value: \$1,000,000
Coupon Rate: 4.550%
Ratings at Issuance: "A-" Standard and Poor's

GENERAL			
Fiscal Year	Principal	Interest	Total
2022-23	70,000	8,418	78,418
2023-24	75,000	5,119	80,119
2024-25	75,000	1,706	76,706
	220,000	15,243	235,243

Construction of:
New Police Building
Library/Community Center Building
Senior Citizens' Building
Recreation Center
and land purchases relating thereto



**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2008**

Dated: October 1, 2008
Original Value: \$9,500,000
Coupon Rate: 4.190%

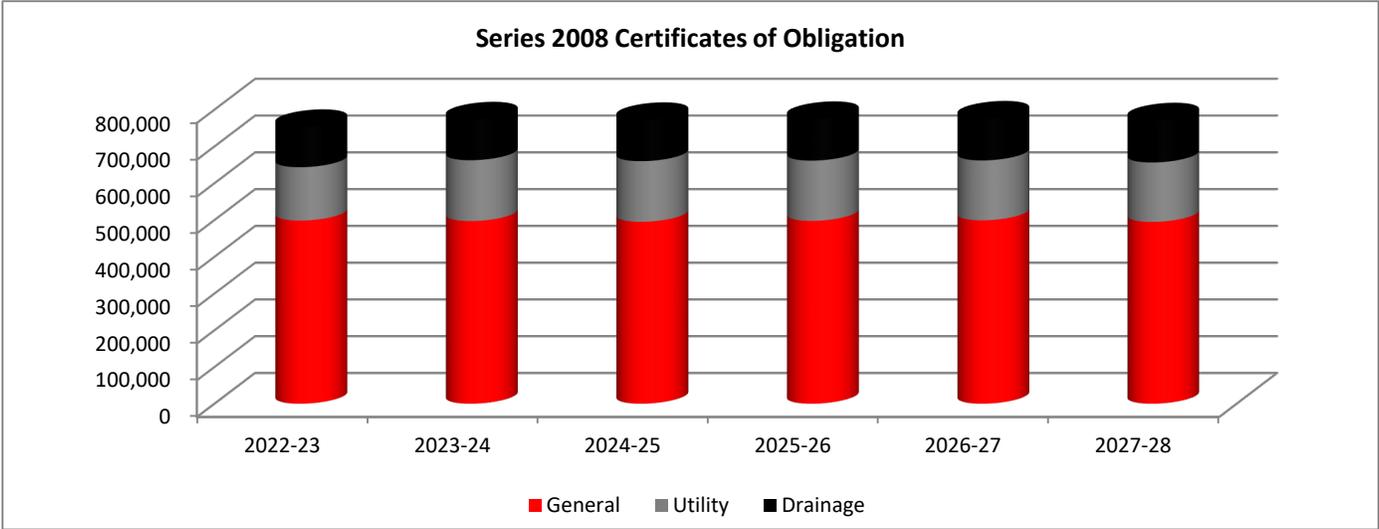
Ratings at Issuance: "A+" Standard and Poor's

Fiscal Year	GENERAL			UTILITY			DRAINAGE		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2022-23	390,000	108,521	498,521	110,000	34,986	144,986	85,000	24,512	109,512
2023-24	405,000	92,180	497,180	135,000	30,378	165,378	90,000	20,950	110,950
2024-25	420,000	75,211	495,211	140,000	24,721	164,721	95,000	17,179	112,179
2025-26	440,000	57,612	497,612	145,000	18,855	163,855	100,000	13,198	113,198
2026-27	460,000	39,176	499,176	150,000	12,780	162,780	105,000	9,008	114,008
2027-28	475,000	19,903	494,903	155,000	6,495	161,495	110,000	4,609	114,609
	2,590,000	392,603	2,982,603	835,000	128,215	963,215	585,000	89,456	674,456

City Hall Annex
Athletic Complex Phase 2
Park Projects
Street Projects

Water Main Improvements
Waterline Extensions
Sewer Rehabilitation

Residential Drainage Projects

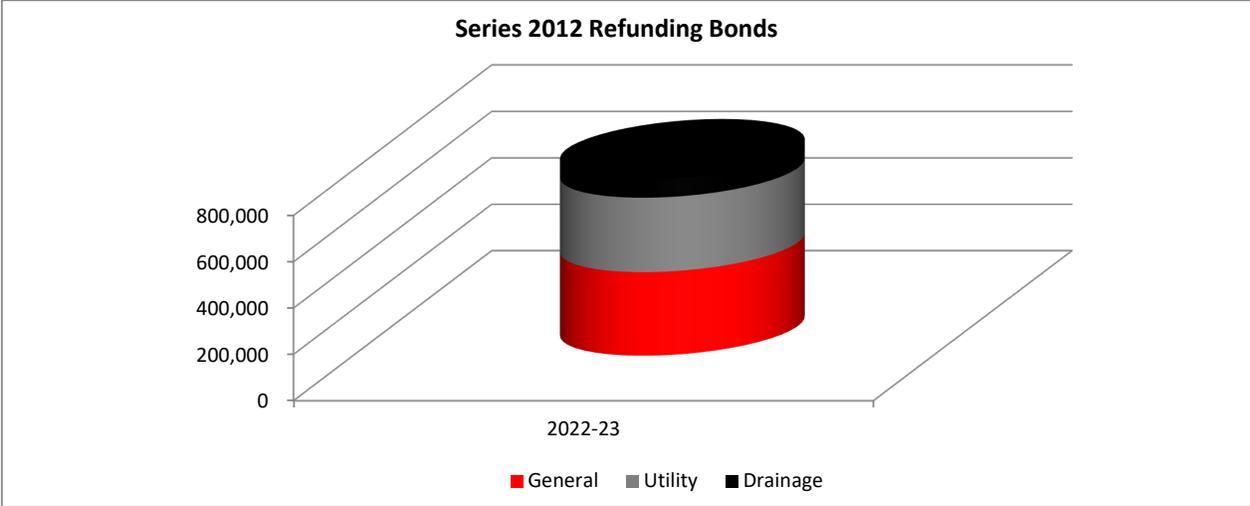


**General Obligation
Refunding Bonds
Series 2012**

Dated: February 1, 2012
 Original Value: \$6,250,000
 Coupon Rate: 0.350% - 3.000%
 Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY			DRAINAGE		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2022-23	350,538	10,516	361,054	311,614	9,348	320,962	77,848	2,335	80,183
	350,538	10,516	361,054	311,614	9,348	320,962	77,848	2,335	80,183

Advance Refunding on Outstanding Series 1999 Refunding Bonds
 Partial Refunding of Series 2003 Certificates of Obligations and
 Series 2003A General Obligation Refunding Bonds

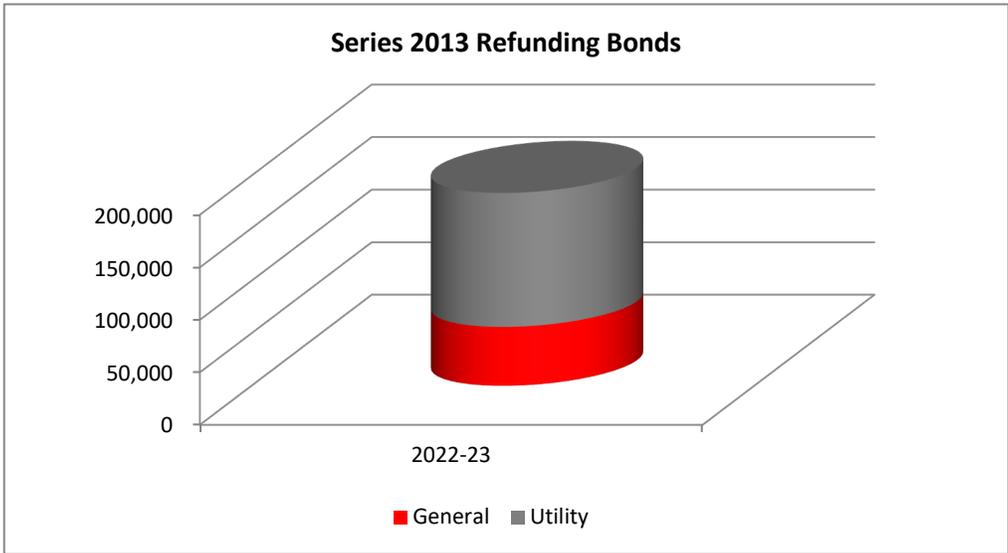


**General Obligation
Refunding Bonds
Series 2013**

Dated: May 15, 2013
 Original Value: \$1,460,000
 Coupon Rate: 1.500% - 2.000%
 Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23	55,000	1,100	56,100	125,000	2,500	127,500
	55,000	1,100	56,100	125,000	2,500	127,500

Refinance of the Series 2003 Certificates of Obligations and Series 2003A General Obligation Refunding Bonds



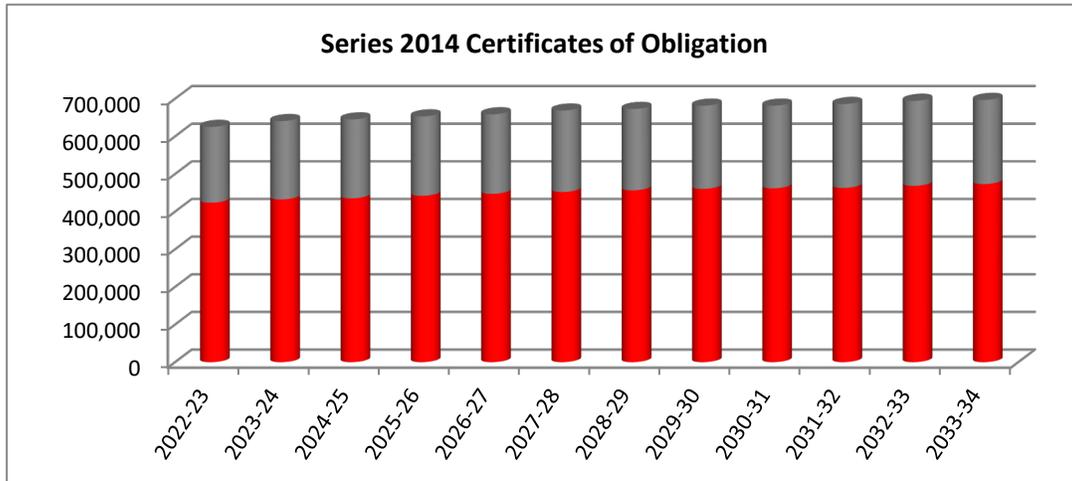
**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2014**

Dated: January 15, 2014
Original Value: \$9,000,000
Coupon Rate: 1.500% - 4.000%
Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23	285,000	138,800	423,800	135,000	66,294	201,294
2023-24	300,000	132,387	432,387	145,000	63,256	208,256
2024-25	310,000	125,263	435,263	150,000	59,813	209,813
2025-26	325,000	117,125	442,125	155,000	55,875	210,875
2026-27	340,000	107,375	447,375	160,000	51,225	211,225
2027-28	355,000	97,175	452,175	170,000	46,425	216,425
2028-29	370,000	86,525	456,525	175,000	41,325	216,325
2029-30	385,000	75,425	460,425	185,000	36,075	221,075
2030-31	400,000	61,950	461,950	190,000	29,600	219,600
2031-32	415,000	47,950	462,950	200,000	22,950	222,950
2032-33	435,000	33,425	468,425	210,000	15,950	225,950
2033-34	455,000	18,200	473,200	215,000	8,600	223,600
	4,375,000	1,041,600	5,416,600	2,090,000	497,388	2,587,388

Street & Road Improvements
City Hall Expansion/Renovation
Park Projects

Water & Sewer System Improvements

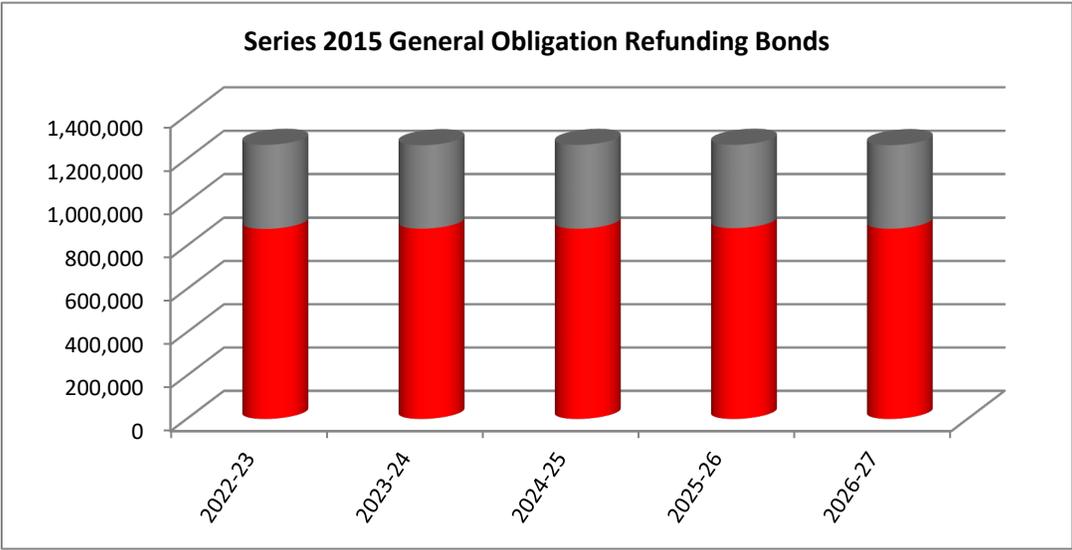


**General Obligation
Refunding Bonds
Series 2015**

Dated: February 15, 2015
 Original Value: \$8,400,000
 Coupon Rate: 3.000% - 4.000%
 Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23	725,000	153,075	878,075	320,000	67,075	387,075
2023-24	755,000	124,075	879,075	330,000	54,275	384,275
2024-25	785,000	93,875	878,875	345,000	41,075	386,075
2025-26	815,000	66,400	881,400	355,000	29,000	384,000
2026-27	845,000	33,800	878,800	370,000	14,800	384,800
	3,925,000	471,225	4,396,225	1,720,000	206,225	1,926,225

Partial refinance of the Series 2006 Combination Tax and Utility
 System Revenue Certificates of Obligation.

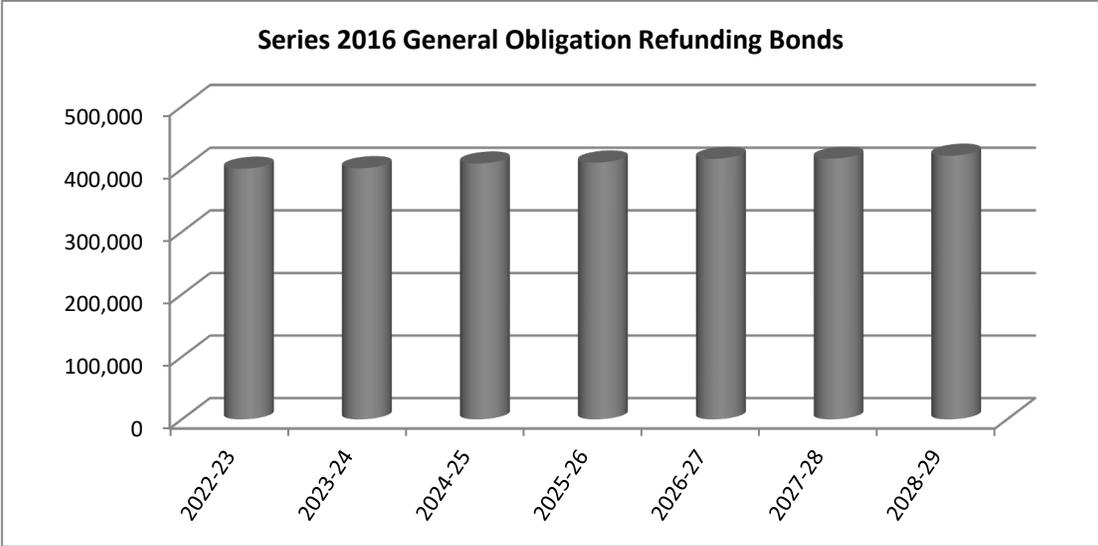


**General Obligation
Refunding Bonds
Series 2016**

Dated: March 1, 2016
Original Value: \$6,470,000
Coupon Rate: 2.000% - 4.000%
Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23				305,000	95,550	400,550
2023-24				315,000	86,400	401,400
2024-25				335,000	73,800	408,800
2025-26				350,000	60,400	410,400
2026-27				370,000	46,400	416,400
2027-28				385,000	31,600	416,600
2028-29				405,000	16,200	421,200
	0	0	0	2,465,000	410,350	2,875,350

Refinance the Series 2006 and Series 2009 Combination Tax and Utility System Revenue Certificates of Obligation.



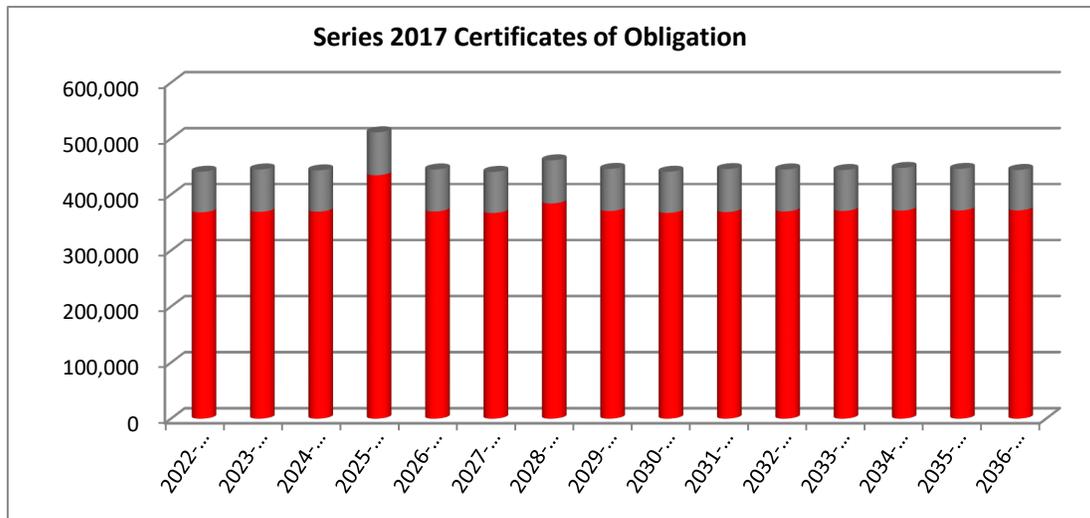
**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2017**

Dated: January 19, 2017
Original Value: \$5,915,000
Coupon Rate: 3.250% - 4.000%
Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23	230,000	138,315	368,315	45,000	27,538	72,538
2023-24	240,000	129,115	369,115	50,000	25,737	75,737
2024-25	250,000	119,515	369,515	50,000	23,737	73,737
2025-26	325,000	109,515	434,515	55,000	21,737	76,737
2026-27	270,000	99,765	369,765	55,000	20,087	75,087
2027-28	275,000	92,070	367,070	55,000	18,520	73,520
2028-29	300,000	84,232	384,232	60,000	16,952	76,952
2029-30	295,000	75,683	370,683	60,000	15,242	75,242
2030-31	300,000	67,275	367,275	60,000	13,532	73,532
2031-32	310,000	58,725	368,725	65,000	11,822	76,822
2032-33	320,000	49,890	369,890	65,000	9,970	74,970
2033-34	330,000	40,770	370,770	65,000	8,117	73,117
2034-35	340,000	31,365	371,365	70,000	6,265	76,265
2035-36	350,000	21,675	371,675	70,000	4,270	74,270
2036-37	360,000	11,700	371,700	70,000	2,275	72,275
	4,495,000	1,129,610	5,624,610	895,000	225,801	1,120,801

Water & Sewer System Improvements
Fire Station Renovation

Park Project Improvements
Pet Adoption Center Renovation



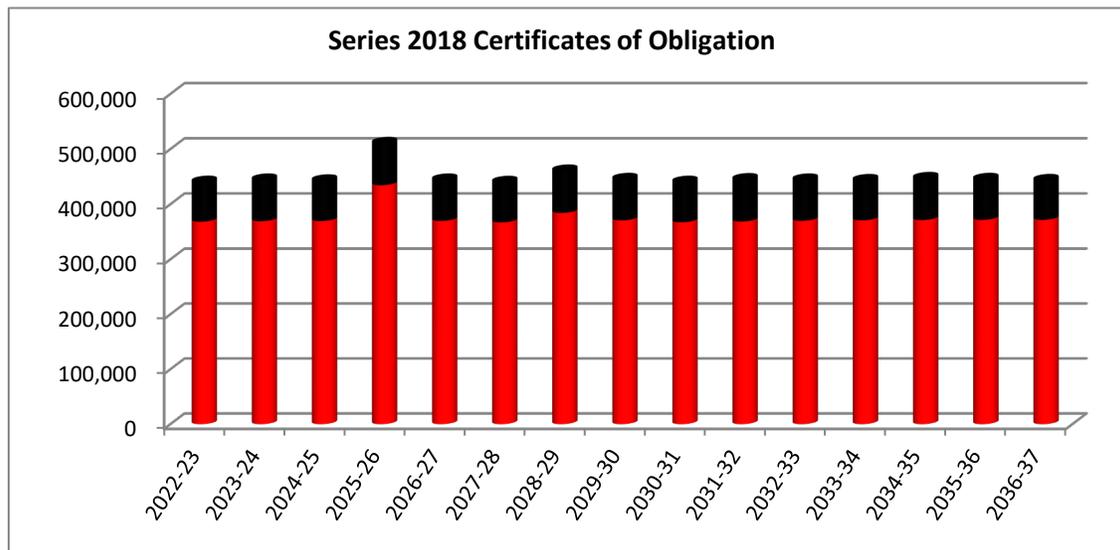
**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2018**

Dated: January 23, 2018
Original Value: \$6,000,000
Coupon Rate: 3.000% - 3.125%
Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			DRAINAGE		
	Principal	Interest	Total	Principal	Interest	Total
2022-23	65,000	79,531	144,531	135,000	81,819	216,819
2023-24	225,000	77,581	302,581	140,000	77,769	217,769
2024-25	230,000	70,831	300,831	145,000	73,569	218,569
2025-26	135,000	63,931	198,931	150,000	69,219	219,219
2026-27	140,000	59,881	199,881	150,000	64,719	214,719
2027-28	145,000	55,681	200,681	155,000	60,219	215,219
2028-29	150,000	51,331	201,331	160,000	55,569	215,569
2029-30	155,000	46,831	201,831	165,000	50,769	215,769
2030-31	155,000	42,181	197,181	170,000	45,819	215,819
2031-32	160,000	37,531	197,531	175,000	40,719	215,719
2032-33	165,000	32,731	197,731	180,000	35,469	215,469
2033-34	170,000	27,781	197,781	185,000	30,069	215,069
2034-35	175,000	22,681	197,681	190,000	24,518	214,518
2035-36	180,000	17,431	197,431	195,000	18,818	213,818
2036-37	190,000	12,031	202,031	205,000	12,968	217,968
2037-38	195,000	6,094	201,094	210,000	6,562	216,562
	2,635,000	704,059	3,339,059	2,710,000	748,594	3,458,594

Street Reconstruction/Improvements

Drainage Improvements



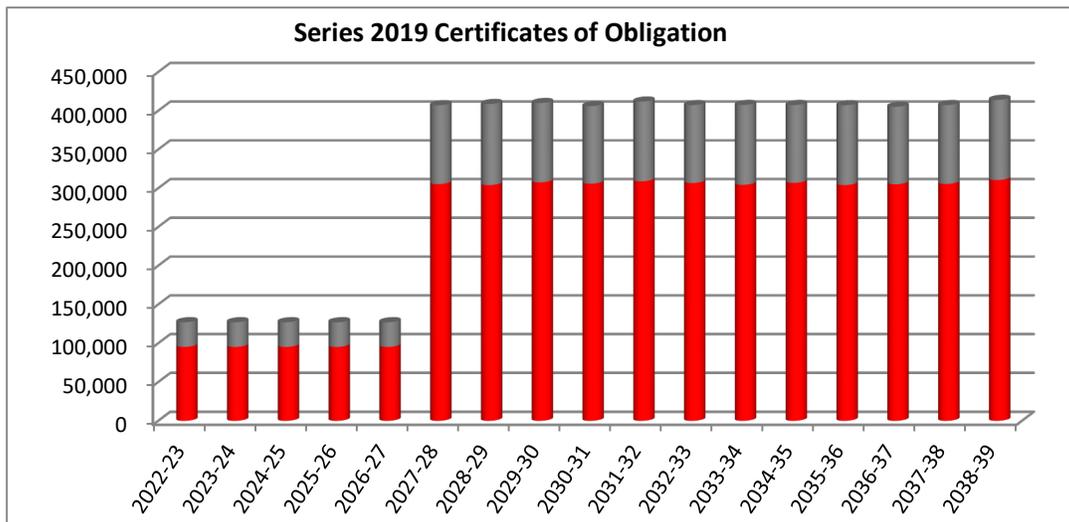
**Combination Tax & Utility System Revenue
Certificates of Obligation
Series 2019**

Dated: February 21, 2019
Original Value: \$4,000,000
Coupon Rate: 3.000% - 3.500%
Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23		95,294	95,294		31,763	31,763
2023-24		95,294	95,294		31,763	31,763
2024-25		95,294	95,294		31,763	31,763
2025-26		95,294	95,294		31,763	31,763
2026-27		95,294	95,294		31,763	31,763
2027-28	210,000	95,294	305,294	70,000	31,763	101,763
2028-29	215,000	88,994	303,994	75,000	29,662	104,662
2029-30	225,000	82,544	307,544	75,000	27,412	102,412
2030-31	230,000	75,794	305,794	75,000	25,162	100,162
2031-32	240,000	68,894	308,894	80,000	22,912	102,912
2032-33	245,000	61,694	306,694	80,000	20,512	100,512
2033-34	250,000	54,344	304,344	85,000	18,113	103,113
2034-35	260,000	46,844	306,844	85,000	15,563	100,563
2035-36	265,000	39,044	304,044	90,000	13,013	103,013
2036-37	275,000	30,100	305,100	90,000	9,975	99,975
2037-38	285,000	20,475	305,475	95,000	6,825	101,825
2038-39	300,000	10,500	310,500	100,000	3,500	103,500
	3,000,000	1,150,991	4,150,991	1,000,000	383,227	1,383,227

Street Reconstruction/Improvements
City Building Improvements

Water/Wastewater Improvements
Waterline Replacement



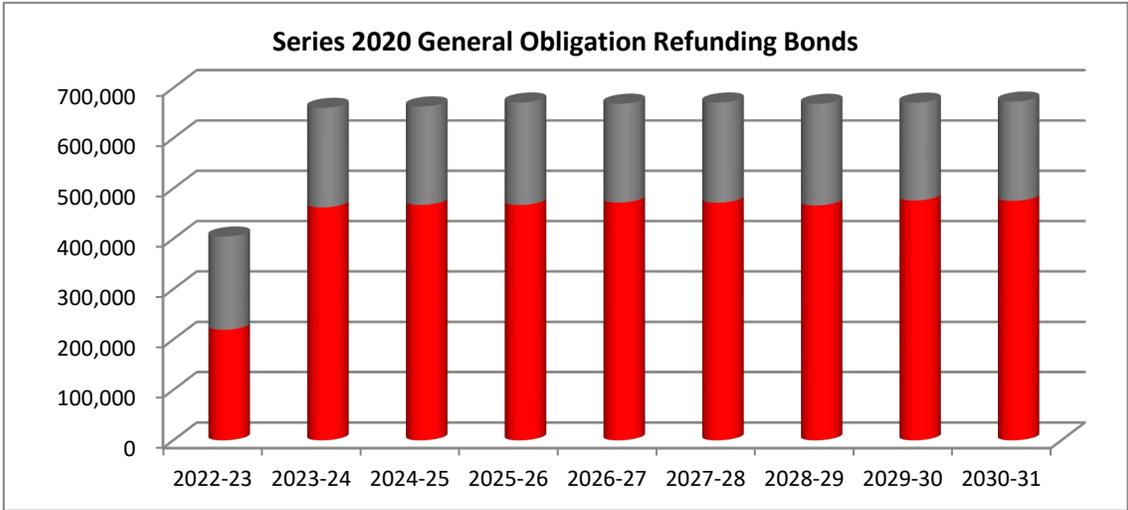
**General Obligation
Refunding Bonds
Series 2020**

Dated: May 21, 2020
Original Value: \$6,065,000
Coupon Rate: 1.92%

Ratings at Issuance: "AA" Standard and Poor's

Fiscal Year	GENERAL			UTILITY		
	Principal	Interest	Total	Principal	Interest	Total
2022-23	175,000	44,581	219,581	165,000	19,906	184,906
2023-24	420,000	42,495	462,495	180,000	17,940	197,940
2024-25	430,000	37,488	467,488	180,000	15,794	195,794
2025-26	435,000	32,363	467,363	190,000	13,648	203,648
2026-27	445,000	27,178	472,178	185,000	11,384	196,384
2027-28	450,000	21,873	471,873	190,000	9,178	199,178
2028-29	450,000	16,509	466,509	195,000	6,914	201,914
2029-30	465,000	11,145	476,145	190,000	4,589	194,589
2030-31	470,000	5,602	475,602	195,000	2,324	197,324
	3,740,000	239,234	3,979,234	1,670,000	101,677	1,771,677

Refinance Series 2011 Combination Tax & Revenue Certificates of Obligation



DEBT SERVICE FUND LONG RANGE PROJECTIONS

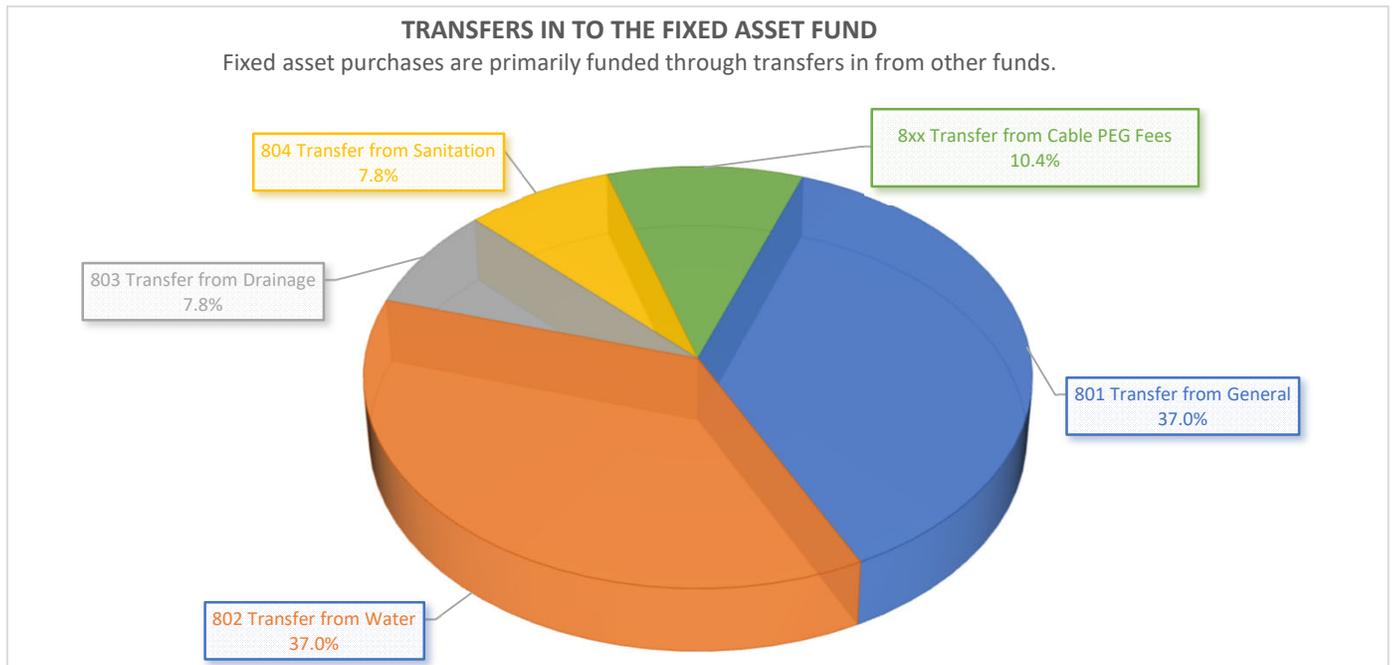
	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	36,983	50,917	66,817	34,177	8,977	75,977	142,577	120,577	98,577	76,577
REVENUES:										
020 Interest Income	7,000	933	1,000	5,000	3,000	3,000	3,000	3,000	3,000	3,000
021 Miscellaneous Income	0	529	0	0	0	0	0	0	0	0
201 Net Value of Investments	0	0	0	0	0	0	0	0	0	0
301 Refunding Bonds Issued	0	0	0	0	0	0	0	0	0	0
302 Debt Proceeds	0	0	0	0	0	0	0	0	0	0
700 Tax Receipts	3,208,400	3,175,793	3,160,900	3,160,900	3,212,400	3,206,900	3,119,200	3,017,200	2,962,600	2,292,200
703 Fines and Penalties - Taxes	0	0	0	0	0	0	0	0	0	0
801 Transfer from General Fund	0	0	0	0	0	0	0	0	0	0
802 Transfer from Utility Fund	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES:	3,215,400	3,177,255	3,161,900	3,165,900	3,215,400	3,209,900	3,122,200	3,020,200	2,965,600	2,295,200
EXPENSES:										
084 BCAD Fees	32,500	32,440	33,000	31,300	24,700	25,000	25,000	25,000	25,000	25,000
500 Principal Payment	65,000	65,000	65,000	65,000	70,000	75,000	75,000	0	0	0
301 Interest Expense	14,400	14,422	11,500	11,500	8,400	5,100	1,700	0	0	0
Series 2005 Bond Total	79,400	79,422	76,500	76,500	78,400	80,100	76,700	0	0	0
901 Principal Payment	355,000	355,000	370,000	370,000	390,000	405,000	420,000	440,000	460,000	475,000
301 Interest Expense	138,900	138,899	124,000	124,000	108,500	92,200	75,200	57,600	39,200	19,900
Series 2008 Bond Total	493,900	493,899	494,000	494,000	498,500	497,200	495,200	497,600	499,200	494,900
902 Principal Payment	0	0	0	0	0	0	0	0	0	0
301 Interest Expense	0	0	0	0	0	0	0	0	0	0
Series 2011 Bond Total	0	0	0	0	0	0	0	0	0	0
903 Principal Payment	329,200	329,221	341,100	341,100	350,500	0	0	0	0	0
301 Interest Expense	30,600	30,625	20,700	20,700	10,600	0	0	0	0	0
Series 2012 Refunding Total	359,800	359,846	361,800	361,800	361,100	0	0	0	0	0
904 Principal Payment	55,000	55,000	55,000	55,000	55,000	0	0	0	0	0
301 Interest Expense	3,300	3,300	2,200	2,200	1,100	0	0	0	0	0
Series 2013 Refunding Total	58,300	58,300	57,200	57,200	56,100	0	0	0	0	0
905 Principal Payment	265,000	265,000	275,000	275,000	285,000	300,000	310,000	325,000	340,000	355,000
301 Interest Expense	149,600	149,600	144,300	144,300	138,800	132,400	125,300	117,100	107,400	97,200
Series 2014 Bond Total	414,600	414,600	419,300	419,300	423,800	432,400	435,300	442,100	447,400	452,200
906 Principal Payment	685,000	685,000	705,000	705,000	725,000	755,000	785,000	815,000	845,000	0
301 Interest Expense	194,800	194,775	174,200	174,200	153,100	124,100	93,900	66,400	33,800	0
Series 2015 Refunding Total	879,800	879,775	879,200	879,200	878,100	879,100	878,900	881,400	878,800	0
907 Principal Payment	0	0	0	0	0	0	0	0	0	0
301 Interest Expense	0	0	0	0	0	0	0	0	0	0
Series 2016 Refunding Total	0	0	0	0	0	0	0	0	0	0
908 Principal Payment	215,000	215,000	220,000	220,000	230,000	240,000	250,000	325,000	270,000	275,000
301 Interest Expense	155,700	155,715	147,100	147,100	138,300	129,100	119,500	109,500	99,800	92,100
Series 2017 Bond Total	370,700	370,715	367,100	367,100	368,300	369,100	369,500	434,500	369,800	367,100
909 Principal Payment	115,000	115,000	105,000	105,000	65,000	225,000	230,000	135,000	140,000	145,000
301 Interest Expense	86,100	86,131	82,700	82,700	79,500	77,600	70,800	63,900	59,900	55,700
Series 2018 Bond Total	201,100	201,131	187,700	187,700	144,500	302,600	300,800	198,900	199,900	200,700
910 Principal Payment	0	0	0	0	0	0	0	0	0	210,000
301 Interest Expense	95,300	95,293	95,300	95,300	95,300	95,300	95,300	95,300	95,300	95,300
Series 2019 Bond Total	95,300	95,293	95,300	95,300	95,300	95,300	95,300	95,300	95,300	305,300
911 Principal Payment	160,000	160,000	175,000	175,000	175,000	420,000	430,000	435,000	445,000	450,000
301 Interest Expense	48,600	48,574	46,700	46,700	44,600	42,500	37,500	32,400	27,200	21,900
Series 2020 Bond Total	208,600	208,574	221,700	221,700	219,600	462,500	467,500	467,400	472,200	471,900
TOTAL BOND EXPENSE	3,161,500	3,161,555	3,159,800	3,159,800	3,123,700	3,118,300	3,119,200	3,017,200	2,962,600	2,292,100
304 Pmt of Ref Bond Escrow	0	0	0	0	0	0	0	0	0	0
305 Pmt of Ref Bond Escrow	0	0	0	0	0	0	0	0	0	0
320 Bond Issuance Costs	0	0	0	0	0	0	0	0	0	0
802 Transfer to Utility Fund	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENSES:	3,194,000	3,193,995	3,192,800	3,191,100	3,148,400	3,143,300	3,144,200	3,042,200	2,987,600	2,317,100
OPERATING INCOME (LOSS):	21,400	(16,740)	(30,900)	(25,200)	67,000	66,600	(22,000)	(22,000)	(22,000)	(21,900)
ENDING FUND BALANCE	58,383	34,177	35,917	8,977	75,977	142,577	120,577	98,577	76,577	54,677

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FIXED ASSET FUND

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	481,589	726,525	326,001	583,374	583,374	36,574
REVENUES						
801 Transfer from General	0	750,000	500,000	500,000	500,000	475,000
802 Transfer from Water	500,000	0	0	0	0	475,000
803 Transfer from Drainage	200,000	200,000	100,000	100,000	100,000	100,000
804 Transfer from Sanitation	100,000	100,000	150,000	150,000	150,000	100,000
8xx Transfer from Cable PEG Fees	0	0	98,600	0	98,600	132,800
815 Transfer from Coronavirus Relief Funds	212,700	0	0	53,398	53,400	0
815 Transfer from CSLRF - ARPA*	146,600	0	0	41,417	41,400	0
TOTAL REVENUES	1,159,300	1,050,000	848,600	844,815	943,400	1,282,800
INCREASE (DECREASE) IN FUND BALANCE	(216,800)	(143,151)	(179,700)	127,560	(546,800)	33,400
ENDING FUND BALANCE	264,789	583,374	146,301	710,934	36,574	69,974

*Coronavirus State and Local Recovery Funds - American Rescue Plan Act



**FIXED ASSET EXPENDITURE SUMMARY
BY FUND AND DEPARTMENT**

AGENDA ITEM #VII.2.

3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
GENERAL FUND						
City Council	0	10,750	0	0	0	0
Administration	9,000	0	8,500	18,000	30,500	0
Finance	0	0	10,000	9,750	9,800	0
Pet Adoption Center	1,900	1,936	12,100	6,030	7,900	87,800
Police	218,300	227,417	434,500	91,565	477,400	256,500
Municipal Court	0	0	0	0	0	0
Planning & Development	0	0	0	0	0	0
Code Enforcement	0	0	0	0	0	39,300
Fire/EMS Operations	260,600	38,110	442,500	363,000	654,200	1,481,500
Information Technology	302,700	552,050	183,400	268,954	354,900	217,600
Public Library	88,000	92,480	98,300	49,746	105,900	112,800
Activity Center	0	0	0	0	0	24,000
Parks & Recreation	105,000	34,197	93,400	23,814	124,300	69,200
Streets	164,800	143,205	324,300	8,858	392,400	312,100
Maintenance	0	0	12,200	0	13,600	41,600
TOTAL GENERAL FUND	1,150,300	1,100,145	1,619,200	839,717	2,170,900	2,642,400
UTILITY FUND						
Water Administration	0	0	13,000	12,851	12,900	0
Water Operations	203,600	0	111,900	69,605	171,700	39,300
Wastewater Operations	22,200	100,774	1,192,500	73,456	733,600	215,300
TOTAL UTILITY FUND	225,800	100,774	1,317,400	155,912	918,200	254,600
DRAINAGE FUND						
Drainage	0	0	0	0	0	6,600
TOTAL DRAINAGE FUND	0	0	0	0	0	6,600
SANITATION FUND						
Sanitation	0	0	0	0	0	0
TOTAL SANITATION FUND	0	0	0	0	0	0
TOTAL FIXED ASSET PURCHASES	1,376,100	1,200,919	2,936,600	995,629	3,089,100	2,903,600
LESS PURCHASES FUNDED BY OTHER FUNDS						
Donations	0	7,768	0	0	8,900	0
Coronavirus Relief Funds	0	0	1,297,200	246,335	1,442,800	1,654,200
Coronavirus State and Local Recovery Funds	0	0	611,100	32,039	147,200	0
TOTAL FUNDED BY OTHER FUNDS	0	7,768	1,908,300	278,374	1,598,900	1,654,200
TOTAL PURCHASED FROM FIXED ASSET FUND	1,376,100	1,193,151	1,028,300	717,255	1,490,200	1,249,400

**FIXED ASSET EXPENDITURE DETAIL
BY FUND AND DEPARTMENT**

AGENDA ITEM #VII.2

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
GENERAL FUND						
City Council						
702 Building and Improvement	0	10,750	0	0	0	0
Total City Council	0	10,750	0	0	0	0
Administration						
702 Building and Improvements	9,000	0	0	0	12,500	0
705 Equipment	0	0	8,500	11,700	11,700	0
710 Improv Other Than Buildings	0	0	0	6,300	6,300	0
Total Administration	9,000	0	8,500	18,000	30,500	0
Finance Department						
705 Equipment	0	0	10,000	9,750	9,800	0
Total Finance Department	0	0	10,000	9,750	9,800	0
Pet Adoption Center						
609 COBAN Lease - Principal	1,800	1,832	1,800	0	1,800	0
610 COBAN Lease - Interest	100	104	100	0	100	0
707 Vehicles	0	0	10,200	6,030	6,000	87,800
Total Pet Adoption Center	1,900	1,936	12,100	6,030	7,900	87,800
Police Department						
609 COBAN Lease - Principal	97,200	97,169	97,200	0	97,200	0
610 COBAN Lease - Interest	5,500	5,538	2,800	0	2,800	0
702 Building and Improvements	0	9,850	0	0	0	0
705 Equipment	0	14,050	42,200	0	42,300	31,500
707 Vehicles	115,600	100,810	292,300	91,565	335,100	225,000
Subtotal Police Department	218,300	227,417	434,500	91,565	477,400	256,500
Less Use of Coronavirus Relief	0	0	(294,600)	(88,057)	(294,500)	0
Total Police Department	218,300	227,417	139,900	3,508	182,900	256,500
Municipal Court						
705 Equipment	0	0	0	0	0	0
Total Municipal Court	0	0	0	0	0	0
Planning & Development						
705 Equipment	0	0	0	0	0	0
Total Planning & Development	0	0	0	0	0	0
Code Enforcement						
707 Vehicle	0	0	0	0	0	39,300
Total Planning & Development	0	0	0	0	0	39,300
Fire/EMS Operations						
705 Equipment	40,400	38,110	159,700	118,545	148,800	139,400
707 Vehicles	220,200	0	269,500	227,205	488,100	1,342,100
710 Improv Other than Buildings	0	0	13,300	17,250	17,300	0
Subtotal Fire Department	260,600	38,110	442,500	363,000	654,200	1,481,500
Less Use of Coronavirus Relief	0	0	(429,200)	(129,617)	(409,700)	(1,342,100)
Total Fire/EMS Operations	260,600	38,110	13,300	233,383	244,500	139,400
Information Technology						
603 Computer Lease - Principal	90,000	81,159	81,000	81,000	81,000	81,000
604 Computer Lease - Interest	0	513	3,800	3,789	3,800	3,800
705 Equipment	212,700	470,378	98,600	184,165	270,100	132,800
Subtotal Information Technology	302,700	552,050	183,400	268,954	354,900	217,600
Less Use of Coronavirus Relief	0	0	0	(28,661)	(154,200)	0
Total Information Technology	302,700	552,050	183,400	240,293	200,700	217,600

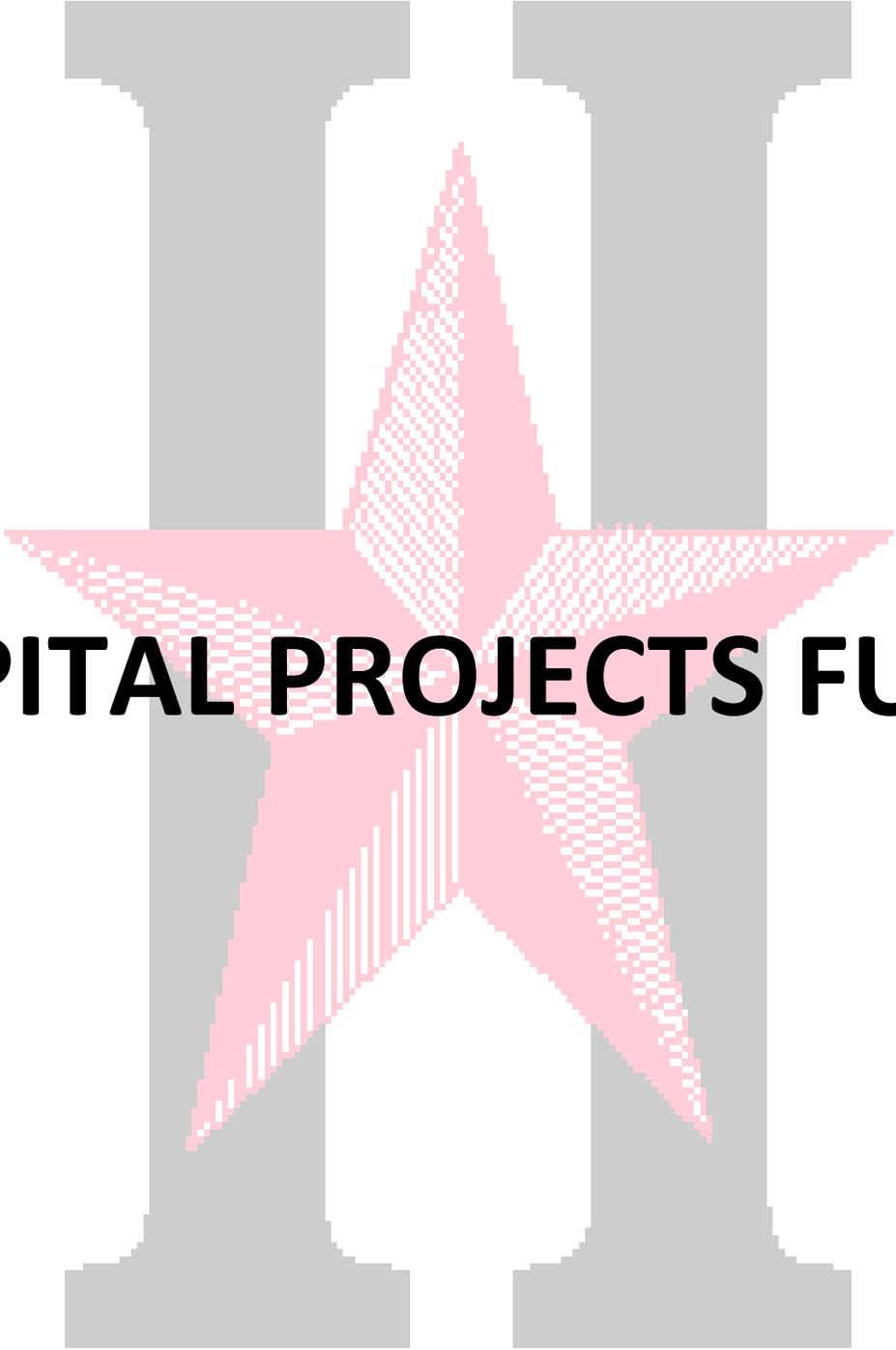
**FIXED ASSET EXPENDITURE DETAIL
BY FUND AND DEPARTMENT**

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
Public Library						
702 Building and Improvements	0	0	6,300	0	15,900	0
705 Equipment	0	0	0	0	0	22,800
709 Books	88,000	84,712	92,000	49,746	90,000	90,000
710 Improv Other Than Buildings	0	7,768	0	0	0	0
Subtotal Public Library	88,000	92,480	98,300	49,746	105,900	112,800
Less Use of Donated Funds	0	(7,768)	0	0	(8,900)	0
Total Public Library	88,000	84,712	98,300	49,746	97,000	112,800
Activity Center						
705 Equipment	0	0	0	0	0	24,000
Total Activity Center	0	0	0	0	0	24,000
Parks & Recreation						
702 Building and Improvements	0	0	0	0	12,500	0
705 Equipment	105,000	34,197	23,800	23,814	40,400	25,400
707 Vehicles	0	0	69,600	0	71,400	43,800
Total Parks & Recreation	105,000	34,197	93,400	23,814	124,300	69,200
Street Department						
705 Equipment	0	143,205	264,600	8,858	332,600	0
707 Vehicle	164,800	0	59,700	0	59,800	312,100
Subtotal Street Department	164,800	143,205	324,300	8,858	392,400	312,100
Less Use of Coronavirus Relief	0	0	(316,100)	0	(326,100)	(312,100)
Total Street Department	164,800	143,205	8,200	8,858	66,300	0
Maintenance						
707 Vehicles	0	0	12,200	0	13,600	41,600
Total Maintenance	0	0	12,200	0	13,600	41,600
TOTAL GENERAL FUND	1,150,300	1,092,377	579,300	593,382	977,500	988,200
UTILITY FUND						
Water Administration						
705 Equipment	0	0	13,000	12,851	12,900	0
Total Water Administration	0	0	13,000	12,851	12,900	0
Water Operations						
705 Equipment	146,600	0	11,900	11,907	11,900	0
707 Vehicle	57,000	0	100,000	57,698	159,800	39,300
Subtotal Water Operatoins	203,600	0	111,900	69,605	171,700	39,300
Less Use of Coronavirus Relief	0	0	(100,000)	0	(102,100)	0
Total Water Operations	203,600	0	11,900	69,605	69,600	39,300
Wastewater Operations						
705 Equipment	22,200	100,774	1,192,500	73,456	733,600	215,300
Less Use of Coronavirus Relief	0	0	(157,300)	0	(156,200)	0
Less Use of ARPA CSLRF Funds	0	0	(611,100)	(32,039)	(147,200)	0
Total Wastewater Operations	22,200	100,774	424,100	41,417	430,200	215,300
TOTAL UTILITY FUND	225,800	100,774	449,000	123,873	512,700	254,600
DRAINAGE FUND						
Drainage Department						
705 Equipment	0	0	0	0	0	6,600
TOTAL DRAINAGE FUND	0	0	0	0	0	6,600
SANITATION FUND						
Sanitation Department						
705 Equipment	0	0	0	0	0	0
TOTAL SANITATION FUND	0	0	0	0	0	0
TOTAL FIXED ASSET PURCHASES	1,376,100	1,193,151	1,028,300	717,255	1,490,200	1,249,400

Department/Description	PROPOSED TRANSFERS	PROPOSED ARPA	PROPOSED CABLE PEG	TOTAL PROPOSED
Pet Adoption Center				
Vehicle - Ford F250 with Deerskin Mount	87,800	0	0	87,800
SUBTOTAL	87,800	0	0	87,800
Police				
Digital Evidence Management System	31,500	0	0	31,500
Vehicle - Marked Patrol SUVs	225,000	0	0	225,000
SUBTOTAL	256,500	0	0	256,500
Code Enforcement				
Vehicle - Ford F150 Regular Cab	39,300	0	0	39,300
SUBTOTAL	39,300	0	0	39,300
Fire Department				
Ladder Truck	0	1,342,100	0	1,342,100
Portable Radios	104,100	0	0	104,100
Electric Extrication Device	35,300	0	0	35,300
SUBTOTAL	139,400	1,342,100	0	1,481,500
Information Technology				
Computer Lease	84,800	0	0	84,800
Conference Room AV Upgrades	0	0	132,800	132,800
SUBTOTAL	84,800	0	132,800	217,600
Library				
Books & Resources	90,000	0	0	90,000
Remote Access Printing Center	9,300	0	0	9,300
Security Cameras	13,500	0	0	13,500
SUBTOTAL	112,800	0	0	112,800
Activity Center				
Security Camera System	14,700	0	0	14,700
Enclosed Trailer	9,300	0	0	9,300
SUBTOTAL	24,000	0	0	24,000
Parks & Recreation				
Vehicle - Ford F250 Crew Cab	43,800	0	0	43,800
Scag Mower	25,400	0	0	25,400
SUBTOTAL	69,200	0	0	69,200
Streets				
Street Sweeper	0	312,100	0	312,100
SUBTOTAL	0	312,100	0	312,100
Maintenance				
Vehicle - Ford F250 Super Cab	41,600	0	0	41,600
SUBTOTAL	41,600	0	0	41,600
GENERAL FUND TOTAL	855,400	1,654,200	132,800	2,642,400
Water Operations				
Vehicle - Ford F150 Regular Cab	39,300	0	0	39,300
SUBTOTAL	39,300	0	0	39,300
Wastewater				
Crane Truck	159,100	0	0	159,100
Vehicle - Ford F250 Super Cab	56,200	0	0	56,200
SUBTOTAL	215,300	0	0	215,300
WATER FUND TOTAL	254,600	0	0	254,600
Drainage				
Bobcat Skidsteer Cutting Head Attachment	6,600	0	0	6,600
DRAINAGE FUND TOTAL	6,600	0	0	6,600
GRAND TOTAL	1,116,600	1,654,200	132,800	2,903,600

FIXED ASSET FUND LONG RANGE PROJECTIONS

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	481,589	726,525	326,001	583,374	36,574	69,974	69,974	69,974	69,974	69,974
REVENUES:										
801 Transfer from General	0	750,000	500,000	500,000	475,000	400,000	400,000	400,000	400,000	400,000
802 Transfer from Water	500,000	0	0	0	475,000	400,000	400,000	400,000	400,000	400,000
803 Transfer from Drainage	200,000	200,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
804 Transfer from Sanitation	100,000	100,000	150,000	150,000	100,000	100,000	100,000	100,000	100,000	100,000
812 Transfer from Restr Courts	0	0	0	0	0	0	0	0	0	0
8xx Transfer from Cable PEG Fees	0	0	98,600	98,600	132,800	0	0	0	0	0
815 Transfer from CRF	212,700	0	0	53,400	0	0	0	0	0	0
815 Transfer from ARPA	146,600	0	0	41,400	0	0	0	0	0	0
TOTAL REVENUES:	1,159,300	1,050,000	848,600	943,400	1,282,800	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
EXPENDITURES										
Fixed Asset Purchases	1,376,100	1,200,919	2,936,600	3,089,100	2,903,600	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
TOTAL EXPENDITURES	1,376,100	1,200,919	2,936,600	3,089,100	2,903,600	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
PLUS FUNDS FROM OTHER SOURCES										
Donated Funds	0	7,768	0	8,900	0	0	0	0	0	0
Coronavirus Relief Funds	0	0	1,297,200	1,442,800	0	0	0	0	0	0
Coronavirus State/Local Recovery Funds	0	0	611,100	147,200	1,654,200	0	0	0	0	0
TOTAL FUNDS FROM OTHER SOURCES	0	7,768	1,908,300	1,598,900	1,654,200	0	0	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	(216,800)	(143,151)	(179,700)	(546,800)	33,400	0	0	0	0	0
ENDING FUND BALANCE	264,789	583,374	146,301	36,574	69,974	69,974	69,974	69,974	69,974	69,974



CAPITAL PROJECTS FUND

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTION	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	13,153,920	6,799,556	6,663,787	6,310,650	7,375,850	515,550	322,350	979,050	1,111,750	833,150
REVENUES										
020 Interest Income	150,000	40,418	50,200	25,000	24,400	15,000	20,000	20,000	20,000	20,000
021 Miscellaneous Revenue	0	57,523	0	400	0	0	0	0	0	0
070 Grant Revenue	0	0	0	0	0	2,864,800	0	0	150,000	400,000
400 Contributions	0	0	0	0	0	0	0	0	1,000,000	0
8xx Transfers In	1,750,000	1,700,000	4,200,000	4,200,000	5,900,000	5,350,000	4,050,000	4,150,000	5,050,000	5,100,000
TOTAL REVENUES	1,900,000	1,797,941	4,250,200	4,225,400	5,924,400	8,229,800	4,070,000	4,170,000	6,220,000	5,520,000
EXPENDITURES										
Water Projects										
036 Beeline Drive Waterline Replacement (NB,2019,CF)	490,200	0	440,000	25,600	429,600	0	0	0	0	0
300 Misc Water Main Improvements (NB)	25,000	0	25,000	0	25,000	25,000	25,000	25,000	25,000	25,000
3xx Cedar Knob Waterline Upgrade (NB,CF)	0	0	406,500	0	391,500	421,500	0	0	0	0
3xx Water Pump Station Emergency Generators (NB)	0	0	0	0	542,200	2,645,900	0	0	0	0
542 FM 2410 Utility Conflicts (NB)	0	38,000	51,500	58,800	0	0	0	0	0	0
Total Water Projects	515,200	38,000	923,000	84,400	1,388,300	3,092,400	25,000	25,000	25,000	25,000
Wastewater Projects										
037 Beeline Drive Sewer Replacement (NB,2019)	0	3,370	630,300	70,000	629,700	0	0	0	0	0
401 VFW Lift Station Upgrade (NB,CF)	50,000	0	50,000	0	50,000	0	0	0	0	0
402 West Mechanical Bar Screen Access-WWTP (NB)	0	0	40,000	22,500	0	0	0	0	0	0
403 East and West Bar Screen Improvements (NB)	0	0	0	37,300	0	0	0	0	0	0
406 WWTP Blowers and Generator Replacement (CF)	0	0	0	27,000	1,553,000	0	0	0	0	0
4xx 200 GPM Waste Activated Sludge Pump/Motor (NB)	0	0	0	0	113,500	0	0	0	0	0
4xx 1,000 Gallon Hydro-Pneumatic Tank Replacement (NB)	0	0	0	0	82,000	0	0	0	0	0
4xx Basin 15 Sanitary Sewer Trunk Line Upsizing (NB)	0	0	0	0	670,000	0	0	0	0	0
4xx Ultraviolet Disinfection System Replacement (NB)	0	0	0	0	750,000	0	0	0	0	0
516 Sewer Rehabilitation & Improvements (NB)	250,000	144,983	275,000	45,000	250,000	250,000	250,000	250,000	250,000	250,000
516 Manhole and Pipeline CCTV Inspection (NB)	0	0	10,700	0	0	0	0	0	0	0
519 Rummel Road Lift Station Upgrade (CF)	0	87,891	991,000	2,078,900	603,500	0	0	0	0	0
521 2nd Belt Filter Press - Sludge Dewatering Bldg (NB,CF)	505,000	30,500	923,500	937,000	0	0	0	0	0	0
528 Low Water Crossing - Connell Property (NB)	17,000	31,780	0	0	0	0	0	0	0	0
Total Wastewater Projects	822,000	298,524	2,920,500	3,217,700	4,701,700	250,000	250,000	250,000	250,000	250,000
Drainage Projects										
501 Pinewood Erosion Project - Retaining Wall (2018)	200,000	166,281	179,900	22,100	0	0	0	0	0	0
501 Roy Reynolds Bridge Abutment Stabilization (2018)	122,100	3,500	136,100	0	134,100	0	0	0	0	0
512 Master Plan - Connell Detention Pond (NB,2018)	1,101,200	0	1,027,200	0	1,024,200	0	0	0	0	0
512 Master Plan - Phase 2, 3, 4 (NB,2018)	2,221,000	54,169	2,312,500	18,700	2,203,200	0	0	0	0	0
602 Fuller/Tye Valley Cross Drainage Replacement (CF)	0	0	65,000	15,000	148,900	0	0	0	0	0
603 Preswick/Cedar Oaks Channel Improvements (CF)	0	0	0	15,000	143,600	0	0	0	0	0
6xx Jorgette Drive Bank Stabilization (2018)	120,000	0	155,000	0	120,000	0	0	0	0	0
6xx Cayuga French Drain (2018)	0	0	43,400	0	0	0	0	0	0	0
6xx Recon Concrete Channel - Preswick/Lantana (CF)	0	0	253,600	0	0	0	0	0	0	0
6xx Thoroughbred Estates French Drain (CF)	0	0	625,400	0	0	0	0	0	0	0
Total Drainage Projects	3,764,300	223,950	4,798,100	70,800	3,774,000	0	0	0	0	0
Building Projects										
504 Fire Station #2 Renovation (NB,2019)	0	606,109	0	0	0	0	0	0	0	0
508 Public Works Water/Street Yard Building (NB)	457,000	6,500	0	0	7,400	268,300	268,300	0	0	0
508 Drainage & Paving @ New PW Building (NB)	0	0	0	0	0	0	600,000	0	0	0
509 Police Department Building Repairs (NB)	35,000	50,914	0	13,900	0	0	0	0	0	0
520 Stairwell and Grating Safety Improvements (NB)	35,000	69,691	0	5,500	0	0	0	0	0	0
537 Flooring Updates in City Hall (NB)	31,000	0	31,000	44,500	0	0	0	0	0	0
537 New Cubicles / Desks in Finance and Courts (NB)	0	0	60,000	52,400	0	0	0	0	0	0
537 Stucco Project at City Hall (NB)	0	0	0	4,700	0	0	0	0	0	0
537 Patch and Paint Council Chambers (NB)	0	0	0	4,100	0	0	0	0	0	0
539 Demo / Replace Pavement at Central Station (NB)	110,400	145,729	0	0	0	0	0	0	0	0
7xx Bulk Solid Waste Collection Center (NB)	0	0	0	0	79,500	300,000	0	0	0	0
7xx Dog Kennel Run Gates (NB)	0	0	0	0	44,600	0	0	0	0	0
7xx Fire Station #3 (NB)	0	0	0	0	0	0	0	0	2,500,000	2,500,000
Total Building Projects	668,400	878,943	91,000	125,100	131,500	568,300	868,300	0	2,500,000	2,500,000
Park Projects										
505 Miscellaneous Park Projects and Improvements (NB)	50,000	53,008	100,000	93,100	100,000	100,000	100,000	100,000	100,000	100,000
545 Dana Peak Park Development (NB)	25,000	0	0	0	0	0	0	0	0	0
555 Playground Renovations (NB)	0	0	0	0	243,900	0	0	0	0	0
5xx Splash Pad at Kern Park (NB)	0	0	0	0	0	500,000	0	0	0	0
5xx Soccer Field Renovations (NB)	0	0	0	0	0	0	225,000	0	0	0
5xx Hike and Bike Trail Plan (NB)	0	0	0	0	0	0	0	150,000	0	0
5xx Trail at Summit Soccer Complex (NB)	0	0	0	0	0	0	0	0	250,000	0
Total Park Projects	75,000	53,008	100,000	93,100	343,900	600,000	325,000	250,000	350,000	100,000
Sidewalk Projects										
513 FM 3481 from Prospector to Vineyard (NB)	562,800	18,500	541,400	546,100	0	0	0	0	0	0
514 FM 3481 East Side Phase 1 - St Pauls (NB)	0	0	224,200	15,900	150,700	0	0	0	0	0
514 FM 3481 East Side Phase 3 - Magill / Williams (NB)	0	0	491,900	17,500	152,200	0	0	0	0	0
Total Sidewalk Projects	562,800	18,500	1,257,500	579,500	302,900	0	0	0	0	0
Street Projects										
007 Mountain Lion / Pontiac Flume Reconstruction (NB)	97,600	0	97,600	0	108,000	0	0	0	0	0
115 Warrior's Path Ph 2 - Pontotoc to FM 2410 Eng (NB)	0	0	460,000	150,000	645,300	3,362,300	0	0	0	0
116 2022 Street Improvements (NB)	0	0	820,000	80,000	857,400	0	0	0	0	0
1xx 2023 Street Improvements (NB)	0	0	0	0	1,033,300	0	0	0	0	0
1xx Miller's Crossing Improv & Roundabout (NB)	0	0	0	0	600,000	550,000	0	0	0	0
1xx Comanche Gap Road Realignment (NB)	0	0	0	0	0	0	800,000	2,500,000	1,500,000	0
1xx Warrior's Path Ph 3 (towards Old Nolanville) (NB)	0	0	0	0	0	0	0	0	700,000	1,500,000
1xx Chapparral Road Upgrades (NB)	0	0	0	0	0	0	0	0	0	500,000
502 2021 Street Improvements - Winter Storm (NB)	0	152,100	2,756,600	1,854,600	1,777,000	0	0	0	0	0
503 2020 Street Improvements (NB)	496,700	623,822	0	3,500	0	0	0	0	0	0
Annual Street Improvement Budget (NB)	0	0	0	0	0	0	1,145,000	1,012,300	1,173,600	1,255,000
Total Street Projects	594,300	775,922	4,134,200	2,088,100	5,021,000	3,912,300	1,945,000	3,512,300	3,373,600	3,255,000
TOTAL EXPENDITURES	7,002,000	2,286,847	14,224,300	6,258,700	15,663,300	8,423,000	3,413,300	4,037,300	6,498,600	6,130,000
INCREASE (DECREASE) IN FUND BALANCE	(5,102,000)	(488,906)	(9,974,100)	(2,033,300)	(9,738,900)	(193,200)	656,700	132,700	(278,600)	(610,000)
PLUS: Coronavirus Funds (CF) funding indicated expenditures	0	0	3,755,000	3,098,500	2,878,600	0	0	0	0	0
ENDING FUND BALANCE	8,051,920	6,310,650	444,687	7,375,850	515,550	322,350	979,050	1,111,750	833,150	223,150

CAPITAL IMPROVEMENT PROJECTS FUNDED BY NON BOND REVENUES

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTION	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	3,979,229	3,704,334	3,334,829	3,427,993	4,510,093	515,393	322,193	978,893	1,111,593	832,993
REVENUES										
020 Interest Income	50,000	31,802	45,200	19,800	22,000	15,000	20,000	20,000	20,000	20,000
021 Miscellaneous Revenue	0	57,523	0	400	0	0	0	0	0	0
070 Grant Revenue	0	0	0	0	0	2,864,800	0	0	150,000	400,000
400 Contributions	0	0	0	0	0	0	0	0	1,000,000	0
801 General Fund Transfer	500,000	500,000	2,500,000	2,500,000	3,500,000	3,500,000	2,500,000	2,500,000	2,500,000	1,000,000
802 Utility Fund Transfer	1,000,000	1,000,000	1,500,000	1,500,000	1,750,000	1,250,000	1,000,000	1,000,000	2,000,000	3,500,000
802 Utility Connect Fee Transfer	100,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
803 Drainage Fund Transfer	150,000	150,000	150,000	150,000	300,000	300,000	300,000	400,000	300,000	350,000
804 Sanitation Fund Transfer	0	0	0	0	300,000	250,000	200,000	200,000	200,000	200,000
TOTAL REVENUES	1,800,000	1,789,325	4,245,200	4,220,200	5,922,000	8,229,800	4,070,000	4,170,000	6,220,000	5,520,000
EXPENDITURES										
Budgeted Water Projects										
036 Beeline Drive Waterline Replacement	307,900	0	0	0	0	0	0	0	0	0
300 Misc Water Main Improvements	25,000	0	25,000	0	25,000	25,000	25,000	25,000	25,000	25,000
3xx Cedar Knob Waterline Upgrade	0	0	0	0	391,500	421,500	0	0	0	0
3xx Water Pump Station Emergency Generators	0	0	0	0	542,200	2,645,900	0	0	0	0
542 FM 2410 Utility Conflicts	0	38,000	51,500	58,800	0	0	0	0	0	0
Total Budgeted Water Projects	332,900	38,000	76,500	58,800	958,700	3,092,400	25,000	25,000	25,000	25,000
Budgeted Wastewater Projects										
037 Beeline Drive Sewer Replacement	0	3,370	266,300	70,000	264,000	0	0	0	0	0
401 VFW Lift Station Upgrade	50,000	0	0	0	50,000	0	0	0	0	0
402 West Mechanical Bar Screen Access	0	0	40,000	22,500	0	0	0	0	0	0
403 East and West Bar Screen Improvements	0	0	0	37,300	0	0	0	0	0	0
4xx 200 GPM WAS Pump/Motor	0	0	0	0	113,500	0	0	0	0	0
4xx 1,000 Gallon Hydro-Pneumatic Tank Repl	0	0	0	0	82,000	0	0	0	0	0
4xx Basin 15 Sanitary Sewer Trunk Line Upsize	0	0	0	0	670,000	0	0	0	0	0
4xx Ultraviolet Disinfection System Repl	0	0	0	0	750,000	0	0	0	0	0
516 Sewer Rehabilitation & Improvements	250,000	144,983	275,000	45,000	250,000	250,000	250,000	250,000	250,000	250,000
516 Manhole and Pipeline CCTV Inspection	0	0	10,700	0	0	0	0	0	0	0
519 Rummel Road Lift Station Upgrade	0	87,891	0	0	0	0	0	0	0	0
521 2nd Belt Filter Press	505,000	30,500	0	0	0	0	0	0	0	0
528 Low Water Crossing (Connell Property)	17,000	31,780	0	0	0	0	0	0	0	0
Total Budgeted Wastewater Projects	822,000	298,524	592,000	174,800	2,179,500	250,000	250,000	250,000	250,000	250,000
Budgeted Drainage Projects										
512 Master Plan - Connell Detention Pond	192,500	0	1,027,200	0	0	0	0	0	0	0
512 Master Plan - Phase 2, 3, 4	903,700	54,169	150,300	18,700	979,200	0	0	0	0	0
Total Budgeted Drainage Projects	1,096,200	54,169	1,177,500	18,700	979,200	0	0	0	0	0
Budgeted Building Projects										
504 Fire Station #2 Renovation	0	554,709	0	0	0	0	0	0	0	0
508 Public Works Water/Street Yard Building	457,000	6,500	0	0	7,400	268,300	268,300	0	0	0
508 Drainage & Paving @ New PW Building	0	0	0	0	0	0	600,000	0	0	0
509 Police Department Building Repairs	35,000	50,914	0	13,900	0	0	0	0	0	0
520 Stairwell and Grating Safety Impr-WWTP	35,000	69,691	0	5,500	0	0	0	0	0	0
537 Flooring Updates in City Hall	31,000	0	31,000	44,500	0	0	0	0	0	0
537 New Cubicles/Desks-Finance and Courts	0	0	60,000	52,400	0	0	0	0	0	0
537 Stucco Project at City Hall	0	0	0	4,700	0	0	0	0	0	0
537 Patch and Paint Council Chambers	0	0	0	4,100	0	0	0	0	0	0
539 Demo/Replace Pavement-Central Station	110,400	145,729	0	0	0	0	0	0	0	0
7xx Bulk Solid Waste Collection Center	0	0	0	0	79,500	300,000	0	0	0	0
7xx Dog Kennel Run Gates	0	0	0	0	44,600	0	0	0	0	0
7xx Fire Station #3	0	0	0	0	0	0	0	0	2,500,000	2,500,000
Total Budgeted Drainage Projects	668,400	827,543	91,000	125,100	131,500	568,300	868,300	0	2,500,000	2,500,000
Budgeted Park Projects										
505 Misc Park Projects and Improvements	50,000	53,008	100,000	93,100	100,000	100,000	100,000	100,000	100,000	100,000
545 Dana Peak Park Development	25,000	0	0	0	0	0	0	0	0	0
555 Playground Renovations	0	0	0	0	243,900	0	0	0	0	0
5xx Splash Pad at Kern Park	0	0	0	0	0	500,000	0	0	0	0
5xx Soccer Field Renovations	0	0	0	0	0	0	225,000	0	0	0
5xx Trail Plan and Master Plan	0	0	0	0	0	0	0	150,000	0	0
5xx Trail at Summit Soccer Complex	0	0	0	0	0	0	0	0	250,000	0
Total Budgeted Park Projects	75,000	53,008	100,000	93,100	343,900	600,000	325,000	250,000	350,000	100,000
Budgeted Sidewalk Projects										
513 FM 3481 from Prospector to Vineyard	562,800	18,500	541,400	546,100	0	0	0	0	0	0
514 East FM 3481 Phase 1 (St Pauls)	0	0	224,200	15,900	150,700	0	0	0	0	0
514 East FM 3481 Phase 3 (Magill/Williams)	0	0	491,900	17,500	152,200	0	0	0	0	0
Total Budgeted Wastewater Projects	562,800	18,500	1,257,500	579,500	302,900	0	0	0	0	0

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTION	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
Budgeted Street Projects										
007 Mountain Lion / Pontiac Flume Recon	97,600	0	97,600	0	108,000	0	0	0	0	0
115 Warrior's Path Ph 2-Pontotoc to FM 2410	0	0	460,000	150,000	645,300	3,362,300	0	0	0	0
116 2022 Street Improvements	0	0	820,000	80,000	857,400	0	0	0	0	0
1xx 2023 Street Improvements	0	0	0	0	1,033,300	0	0	0	0	0
1xx Miller's Crossing Improv & Roundabout	0	0	0	0	600,000	550,000	0	0	0	0
1xx Comanche Gap Road Realignment	0	0	0	0	0	0	800,000	2,500,000	1,500,000	0
1xx Warrior's Path Ph 3 (towards Old Nolanville)	0	0	0	0	0	0	0	0	700,000	1,500,000
1xx Chapparal Road Upgrades	0	0	0	0	0	0	0	0	0	500,000
502 2021 Street Improvements (Winter Storm)	0	152,100	2,756,600	1,854,600	1,777,000	0	0	0	0	0
503 2020 Street Improvements	496,700	623,822	0	3,500	0	0	0	0	0	0
Annual Street Improvement Budget	0	0	0	0	0	0	1,145,000	1,012,300	1,173,600	1,255,000
Total Budgeted Wastewater Projects	594,300	775,922	4,134,200	2,088,100	5,021,000	3,912,300	1,945,000	3,512,300	3,373,600	3,255,000
TOTAL EXPENDITURES	4,151,600	2,065,666	7,428,700	3,138,100	9,916,700	8,423,000	3,413,300	4,037,300	6,498,600	6,130,000
INCREASE (DECREASE) IN FUND BALANCE	(2,351,600)	(276,341)	(3,183,500)	1,082,100	(3,994,700)	(193,200)	656,700	132,700	(278,600)	(610,000)
ENDING FUND BALANCE	1,627,629	3,427,993	151,329	4,510,093	515,393	322,193	978,893	1,111,593	832,993	222,993

CAPITAL IMPROVEMENT PROJECTS FUNDED BY SERIES 2018 CERTIFICATES OF OBLIGATION

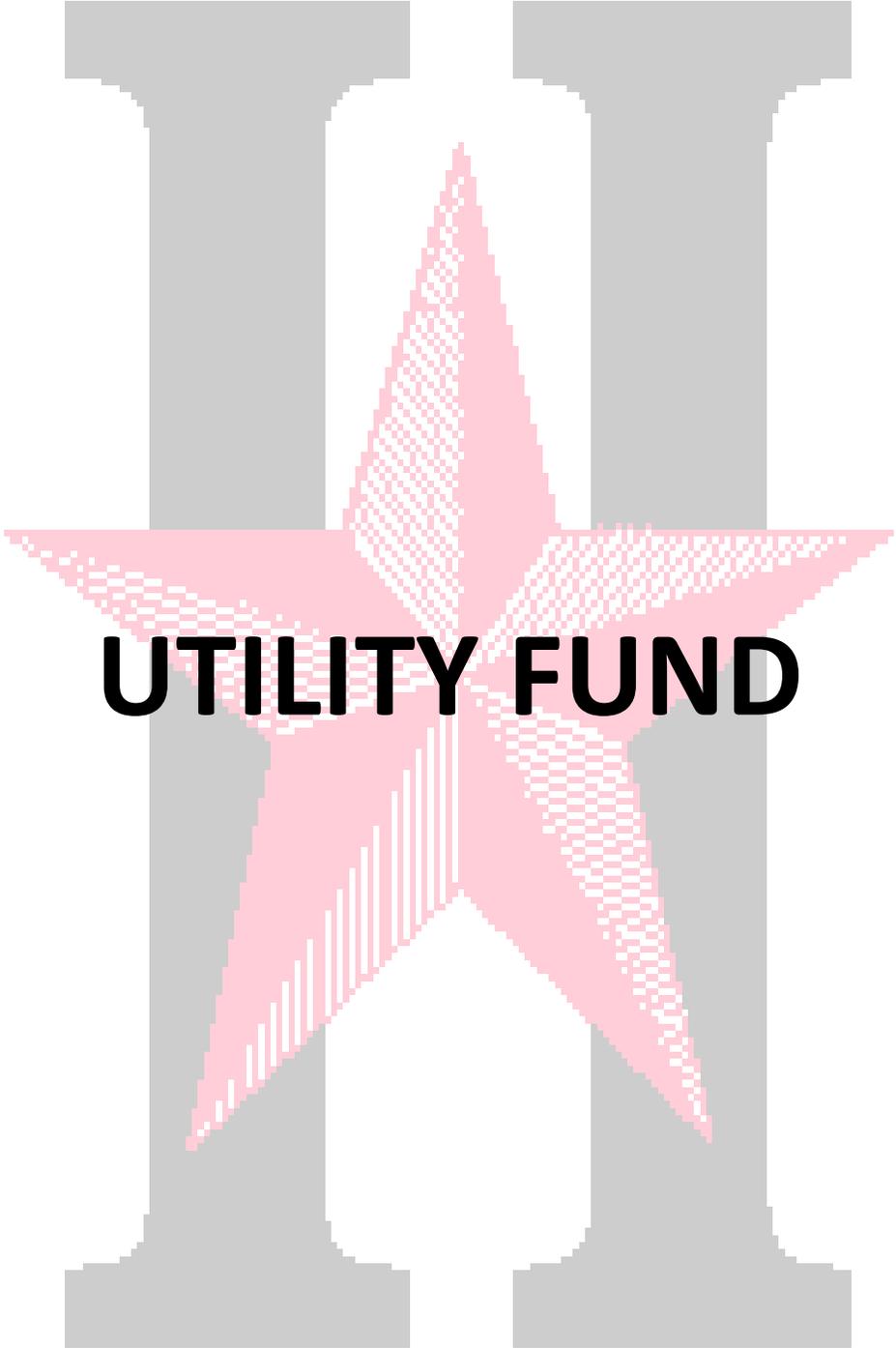
	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTION	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET
BOND PROCEEDS								
General Fund Proceeds (\$3 million)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)
Drainage Fund Proceeds (\$3 million)	2,461,125	2,494,675	2,480,675	2,324,894	2,302,794	(199,506)	(199,506)	(199,506)
Less Issuance at Closing	(8,800)	(67,117)	(67,100)	(67,100)	(67,100)	(67,100)	(67,100)	(67,100)
Adjustment to Actual	0	53,591	50,100	53,588	53,588	53,588	53,588	53,588
Interest from Prior Years	219,800	219,539	227,000	226,100	230,100	232,100	232,100	232,100
BEGINNING FUND BALANCE	2,653,115	2,681,678	2,671,665	2,518,472	2,500,372	72	72	72
REVENUES								
020 Interest Income	15,000	6,575	5,000	4,000	2,000	0	0	0
TOTAL REVENUES	15,000	6,575	5,000	4,000	2,000	0	0	0
EXPENDITURES								
Budgeted Drainage Projects								
501 Pinewood Erosion Project - Retaining Wall	200,000	166,281	179,900	22,100	0	0	0	0
501 Roy Reynolds Bridge Abutment Stabilization	122,100	3,500	136,100	0	134,100	0	0	0
512 Master Plan - Connell Detention Pond	908,700	0	0	0	1,024,200	0	0	0
512 Master Plan - Phase 2, 3, 4	1,317,300	0	2,162,200	0	1,224,000	0	0	0
6xx Jorgette Drive Bank Stabilization	120,000	0	155,000	0	120,000	0	0	0
6xx Cayuga French Drain	0	0	43,400	0	0	0	0	0
Total Budgeted Drainage Projects	2,668,100	169,781	2,676,600	22,100	2,502,300	0	0	0
TOTAL EXPENDITURES	2,668,100	169,781	2,676,600	22,100	2,502,300	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	(2,653,100)	(163,206)	(2,671,600)	(18,100)	(2,500,300)	0	0	0
BOND PROCEEDS REMAINING (excluding interest)								
General Fund Proceeds (\$3 million)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)	(19,010)
Drainage Fund Proceeds (\$3 million)	(206,975)	2,324,894	(195,925)	2,302,794	(199,506)	(199,506)	(199,506)	(199,506)
ENDING FUND BALANCE	15	2,518,472	65	2,500,372	72	72	72	72

CAPITAL IMPROVEMENT PROJECTS FUNDED BY SERIES 2019 CERTIFICATES OF OBLIGATION

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTION	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET
BOND PROCEEDS								
General Fund Proceeds (\$3 million)	(146,146)	51,398	(2)	(2)	(2)	(2)	(2)	(2)
Utility Fund Proceeds (\$1 million)	282,242	293,665	293,665	293,665	293,665	(72,035)	(72,035)	(72,035)
Less Issuance at Closing	(54,400)	(54,422)	(54,400)	(54,400)	(54,400)	(54,400)	(54,400)	(54,400)
Adjustment to Actual	0	25,483	24,900	25,422	25,422	25,422	25,422	25,422
Interest from Prior Years	95,700	97,420	99,900	99,500	100,700	101,100	101,100	101,100
BEGINNING FUND BALANCE	177,396	413,544	364,063	364,185	365,385	85	85	85
REVENUES								
020 Interest Income	5,000	2,041	0	1,200	400	0	0	0
TOTAL REVENUES	5,000	2,041	0	1,200	400	0	0	0
EXPENDITURES								
Budgeted Water Projects								
036 Beeline Drive Waterline Replacement	182,300	0	0	0	0	0	0	0
Total Budgeted Water Projects	182,300	0	0	0	0	0	0	0
Budgeted Wastewater Projects								
037 Beeline Drive Sewer Replacement	0	0	364,000	0	365,700	0	0	0
Total Budgeted Wastewater Projects	0	0	364,000	0	365,700	0	0	0
Budgeted Building Projects								
504 Fire Station #2 Renovation	0	51,400	0	0	0	0	0	0
Total Budgeted Building Projects	0	51,400	0	0	0	0	0	0
TOTAL EXPENDITURES	182,300	51,400	364,000	0	365,700	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	(177,300)	(49,359)	(364,000)	1,200	(365,300)	0	0	0
BOND PROCEEDS REMAINING (excluding interest)								
General Fund Proceeds (\$3 million)	(146,146)	(2)	(2)	(2)	(2)	(2)	(2)	(2)
Utility Fund Proceeds (\$1 million)	99,942	293,665	(70,335)	293,665	(72,035)	(72,035)	(72,035)	(72,035)
ENDING FUND BALANCE	96	364,185	63	365,385	85	85	85	85

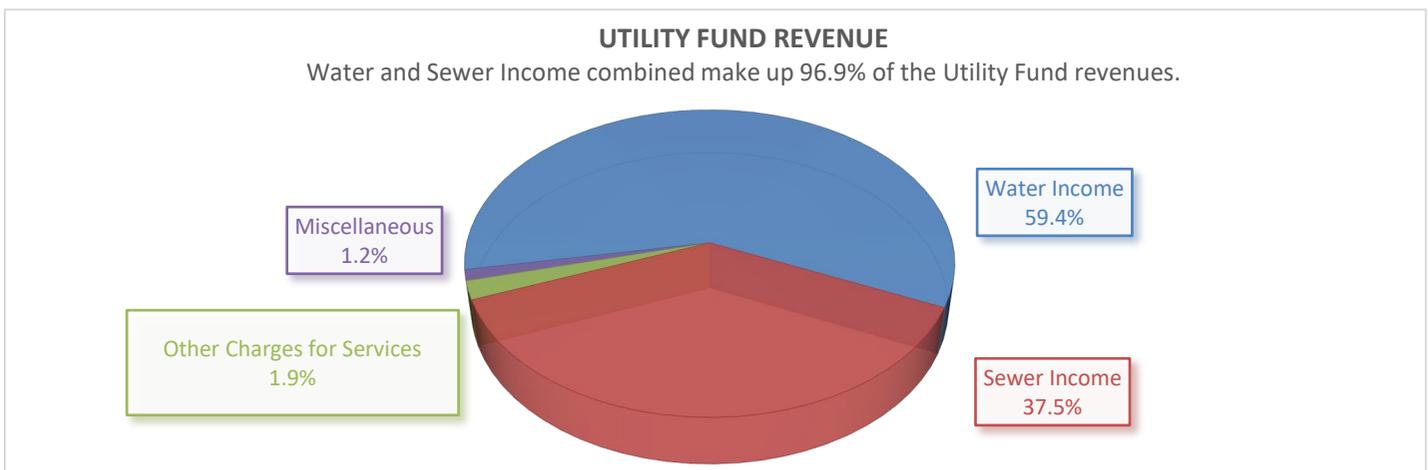
CAPITAL IMPROVEMENT PROJECTS FUNDED BY CORONAVIRUS FUND

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTION	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET
BEGINNING FUND BALANCE	0	0	0	0	0	0	0	0
REVENUES								
Coronavirus State and Local Relief Funds (ARPA)	0	0	3,755,000	3,098,500	2,878,600	0	0	0
TOTAL REVENUES	0	0	3,755,000	3,098,500	2,878,600	0	0	0
EXPENDITURES								
Budgeted Water Projects								
036 Beeline Drive Waterline Replacement	0	0	440,000	25,600	429,600	0	0	0
3xx Cedar Knob Waterline Upgrade	0	0	406,500	0	0	0	0	0
Total Budgeted Water Projects	0	0	846,500	25,600	429,600	0	0	0
Budgeted Wastewater Projects								
401 VFW Lift Station Upgrade	0	0	50,000	0	0	0	0	0
406 WWTP Blowers and Generator Replacement	0	0	0	27,000	1,553,000	0	0	0
519 Rummel Road Lift Station Upgrade	0	0	991,000	2,078,900	603,500	0	0	0
521 2nd Belt Filter Press - Sludge Dewatering Bldg	0	0	923,500	937,000	0	0	0	0
Total Budgeted Wastewater Projects	0	0	1,964,500	3,042,900	2,156,500	0	0	0
Budgeted Drainage Projects								
602 Fuller/Tye Valley Cross Drainage Replacement	0	0	65,000	15,000	148,900	0	0	0
603 Preswick/Cedar Oaks Channel Improvements	0	0	0	15,000	143,600	0	0	0
6xx Recon Concrete Channel - Preswick/Lantana	0	0	253,600	0	0	0	0	0
6xx Thoroughbred Estates Phase 1 (French Drain)	0	0	625,400	0	0	0	0	0
Total Budgeted Drainage Projects	0	0	944,000	30,000	292,500	0	0	0
TOTAL EXPENDITURES	0	0	3,755,000	3,098,500	2,878,600	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	0	0	0	0	0	0	0	0
ENDING FUND BALANCE	0	0	0	0	0	0	0	0



UTILITY FUND REVENUE SUMMARY

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	3,257,117	2,492,621	2,879,652	3,787,193	3,787,193	4,515,093
REVENUES:						
CHARGES FOR SERVICES						
001 Water Income	6,254,600	6,149,379	6,100,000	2,818,082	6,471,500	6,536,200
002 Sewer Income	3,871,900	4,047,355	4,136,100	1,995,991	4,079,200	4,120,000
005 Transfers, Turn On/Off	15,000	12,397	15,000	8,634	17,500	15,000
006 Penalties	90,000	88,215	90,000	45,690	86,500	88,000
007 Water Tap Fees	10,000	16,997	10,000	2,117	8,000	10,000
008 Sewer Tap Fees	10,000	6,036	10,000	4,750	7,000	10,000
009 Connect Fees	80,000	70,400	80,000	55,825	105,000	90,000
TOTAL CHARGES FOR SERVICES	10,331,500	10,390,779	10,441,100	4,931,089	10,774,700	10,869,200
MISCELLANEOUS						
010 Credit Card Fees	(80,000)	0	(110,000)	0	0	0
011 Online Payment Fees	75,000	98,246	110,000	58,442	115,000	115,000
015 Cash Over (Short)	0	19	0	36	0	0
020 Interest Income	30,000	17,804	17,500	2,616	6,000	8,000
021 Miscellaneous Income	4,000	14,174	4,000	2,430	4,000	4,000
022 Other Income	0	0	0	9,112	9,100	0
030 Insurance Proceeds	0	42,377	0	20,351	20,700	0
032 Gain on Sale of Assets	0	0	0	0	0	0
057 Assessment Income	0	0	0	0	0	0
070 Grant Revenue	0	27,860	0	0	0	0
400 Donations and Contributions	0	7,553	0	0	0	0
TOTAL MISCELLANEOUS	29,000	208,033	21,500	92,987	154,800	127,000
TRANSFERS IN						
815 Transfer from Coronavirus Fund	0	0	0	21,600	21,600	0
TOTAL TRANSFERS IN	0	0	0	21,600	21,600	0
TOTAL REVENUES	10,360,500	10,598,812	10,462,600	5,045,676	10,951,100	10,996,200
INCR (DECR) IN FUND BALANCE	240,800	1,294,572	299,800	303,640	727,900	(1,231,000)
ENDING FUND BALANCE	3,497,917	3,787,193	3,179,452	4,090,833	4,515,093	3,284,093
FUND BALANCE REQUIREMENT (Three Months Operating Expense)	1,494,375	1,552,974	1,580,525		1,595,625	1,976,425



UTILITY FUND EXPENSE SUMMARY

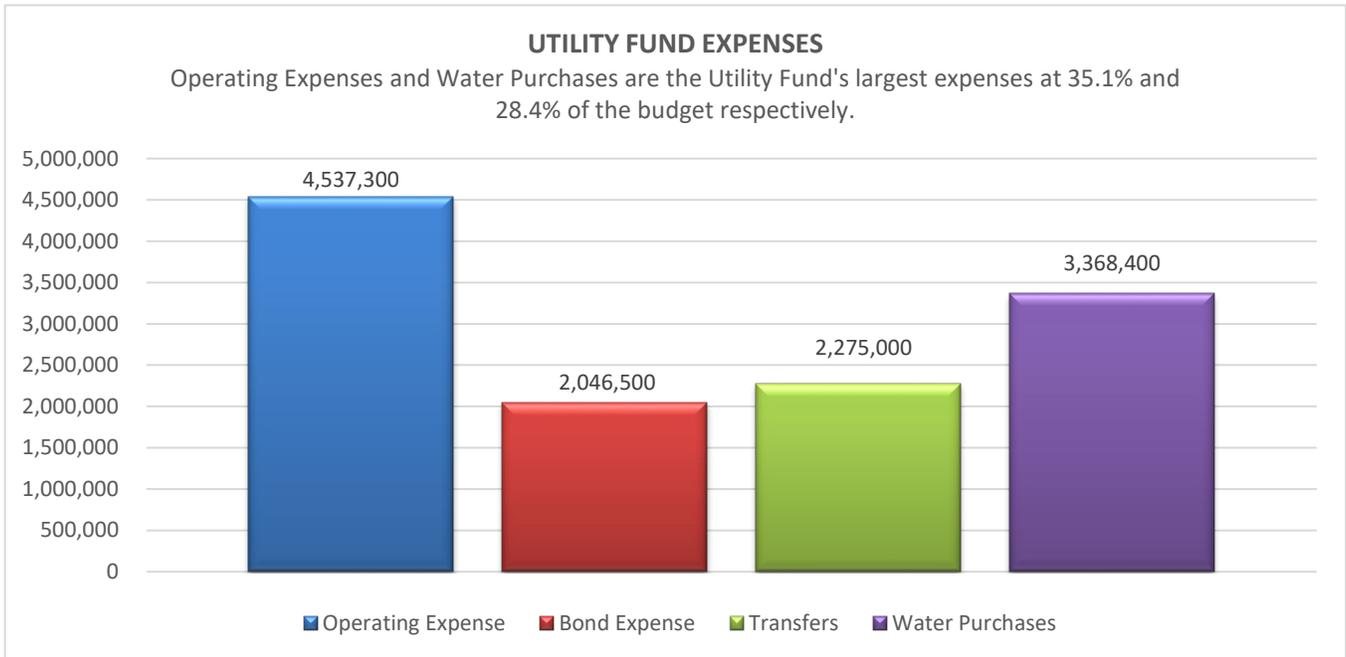
AGENDA ITEM #VII.2.
3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	1,120,700	929,039	1,077,900	448,277	923,600	1,062,400
002 Overtime	86,000	88,828	86,000	42,790	93,000	88,000
003 Workers Compensation	16,500	17,070	16,600	15,320	15,400	23,300
004 Health Insurance	117,500	100,736	161,500	57,863	109,700	189,500
005 Social Security	92,300	77,845	89,100	36,519	77,700	88,000
006 Retirement	180,400	112,768	172,500	73,117	150,800	176,100
008 OPEB Expense	3,000	4,829	3,000	0	5,000	5,000
TOTAL PERSONNEL SERVICE	1,616,400	1,331,115	1,606,600	673,886	1,375,200	1,632,300
SUPPLIES						
010 Office	33,500	28,584	33,500	15,578	31,500	33,500
011 Vehicle	46,000	41,848	48,000	26,407	58,000	58,000
012 General	15,100	5,739	13,000	5,655	10,000	11,000
013 Equipment	4,000	4,353	4,000	1,417	5,500	4,000
017 Belt Press	20,000	35,761	35,000	9,129	35,000	35,000
018 Lab	11,000	6,588	10,000	5,622	10,000	10,000
027 Odor Control Chemical	40,000	29,200	35,000	16,945	30,000	30,000
TOTAL SUPPLIES	169,600	152,073	178,500	80,753	180,000	181,500
MAINTENANCE						
020 Vehicle	45,000	93,102	45,000	21,537	40,000	40,000
021 Building	2,000	1,308	2,000	387	6,800	1,300
022 Equipment	134,600	151,799	159,700	88,751	169,600	175,600
023 Ground	2,000	2,157	1,500	0	1,500	1,500
024 Repair & Maintenance	160,000	188,807	185,000	48,163	160,000	175,000
025 New Service Meters	100,000	41,618	75,000	14,781	40,000	70,000
026 UV Lights	35,000	33,832	30,000	25,482	50,000	40,000
TOTAL MAINTENANCE	478,600	512,623	498,200	199,101	467,900	503,400
WATER PURCHASES (Intergov Payment)						
200 Water Purchases	2,805,900	3,030,374	3,052,800	1,397,225	3,122,800	3,368,400
TOTAL WATER PURCHASES	2,805,900	3,030,374	3,052,800	1,397,225	3,122,800	3,368,400
CONTRACTUAL SERVICES						
030 Property/Liability	27,700	27,022	28,400	28,352	28,700	30,900
046 Equipment Rental	51,800	50,261	61,000	45,661	80,500	61,000
047 Contract Labor	278,800	310,392	295,800	126,006	331,300	327,000
051 Credit Card Service Fees	0	100,149	0	52,605	110,000	110,000
083 Audit Fees	27,400	27,200	25,000	24,500	26,000	26,000
085 State Fees	46,200	47,541	47,400	47,486	47,500	47,500
092 Professional Fees	35,000	69,495	51,400	81,445	148,300	1,158,900
095 Required Public Notices	4,000	1,795	1,000	2,038	3,000	2,000
TOTAL CONTRACTUAL SERVICES	470,900	633,855	510,000	408,093	775,300	1,763,300
SERVICES						
014 Uniforms	19,000	15,111	19,000	8,525	15,500	16,000
035 Unemployment	0	(800)	0	9,124	8,800	0
041 Dues/Subscriptions	3,400	2,701	2,700	2,211	2,200	2,400
042 Travel & Training	18,000	10,581	15,000	6,659	11,500	15,000
TOTAL SERVICES	40,400	27,593	36,700	26,519	38,000	33,400

UTILITY FUND EXPENSE SUMMARY

AGENDA ITEM #VII.2.
3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
UTILITIES						
040 Utilities	320,000	483,394	365,000	179,372	365,000	365,000
045 Telephone	10,700	7,639	9,300	2,885	5,800	5,900
TOTAL UTILITIES	330,700	491,033	374,300	182,257	370,800	370,900
MISCELLANEOUS						
080 Bad Debt	65,000	33,231	65,000	25,377	52,500	52,500
TOTAL MISCELLANEOUS	65,000	33,231	65,000	25,377	52,500	52,500
TOTAL BOND EXPENSE	2,042,200	2,042,343	2,040,700	198,825	2,040,700	2,046,500
TRANSFERS OUT						
800 Transfer to Fixed Assets	500,000	0	0	0	0	475,000
801 Transfer to General Fund	500,000	0	250,000	0	250,000	0
805 Transfer to Capital Projects	1,100,000	1,050,000	1,550,000	1,550,000	1,550,000	1,800,000
TOTAL TRANSFERS OUT	2,100,000	1,050,000	1,800,000	1,550,000	1,800,000	2,275,000
GRAND TOTAL	10,119,700	9,304,240	10,162,800	4,742,036	10,223,200	12,227,200
					0.59%	20.31%



	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	346,100	229,226	269,600	118,274	235,100	315,700
002 Overtime	3,000	3,291	3,000	1,384	3,000	3,000
003 Workers Compensation	3,600	3,682	3,200	2,946	3,000	5,200
004 Health Insurance	23,100	16,931	26,800	13,619	25,200	42,100
005 Social Security	26,700	17,889	20,900	8,518	18,200	24,400
006 Retirement	52,200	26,071	40,400	17,834	35,300	48,800
008 OPEB Expense	3,000	4,829	3,000	0	5,000	5,000
TOTAL PERSONNEL SERVICES	457,700	301,919	366,900	162,575	324,800	444,200
SUPPLIES						
010 Office	30,000	26,125	30,000	14,176	28,000	30,000
012 General	5,000	3,698	5,000	2,798	4,000	5,000
TOTAL SUPPLIES	35,000	29,823	35,000	16,974	32,000	35,000
MAINTENANCE						
022 Equipment	127,600	143,602	152,700	85,589	160,600	168,600
TOTAL MAINTENANCE	127,600	143,602	152,700	85,589	160,600	168,600
CONTRACTUAL SERVICES						
030 Property/Liability	4,500	4,333	4,100	4,086	4,100	5,400
047 Contract Labor	58,000	53,680	60,000	30,125	60,000	62,000
051 Credit Card Service Fees	0	100,149	0	52,605	110,000	110,000
083 Audit Fees	27,400	27,200	25,000	24,500	26,000	26,000
092 Professional Fees	35,000	34,900	36,000	15,400	34,200	33,900
095 Required Public Notices	4,000	1,795	1,000	2,038	3,000	2,000
TOTAL CONTRACTUAL SERVICES	128,900	222,057	126,100	128,754	237,300	239,300
SERVICES						
035 Unemployment	0	0	0	9,124	9,100	0
041 Dues & Subscriptions	1,600	436	700	210	200	400
042 Travel & Training	7,000	271	4,000	313	2,000	4,000
TOTAL SERVICES	8,600	707	4,700	9,647	11,300	4,400
UTILITIES						
045 Telephone	300	289	300	129	300	300
TOTAL UTILITIES	300	289	300	129	300	300
MISCELLANEOUS						
080 Bad Debt	65,000	33,231	65,000	25,377	52,500	52,500
TOTAL MISCELLANEOUS	65,000	33,231	65,000	25,377	52,500	52,500
BOND EXPENSE						
Principal Payments	1,597,700	1,597,665	1,643,200	0	1,643,200	1,696,600
301 Interest Expense	396,600	396,731	355,600	177,861	355,600	314,500
306 Amortization Advance Ref	47,900	47,947	41,900	20,964	41,900	35,400
330 Issuance Cost	0	0	0	0	0	0
TOTAL BOND EXPENSE	2,042,200	2,042,343	2,040,700	198,825	2,040,700	2,046,500
TOTAL	2,865,300	2,773,971	2,791,400	627,870	2,859,500	2,990,800
					2.44%	4.59%

WATER OPERATIONS

AGENDA ITEM #VII.2

3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	458,100	436,343	461,600	209,033	422,600	448,000
002 Overtime	48,000	55,727	48,000	30,026	60,000	50,000
003 Workers Compensation	7,700	8,033	7,700	7,071	7,100	10,300
004 Health Insurance	57,500	56,428	80,300	30,101	56,800	84,200
005 Social Security	38,700	37,361	39,000	18,047	36,900	38,100
006 Retirement	75,700	53,890	75,500	35,587	71,600	76,200
TOTAL PERSONNEL SERVICES	685,700	647,782	712,100	329,865	655,000	706,800
SUPPLIES						
010 Office	1,000	1,100	1,000	441	1,000	1,000
011 Vehicle	28,000	27,571	30,000	16,892	40,000	40,000
012 General	1,000	620	1,000	83	1,000	1,000
013 Equipment	2,000	375	2,000	911	3,500	2,000
TOTAL SUPPLIES	32,000	29,666	34,000	18,327	45,500	44,000
MAINTENANCE						
020 Vehicle	25,000	48,839	25,000	7,839	20,000	20,000
021 Building	1,000	842	1,000	365	800	800
022 Equipment	4,000	3,514	4,000	2,340	4,000	4,000
023 Ground	1,000	495	500	0	500	500
024 Repair & Maintenance	70,000	88,841	75,000	20,546	60,000	75,000
025 New Service Meters	100,000	41,618	75,000	14,781	40,000	70,000
TOTAL MAINTENANCE	201,000	184,149	180,500	45,871	125,300	170,300
WATER PURCHASES						
200 Water Purchases	2,805,900	3,030,374	3,052,800	1,397,225	3,122,800	3,368,400
TOTAL WATER PURCHASES	2,805,900	3,030,374	3,052,800	1,397,225	3,122,800	3,368,400
CONTRACTUAL SERVICES						
030 Property/Liability	10,400	9,947	10,600	11,046	11,300	11,300
046 Equipment Rental	1,800	472	1,000	224	500	1,000
047 Contract Labor	60,800	68,122	60,800	22,042	71,300	80,000
085 State Fees	26,200	27,408	27,400	27,433	27,400	27,400
092 Professional Fess	0	34,595	15,400	66,045	114,100	1,125,000
TOTAL CONTRACTUAL SERVICES	99,200	140,544	115,200	126,790	224,600	1,244,700
SERVICES						
014 Uniforms	12,000	9,688	12,000	5,174	10,000	10,000
035 Unemployment	0	(800)	0	0	(300)	0
041 Dues/Subscriptions	1,000	1,610	1,200	1,416	1,400	1,200
042 Travel & Training	8,000	7,336	8,000	5,155	7,000	8,000
TOTAL SERVICES	21,000	17,834	21,200	11,745	18,100	19,200
UTILITIES						
040 Utilities	120,000	192,109	150,000	70,963	150,000	150,000
045 Telephone	1,000	1,087	1,000	592	1,100	1,100
TOTAL UTILITIES	121,000	193,196	151,000	71,555	151,100	151,100
TOTAL	3,965,800	4,243,545	4,266,800	2,001,378	4,342,400	5,704,500
					1.77%	31.37%

WASTEWATER

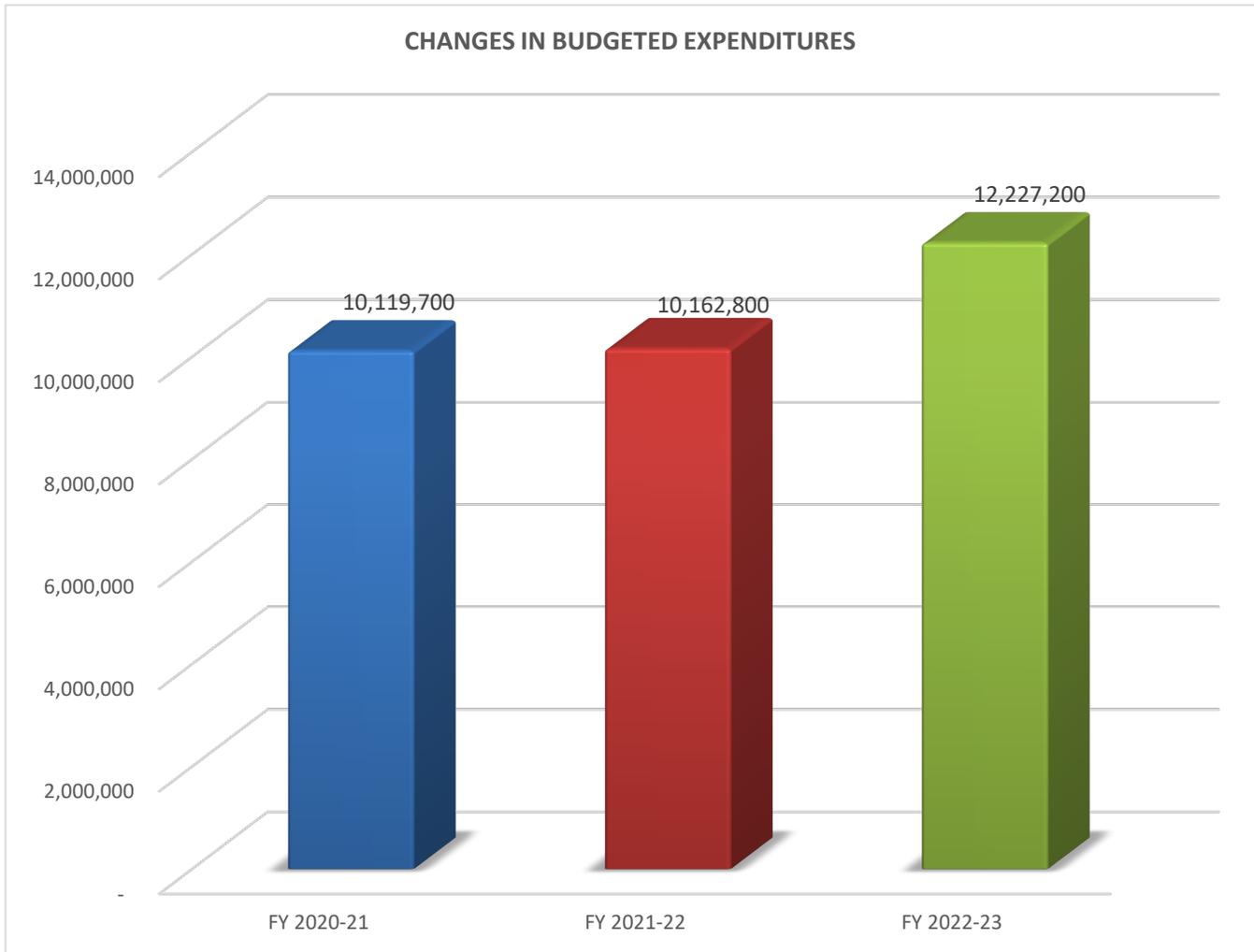
AGENDA ITEM #VII.2

3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	316,500	263,470	346,700	120,970	265,900	298,700
002 Overtime	35,000	29,810	35,000	11,380	30,000	35,000
003 Workers Compensation	5,200	5,355	5,700	5,303	5,300	7,800
004 Health Insurance	36,900	27,377	54,400	14,143	27,700	63,200
005 Social Security	26,900	22,595	29,200	9,954	22,600	25,500
006 Retirement	52,500	32,807	56,600	19,696	43,900	51,100
TOTAL PERSONNEL SERVICES	473,000	381,414	527,600	181,446	395,400	481,300
SUPPLIES						
010 Office	2,500	1,359	2,500	961	2,500	2,500
011 Vehicle	18,000	14,277	18,000	9,515	18,000	18,000
012 General	9,100	1,421	7,000	2,774	5,000	5,000
013 Equipment	2,000	3,978	2,000	506	2,000	2,000
017 Belt Press	20,000	35,761	35,000	9,129	35,000	35,000
018 Lab	11,000	6,588	10,000	5,622	10,000	10,000
027 Odor Control Chemical	40,000	29,200	35,000	16,945	30,000	30,000
TOTAL SUPPLIES	102,600	92,584	109,500	45,452	102,500	102,500
MAINTENANCE						
020 Vehicle	20,000	44,263	20,000	13,698	20,000	20,000
021 Building	1,000	466	1,000	22	6,000	500
022 Equipment	3,000	4,683	3,000	822	5,000	3,000
023 Ground	1,000	1,662	1,000	0	1,000	1,000
024 Repair & Maintenance	90,000	99,966	110,000	27,617	100,000	100,000
026 UV Lights	35,000	33,832	30,000	25,482	50,000	40,000
TOTAL MAINTENANCE	150,000	184,872	165,000	67,641	182,000	164,500
CONTRACTUAL SERVICES						
030 Property/Liability	12,800	12,742	13,700	13,220	13,300	14,200
046 Equipment Rental	50,000	49,789	60,000	45,437	80,000	60,000
047 Contract Labor	160,000	188,590	175,000	73,839	200,000	185,000
085 State Fees	20,000	20,133	20,000	20,053	20,100	20,100
TOTAL CONTRACTUAL SERVICES	242,800	271,254	268,700	152,549	313,400	279,300
SERVICES						
014 Uniforms	7,000	5,423	7,000	3,351	5,500	6,000
035 Unemployment	0	0	0	0	0	0
041 Dues/Subscriptions	800	655	800	585	600	800
042 Travel & Training	3,000	2,974	3,000	1,191	2,500	3,000
TOTAL SERVICES	10,800	9,052	10,800	5,127	8,600	9,800
UTILITIES						
040 Utilities	200,000	291,285	215,000	108,409	215,000	215,000
045 Telephone	9,400	6,263	8,000	2,164	4,400	4,500
TOTAL UTILITIES	209,400	297,548	223,000	110,573	219,400	219,500
TOTAL	1,188,600	1,236,724	1,304,600	562,788	1,221,300	1,256,900
					-6.39%	2.91%

**UTILITY FUND
STATEMENT OF EXPENSES**

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
Water Administration	2,865,300	2,773,971	2,791,400	627,870	2,859,500	2,990,800
Water Operations	3,965,800	4,243,545	4,266,800	2,001,378	4,342,400	5,704,500
Wastewater	1,188,600	1,236,724	1,304,600	562,788	1,221,300	1,256,900
Transfer to Fixed Assets	500,000	0	0	0	0	475,000
Transfer to General Fund	500,000	0	250,000	0	250,000	0
Transfer to Capital Projects	1,100,000	1,050,000	1,550,000	1,550,000	1,550,000	1,800,000
GRAND TOTAL	10,119,700	9,304,240	10,162,800	4,742,036	10,223,200	12,227,200



UTILITY FUND LONG RANGE PROJECTIONS

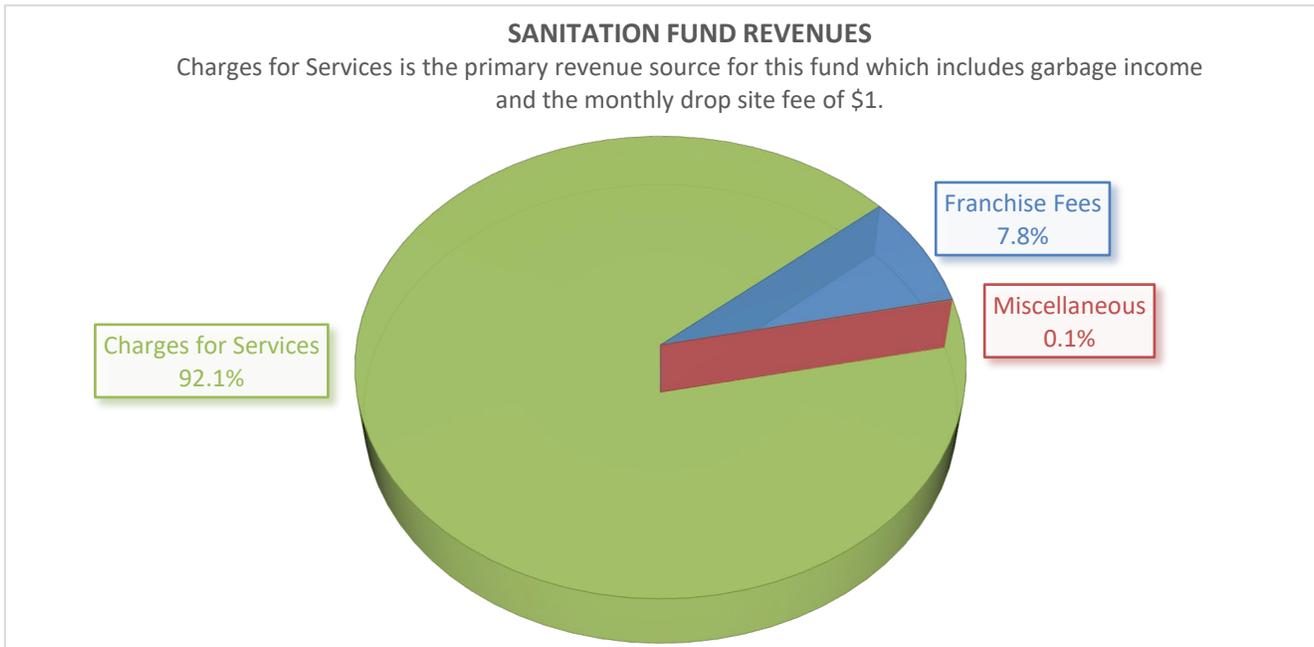
	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	3,257,117	2,492,621	2,879,652	3,787,193	4,515,093	3,284,093	2,826,993	2,564,393	2,540,193	2,760,993
REVENUES:										
001 Water Income	6,254,600	6,149,379	6,100,000	6,471,500	6,536,200	6,797,600	6,865,600	7,140,200	7,211,600	7,500,100
002 Sewer Income	3,871,900	4,047,355	4,136,100	4,079,200	4,120,000	4,284,800	4,327,600	4,500,700	4,545,700	4,727,500
006 Penalties	90,000	88,215	90,000	86,500	88,000	88,000	88,000	88,000	88,000	88,000
007 Water Tap Fees	10,000	16,997	10,000	8,000	10,000	10,000	10,000	10,000	10,000	10,000
008 Sewer Tap Fees	10,000	6,036	10,000	7,000	10,000	10,000	10,000	10,000	10,000	10,000
009 Connect Fees	80,000	70,400	80,000	105,000	90,000	90,000	80,000	80,000	80,000	80,000
011 Online Payment Fees	75,000	98,246	110,000	115,000	115,000	115,000	115,000	115,000	115,000	115,000
020 Interest Income	30,000	17,804	17,500	6,000	8,000	8,200	8,400	8,600	8,800	9,000
070 Grant Revenue	0	27,860	0	0	0	0	0	0	0	0
xxx Other Revenues	(61,000)	76,520	(91,000)	51,300	19,000	19,000	19,000	19,000	19,000	19,000
815 Transfer from Coronavirus Fund	0	0	0	21,600	0	0	0	0	0	0
TOTAL REVENUES	10,360,500	10,598,812	10,462,600	10,951,100	10,996,200	11,422,600	11,523,600	11,971,500	12,088,100	12,558,600
EXPENSES:										
Personnel Service										
001 Salaries	1,120,700	929,039	1,077,900	923,600	1,062,400	1,083,600	1,105,300	1,127,400	1,149,900	1,172,900
002 Overtime	86,000	88,828	86,000	93,000	88,000	88,000	88,000	88,000	88,000	88,000
003 Worker's Compensation	16,500	17,070	16,600	15,400	23,300	23,200	23,200	23,200	23,200	23,200
004 Health Insurance	117,500	100,736	161,500	109,700	189,500	208,500	229,400	252,300	277,500	305,300
005 Social Security	92,300	77,845	89,100	77,700	88,000	89,600	91,300	93,000	94,700	96,500
006 Retirement	180,400	112,768	172,500	150,800	176,100	179,600	183,200	186,800	190,500	194,300
008 OPEB Expense	3,000	4,829	3,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Total Personnel Service	1,616,400	1,331,115	1,606,600	1,375,200	1,632,300	1,677,500	1,725,400	1,775,700	1,828,800	1,885,200
Supplies	169,600	152,073	178,500	180,000	181,500	186,900	192,500	198,300	204,200	210,300
Maintenance	478,600	512,623	498,200	467,900	503,400	518,500	534,100	550,100	566,600	583,600
Water Purchases										
WCID #1 Debt Paid by HH	1,372,700	1,367,772	1,413,500	1,413,500	1,514,200	1,593,600	1,575,000	1,584,900	1,553,200	1,566,400
WCID #1 Election Water Option	150,800	147,315	156,900	152,400	166,300	171,300	176,500	181,700	17,200	192,800
WCID #1 Water Master Fee	3,100	3,106	3,100	3,100	3,100	3,100	3,100	3,100	3,100	3,100
WCID #1 Charges for Water	1,000,000	1,218,776	1,200,000	1,260,400	1,373,700	1,491,000	1,612,400	1,738,100	1,868,200	2,002,800
Total WCID #1 Payments	2,526,600	2,736,969	2,773,500	2,829,400	3,057,300	3,259,000	3,367,000	3,507,800	3,441,700	3,765,100
Total BRA Payments	279,300	293,405	279,300	293,400	311,100	328,800	348,200	367,600	387,100	408,300
Total Water Purchases	2,805,900	3,030,374	3,052,800	3,122,800	3,368,400	3,587,800	3,715,200	3,875,400	3,828,800	4,173,400
Contractual Services										
030 Property/Liability Insurance	27,700	27,022	28,400	28,700	30,900	30,900	30,900	30,900	30,900	30,900
047 Contract Labor	278,800	310,392	295,800	331,300	327,000	330,300	333,600	336,900	340,300	343,700
051 Credit Card Service Fees	0	100,149	0	110,000	110,000	111,100	112,200	113,300	114,400	115,500
083 Audit Fees	27,400	27,200	25,000	26,000	26,000	26,000	26,000	26,000	26,000	26,000
092 Professional Fees	35,000	69,495	51,400	148,300	1,158,900	1,560,200	1,633,900	1,588,900	422,700	33,900
xxx All Others	102,000	99,597	109,400	131,000	110,500	111,600	112,700	113,800	114,900	116,000
Total Contractual Services	470,900	633,855	510,000	775,300	1,763,300	2,170,100	2,249,300	2,209,800	1,049,200	666,000
Services	40,400	27,593	36,700	38,000	33,400	33,700	34,000	34,300	34,600	34,900
Utilities	330,700	491,033	374,300	370,800	370,900	374,600	378,300	382,100	385,900	389,800
080 Bad Debt	65,000	33,231	65,000	52,500	52,500	52,500	52,500	52,500	52,500	52,500
TOTAL OPERATING EXPENSES	5,977,500	6,211,897	6,322,100	6,382,500	7,905,700	8,601,600	8,881,300	9,078,200	7,950,600	7,995,700
Bond Expense										
603 Series 2004 Principal	170,000	170,000	175,000	175,000	180,000	125,000	0	0	0	0
301 Interest Expense	31,400	31,442	23,200	23,200	14,800	6,000	0	0	0	0
Series 2004 Bond Total	201,400	201,442	198,200	198,200	194,800	131,000	0	0	0	0
610 Series 2008 Principal	100,000	100,000	105,000	105,000	110,000	135,000	140,000	145,000	150,000	155,000
301 Interest Expense	43,600	43,576	39,400	39,400	35,000	30,400	24,700	18,900	12,800	6,500
Series 2008 Bond Total	143,600	143,576	144,400	144,400	145,000	165,400	164,700	163,900	162,800	161,500
614 Series 2012 Ref Principal	292,700	292,665	303,200	303,200	311,600	0	0	0	0	0
301 Interest Expense	27,200	27,224	18,400	18,400	9,300	0	0	0	0	0
Series 2012 Ref Total	319,900	319,889	321,600	321,600	320,900	0	0	0	0	0
616 Series 2013 Ref Principal	125,000	125,000	125,000	125,000	125,000	0	0	0	0	0
301 Interest Expense	7,500	7,500	5,000	5,000	3,000	0	0	0	0	0
Series 2013 Ref Total	132,500	132,500	130,000	130,000	128,000	0	0	0	0	0
618 Series 2014 Principal	125,000	125,000	130,000	130,000	135,000	145,000	150,000	155,000	160,000	170,000
301 Interest Expense	71,400	71,394	68,900	68,900	66,300	63,300	59,800	55,900	51,200	46,400
Series 2014 Bond Total	196,400	196,394	198,900	198,900	201,300	208,300	209,800	210,900	211,200	216,400
620 Series 2015 Ref Principal	300,000	300,000	305,000	305,000	320,000	330,000	345,000	355,000	370,000	0
301 Interest Expense	85,200	85,225	76,200	76,200	67,100	54,300	41,100	29,000	14,800	0
Series 2015 Ref Total	385,200	385,225	381,200	381,200	387,100	384,300	386,100	384,000	384,800	0
622 Series 2016 Ref Principal	280,000	280,000	295,000	295,000	305,000	315,000	335,000	350,000	370,000	385,000
301 Interest Expense	112,800	112,800	104,400	104,400	95,600	86,400	73,800	60,400	46,400	31,600
Series 2016 Ref Total	392,800	392,800	399,400	399,400	400,600	401,400	408,800	410,400	416,400	416,600

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
Bond Expense, continued										
624 Series 2017 Principal	45,000	45,000	45,000	45,000	45,000	50,000	50,000	55,000	55,000	55,000
301 Interest Expense	31,100	31,138	29,300	29,300	27,500	25,700	23,700	21,700	20,100	18,500
Series 2017 Bond Total	76,100	76,138	74,300	74,300	72,500	75,700	73,700	76,700	75,100	73,500
626 Series 2019 Principal	0	0	0	0	0	0	0	0	0	70,000
301 Interest Expense	31,800	31,763	31,800	31,800	31,800	31,800	31,800	31,800	31,800	31,800
Series 2019 Bond Total	31,800	31,763	31,800	31,800	31,800	31,800	31,800	31,800	31,800	101,800
627 Series 2020 Principal	160,000	160,000	160,000	160,000	165,000	180,000	180,000	190,000	185,000	190,000
301 Interest Expense	23,700	23,721	21,800	21,800	19,900	17,900	15,800	13,600	11,400	9,200
Series 2020 Bond Total	183,700	183,721	181,800	181,800	184,900	197,900	195,800	203,600	196,400	199,200
306 Amortization Costs	47,900	47,947	41,900	41,900	35,400	28,700	26,400	24,000	21,300	18,700
330 Issuance Costs	0	0	0	0	0	0	0	0	0	0
Premium/Discounts	(69,100)	(69,052)	(62,800)	(62,800)	(55,800)	(46,400)	(42,200)	(37,800)	(33,100)	(28,400)
Total Bond Expense	2,042,200	2,042,343	2,040,700	2,040,700	2,046,500	1,578,100	1,454,900	1,467,500	1,466,700	1,159,300
Transfers Out										
800 Transfer to Fixed Assets	500,000	0	0	0	475,000	400,000	400,000	400,000	400,000	400,000
801 Transfer to General Fund	500,000	0	250,000	250,000	0	0	0	0	0	0
805 Transfer to Capital Projects										
From Utility Fund	1,000,000	1,000,000	1,500,000	1,500,000	1,750,000	1,250,000	1,000,000	1,000,000	2,000,000	3,500,000
From Utility Connect Fees	100,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total 805 Trsfr to Capital Projects	1,100,000	1,050,000	1,550,000	1,550,000	1,800,000	1,300,000	1,050,000	1,050,000	2,050,000	3,550,000
Total Transfers Out	2,100,000	1,050,000	1,800,000	1,800,000	2,275,000	1,700,000	1,450,000	1,450,000	2,450,000	3,950,000
TOTAL EXPENSES	10,119,700	9,304,240	10,162,800	10,223,200	12,227,200	11,879,700	11,786,200	11,995,700	11,867,300	13,105,000
INCREASE (DECREASE) IN FUND BALANCE	240,800	1,294,572	299,800	727,900	(1,231,000)	(457,100)	(262,600)	(24,200)	220,800	(546,400)
ENDING FUND BALANCE	3,497,917	3,787,193	3,179,452	4,515,093	3,284,093	2,826,993	2,564,393	2,540,193	2,760,993	2,214,593
Three Month Fund Balance Requirement Over (Under)	1,494,375	1,552,974	1,580,525	1,595,625	1,976,425	2,150,400	2,220,325	2,269,550	1,987,650	1,998,925
	2,003,542	2,234,219	1,598,927	2,919,468	1,307,668	676,593	344,068	270,643	773,343	215,668



	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	229,316	89,889	197,079	182,372	182,372	194,472
REVENUES:						
CHARGES FOR SERVICES						
004 Garbage Income	2,208,000	2,237,808	2,252,200	1,129,171	2,264,400	2,309,700
013 Drop Site Fee	0	0	135,100	53,120	117,200	119,500
TOTAL CHARGES FOR SERVICES	2,208,000	2,237,808	2,387,300	1,182,291	2,381,600	2,429,200
MISCELLANEOUS						
020 Interest Income	2,000	715	700	133	300	300
021 Miscellaneous Income	1,000	1,202	1,000	485	1,000	1,000
070 Grant Revenue	0	362	0	0	0	0
084 Franchise Fees	169,200	175,544	179,600	91,189	192,900	196,800
TOTAL MISCELLANEOUS	172,200	177,823	181,300	91,807	194,200	198,100
TRANSFERS IN						
815 Transfer from Coronavirus Fund	0	0	0	1,200	1,200	0
TOTAL TRANSFERS IN	0	0	0	1,200	1,200	0
TOTAL REVENUES	2,380,200	2,415,631	2,568,600	1,275,298	2,577,000	2,627,300
INCR (DECR) IN FUND BALANCE	2,200	92,483	143,800	18,983	12,100	(130,000)
ENDING FUND BALANCE	231,516	182,372	340,879	201,355	194,472	64,472

The Sanitation Fund does not have a fund balance requirement.



	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	44,100	38,269	36,500	19,821	39,000	39,000
002 Overtime	6,000	4,347	3,500	2,233	5,200	4,500
003 Workers Compensation	1,000	1,004	600	589	600	900
004 Health Insurance	5,200	5,650	6,700	3,519	7,100	7,000
005 Social Security	3,800	3,112	3,100	1,668	3,400	3,300
006 Retirement	7,500	5,237	5,900	3,282	6,600	6,700
008 OPEB Expense	100	235	100	0	200	200
TOTAL PERSONNEL SERVICE	67,700	57,854	56,400	31,112	62,100	61,600
SUPPLIES						
012 General	200	359	500	1,289	1,500	500
013 Equipment	500	0	500	0	1,300	3,600
TOTAL SUPPLIES	700	359	1,000	1,289	2,800	4,100
MAINTENANCE						
022 Equipment	3,000	4,730	3,000	577	3,000	3,000
TOTAL MAINTENANCE	3,000	4,730	3,000	577	3,000	3,000
CONTRACTUAL SERVICES						
030 Property/Liability	1,300	1,466	900	844	900	900
046 Equipment Rental	1,100	1,202	1,100	661	1,400	1,400
048 Roll Off Dumpster	205,000	305,364	250,000	181,479	375,000	400,000
049 Brush Grinding	25,000	24,900	30,000	13,000	26,000	39,000
050 Garbage Contract	1,730,400	1,718,347	1,769,500	871,820	1,780,500	1,833,900
091 Advertising	800	400	500	933	900	1,000
092 Professional Fees	5,500	0	0	0	0	0
TOTAL CONTRACTUAL SERVICES	1,969,100	2,051,679	2,052,000	1,068,737	2,184,700	2,276,200
SERVICES						
014 Uniforms	900	977	900	655	900	900
042 Travel & Training	500	0	500	0	300	500
TOTAL SERVICES	1,400	977	1,400	655	1,200	1,400
UTILITIES						
040 Utilities	300	213	200	88	200	200
045 Telephone	800	800	800	463	900	800
TOTAL UTILITIES	1,100	1,013	1,000	551	1,100	1,000
MISCELLANEOUS						
080 Bad Debt Expense	10,000	6,536	10,000	3,394	10,000	10,000
TOTAL MISCELLANEOUS	10,000	6,536	10,000	3,394	10,000	10,000
RESERVES						
800 Transfer to Fixed Assets	100,000	100,000	150,000	150,000	150,000	100,000
801 Transfer to General Fund	225,000	100,000	150,000	0	150,000	0
805 Transfer to Capital Projects	0	0	0	0	0	300,000
TOTAL RESERVES	325,000	200,000	300,000	150,000	300,000	400,000
TOTAL	2,378,000	2,323,148	2,424,800	1,256,315	2,564,900	2,757,300
					5.78%	7.50%

SANITATION FUND LONG RANGE PROJECTIONS

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	229,316	89,889	197,079	182,372	194,472	64,472	18,572	10,372	13,672	3,672
REVENUES:										
004 Garbage Income	2,208,000	2,237,808	2,252,200	2,264,400	2,309,700	2,402,100	2,450,100	2,523,600	2,574,100	2,651,300
013 Drop Site Fee	0	0	135,100	117,200	119,500	121,900	124,300	126,800	129,300	131,900
020 Interest Income	2,000	715	700	300	300	300	300	300	300	300
021 Miscellaneous Income	1,000	1,202	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
070 Grant Revenue	0	362	0	0	0	0	0	0	0	0
084 Franchise Fees	169,200	175,544	179,600	192,900	196,800	200,700	204,700	208,800	213,000	217,300
815 Transfer from Coronavirus Fund	0	0	0	1,200	0	0	0	0	0	0
TOTAL REVENUES	2,380,200	2,415,631	2,568,600	2,577,000	2,627,300	2,726,000	2,780,400	2,860,500	2,917,700	3,001,800
EXPENSES:										
Personnel Service										
001 Salaries	44,100	38,269	36,500	39,000	39,000	39,800	40,600	41,400	42,200	43,000
002 Overtime	6,000	4,347	3,500	5,200	4,500	4,500	4,500	4,500	4,500	4,500
003 Worker's Compensation	1,000	1,004	600	600	900	800	800	800	800	800
004 Health Insurance	5,200	5,650	6,700	7,100	7,000	7,700	8,500	9,400	10,300	11,300
005 Social Security	3,800	3,112	3,100	3,400	3,300	3,400	3,500	3,500	3,600	3,600
006 Retirement	7,500	5,237	5,900	6,600	6,700	6,800	6,900	7,100	7,200	7,300
008 OPEB Expense	100	235	100	200	200	200	200	200	200	200
Total Personnel Service	67,700	57,854	56,400	62,100	61,600	63,200	65,000	66,900	68,800	70,700
Supplies	700	359	1,000	2,800	4,100	4,100	4,100	4,100	4,100	4,100
Maintenance	3,000	4,730	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Contractual Services										
030 Property/Liability Insurance	1,300	1,466	900	900	900	900	900	900	900	900
048 Roll Off Dumpster	205,000	305,364	250,000	375,000	400,000	408,000	416,200	424,500	433,000	441,700
049 Brush Grinding	25,000	24,900	30,000	26,000	39,000	39,000	39,000	39,000	39,000	39,000
050 Garbage Contract	1,730,400	1,718,347	1,769,500	1,780,500	1,833,900	1,888,900	1,945,600	2,004,000	2,064,100	2,126,000
xxx All Others	7,400	1,602	1,600	2,300	2,400	2,400	2,400	2,400	2,400	2,400
Total Contractual Services	1,969,100	2,051,679	2,052,000	2,184,700	2,276,200	2,339,200	2,404,100	2,470,800	2,539,400	2,610,000
Services	1,400	977	1,400	1,200	1,400	1,400	1,400	1,400	1,400	1,400
04x Utilities	1,100	1,013	1,000	1,100	1,000	1,000	1,000	1,000	1,000	1,000
080 Bad Debt Expense	10,000	6,536	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL OPERATING EXPENSES	2,053,000	2,123,148	2,124,800	2,264,900	2,357,300	2,421,900	2,488,600	2,557,200	2,627,700	2,700,200
TRANSFERS OUT										
800 Transfer to Fixed Assets	100,000	100,000	150,000	150,000	100,000	100,000	100,000	100,000	100,000	100,000
801 Transfer to General Fund	225,000	100,000	150,000	150,000	0	0	0	0	0	0
805 Transfer to Capital Projects	0	0	0	0	300,000	250,000	200,000	200,000	200,000	200,000
TOTAL TRANSFERS OUT	325,000	200,000	300,000	300,000	400,000	350,000	300,000	300,000	300,000	300,000
TOTAL EXPENSES	2,378,000	2,323,148	2,424,800	2,564,900	2,757,300	2,771,900	2,788,600	2,857,200	2,927,700	3,000,200
INCREASE (DECREASE) IN FUND BALANCE	2,200	92,483	143,800	12,100	(130,000)	(45,900)	(8,200)	3,300	(10,000)	1,600
ENDING FUND BALANCE	231,516	182,372	340,879	194,472	64,472	18,572	10,372	13,672	3,672	5,272

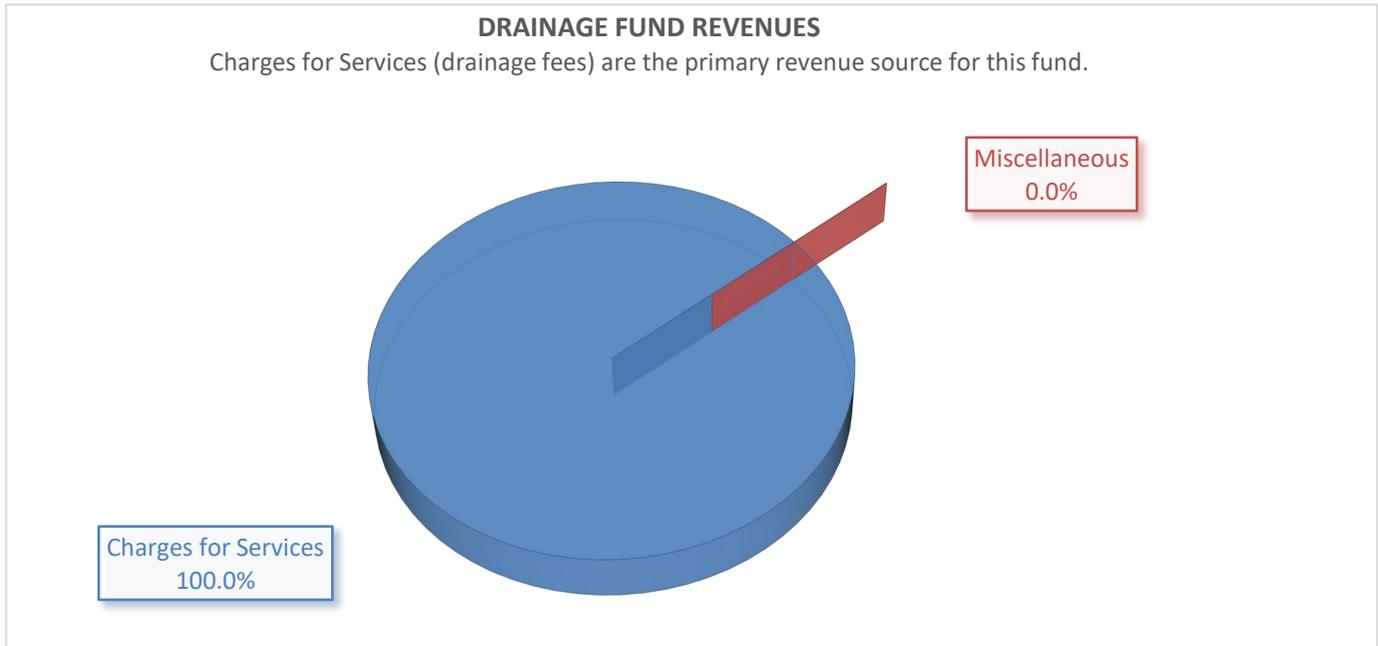


DRAINAGE FUND

AGENDA ITEM #VII.2. 8/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	57,547	22,482	48,471	50,348	50,348	141,848
REVENUES						
CHARGES FOR SERVICES						
003 Drainage Fees	864,000	865,760	869,700	436,143	875,700	884,500
TOTAL CHARGES FOR SERVICES	864,000	865,760	869,700	436,143	875,700	884,500
MISCELLANEOUS						
020 Interest Income	2,000	641	600	79	400	400
021 Miscellaneous Income	0	778	0	0	0	0
022 Other Income	0	0	0	0	0	0
030 Insurance Proceeds	0	0	0	918	900	0
070 Grant Revenue	0	1,061	0	0	0	0
TOTAL MISCELLANEOUS	2,000	2,480	600	997	1,300	400
TRANSFERS IN						
815 Transfer from Coronavirus Fund	0	0	0	1,800	1,800	0
TOTAL TRANSFERS IN	0	0	0	1,800	1,800	0
TOTAL REVENUES	866,000	868,240	870,300	438,940	878,800	884,900
INCREASE (DECREASE) IN FUND BALANCE	(26,800)	27,866	48,700	128,013	91,500	(93,100)
ENDING FUND BALANCE	30,747	50,348	97,171	178,361	141,848	48,748

The Drainage Fund does not have a fund balance requirement.



DRAINAGE DEPARTMENT

AGENDA ITEM #VII.2.
6/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
PERSONNEL SERVICES						
001 Salaries	88,600	78,340	95,600	32,969	64,600	91,400
002 Overtime	1,000	1,984	1,000	1,083	2,400	1,500
003 Workers Compensation	1,600	1,673	1,600	1,473	1,500	2,200
004 Health Insurance	8,300	6,413	10,700	2,120	4,200	11,200
005 Social Security	6,900	5,943	7,400	2,479	5,100	7,100
006 Retirement	13,400	5,318	14,300	5,067	9,900	14,200
008 OPEB Expense	500	614	500	0	600	600
TOTAL PERSONNEL SERVICE	120,300	100,285	131,100	45,191	88,300	128,200
SUPPLIES						
011 Vehicle	4,000	2,988	4,000	1,847	3,500	4,000
012 General	500	328	500	19	500	500
013 Equipment	5,000	3,678	5,000	190	4,000	4,000
TOTAL SUPPLIES	9,500	6,994	9,500	2,056	8,000	8,500
MAINTENANCE						
020 Vehicle	3,000	4,202	3,000	773	3,000	3,000
022 Equipment	4,000	6,341	5,000	2,057	15,000	5,000
023 Ground	30,000	1,704	20,000	614	10,000	10,000
TOTAL MAINTENANCE	37,000	12,247	28,000	3,444	28,000	18,000
CONTRACTUAL SERVICES						
030 Property/Liability	2,200	2,120	2,200	2,097	2,200	2,400
046 Equipment Rental	500	0	500	0	0	500
047 Contract Labor	4,000	2,700	4,000	560	4,000	4,000
092 Professional Fees	400	400	400	200	14,400	3,800
095 Required Public Notices	0	1,044	2,000	0	2,000	2,000
TOTAL CONTRACTUAL SERVICES	7,100	6,264	9,100	2,857	22,600	12,700
SERVICES						
014 Uniforms	2,500	1,567	2,500	420	1,500	2,500
035 Unemployment Expense	0	0	0	0	0	0
041 Dues/Subscriptions	300	280	300	285	300	300
042 Travel & Training	1,000	65	600	0	100	500
TOTAL SERVICES	3,800	1,912	3,400	705	1,900	3,300
MISCELLANEOUS						
080 Bad Debt	6,000	3,587	6,000	1,845	4,000	4,000
TOTAL MISCELLANEOUS	6,000	3,587	6,000	1,845	4,000	4,000
BOND EXPENSE						
Principal Payments	238,100	238,114	270,700	0	270,700	297,800
300 Issuance Cost	0	0	0	0	0	0
301 Interest Expense	125,900	125,895	117,900	56,864	117,900	108,700
Amortization Adv Refunding	(4,900)	(4,924)	(4,100)	(2,035)	(4,100)	(3,200)
TOTAL BOND EXPENSES	359,100	359,085	384,500	54,829	384,500	403,300
TRANSFERS OUT						
800 Transfer to Fixed Assets	200,000	200,000	100,000	100,000	100,000	100,000
805 Transfer to Capital Projects	150,000	150,000	150,000	100,000	150,000	300,000
TOTAL TRANSFERS OUT	350,000	350,000	250,000	200,000	250,000	400,000
TOTAL	892,800	840,374	821,600	310,927	787,300	978,000
					-4.17%	24.22%

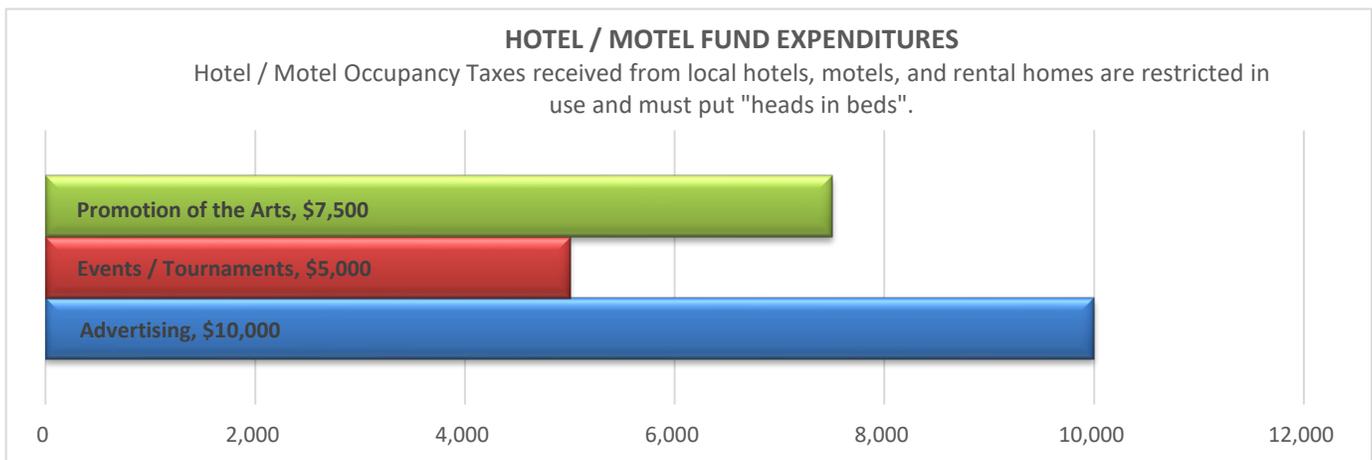
DRAINAGE FUND LONG RANGE PROJECTIONS

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	57,547	22,482	48,471	50,348	141,848	48,748	41,748	37,948	27,648	36,048
REVENUES:										
003 Drainage Fees	864,000	865,760	869,700	875,700	884,500	893,300	902,200	911,200	920,300	929,500
020 Interest Income	2,000	641	600	400	400	400	400	400	400	400
021 Miscellaneous Income	0	778	0	0	0	0	0	0	0	0
022 Other Income	0	0	0	0	0	0	0	0	0	0
030 Insurance Proceeds	0	0	0	900	0	0	0	0	0	0
070 Grant Revenue	0	1,061	0	0	0	0	0	0	0	0
815 Transfer from Coronavirus Fund	0	0	0	1,800	0	0	0	0	0	0
TOTAL REVENUES	866,000	868,240	870,300	878,800	884,900	893,700	902,600	911,600	920,700	929,900
OPERATING EXPENSES										
Personnel Service										
001 Salaries	88,600	78,340	95,600	64,600	91,400	93,200	95,100	97,000	98,900	100,900
002 Overtime	1,000	1,984	1,000	2,400	1,500	1,500	1,500	1,500	1,500	1,500
003 Worker's Compensation	1,600	1,673	1,600	1,500	2,200	1,500	1,500	1,500	1,500	1,500
004 Health Insurance	8,300	6,413	10,700	4,200	11,200	12,300	13,500	14,900	16,400	18,000
005 Social Security	6,900	5,943	7,400	5,100	7,100	7,200	7,400	7,500	7,700	7,800
006 Retirement	13,400	5,318	14,300	9,900	14,200	14,500	14,800	15,100	15,500	15,800
008 OPEB Expense	500	614	500	600	600	600	600	600	600	600
Total Personnel Service	120,300	100,285	131,100	88,300	128,200	130,800	134,400	138,100	142,100	146,100
Supplies	9,500	6,994	9,500	8,000	8,500	8,500	8,500	8,500	8,500	8,500
Maintenance	37,000	12,247	28,000	28,000	18,000	18,000	18,000	18,000	18,000	18,000
Contractual Services										
030 Property/Liability Insurance	2,200	2,120	2,200	2,200	2,400	2,400	2,400	2,400	2,400	2,400
xxx All Others	4,900	4,144	6,900	20,400	10,300	6,900	6,900	6,900	6,900	6,900
Total Contractual Services	7,100	6,264	9,100	22,600	12,700	9,300	9,300	9,300	9,300	9,300
Services	3,800	1,912	3,400	1,900	3,300	3,300	3,300	3,300	3,300	3,300
080 Bad Debt Expense	6,000	3,587	6,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL OPERATING EXPENSES	183,700	131,289	187,100	152,800	174,700	173,900	177,500	181,200	185,200	189,200
BOND EXPENSES										
602 Series 2008 Principal	80,000	80,000	85,000	85,000	85,000	90,000	95,000	10,000	105,000	110,000
301 Interest Expense	31,400	31,425	28,100	28,100	24,500	21,000	17,200	13,200	9,000	4,600
Series 2008 Bond Total	111,400	111,425	113,100	113,100	109,500	111,000	112,200	23,200	114,000	114,600
604 Series 2012 Principal	73,100	73,114	75,700	75,700	77,800	0	0	0	0	0
301 Interest Expense	6,800	6,801	4,700	4,700	2,400	0	0	0	0	0
Series 2012 Bond Total	79,900	79,915	80,400	80,400	80,200	0	0	0	0	0
605 Series 2018 Principal	85,000	85,000	110,000	110,000	135,000	140,000	145,000	150,000	150,000	55,000
301 Interest Expense	87,700	87,669	85,100	85,100	81,800	77,800	73,600	69,200	64,700	60,200
Series 2018 Bond Total	172,700	172,669	195,100	195,100	216,800	217,800	218,600	219,200	214,700	115,200
300 Issuance Costs	0	0	0	0	0	0	0	0	0	0
Bond Amortization	(4,900)	(4,924)	(4,100)	(4,100)	(3,200)	(2,000)	(1,900)	(1,700)	(1,600)	(1,500)
TOTAL BOND EXPENSES	359,100	359,085	384,500	384,500	403,300	326,800	328,900	240,700	327,100	228,300
TRANSFERS OUT										
800 Transfer to Fixed Assets	200,000	200,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
805 Transfer to Capital Projects	150,000	150,000	150,000	150,000	300,000	300,000	300,000	400,000	300,000	350,000
TOTAL TRANSFERS OUT	350,000	350,000	250,000	250,000	400,000	400,000	400,000	500,000	400,000	450,000
TOTAL EXPENSES	892,800	840,374	821,600	787,300	978,000	900,700	906,400	921,900	912,300	867,500
INCREASE (DECREASE) IN FUND BALANCE	(26,800)	27,866	48,700	91,500	(93,100)	(7,000)	(3,800)	(10,300)	8,400	62,400
ENDING FUND BALANCE	30,747	50,348	97,171	141,848	48,748	41,748	37,948	27,648	36,048	98,448

A large, light gray, stylized letter 'H' is centered on the page. Overlaid on the center of the 'H' is a red, five-pointed star with a halftone dot pattern. The text 'HOTEL / MOTEL FUND' is printed in a bold, black, sans-serif font across the middle of the star.

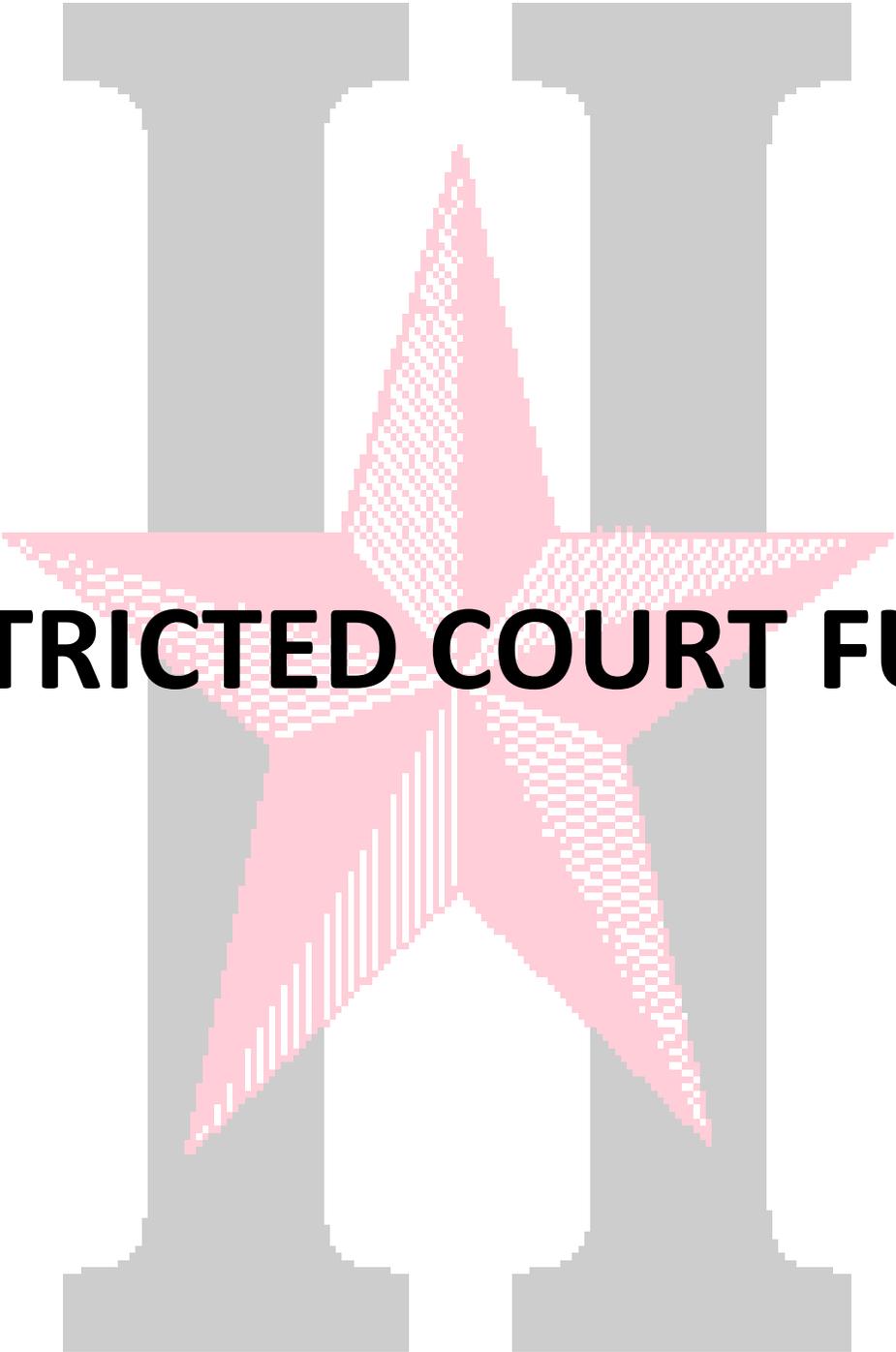
HOTEL / MOTEL FUND

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	345,880	361,295	434,295	450,811	450,811	537,011
REVENUES:						
020 Interest Income	2,500	537	400	532	1,000	1,000
022 Other Income	0	0	0	0	0	0
706 Hotel Tax Revenue	85,000	106,359	105,000	43,300	102,500	125,000
710 HOT Distribution - Bell County	4,000	5,120	4,500	5,176	5,200	5,200
TOTAL REVENUES	91,500	112,016	109,900	49,008	108,700	131,200
EXPENDITURES:						
091 Advertising						
Chamber Events	5,000	5,000	5,000	2,500	5,000	10,000
Food & Wine Festival	7,500	7,500	7,500	3,750	7,500	0
Miscellaneous Advertising	0	0	0	0	0	0
Total Advertising	12,500	12,500	12,500	6,250	12,500	10,000
094 Events / Tournaments						
Chamber Tournaments	7,500	7,500	7,500	3,750	7,500	5,000
City Tournaments	5,000	0	5,000	0	0	0
Total Events / Tournaments	12,500	7,500	12,500	3,750	7,500	5,000
095 Promotion of the Arts						
Food & Wine Festival	2,500	2,500	2,500	1,250	2,500	7,500
Total Promotion of the Arts	2,500	2,500	2,500	1,250	2,500	7,500
TOTAL EXPENDITURES	27,500	22,500	27,500	11,250	22,500	22,500
INCR (DECR) IN FUND BALANCE	64,000	89,516	82,400	37,758	86,200	108,700
ENDING FUND BALANCE	409,880	450,811	516,695	488,569	537,011	645,711



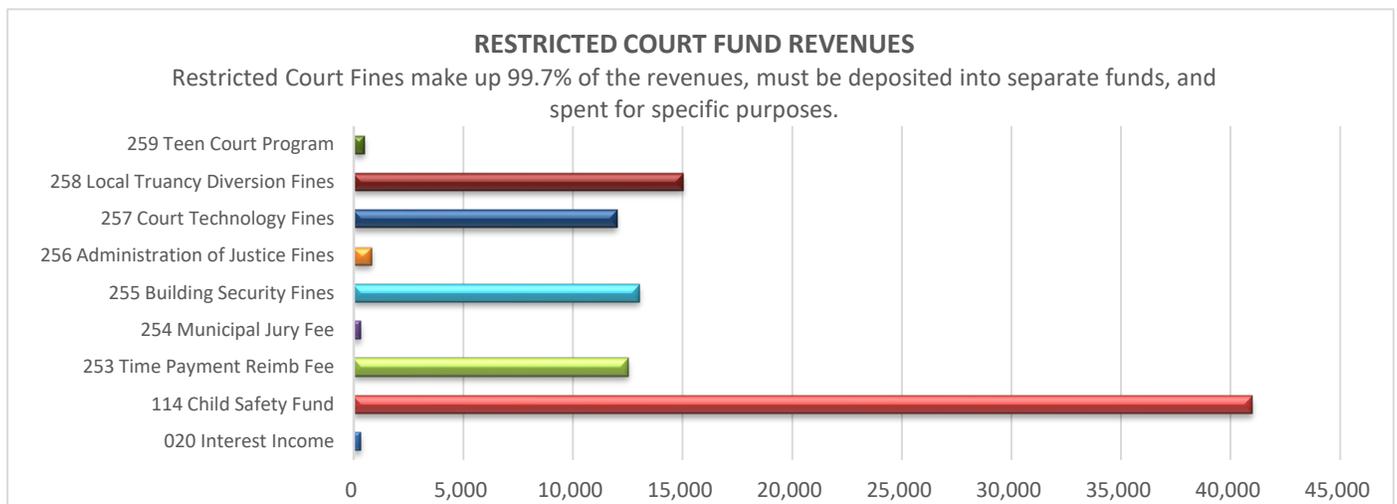
HOTEL MOTEL FUND LONG RANGE PROJECTIONS

	FY 2021 BUDGET	FY 2021 ACTUAL	FY 2022 BUDGET	FY 2022 PROJECTED	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FY 2027 BUDGET	FY 2028 BUDGET
BEGINNING FUND BALANCE	345,880	361,295	434,295	450,811	537,011	645,711	769,411	894,511	1,021,011	1,148,911
REVENUES:										
020 Interest Income	2,500	537	400	1,000	1,000	1,000	1,000	1,000	1,000	1,000
201 Net Value of Investments	0	0	0	0	0	0	0	0	0	0
706 Hotel / Motel Tax	85,000	106,359	105,000	102,500	125,000	140,000	141,400	142,800	144,200	145,600
710 HOT Distribution - Bell Cty	4,000	5,120	4,500	5,200	5,200	5,200	5,200	5,200	5,200	5,200
801 Transfer from General Fund	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES:	91,500	112,016	109,900	108,700	131,200	146,200	147,600	149,000	150,400	151,800
EXPENSES:										
091 Advertising	12,500	12,500	12,500	12,500	10,000	10,000	10,000	10,000	10,000	10,000
094 Events	12,500	7,500	12,500	7,500	5,000	5,000	5,000	5,000	5,000	5,000
095 Promotion of the Arts	2,500	2,500	2,500	2,500	7,500	7,500	7,500	7,500	7,500	7,500
TOTAL EXPENSES:	27,500	22,500	27,500	22,500	22,500	22,500	22,500	22,500	22,500	22,500
OPERATING INCOME (LOSS):	64,000	89,516	82,400	86,200	108,700	123,700	125,100	126,500	127,900	129,300
ENDING FUND BALANCE	409,880	450,811	516,695	537,011	645,711	769,411	894,511	1,021,011	1,148,911	1,278,211



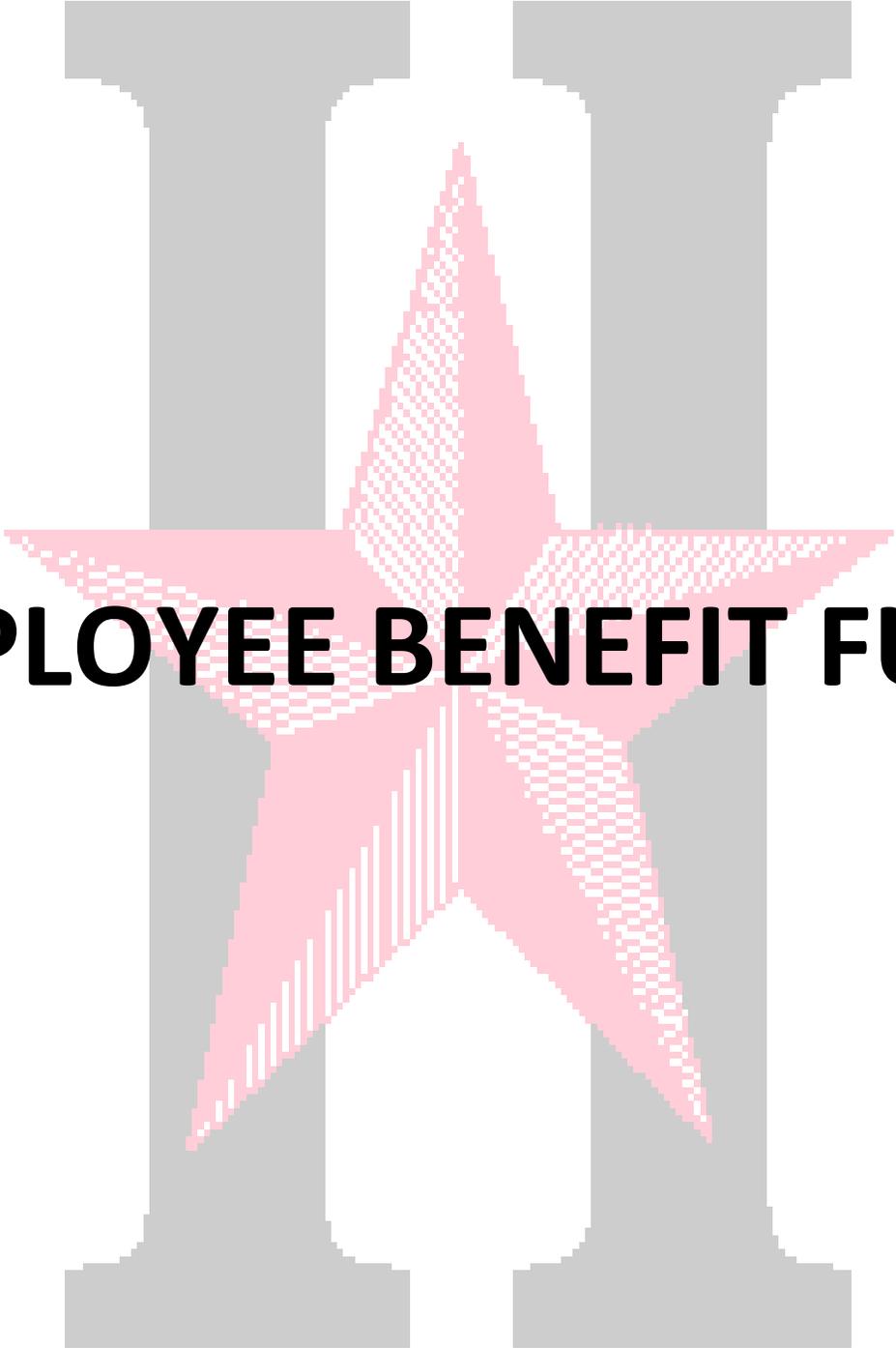
RESTRICTED COURT FUND

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	187,721	171,461	194,761	201,339	201,339	209,539
REVENUES:						
020 Interest Income	1,800	396	400	93	300	300
114 Child Safety Fund	37,000	37,668	37,000	38,610	40,600	41,000
253 Time Payment Reimb Fee	7,000	13,616	12,000	7,079	11,700	12,500
254 Municipal Jury Fee	500	374	300	124	300	300
255 Building Security Fines	24,000	20,378	19,000	6,950	13,000	13,000
256 Administration of Justice Fines	2,000	794	1,000	326	800	800
257 Court Technology Fines	25,000	17,648	18,000	6,101	12,000	12,000
258 Local Truancy Diversion Fines	32,000	22,144	20,000	7,572	14,000	15,000
259 Teen Court Program	300	360	300	210	500	500
TOTAL REVENUES	129,600	113,378	108,000	67,065	93,200	95,400
EXPENDITURES						
Supplies / Safety Expenses						
012 Child Safety Fund Supplies	0	0	0	0	0	0
616 School Safety Expenses	0	0	0	0	0	0
Total Supplies / Safety Expenses	0	0	0	0	0	0
800 Transfers to Fixed Asset Fund						
Court Technology Fund	0	0	0	0	0	0
Building Security Fund	0	0	0	0	0	0
Total Transfers to Fixed Asset Fund	0	0	0	0	0	0
801 Transfers to General Fund						
Building Security Fund	1,000	1,000	1,000	1,000	1,000	16,000
Administration of Justice Fund	2,500	2,500	4,000	4,000	4,000	4,000
Court Technology Fund	15,000	15,000	15,000	15,000	15,000	15,000
Local Truancy Diversion Fund	30,000	30,000	30,000	30,000	30,000	30,000
Child Safety Fund	35,000	35,000	35,000	35,000	35,000	35,000
Total Transfers to General Fund	83,500	83,500	85,000	85,000	85,000	100,000
TOTAL EXPENDITURES	83,500	83,500	85,000	85,000	85,000	100,000
INCR (DECR) IN FUND BALANCE	46,100	29,878	23,000	(17,935)	8,200	(4,600)
ENDING FUND BALANCE	233,821	201,339	217,761	183,404	209,539	204,939



RESTRICTED COURTS FUND LONG RANGE PROJECTIONS

	FY 2021	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
	BUDGET	ACTUAL	BUDGET	PROJECTED	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
BEGINNING FUND BALANCE	213,621	171,461	194,761	201,339	209,539	204,939	201,239	198,439	196,539	195,539
REVENUES:										
020 Interest Income	1,800	396	400	300	300	300	300	300	300	300
114 Child Safety	37,000	37,668	37,000	40,600	41,000	41,400	41,800	42,200	42,600	43,000
253 Time Payment Reimb	7,000	13,616	12,000	11,700	12,500	12,600	12,700	12,800	12,900	13,000
254 Municipal Jury Fund	500	374	300	300	300	300	300	300	300	300
255 Building Security	24,000	20,378	19,000	13,000	13,000	13,100	13,200	13,300	13,400	13,500
256 Administration of Justice	2,000	794	1,000	800	800	800	800	800	800	800
257 Court Technology	25,000	17,648	18,000	12,000	12,000	12,100	12,200	12,300	12,400	12,500
258 Local Truancy Diversion	32,000	22,144	20,000	14,000	15,000	15,200	15,400	15,600	15,800	16,000
259 Teen Court Program	300	360	300	500	500	500	500	500	500	500
TOTAL REVENUES:	129,600	113,378	108,000	93,200	95,400	96,300	97,200	98,100	99,000	99,900
EXPENSES:										
012 Supplies	0	0	0	0	0	0	0	0	0	0
255 Building Security	1,000	1,000	1,000	1,000	16,000	16,000	16,000	16,000	16,000	16,000
256 Administration of Justice	2,500	2,500	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
257 Court Technology	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
258 Local Truancy Diversion	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
259 Child Safety	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
616 School Safety Expenses	0	0	0	0	0	0	0	0	0	0
800 Transfer to Fixed Asset Fund	0	0	0	0	0	0	0	0	0	0
805 Transfer to Capital Project Fund	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENSES:	83,500	83,500	85,000	85,000	100,000	100,000	100,000	100,000	100,000	100,000
OPERATING INCOME (LOSS):	46,100	29,878	23,000	8,200	(4,600)	(3,700)	(2,800)	(1,900)	(1,000)	(100)
ENDING FUND BALANCE	259,721	201,339	217,761	209,539	204,939	201,239	198,439	196,539	195,539	195,439



EMPLOYEE BENEFIT FUND

EMPLOYEE BENEFITS FUND

AGENDA ITEM #VII.2.
3/16/2022

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET
BEGINNING FUND BALANCE	4,853	4,780	5,318	5,261	5,261	5,461
REVENUES						
020 Interest Income	1,300	541	700	81	200	200
TOTAL REVENUES	1,300	541	700	81	200	200
EXPENDITURES						
Bank Fees	0	60	0	0	0	0
TOTAL EXPENDITURES	0	60	0	0	0	0
INCR (DECR) IN FUND BALANCE	1,300	481	700	81	200	200
ENDING FUND BALANCE	6,153	5,261	6,018	5,342	5,461	5,661

The Employee Benefits Fund was created to reduce the premium tax paid by the City to an insurance carrier for eligible lines of coverage. It is a pass-through account for the collection and payment of insurance premiums.





CORONAVIRUS FUND

CORONAVIRUS FUND

AGENDA ITEM #VIL2
#7/16/22

	FY 2020-21 BUDGET	FY 2020-21 ACTUAL	FY 2021-22 BUDGET	FY 2021-22 MID-YEAR	FY 2021-22 PROJECTED	FY 2022-23 PROPOSED BUDGET	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROPOSED BUDGET	FY 2025-26 PROPOSED BUDGET
BEGINNING FUND BALANCE	0	0	0	0	0	23,300	28,300	28,300	28,300
REVENUES:									
020 Interest Income	0	0	2,000	3,970	8,000	5,000	0	0	0
070 Grant Revenue	0	0	4,000,000	470,556	3,480,100	4,532,800	0	0	0
801 Transfer from General Fund	0	0	5,150,700	1,552,919	1,552,900	0	0	0	0
TOTAL REVENUES	0	0	9,152,700	2,027,445	5,041,000	4,537,800	0	0	0
EXPENDITURES:									
CRF EXPENDITURES									
705 Radios and Tactical Shields (Police Dept)	0	0	42,200	42,260	42,300	0	0	0	0
707 (5) Vehicles for Patrol & CID (Police Dept)	0	0	252,400	45,797	252,200	0	0	0	0
705 Boat Equipment and Radios (Fire Dept)	0	0	159,700	129,617	30,300	0	0	0	0
705 LifePaks/Chest Compression System (Fire Dept)	0	0	0	0	118,500	0	0	0	0
707 Medic Unit (Fire Dept)	0	0	269,500	0	260,900	0	0	0	0
705 Security Camera Installation (Information Tech)	0	0	0	28,661	154,200	0	0	0	0
705 Dump Truck and Vibratory Roller (Street Dept)	0	0	256,400	0	266,200	0	0	0	0
707 Ford F350 (Street Dept)	0	0	59,700	0	59,900	0	0	0	0
707 (3) Ford F150 (Water Operations)	0	0	100,000	0	102,100	0	0	0	0
705 Portable Diesel Generator (Wastewater)	0	0	157,300	0	156,200	0	0	0	0
800 Transfer to Fixed Assets	0	0	0	53,398	53,400	0	0	0	0
TOTAL CRF EXPENDITURES	0	0	1,297,200	299,733	1,496,200	0	0	0	0
CSLRF EXPENDITURES									
Infrastructure Projects									
Water Projects									
036 Beeline Drive Waterline Replacement	0	0	440,000	0	25,600	429,600	0	0	0
3xx Cedar Knob Waterline Upgrade	0	0	406,500	0	0	0	0	0	0
Subtotal Water Projects	0	0	846,500	0	25,600	429,600	0	0	0
Wastewater Projects									
401 VFW Lift Station Upgrade	0	0	50,000	0	0	0	0	0	0
406 WWTP Blowers and Generator Replacement	0	0	0	0	27,000	1,553,000	0	0	0
519 Rummel Road Lift Station Upgrade	0	0	991,000	73,434	2,078,900	603,500	0	0	0
521 Second Belt Press at Sludge Dewatering Bldg	0	0	923,500	130,683	937,000	0	0	0	0
Subtotal Wastewater Projects	0	0	1,964,500	204,117	3,042,900	2,156,500	0	0	0
Drainage Projects									
602 Fuller Lane/Tye Valley Cross Drainage Repl	0	0	65,000	0	15,000	148,900	0	0	0
603 Preswick/Cedar Oaks Channel Improvements	0	0	0	0	15,000	143,600	0	0	0
6xx Recon Concrete Channel (Preswick/Lantana)	0	0	253,600	0	0	0	0	0	0
6xx Thoroughbred Estates French Drain	0	0	625,400	0	0	0	0	0	0
Subtotal Drainage Projects	0	0	944,000	0	30,000	292,500	0	0	0
Subtotal Infrastructure Projects	0	0	3,755,000	204,117	3,098,500	2,878,600	0	0	0
Employee Premium Pay									
801 Transfer to General Fund	0	0	240,200	209,800	209,800	0	0	0	0
802 Transfer to Utility Fund	0	0	0	21,600	21,600	0	0	0	0
803 Transfer to Drainage Fund	0	0	0	1,800	1,800	0	0	0	0
804 Transfer to Sanitation Fund	0	0	0	1,200	1,200	0	0	0	0
Subtotal Employee Premium Pay	0	0	240,200	234,400	234,400	0	0	0	0
Fixed Asset Purchases									
707 Ladder Truck (Fire Department)	0	0	0	0	0	1,342,100	0	0	0
715 150 HP Submersible Pump (Wastewater)	0	0	56,700	0	42,400	0	0	0	0
715 30 HP Submersible Pump (Wastewater)	0	0	18,400	17,928	17,900	0	0	0	0
715 Security Camera Installation (Utility Depts)	0	0	0	14,111	86,900	0	0	0	0
715 Street Sweeper (Street Department)	0	0	0	0	0	312,100	0	0	0
715 Turbo Air Blowers for WWTP B Plant	0	0	270,000	0	0	0	0	0	0
715 WWTP A Plant Generator Replacement	0	0	150,000	0	0	0	0	0	0
715 WWTP B Plant Generator Replacement	0	0	116,000	0	0	0	0	0	0
800 Transfer to Fixed Assets	0	0	0	41,417	41,400	0	0	0	0
Subtotal Fixed Asset Purchases	0	0	611,100	73,456	188,600	1,654,200	0	0	0
TOTAL CSLRF EXPENDITURES	0	0	4,606,300	511,973	3,521,500	4,532,800	0	0	0
TOTAL EXPENDITURES	0	0	5,903,500	811,706	5,017,700	4,532,800	0	0	0
INCREASE (DECREASE) IN FUND BALANCE	0	0	3,249,200	1,215,739	23,300	5,000	0	0	0
ENDING FUND BALANCE	0	0	3,249,200	1,215,739	23,300	28,300	28,300	28,300	28,300

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023

WHEREAS, a budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023 has been prepared for the City of Harker Heights, Texas, and

WHEREAS, the public hearing was held on August 23, 2022 after the public notice was duly and legally published as required by law on August 12, August 14, and August 21, 2022, and

WHEREAS, after full and final consideration and the public hearing on said budget, it is the consensus that the proposed budget should be approved.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Harker Heights, Texas:

SECTION 1: That the Budget, as filed with the City Secretary, for the Fiscal Year 2022-2023 is ratified, adopted, and approved.

SECTION 2: That total revenues are budgeted at \$56,012,000 and expenses, including those funded by Capital Improvement Funds from previous years, total \$65,733,400.

SECTION 3: That this budget will raise more revenue from property taxes than last year's budget by an amount of \$578,541 which is a 4.2% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$180,556.

SECTION 4: That Table VIII of the Table of Special Ordinances, Code of Harker Heights is hereby amended by adding the following entry:

Ordinance No:

Date Passed: August 23, 2022

Description: An Ordinance of the City Council of the City of Harker Heights, Texas, Adopting the Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023

PASSED AND APPROVED by the City Council of the City of Harker Heights on August 23, 2022.

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary



City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER APPROVING AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, PRESCRIBING AND SETTING THE FISCAL YEAR 2022-2023 RATES AND CHARGES; PENALTIES FOR NON-PAYMENT; AND PROVIDING FOR AN EFFECTIVE DATE, AND TAKE THE APPROPRIATE ACTION. (FINANCE DIRECTOR)

EXPLANATION:

Each year the City's Fee Schedule is brought to the City Council with any additions, deletions, and/or changes deemed necessary by Staff. Attachment 1 is provided to you as a reminder of the changes that are being recommended by Staff. There are additional changes highlighted in the Fire Department's section on pages 5 and 6 that were revised after the Budget Retreat.

The notice for this public hearing was published in the Killeen Daily Herald on August 12, August 14, and August 21, 2022, and also posted on the City's website.

RECOMMENDATION:

Staff recommends approving the ordinance.

ACTION BY THE COUNCIL:

1. Motion to Approve/Disapprove an Ordinance of the City Council of the City of Harker Heights, Texas, prescribing and setting the Fiscal Year 2022-2023 rates and charges; penalties for non-payment; and providing for an effective date.
2. Any other action desired.

ATTACHMENTS:

[Attachment 1 - Marked Proposed Fee Schedule Ordinance](#)

[Attachment A - City of Harker Heights Fee Schedule for October 1, 2022 to September 30, 2023](#)



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

The following payment forms are accepted: cash, check, money order, VISA, MasterCard, Discover and American Express. Payment platforms include online payment, telephone payment via IVR, kiosk, and/or in-person payment.

ADMINISTRATIVE FEES				
Miscellaneous	City Code	Fee Amount	Fee Unit	
Copies – Nonstandard		See Texas	Administrative Code §70.3	-
Copies – Paper	-	\$0.10	Per page/side	-
Credit Card – Refund Processing Fee	-	\$5.00	Each	-
Return Fee for Returned Checks, Returned ACH Drafts, and Credit Card Chargebacks (Returns)	-	\$30.00	Each	-
BUILDING PERMITS				
Commercial / Industrial – New*	City Code	Fee Amount	Fee Unit	Tech Fee
Within Commercial or Planned Development Zoning District**	-	\$0.15	Per square foot under roof	\$10.00
Commercial / Industrial with Multiple Tenants***	-	\$0.15	Per square foot under roof	\$10.00
Within Industrial Zoning District**	-	\$0.15	Per square foot under roof	\$10.00
Shell Buildings Without Interior Finish, Warehouses, and/or Parking Garages+	-	\$0.08	Per square foot under roof	\$10.00
*Included in this category: Permits for certificate of occupancy, electrical, flat work (walkway, sidewalk), landscaping, mechanical, plumbing, site plan, and structure. Inspections for conditional final, energy (insulation), FEMP (framing, electrical, mechanical, plumbing), final, foundation, parking, plumbing rough-in, t-electrical pole, and two-story water tests.				
**Minimum Permit Fee of \$25.00				
***Minimum Permit Fee of \$25.00 and add \$40.00 to permit fee due to increased number of initial inspections.				
+Not included in this category: Permits for electrical, mechanical, and plumbing.				
Commercial / Industrial – Other*	City Code	Fee Amount	Fee Unit	Tech Fee
Addition to floor area: remodel, repair, alteration, addition, enclosure, flatwork (walkway, sidewalk), etc.	-	\$0.15	Per square foot under roof	\$10.00
No addition to floor area: accessory/storage buildings, alterations fences, irrigation remodeling, repairs, replacements, signs, swimming pools, tenant finish out, etc.	-	Varies	Per valuation table (below)	\$10.00
*Included in this category: Permits for certificate of occupancy, electrical, flat work (walkway, sidewalk), landscaping, mechanical, plumbing, site plan, and structure. Inspections for conditional final, energy (insulation), FEMP (framing, electrical, mechanical, plumbing), final, foundation, landscaping, parking, plumbing rough-in, t-electrical pole, and two-story water tests.				
Commercial / Industrial – Valuation Table	City Code	Fee Amount	Fee Unit	Tech Fee
Valuation up to \$1,000	-	\$25.00	Per permit	\$10.00
Valuation \$1,001 to \$2,000	-	\$35.00	Per permit	\$10.00
Valuation \$2,001 to \$3,000	-	\$45.00	Per permit	\$10.00
Valuation \$3,001 to \$4,000	-	\$55.00	Per permit	\$10.00
Valuation \$4,001 to \$5,000	-	\$65.00	Per permit	\$10.00
Valuation \$5,001 to \$6,000	-	\$75.00	Per permit	\$10.00
Valuation \$6,001 to \$7,000	-	\$85.00	Per permit	\$10.00
Valuation \$7,001 to \$8,000	-	\$95.00	Per permit	\$10.00
Valuation \$8,001 to \$9,000	-	\$105.00	Per permit	\$10.00
Valuation \$9,001 to \$10,000	-	\$115.00	Per permit	\$10.00
Valuation Over \$10,000	-	*	Per permit	\$10.00
*For valuations over \$10,000 permit fees equal \$115.00 plus \$10.00 per \$1,000 over \$10,000				



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
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Miscellaneous Building Permit Fees	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Broadcasting/Cell/Telecommunication Tower App	-	\$150.00	Per application	\$10.00
BYOB Business Applications	\$125	\$50.00	Per application	\$10.00
Certificate of Occupancy – Existing Buildings*	-	\$50.00	Per structure	\$10.00
Demolition	-	\$25.00	Per structure per story	\$10.00
Donation Box	-	\$25.00	Per structure	\$10.00
Floodplain Development	-	\$50.00	Per special flood hazard area	\$10.00
Garage Sale	-	\$0.00	2 per year, per address	-
Inspections – Phased (For larger projects requiring more than one first inspection of the same type due to the size of the project)	-	\$10.00	Per re-inspection	-
Inspections – Re-inspections (For all inspections greater than two for the same item in the same permit)	-	\$50.00	Per re-inspection	-
Late Fee (Charged when over 60 days late)	-	200%	Of applicable permit fee(s)	-
Mailing Fee	-	\$5.00	Each	-
Plan Review by City Staff	-	-	½ of base permit fee	-
Plan Review by Other Agencies	-	\$10.00	Each + actual cost	-
Relocate / Move Existing Structure(s)	-	\$25.00	Per structure per story	\$10.00
Replacement / Reprint Fee	-	\$10.00	Each	-
Sign Investigation**	\$151.009	200%	Of applicable permit fee(s)	-
Small Cell Facility – Application	\$104	\$25.00	Each	\$10.00
Small Cell Facility – Attachment to City Structure	\$104	\$336.00	Each	\$10.00
Small Cell Facility – Annual Right-of-Way	\$104	\$250.00	Each	\$10.00
Special Investigation	-	\$30.00	Per investigation	-
Special Investigation – Reports	-	\$30.00	Per investigation	-
Temporary Storage Containers (less than 60 days)	\$15.203(D)(4)(d)	\$25.00	Each	\$10.00
Temporary Use – Long Term Seasonal (4 days to 60 days)	\$15.203(D)(1)(d)	\$35.00	Each	\$10.00
Temporary Use – Short Term Seasonal (less than 3 days)	\$15.203(D)(2)(d)	\$20.00	Each	\$10.00
Working Without a Permit***	\$150.02(A)(4)	100%	Of applicable permit fee(s)	-
<p>*Only one inspection is included in this fee. Any additional inspections are \$50.00 per structure. **Fee shall not exceed \$250.00. ***Commencement of any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a penalty of the greater of \$250.00 or 100% of the permit fee, in addition to the required permit fees.</p>				
Occupation Taxes (§110) and Registration Fees	City Code	Fee Amount	Fee Unit	Tech Fee
Alcohol License (annual)	-	50%	Of TABC Fee	-
Backflow Prevention Assembly Tester	-	\$25.00	Each	\$10.00
Business License – Booth / Mobile Business	-	\$35.00	Each	\$10.00
Business License – Commercial	-	\$75.00	Each	\$10.00
Business License – Food Dealer (Initial and Annual)	\$113	\$50.00	Each	\$10.00
Business License – Home Occupation	\$155	\$25.00	Each	\$10.00
Business License – Property Management	-	\$25.00	Each	\$10.00
Coin Operated Machines	-	25%	Of annual occupation tax	-
Carnival*	-	\$500.00	Per night	-
Carnival – amusement device / ride	-	\$50.00	Per night per device operated	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Occupation Taxes (§110) and Registration Fees, cont.	City Code	Fee Amount	Fee Unit	Tech Fee
Contractor's License (Initial and Annual)	\$110	\$75.00	Each	\$10.00
Contractor's License (electrical, mechanical, plumbing)	-	-	Each per State law	-
Franchise Fee – Taxicabs	-	\$25.00	Per vehicle, per year	\$10.00
Manufactured Housing Park**	-	\$100.00	Each	\$10.00
*Both taxes are due if the carnival has an amusement device/ride. **This replaces the Business – Commercial Occupation Tax/Registration Fee.				
Residential – New*	City Code	Fee Amount	Fee Unit	Tech Fee
One and Two Dwellings**	-	\$0.10	Per square foot under roof	\$10.00
Manufactured Home	-	\$50.00	Each	\$10.00
Multi-family Dwelling (more than two dwelling units)***	-	\$0.15	Per square foot under roof	\$10.00
*Included in this category: Permits for certificate of occupancy, electrical, flat work (walkway, sidewalk), mechanical, plumbing, site plan, and structure. Inspections for conditional final, energy (insulation), FEMP (framing, electrical, mechanical, plumbing), final, foundation, plumbing rough-in, t-electrical pole, and two-story water tests. **Minimum permit fee of \$25.00. ***Minimum permit fee of \$25.00 and add \$40.00 to permit fee due to increased number of initial inspections.				
Residential – Other	City Code	Fee Amount	Fee Unit	Tech Fee
Accessory / Storage Building (over 144 square feet)	-	\$125.00	Per structure	\$10.00
Accessory / Storage Building (144 square feet or less)	-	\$45.00	Per structure	\$10.00
Addition to floor area – One and Two Family, Manufactured Home: repair, alteration, addition, enclosure, flatwork (walkway, sidewalk), etc.	-	\$0.10	Per square foot+	\$10.00
Addition to floor area – Multi-family greater than two dwelling units: repair, alteration, addition, enclosure, flatwork (walkway, sidewalk), etc.	-	\$0.15	Per square foot+	\$10.00
Alteration / Remodel	-	\$30.00	Each	\$10.00
Backflow	-	\$30.00	Each	\$10.00
Carport	-	\$125.00	Per structure	\$10.00
Deck / Pergola / Porch	-	\$50.00	Per structure	\$10.00
Electric Service / Other	-	\$35.00	Each	\$10.00
Fence	-	\$45.00	Each	\$10.00
Flatwork	-	\$55.00	Each	\$10.00
Gas Test / Permit	-	\$30.00	Each	\$10.00
Irrigation	-	\$45.00	Each	\$10.00
Manufactured Home – Replacement	-	\$50.00	Each	\$10.00
Mechanical	-	\$75.00	Each	\$10.00
Plumbing / Other	-	\$50.00	Each	\$10.00
Retaining Wall	-	\$125.00	Each	\$10.00
Roofing	-	\$80.00	Per structure	\$10.00
Skirting	-	\$30.00	Per structure	\$10.00
Solar	-	\$235.00	Per structure	\$10.00
Swimming Pool / Spa (above ground)	-	\$50.00	Per structure	\$10.00
Swimming Pool / Spa (inground)	-	\$300.00	Per structure	\$10.00
Water Heater	-	\$30.00	Each	\$10.00
Water Softener	-	\$45.00	Each	\$10.00
Water / Sewer Line	-	\$35.00	Each	\$10.00
+Square foot includes garages, porches, and patios.				



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
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AGENDA ITEM #VII.3.

CODE ENFORCEMENT DEPARTMENT				
Erosion and Sediment Control Abatement	City Code	Fee Amount	Fee Unit	Tech Fee
Backhoe	\$156	\$50.00	Per hour	-
Dump Truck	\$156	\$50.00	Per hour	-
Front End Loader	\$156	\$50.00	Per hour	-
Street Sweeper	\$156	\$100.00	Per hour	-
Traffic Control – Additional Flagman	\$156	\$25.00	Per hour	-
Traffic Control – One Flagman, Vehicle, Traffic Devices	\$156	\$50.00	Per hour	-
Water Truck	\$156	\$50.00	Per hour	-
Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Nuisance Abatement	City Code	Fee Amount	Fee Unit	Tech Fee
Graffiti Abatement	\$93	\$50.00	Per hour	-
Grass Cutting – Private Property	\$93	\$100.00	Each yard plus actual cost*	-
*\$200.00 minimum fee				
Sewer (Wastewater) Overflow Abatement on Private Line	City Code	Fee Amount	Fee Unit	Tech Fee
Additional City Employee	-	\$25.00	Per hour	-
Backhoe	-	\$50.00	Per hour	-
Dump Truck	-	\$50.00	Per hour	-
Front End Loader	-	\$50.00	Per hour	-
Pick Up Truck	-	\$50.00	Per hour	-
Street Sweeper	-	\$100.00	Per hour	-
Traffic Control – Additional Flagman	-	\$25.00	Per hour	-
Traffic Control – One Flagman, Vehicle, Traffic Devices	-	\$50.00	Per hour	-
Vactor / Jetrodger	-	\$100.00	Per hour	-
DEVELOPMENT AND PLANNING DEPARTMENT				
Impact Fees – Wastewater (Adopted 2022)	Assessed Impact Fee	Service Unit Equivalent	Impact Fee to be Paid at Building Permit Issuance	Tech Fee
¾" Meter Size	\$6,133.00	1	\$6,133.00	-
1" Meter Size	\$9,812.80	2	\$9,812.80	-
1 ½" Meter Size	\$12,266.00	2	\$12,266.00	-
2" Meter Size	\$24,532.00	4	\$24,532.00	-
3" Meter Size	\$79,729.00	13	\$79,729.00	-
4" Meter Size	\$122,660.00	20	\$122,660.00	-
6" Meter Size	\$245,320.00	40	\$245,320.00	-
8" Meter Size	\$392,512.00	64	\$392,512.00	-
Maps	City Code	Fee Amount	Fee Unit	Tech Fee
Letter (8 ½" x 11")	-	\$5.00	Each	-
Tabloid (11" x 17")	-	\$10.00	Each	-
17" x 22" up to 22" x 40"	-	\$20.00	Each	-
34" x 44"	-	\$25.00	Each	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
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Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Replacement / Reprint Fee	-	\$10.00	Each	-
Special Investigation	-	\$30.00	Per investigation	-
Special Investigation – Reports	-	\$30.00	Per investigation	-
Permits	City Code	Fee Amount	Fee Unit	Tech Fee
Amplified Sound (Annual)	-	\$25.00	Each	\$10.00
Construction Plans - Public Infrastructure	-	\$150.00	Each	\$10.00
Itinerant Merchant / Itinerant Vendor*	-	\$200.00	Each	\$10.00
Site Preparation (Erosion & Sediment Control)	-	\$25.00	Each	\$10.00
Solicitor / Peddler	-	\$200.00	Each	\$10.00
Special Event – Commercial Application	-	\$45.00	Each	\$10.00
Special Event – Non-Commercial Application	-	\$15.00	Each	\$10.00
*Add \$50.00 per employee to this fee.				
Platting	City Code	Fee Amount	Fee Unit	Tech Fee
Concept Plan	-	\$50.00	Each	\$10.00
Preliminary Plat*	-	\$500.00	Each	\$10.00
Final Plat with Approved Preliminary Plat	-	\$150.00	Each	\$10.00
Final Plat without Approved Preliminary Plat*	-	\$150.00	Each	\$10.00
Special Plats (amending, minor, replat, etc.)**	-	\$150.00	Each	\$10.00
*Add \$25.00 per lot/tract/reserve/parcel to the permit fee.				
**Add \$3.00 per acre to the permit fee.				
Zoning	City Code	Fee Amount	Fee Unit	Tech Fee
Appeal to the Zoning Board of Adjustment	-	\$150.00	Each	-
Conditional Use	-	\$200.00	Each	\$10.00
Land Use Amendment	-	\$100.00	Each	\$10.00
Rezoning	-	\$200.00	Each	\$10.00
Sexually Oriented Business – Application	-	\$500.00	Each	\$10.00
Sexually Oriented Business – Annual Renewal	-	\$250.00	Each	\$10.00
Sexually Oriented Business – Work Permit	-	\$25.00	Each	-
Verification Letter	-	\$10.00	Each	-
FIRE DEPARTMENT				
Emergency Service – Ambulance Calls	City Code	Fee Amount	Fee Unit	Tech Fee
Advanced Life Support 1 (ALS1)	\$117.07	\$850.00	Plus ambulance transport	-
Advanced Life Support 2 (ALS2)	\$117.07	\$1,000.00	Plus ambulance transport	-
Ambulance Transport	\$117.07	\$18.00	Per mile to and from station	-
Basic Life Support (BLS)	\$117.07	\$750.00	Plus ambulance transport	-
County Calls**	\$117.07	\$1,000.00	Plus ambulance transport	-
Treatment / No Transport (T/NT) – In Cities*y Limits	\$117.07	\$150.00	Each	-
Treatment – Advanced / No Transport – In City Limits	\$117.07	\$650.00	Each	-
Treatment / No Transport – County Calls	\$117.07	\$1,000.00	Each	-
*Cities - defined as Harker Heights, Killeen, Belton, Temple, Nolanville or Village of Salado.				
** County – Bell County EMS Contract area only.				
Cities response – Patients and/or their insurance who reside in the Cities are assessed fees in accordance with ALS1, ALS2, or BLS.				
County response – Patients, their insurance, and/or Bell County are assessed fees in accordance with ALS1, ALS2, or BLS.				



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
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Emergency Service – Fire Response	City Code	Fee Amount	Fee Unit	Tech Fee
Aerial / Ladder / Quint (not including personnel)*	-	\$450.00	Per hour or part, min 1 hour	-
Ambulance Standby (includes personnel)*	-	\$300.00	Per hour or part, min 1 hour	-
Brush Truck / Tender (not including personnel)*	-	\$300.00	Per hour or part, min 1 hour	-
Equipment / Services				
Cribbing	-	\$50.00	Each	-
Dump Tank	-	\$150.00	Per use	-
Extinguisher (any class)	-	\$50.00	Per use	-
Foam	-	\$65.00	Per gallon	-
Gas / Carbon Oxide Detector	-	\$50.00	Each	-
Generator	-	\$50.00	Per hour	-
Hand Lights	-	\$5.00	Per use	-
Hand Tools	-	\$15.00	Each	-
Hose	-	\$25.00	Per 50 feet	-
Hydraulic Rescue Tools	-	\$250.00	Each	-
IR Camera	-	\$100.00	Each	-
Ladders	-	\$35.00	Per use	-
Oil Absorbent Sheets	-	\$2.50	Each	-
Oil Booms	-	\$20.00	Each	-
Oil Dry	-	\$35.00	Per bucket	-
Portable Pumps	-	\$30.00	Per hour	-
Power Tools	-	\$50.00	Each	-
Road Closing / Traffic Control	-	\$100.00	Per hour	-
Salvage Cover	-	\$35.00	Each	-
Scene Lighting	-	\$75.00	Per hour	-
Self-Contained Breathing Apparatus "SCBA"	-	\$50.00	Each	-
Stabilization Struts	-	\$100.00	Per use	-
Ventilation Fans	-	\$50.00	Each	-
Personnel (Fire, Police, etc.)	-	\$100.00	Per hour or part thereof	-
Pumper (not including personnel)*	-	\$400.00	Per hour or part, min 1 hour	-
Support Vehicles (not including personnel)	-	\$200.00	Per hour or part thereof	-
Water – City Supplied**	-	\$10.00	Per 1,000 gallons	-
*per hour or part thereof, minimum of one hour				
**calculated by pumping time and rate				
NOTE: For hazardous materials, motor vehicle accident(s), fire, and major incident responses to include controlled burns permitted or not permitted which the Fire Department considers to be out of control or fires as a result of arson.				
Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Fire Investigative Report	-	\$5.00	Per report	-
Fire Report Copy	-	\$2,000.10	Per copy/page/side	-
Private Ambulance Registration	\$117.03	\$3,000.00	Each	\$10.00
FIRE PREVENTION DEPARTMENT				
Fire Alarm Fees	City Code	Fee Amount	Fee Unit	Tech Fee
False Emergency Medical Alarm	\$99.06	\$75.00	Per incident	\$10.00
False Fire Alarm	\$99.06	\$75.00	Per incident	\$10.00



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
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Fire Alarm System Permit	City Code	Fee Amount	Fee Unit	Tech Fee
Alarm System Up to 200 Devices	\$150.02(J)	\$150.00	Flat fee	\$10.00
Each Additional Device Over 200	\$150.02(J)	\$1.00	Per device	\$10.00
First Re-Inspection or Witnessed Test	\$150.02(J)	No Charge		-
Subsequent Re-Inspections or Witnessed Test	\$150.02(J)	50%	Of original permit fee	\$10.00
Maximum fee is \$1,000.00. Fees include plan review, any necessary meetings, witnessing tests, final inspection, and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.				
Fixed Fire Suppression	City Code	Fee Amount	Fee Unit	Tech Fee
First (initial) permit	\$150.02(J)	\$50.00	Each	\$10.00
First Re-Inspection or Witnessed Test	\$150.02(J)	No Charge		-
Subsequent Re-Inspections or Witnessed Test	\$150.02(J)	50%	Of original permit fee	\$10.00
Fees include plan review, any necessary meetings, witnessing tests, final inspection, and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.				
Fixed Piping Systems (sprinklers, standpipes, etc.)	City Code	Fee Amount	Fee Unit	Tech Fee
0 – 12,000 square feet	\$150.02(J)	\$150.00	Each	\$10.00
12,001 + square feet	\$150.02(J)	\$200.00	Each	\$10.00
First Re-Inspection or Witnessed Test	\$150.02(J)	No Charge		-
Subsequent Re-Inspections or Witnessed Test	\$150.02(J)	50%	Of original permit fee	\$10.00
Fees include plan review, any necessary meetings, witnessing tests, final inspection, and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.				
Fuel Storage Tanks	City Code	Fee Amount	Fee Unit	Tech Fee
Line Pressure Test	\$150.02(J)	\$25.00	Per tank	\$10.00
Tank Installation (includes pressure test)	\$150.02(J)	\$75.00	Per tank	\$10.00
Tank Removal	\$150.02(J)	\$25.00	Per tank	\$10.00
Life and Fire Safety Evaluations / Fire Inspections	City Code	Fee Amount	Fee Unit	Tech Fee
Business – Annual Inspection	\$150.02(J)	No Charge		-
Business – First Re-Inspection	\$150.02(J)	No Charge		-
Business – Second Re-Inspection	\$150.02(J)	\$50.00	Each	-
Business – Subsequent Re-Inspections*	\$150.02(J)	\$50.00	Each or citation issued	-
Foster/Adoptive Homes – Annual Inspection	\$150.02(J)	No Charge		\$10.00
Foster/Adoptive Homes – First Re-Inspection	\$150.02(J)	No Charge		-
Foster/Adoptive Homes – Second Re-Inspection	\$150.02(J)	\$30.00	Each	-
Foster/Adoptive Homes – Subsequent Re-Inspections*	\$150.02(J)	\$30.00	Each or citation issue	-
Licensed Facility – Hospital	\$150.02(J)	\$150.00	Each	\$10.00
Licensed Facility – Occupancy of up to 50 Persons**	\$150.02(J)	\$50.00	Each	\$10.00
Licensed Facility – Occupancy of 50 + Persons**	\$150.02(J)	\$100.00	Each	\$10.00
*This is at the discretion of the officer. **These licensed facilities include nursing homes, group homes, day cares, assisted living centers, and private schools.				
Operational Permits and Inspections	City Code	Fee Amount	Fee Unit	Tech Fee
Assembly Permit	\$150.02(J)	\$25.00	Each, annually	\$10.00
Burn Permits – Commercial/Land Development	\$150.02(J)	\$150.00	Each	\$10.00
Burn Permits – Residential	\$150.02(J)	\$50.00	Each, annually	\$10.00
Carnival/Circus Safety Inspections	\$150.02(J)	\$150.00	Each	\$10.00
Carbon Dioxide Systems	\$150.02(J)	\$25.00	Each	\$10.00



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Operational Permits and Inspections, cont.	City Code	Fee Amount	Fee Unit	Tech Fee
Fire Flows (conducted by the Fire Department)	\$150.02(J)	\$100.00	Each	\$10.00
Fireworks – Outdoor Public Display*	\$150.02(J)	\$250.00	Each	\$10.00
Food Booth	\$150.02(J)	\$50.00	Each	\$10.00
Hazardous Material Handling, Storage, Processing	\$150.02(J)	\$50.00	Each	\$10.00
Mobile Food Vendor – Resident	\$150.02(J)	\$75.00	Each	\$10.00
Mobile Food Vendor – Non-Resident	\$150.02(J)	\$100.00	Each	\$10.00
Plan Review (Fire Code) – Construction**	\$150.02(J)	\$50.00	Each	\$10.00
Portable Outdoor Gas Fired Heating Appliances	\$150.02(J)	\$25.00	Each	\$10.00
Tent Permit – 0 – 100 Person Occupancy	\$150.02(J)	\$50.00	Each	\$10.00
Tent Permit – 100 + Person Occupancy	\$150.02(J)	\$100.00	Each	\$10.00
Tire Storage and/or Scraping	\$150.02(J)	\$50.00	Each, annually	\$10.00
Welding, Cutting (Hot Work)	\$150.02(J)	\$50.00	Each	\$10.00

*Fireworks permit requires insurance coverage of at least \$300,000.

**Plan review fee includes plan review, any necessary meetings, final inspection, and approval.

NOTE: Other permits and/or inspections not listed above that are required by the most currently adopted International Fire Code or its references will be assessed a minimum charge of \$25.00 plus the total amount of time utilized in plan reviews, code research, inspection(s), and documentation at the currently adopted response personnel rate.

PARKS AND RECREATION

Carl Levin Park Swimming Pool – Daily Admission	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Adults (Age 18 – 49) – HH Resident	-	\$3.00	Each	-
Adults (Age 18 – 49) – Non-Resident	-	\$5.00	Each	-
Child (Age 2 – 17) – HH Resident	-	\$2.00	Each	-
Child (Age 2 – 17) – Non-Resident	-	\$3.00	Each	-
Seniors (Age 50 and up) – HH Resident	-	\$2.00	Each	-
Seniors (Age 50 and up) – Non-Resident	-	\$2.00	Each	-

Carl Levin Park Swimming Pool – Annual Pass	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Family (2 – 5 persons) – HH Resident	-	\$60.00	Each	Y
Family (2 – 5 persons) – Non-Resident	-	\$125.00	Each	Y
Family, Additional Pass Over 5 – HH Resident	-	\$5.00	Each	Y
Family, Additional Pass Over 5 – Non-Resident	-	\$5.00	Each	Y
Individual – HH Resident	-	\$40.00	Each	Y
Individual – Non-Resident	-	\$60.00	Each	Y
Replacement Pass – HH Resident	-	\$5.00	Each	Y
Replacement Pass – Non-Resident	-	\$5.00	Each	Y
Seniors (Age 50 and up) – HH Resident	-	\$15.00	Each	Y
Seniors (Age 50 and up) – Non-Resident	-	\$15.00	Each	Y

Passes are only good for the current season and will not cover any City sponsored special events.

Carl Levin Park Swimming Pool – Rental	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Deposit, Refundable	-	\$50.00	Each	-
Lifeguards (minimum of 2, payable night of rental)	-	\$15.00	Per lifeguard, per hour	Y
Rental Fee – HH Resident	-	\$125.00	Each	Y
Rental Fee – Non-Resident	-	\$175.00	Each	Y



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Community Garden Plots*				
Resident				
Six Month Lease	-	\$25.00	For lease term	-
Twelve Month Lease	-	\$50.00	For lease term	-
Non-Resident				
Six Month Lease	-	\$30.00	For lease term	-
Twelve Month Lease	-	\$60.00	For lease term	-
*Plot lease begins from the date fee is paid.				
Living Legacy Program				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Bench and Plaque	-	Actual	Per item as quoted to City	Y
Picnic Table and Plaque	-	Actual	Per item as quoted to City	Y
Tree and Plaque	-	\$250.00	Each	Y
Miscellaneous				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
CivicRec Fee (denoted as "Y" under right hand column)	-	-	0.3% + \$0.30 per transaction	-
Recreation Center Daily Use				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Adults (Age 18 – 54) – HH Resident	-		No Charge	
Adults (Age 18 – 54) – Non-Resident	-	\$5.00	Each	
Seniors (Age 55 and up) – HH Resident	-		No Charge	
Seniors (Age 55 and up) – Non-Resident	-	\$3.00	Each	
Students (Age 17 and under) – HH Resident	-		No Charge	
Students (Age 17 and under) – Non-Resident	-	\$3.00	Each	
For use of amenities such as basketball and volleyball courts.				
Recreation Guide Ads				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Design Fee	-	\$50.00	Per ad	-
¼ Page Vertical Ad	-	\$250.00	Each	-
½ Page Horizontal Ad	-	\$500.00	Each	-
Full Page Ad	-	\$850.00	Each	-
Full Page Ad (back cover)	-	\$1,000.00	Each	-
Registration Fees				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Multiple Registration Incentive – Youth Only*	-	\$55.00	For 1 st participant	Y
Multiple Registration Incentive – Youth Only*	-	\$50.00	For 2 nd participant	Y
Multiple Registration Incentive – Youth Only*	-	\$40.00	For 3 rd + participant after	Y
Swimming Lessons – HH Resident	-	\$45.00	Each	Y
Swimming Lessons – Non-Resident	-	\$55.00	Each	Y
Youth, Baseball/Softball – HH Resident	-	\$55.00	Each	Y
Youth, Baseball/Softball – Non-Resident	-	\$65.00	Each	Y
Youth, Other Sports – HH Resident	-	\$45.00	Each	Y
Youth, Other Sports – Non-Resident	-	\$55.00	Each	Y
*Youth team registrations only; refers to permanent address, same day sign-up.				



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Rental – Amphitheatre				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$100.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$65.00	Each	Y
Light Fee – Resident	-	\$15.00	2-hour block	Y
Light Fee – Non-Resident	-	\$25.00	2-hour block	Y
Light Fee, Additional Hours – HH Resident	-	\$10.00	Each additional hour over 2	Y
Light Fee, Additional Hours – Non-Resident	-	\$10.00	Each additional hour over 2	Y
Rental – Athletic Fields				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$250.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$50.00	Each	Y
Light Fee – Resident	-	\$25.00	Per field	Y
Light Fee – Non-Resident	-	\$50.00	Per field	Y
Field Prep Fee – HH Resident	-	\$30.00	Per hour	Y
Field Prep Fee – Non-Resident	-	\$30.00	Per hour	Y
Rental – Athletic Fields, Tournament Package				
Deposit, Refundable – HH Resident	-	\$200.00	Each	-
Deposit, Refundable – Non-Resident	-	\$200.00	Each	-
Rental Fee – HH Resident	-	\$150.00	Each	Y
Rental Fee – Non-Resident	-	\$150.00	Each	Y
Field Prep Fee – HH Resident	-	\$30.00	Per hour	Y
Field Prep Fee – Non-Resident	-	\$30.00	Per hour	Y
Rental – Carl Levin Park Gazebo				
Rental Fee – HH Resident	-	\$15.00	Each	Y
Rental Fee – Non-Resident	-	\$25.00	Each	Y
Rental – Carl Levin Park Pavilion				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$200.00	Each	-
Rental Fee – HH Resident	-	\$50.00	Each	Y
Rental Fee – Non-Resident	-	\$100.00	Each	Y
Rental – FM 2410 Community Park Pavilion				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$200.00	Each	-
Rental Fee – HH Resident	-	\$50.00	Each	Y
Rental Fee – Non-Resident	-	\$100.00	Each	Y



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Rental – Purser Park Pavilion A				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$100.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$65.00	Each	Y
Rental – Purser Park Pavilion B				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$100.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$65.00	Each	Y
PET ADOPTION CENTER				
Adoption Fees				
	City Code	Fee Amount	Fee Unit	
Cats – Spayed/Neutered with Rabies Vaccination	-	\$50.00	Each	-
Dogs – Spayed/Neutered with Rabies Vaccination	-	\$65.00	Each	-
Other Animals	-	\$20.00	Each	-
Adoption fees will be waived up to four times per calendar year during events approved by the City Manager.				
Disposal Fees				
	City Code	Fee Amount	Fee Unit	
Animals up to 50 Pounds	-	\$30.00	Each	-
Animal 51 to 100 Pounds	-	\$60.00	Each	-
Animals 101 Pounds or More	-	\$80.00	Each	-
Examination/Testing Fees				
	City Code	Fee Amount	Fee Unit	
FELV/FIV Testing	-	\$20.00	Each	-
Heartworm Testing	-	\$20.00	Each	-
Parvovirus Testing	-	\$20.00	Each	-
Rabies Testing	-	\$40.00	Each	-
Veterinary Exam	-	\$50.00	Each	-
Kennel Fees				
	City Code	Fee Amount	Fee Unit	
Class A (dog or cat)	§90.61(A)(1)	\$15.00	Per day	-
Class B (goats, sheep, pigs, others of same size/weight)	§90.61(A)(2)	\$10.00	Per day + boarding costs	-
Class C (cattle, horses, others of same size/weight)	§90.61(A)(3)	\$20.00	Per day + boarding costs	-
Class D (wild or exotic animals)	§90.61(A)(4)	\$100.00	Per day + boarding costs	-
Class E (birds)	§90.61(A)(5)	\$5.00	Per day	-
Miscellaneous				
	City Code	Fee Amount	Fee Unit	
Brick Donations – Memorial Bricks	-	\$50.00	Each	-
Carrier – Cat, Cardboard	-	\$5.00	Each	-
Collar – Elizabethan	-	\$10.00	Each	-
Engraved ID Tag	-	\$5.00	Each	-
Leash – Dog, Slip	-	\$2.00	Each	-
Euthanasia, Owner Requested	-	\$25.00	Each	-
Microchipping Fee	§90.10(A)	\$15.00	Each	-
PAC Bumper Sticker	-	\$5.00	Each	-
PAC T-Shirt	-	\$25.00	Each	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Miscellaneous, cont.	City Code	Fee Amount	Fee Unit	
Quarantine Fee	\$90.65	\$25.00	Each	-
Quarantine Fee – Dangerous Dog	\$90.54(A)	\$40.00	Each	-
Registration Fee – Animal Abuser	\$90.81(A)	\$25.00	Each	-
Registration Fee – Dangerous Dog	\$90.54(A)	\$50.00	Each	-
Sign – Dangerous Dog	\$90.53(A)(3)	\$25.00	Each	-
Sterilization, Other Shelter	-	\$40.00	Each	-
Sterilization, Owner Required	-	\$70.00	Each	-
Trap Neuter Return / Community Cat Package	-	\$20.00	Each	-
Reclaim Fees	City Code	Fee Amount	Fee Unit	
Dog Vaccine Package	\$90.60(B)	\$15.00	Each + kennel fees	-
Cat Vaccine Package	\$90.60(B)	\$10.00	Each + kennel fees	-
Class A (dog or cat)	\$90.61(A)(1)			
First Reclaim	-	\$20.00	Each + kennel fees	-
Second Reclaim (within one year from first)	-	\$40.00	Each + kennel fees	-
Second Reclaim – Reclaim Deposit Required for Non-Sterilized Animals	\$90.11(A)(2)	\$100.00	Each + kennel fees	-
Third Reclaim (within one year from first)	-	\$80.00	Each + kennel fees	-
Class B (goats, sheep, pigs, others of same size/weight)	\$90.61(A)(2)	\$25.00	Each + kennel fees	-
Class C (cattle, horses, others of same size/weight)	\$90.61(A)(3)	\$40.00	Each + kennel fees	-
Class D (wild or exotic animals)	\$90.61(A)(4)	\$100.00	Each + kennel fees	-
Class E (birds)	\$90.61(A)(5)	\$20.00	Each + kennel fees	-
Reclaim fees will be waived for animals that are sterilized, microchipped, current on rabies vaccination, and reclaimed within 24 hours of impound.				
Surrender Fees	City Code	Fee Amount	Fee Unit	
Non-Resident Surrender Fee	-	\$50.00	Each	-
Resident – Dog/Cat (sterilized, current on rabies)	-	\$25.00	Each	-
Resident – Dog/Cat (not sterilized or current on rabies)	-	\$25.00	Each	-
Resident – Litter of Puppies or Kittens	-	\$75.00	Each	-
Resident – Other Small Animals	-	\$10.00	Each	-
POLICE DEPARTMENT				
False Alarm Fees	City Code	Fee Amount	Fee Unit	
Failure to Timely Respond to Alarm Site	\$99.05	\$50.00	Per incident	-
False Burglar Alarm	\$99.06	\$50.00	Per incident	-
False Emergency Medical Alarm	\$99.06	\$75.00	Per incident	-
False Fire Alarm	\$99.06	\$75.00	Per incident	-
False Robbery Alarm	\$99.06	\$75.00	Per incident	-
Monitoring of Financial Institution Alarms	\$99.10	\$50.00	Per month	-
Fingerprint Cards	City Code	Fee Amount	Fee Unit	
Residents	-	\$5.00	Per card	-
Non-Residents	-	\$10.00	Per card	-
Miscellaneous	City Code	Fee Amount	Fee Unit	
Accident Reports	-	\$6.00	Each	-
Copy of Police Reports	-	\$0.10	Per page, per side	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Record Checks	City Code	Fee Amount	Fee Unit	
Residents	-		No Charge	-
Non-Residents	-	\$5.00	Each	-
Recruiters / Federal Agencies	-		No Charge	-
Special Events	City Code	Fee Amount	Fee Unit	
Police Officer*	-	\$45.00	Per hour, per person	-
Supervisor (Sergeant/Lieutenant)*	-	\$50.00	Per hour, per person	-
Taxicab Permits	City Code	Fee Amount	Fee Unit	
Duplicate Permit	\$118.42	\$4.00	Each	-
Initial Permit	\$118.42	\$20.00	Each	-
Renewal Permit	\$118.42	\$10.00	Each	-
Towing Fees	City Code	Fee Amount	Fee Unit	
Clean Up Fee	-	\$25.00	Per hour	-
Dolly Use Fee	-	\$50.00	Each	-
Drive Shaft Removal	-	\$50.00	Each	-
Fuel Surcharge*	-	10%	Of total fees	-
Incident Management Tow	-	\$130.00	Per hour	-
Non-Consent Tow	-	\$130.00	Each	-
Specialized Equipment Fees for Towing/Clean Up	-	-	Cost plus 35%	-
Storage Fee	-	\$20.00	Per day	-
Wait Fee	-	\$65.00		-
Winching/Overturn Fee	-	\$75.00		-
*Computation of fee excludes storage fee and wait fee.				
PUBLIC WORKS DEPARTMENT				
Connection Fees – Water and Sewer	City Code	Fee Amount	Fee Unit	Tech Fee
Existing Property – ¾” line – Water Only	-	\$300.00	Each + materials/street cut	-
Existing Property – 1” line – Water Only	-	\$300.00	Each + materials/street cut	-
Existing Property – 1 ½” line – Water Only	-	\$400.00	Each + materials/street cut	-
Existing Property – 2” line – Water Only	-	\$500.00	Each + materials/street cut	-
Existing Property – 4” line – Water and Sewer	-	\$750.00	Each + materials/street cut	-
Existing Property – 6” line – Water Only	-	\$1,500.00	Each + materials/street cut	-
Existing Property – 8” line – Water Only	-	\$1,500.00	Each + materials	-
New Property – Sewer Tap	-	\$275.00	Per tap	-
New Property – Water Meter Tap	-	\$275.00	Per tap	-
NOTE: Sewer lines above 4” will require a quote. Prior to the installation of a water or sewer tap the customer requesting same shall deposit with the City a sum equal to such actual cost as estimated by the City. A ¾” water meter will be installed for new or existing property. Water meters larger than ¾” will be installed on approved water demand information.				
Construction Inspections (Public Works)	City Code	Fee Amount	Fee Unit	Tech Fee
Inspections	-	\$25.00	Each	-
Inspections (weekdays after 4 pm and before 7 am, on weekends and on holidays)	-	\$50.00	Per hour	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Streets	City Code	Fee Amount	Fee Unit	Tech Fee
Culvert Installation – 10-12 Yards of Base Material*	-	\$150.00	Per culvert	-
Culvert Installation – Each Additional Yard*	-	\$6.00	Per yard	-
Curb Replacement	-	\$25.00	Per linear foot	-
Road Bore	-	\$50.00	Per linear foot	-
Street Cut Permit Application	-	\$50.00	Each	-
Street Cut Restoration	-	\$15.00	Per linear foot	-
Traffic Control – Additional Flagman	-	\$25.00	Per hour	-
Traffic Control – One Flagman, Vehicle, Traffic Devices	-	\$50.00	Per hour	-
*Fee does not include the cost of the culvert. Applicant must provide the culvert.				
STEWART C MEYER ACTIVITIES CENTER				
Family Camp Out	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Age 5 and Under	-	-		-
Age 6 and up	-	\$15.00	Per person	-
Meeting Rooms	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Late Fee (Beginning at 15 minutes past reservation end)				
Initial Penalty	-	\$15.00	After 15 minutes	-
Per Minute Fee for Each Minute After 15 Minutes	-	\$1.00	Per minute after 15 minutes	-
Refundable Rental Deposit	-	\$200.00	Per room	-
Room A				
Community Services	-	\$50.00	Per hour	-
For Profit Businesses	-	\$75.00	Per hour	-
Military Sponsored Event	-	\$50.00	Per hour	-
Non-Profit Organization (paperwork with TAX ID req)	-	\$50.00	Per hour	-
Room B				
Community Services	-	\$15.00	Per hour	-
For Profit Businesses	-	\$30.00	Per hour	-
Military Sponsored Event	-	\$15.00	Per hour	-
Non-Profit Organization (paperwork with TAX ID req)	-	\$15.00	Per hour	-
Room C				
Community Services	-	\$30.00	Per hour	-
For Profit Businesses	-	\$40.00	Per hour	-
Military Sponsored Event	-	\$25.00	Per hour	-
Non-Profit Organization (paperwork with TAX ID req)	-	\$25.00	Per hour	-
Room D				
Community Services	-	\$30.00	Per hour	-
For Profit Businesses	-	\$40.00	Per hour	-
Military Sponsored Event	-	\$25.00	Per hour	-
Non-Profit Organization (paperwork with Tax ID req)	-	\$25.00	Per hour	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Miscellaneous				
Pooch Paw-ty	-	\$1.00	Per dog (donation to PAC)	-
STEWART C. MEYER PUBLIC LIBRARY				
Library Book Fees				
Lost or Damaged Books	-	-	Book Price + Processing Fee	-
Overdue Books	-	\$0.05	Per day, per book	-
Processing Fee				
Hardback Books	-	\$5.00	Each	-
Paperback Books	-	\$1.00	Each	-
Miscellaneous				
Copy / Printing Fee				
Black and White	-	\$0.15	Per page, per side	-
Color	-	\$0.25	Per page, per side	-
Replacement Fees				
CD Album, View Case, or Playaway Case	-	\$6.00	Each	-
DVD Case	-	\$1.00	Each	-
Hard Plastic Tablet Case	-	\$13.00	Each	-
Net Circulating Bags	-	\$21.00	Each	-
New Library Card Replacement	-	\$1.00	Each	-
Plastic Circulating Bags	-	\$1.00	Each	-
Portfolio Tablet Case	-	\$10.00	Each	-
Spine or Barcode	-	\$1.00	Each	-
Tablet Adapter	-	\$10.00	Each	-
Tablet USB Cord	-	\$7.00	Each	-
Tablet Bumper	-	\$9.00	Each	-
UTILITY ADMINISTRATION DEPARTMENT				
Deposits				
Apartment Complexes on Master Meter*	-	\$200.00	Per master meter	-
Commercial*	-	\$200.00	Per meter	-
Residential**	-	\$65.00	Each	-
Residential – Refusal of Social Security Number***	-	\$300.00	Each	-
<p>*These deposits are refunded when the account is terminated.</p> <p>**New accounts will not be set up and deposits will not be taken on new homes until the home is finalized receives a certificate of occupancy. Residential deposits are refunded when the account is terminated or in the month of June with one year of good history, whichever comes first.</p> <p>*** New accounts will not be set up and deposits will not be taken on new homes until the home is finalized receives a certificate of occupancy. Deposits will not be refunded until the account is terminated.</p>				
Meter Accuracy Tests				
Meter Faulty – All Size Meters	-		No Charge	-
Meter Not Faulty – 5/8" x 3/4" or 3/4" x 3/4" Meter	-	\$60.00	Each	-
Meter Not Faulty – 1" Meter	-	\$60.00	Each	-
Meter Not Faulty – 1 1/2" and 2" Meters	-	\$150.00	Each	-
Meter Not Faulty – 3" Meter	-	\$200.00	Each	-
Meter Not Faulty – 4" Meter	-	\$250.00	Each	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Miscellaneous	City Code	Fee Amount	Fee Unit	
Credit Card Draft Processing Fee	-	\$2.00	Per month, bill payment	-
Delinquent (Late) Fee*	-	\$15.00	Each month late	-
Fire Hydrant Meter Deposit	-	\$750.00	Each meter	-
Fire Hydrant Meter Monthly Fee	-	\$50.00	Per month, per meter	-
Online Bill Pay Processing Fee	-	\$2.00	Per month, bill payment	-
Reread Request – Original Read Incorrect	-	No Charge		-
Reread Request – Original Read Correct	-	\$10.00	Each request	-
Transfer of Water Services**	-	\$15.00	Each	-
Service Request (Water/Sewer) – Working Hours***	-	\$15.00	Per trip	-
Service Request (Water/Sewer) – Non-Duty Hours***	-	\$30.00	Per trip	-
Water Turn On with New Service / Transfer	-	No Charge		-
Water Turn On – Second Trip Fee	-	\$25	Each and any additional trips	-
*Utility customers can rollover \$30.00 of the total utility bill to avoid delinquent (late) fees.				
**Transfers are within two weeks of disconnecting a current occupied address.				
***Services include turn on/off at the customer’s request, checking for a leak per customer request, and sewer blockages on the customer’s side.				
Rates, Drainage – Non-Residential Developed Property	City Code	Fee Amount	Fee Unit	
Buildings up to 2,500 square feet	-	\$7.20	Per month	-
Buildings 2,501 to 10,000 square feet	-	\$14.40	Per month	-
Buildings 10,001 to 50,000 square feet	-	\$28.80	Per month	-
Buildings 50,001 to 100,000 square feet	-	\$43.20	Per month	-
Buildings 100,001 square feet or more	-	\$60.00	Per month	-
Rates, Drainage – Residential Property	City Code	Fee Amount	Fee Unit	
One-Family Dwellings and Manufactured Homes	-	\$6.00	Per month	-
Duplex	-	\$2.88	Per month, per unit	-
Triplex	-	\$2.74	Per month, per unit	-
Four Unit Dwelling	-	\$2.57	Per month, per unit	-
Five Unit Dwelling	-	\$2.30	Per month, per unit	-
Six Unit Dwelling	-	\$2.04	Per month, per unit	-
Seven Unit Dwelling	-	\$1.78	Per month, per unit	-
Eight Unit Dwelling	-	\$1.51	Per month, per unit	-
Nine Units Dwelling	-	\$2.04	Per month, per unit	-
Rates, Sanitation	City Code	Fee Amount	Fee Unit	
Commercial, Dumpster	-	-	Contact Waste Management	-
Commercial Hand Pickup	-	\$18.88	Per month	-
Commercial Hand Pickup, Additional Trash Cart	-	\$15.00	Each	-
Drop Site Fee	-	\$1.00	Per month	-
Residential Pickup	-	\$18.88	Per month	-
Residential Pickup, Additional Trash Cart	-	\$5.00	Each	-
Trash Cart Replacement	-	\$70.00	Each	-
Rates, Sewer	City Code	Fee Amount	Fee Unit	
Inside CCN – Base Rate	-	\$20.25	0 – 3,000 gallons	-
Inside CCN – Residential (3,001 – 10,000 gallons)	-	\$3.39	Per 1,000 gallons	-
Inside CCN – Commercial (3,001 + gallons)	-	\$3.39	Per 1,000 gallons	-
Outside CCN – Base Rate	-	\$40.50	0 – 3,000 gallons	-



**CITY OF HARKER HEIGHTS PROPOSED FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Rates, Sewer, cont.	City Code	Fee Amount	Fee Unit	
Outside CCN – Residential (3,001 – 10,000 gallons)	-	\$6.78	Per 1,000 gallons	-
Outside CCN – Commercial (3,001 + gallons)	-	\$6.78	Per 1,000 gallons	-
Anyone receiving City water service and connected to City sewer must pay sewer charges regardless of whether the building is occupied or not. There is a 10,000-gallon cap for residential customers for sewer services.				
Rates, Water	City Code	Fee Amount	Fee Unit	
Inside CCN – Base Rate	-	\$11.24	Per month	-
Inside CCN – Usage Rate	-	\$3.50	Per 1,000 gallons	-
Outside CCN – Base Rate	-	\$22.48	Per month	-
Outside CCN – Usage Rate	-	\$7.00	Per 1,000 gallons	-
The above rates are applicable to all sales or service of water. All leakage between a meter and a building is the responsibility of the owner, tenant, or occupant of the building. Sprinkler meters on their own meter are charged the base fee plus the per 1,000-gallon usage charge; they are not charged for sewer.				

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, PRESCRIBING AND SETTING THE FISCAL YEAR 2022-2023 RATES AND CHARGES; PENALTIES FOR NON-PAYMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a fee schedule for the Fiscal Year 2022-2023 has been prepared for the City of Harker Heights, Texas, and

WHEREAS, the public hearing was held on August 23, 2022 after the public notice was duly and legally published as required by law on August 12, August 14, and August 21, 2022, and

WHEREAS, after full and final consideration and the public hearing on said fee schedule, it is the consensus that the proposed fee schedule should be approved.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Harker Heights, Texas:

SECTION 1: That the City Council approves the rates and charges proposed for Fiscal Year 2022-2023 which is attached hereto and incorporated herein as Attachment A.

SECTION 2: Penalty: Any person, firm or corporation who violates any provisions of this Ordinance shall be guilty of a misdemeanor and, upon conviction, shall be fined in an amount not exceeding one thousand dollars (\$1,000). Each day on which a violation of, or failure to comply with this ordinance shall constitute a separate violation and shall be punishable as such, the City also is entitled to pursue all other criminal and civil remedies to which it is entitled under the authority of other statutes of other ordinances.

SECTION 3: This ordinance shall become effective on October 1, 2022 and shall apply to all fees charged on or after that date. This ordinance shall not affect any charge prior to its effective date regardless of whether said fees have been paid in whole or in part.

SECTION 4: That Table VIII of the Table of Special Ordinances, Code of Harker Heights is hereby amended by adding the following entry:

Ordinance No:

Date Passed: August 23, 2022

Description: An Ordinance of the City Council of the City of Harker Heights, Texas, Prescribing and Setting the Fiscal Year 2022-2023 Rates and Charges; Penalties for Non-Payment; and Providing for an Effective Date.

PASSED AND APPROVED by the City Council of the City of Harker Heights on August 23, 2022.

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

The following payment forms are accepted: cash, check, money order, VISA, MasterCard, Discover and American Express. Payment platforms include online payment, telephone payment via IVR, kiosk, and/or in-person payment.

ADMINISTRATIVE FEES				
Miscellaneous	City Code	Fee Amount	Fee Unit	
Copies – Nonstandard		See Texas	Administrative Code §70.3	-
Copies – Paper	-	\$0.10	Per page/side	-
Credit Card – Refund Processing Fee	-	\$5.00	Each	-
Return Fee for Returned Checks, Returned ACH Drafts, and Credit Card Chargebacks (Returns)	-	\$30.00	Each	-
BUILDING PERMITS				
Commercial / Industrial – New*	City Code	Fee Amount	Fee Unit	Tech Fee
Within Commercial or Planned Development Zoning District**	-	\$0.15	Per square foot under roof	\$10.00
Commercial / Industrial with Multiple Tenants***	-	\$0.15	Per square foot under roof	\$10.00
Within Industrial Zoning District**	-	\$0.15	Per square foot under roof	\$10.00
Shell Buildings Without Interior Finish, Warehouses, and/or Parking Garages+	-	\$0.08	Per square foot under roof	\$10.00
*Included in this category: Permits for certificate of occupancy, electrical, flat work (walkway, sidewalk), landscaping, mechanical, plumbing, site plan, and structure. Inspections for conditional final, energy (insulation), FEMP (framing, electrical, mechanical, plumbing), final, foundation, parking, plumbing rough-in, t-electrical pole, and two-story water tests.				
**Minimum Permit Fee of \$25.00				
***Minimum Permit Fee of \$25.00 and add \$40.00 to permit fee due to increased number of initial inspections.				
+Not included in this category: Permits for electrical, mechanical, and plumbing.				
Commercial / Industrial – Other*	City Code	Fee Amount	Fee Unit	Tech Fee
Addition to floor area: remodel, repair, alteration, addition, enclosure, flatwork (walkway, sidewalk), etc.	-	\$0.15	Per square foot under roof	\$10.00
No addition to floor area: accessory/storage buildings, alterations fences, irrigation remodeling, repairs, replacements, signs, swimming pools, tenant finish out, etc.	-	Varies	Per valuation table (below)	\$10.00
*Included in this category: Permits for certificate of occupancy, electrical, flat work (walkway, sidewalk), landscaping, mechanical, plumbing, site plan, and structure. Inspections for conditional final, energy (insulation), FEMP (framing, electrical, mechanical, plumbing), final, foundation, landscaping, parking, plumbing rough-in, t-electrical pole, and two-story water tests.				
Commercial / Industrial – Valuation Table	City Code	Fee Amount	Fee Unit	Tech Fee
Valuation up to \$1,000	-	\$25.00	Per permit	\$10.00
Valuation \$1,001 to \$2,000	-	\$35.00	Per permit	\$10.00
Valuation \$2,001 to \$3,000	-	\$45.00	Per permit	\$10.00
Valuation \$3,001 to \$4,000	-	\$55.00	Per permit	\$10.00
Valuation \$4,001 to \$5,000	-	\$65.00	Per permit	\$10.00
Valuation \$5,001 to \$6,000	-	\$75.00	Per permit	\$10.00
Valuation \$6,001 to \$7,000	-	\$85.00	Per permit	\$10.00
Valuation \$7,001 to \$8,000	-	\$95.00	Per permit	\$10.00
Valuation \$8,001 to \$9,000	-	\$105.00	Per permit	\$10.00
Valuation \$9,001 to \$10,000	-	\$115.00	Per permit	\$10.00
Valuation Over \$10,000	-	*	Per permit	\$10.00
*For valuations over \$10,000 permit fees equal \$115.00 plus \$10.00 per \$1,000 over \$10,000				



**CITY OF HARKER HEIGHTS FEE SCHEDULE
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Miscellaneous Building Permit Fees	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Broadcasting/Cell/Telecommunication Tower App	-	\$150.00	Per application	\$10.00
BYOB Business Applications	\$125	\$50.00	Per application	\$10.00
Certificate of Occupancy – Existing Buildings*	-	\$50.00	Per structure	\$10.00
Demolition	-	\$25.00	Per structure per story	\$10.00
Donation Box	-	\$25.00	Per structure	\$10.00
Floodplain Development	-	\$50.00	Per special flood hazard area	\$10.00
Garage Sale	-	\$0.00	2 per year, per address	-
Inspections – Phased (For larger projects requiring more than one first inspection of the same type due to the size of the project)	-	\$10.00	Per re-inspection	-
Inspections – Re-inspections (For all inspections greater than two for the same item in the same permit)	-	\$50.00	Per re-inspection	-
Late Fee (Charged when over 60 days late)	-	200%	Of applicable permit fee(s)	-
Mailing Fee	-	\$5.00	Each	-
Plan Review by City Staff	-	-	½ of base permit fee	-
Plan Review by Other Agencies	-	\$10.00	Each + actual cost	-
Relocate / Move Existing Structure(s)	-	\$25.00	Per structure per story	\$10.00
Replacement / Reprint Fee	-	\$10.00	Each	-
Sign Investigation**	\$151.009	200%	Of applicable permit fee(s)	-
Small Cell Facility – Application	\$104	\$25.00	Each	\$10.00
Small Cell Facility – Attachment to City Structure	\$104	\$336.00	Each	\$10.00
Small Cell Facility – Annual Right-of-Way	\$104	\$250.00	Each	\$10.00
Special Investigation	-	\$30.00	Per investigation	-
Special Investigation – Reports	-	\$30.00	Per investigation	-
Temporary Storage Containers (less than 60 days)	\$15.203(D)(4)(d)	\$25.00	Each	\$10.00
Temporary Use – Long Term Seasonal (4 days to 60 days)	\$15.203(D)(1)(d)	\$35.00	Each	\$10.00
Temporary Use – Short Term Seasonal (less than 3 days)	\$15.203(D)(2)(d)	\$20.00	Each	\$10.00
Working Without a Permit***	\$150.02(A)(4)	100%	Of applicable permit fee(s)	-
*Only one inspection is included in this fee. Any additional inspections are \$50.00 per structure.				
**Fee shall not exceed \$250.00.				
***Commencement of any work on a building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits shall be subject to a penalty of the greater of \$250.00 or 100% of the permit fee, in addition to the required permit fees.				
Occupation Taxes (§110) and Registration Fees	City Code	Fee Amount	Fee Unit	Tech Fee
Alcohol License (annual)	-	50%	Of TABC Fee	-
Backflow Prevention Assembly Tester	-	\$25.00	Each	\$10.00
Business License – Booth / Mobile Business	-	\$35.00	Each	\$10.00
Business License – Commercial	-	\$75.00	Each	\$10.00
Business License – Food Dealer (Initial and Annual)	\$113	\$50.00	Each	\$10.00
Business License – Home Occupation	\$155	\$25.00	Each	\$10.00
Business License – Property Management	-	\$25.00	Each	\$10.00
Coin Operated Machines	-	25%	Of annual occupation tax	-
Carnival*	-	\$500.00	Per night	-
Carnival – amusement device / ride	-	\$50.00	Per night per device operated	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
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Occupation Taxes (§110) and Registration Fees, cont.	City Code	Fee Amount	Fee Unit	Tech Fee
Contractor's License (Initial and Annual)	\$110	\$75.00	Each	\$10.00
Contractor's License (electrical, mechanical, plumbing)	-	-	Each per State law	-
Franchise Fee – Taxicabs	-	\$25.00	Per vehicle, per year	\$10.00
Manufactured Housing Park**	-	\$100.00	Each	\$10.00
*Both taxes are due if the carnival has an amusement device/ride. **This replaces the Business – Commercial Occupation Tax/Registration Fee.				
Residential – New*	City Code	Fee Amount	Fee Unit	Tech Fee
One and Two Dwellings**	-	\$0.10	Per square foot under roof	\$10.00
Manufactured Home	-	\$50.00	Each	\$10.00
Multi-family Dwelling (more than two dwelling units)***	-	\$0.15	Per square foot under roof	\$10.00
*Included in this category: Permits for certificate of occupancy, electrical, flat work (walkway, sidewalk), mechanical, plumbing, site plan, and structure. Inspections for conditional final, energy (insulation), FEMP (framing, electrical, mechanical, plumbing), final, foundation, plumbing rough-in, t-electrical pole, and two-story water tests. **Minimum permit fee of \$25.00. ***Minimum permit fee of \$25.00 and add \$40.00 to permit fee due to increased number of initial inspections.				
Residential – Other	City Code	Fee Amount	Fee Unit	Tech Fee
Accessory / Storage Building (over 144 square feet)	-	\$125.00	Per structure	\$10.00
Accessory / Storage Building (144 square feet or less)	-	\$45.00	Per structure	\$10.00
Addition to floor area – One and Two Family, Manufactured Home: repair, alteration, addition, enclosure, flatwork (walkway, sidewalk), etc.	-	\$0.10	Per square foot+	\$10.00
Addition to floor area – Multi-family greater than two dwelling units: repair, alteration, addition, enclosure, flatwork (walkway, sidewalk), etc.	-	\$0.15	Per square foot+	\$10.00
Alteration / Remodel	-	\$30.00	Each	\$10.00
Backflow	-	\$30.00	Each	\$10.00
Carport	-	\$125.00	Per structure	\$10.00
Deck / Pergola / Porch	-	\$50.00	Per structure	\$10.00
Electric Service / Other	-	\$35.00	Each	\$10.00
Fence	-	\$45.00	Each	\$10.00
Flatwork	-	\$55.00	Each	\$10.00
Gas Test / Permit	-	\$30.00	Each	\$10.00
Irrigation	-	\$45.00	Each	\$10.00
Manufactured Home – Replacement	-	\$50.00	Each	\$10.00
Mechanical	-	\$75.00	Each	\$10.00
Plumbing / Other	-	\$50.00	Each	\$10.00
Retaining Wall	-	\$125.00	Each	\$10.00
Roofing	-	\$80.00	Per structure	\$10.00
Skirting	-	\$30.00	Per structure	\$10.00
Solar	-	\$235.00	Per structure	\$10.00
Swimming Pool / Spa (above ground)	-	\$50.00	Per structure	\$10.00
Swimming Pool / Spa (inground)	-	\$300.00	Per structure	\$10.00
Water Heater	-	\$30.00	Each	\$10.00
Water Softener	-	\$45.00	Each	\$10.00
Water / Sewer Line	-	\$35.00	Each	\$10.00
+Square foot includes garages, porches, and patios.				



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CODE ENFORCEMENT DEPARTMENT				
Erosion and Sediment Control Abatement	City Code	Fee Amount	Fee Unit	Tech Fee
Backhoe	\$156	\$50.00	Per hour	-
Dump Truck	\$156	\$50.00	Per hour	-
Front End Loader	\$156	\$50.00	Per hour	-
Street Sweeper	\$156	\$100.00	Per hour	-
Traffic Control – Additional Flagman	\$156	\$25.00	Per hour	-
Traffic Control – One Flagman, Vehicle, Traffic Devices	\$156	\$50.00	Per hour	-
Water Truck	\$156	\$50.00	Per hour	-
Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Nuisance Abatement	City Code	Fee Amount	Fee Unit	Tech Fee
Graffiti Abatement	\$93	\$50.00	Per hour	-
Grass Cutting – Private Property	\$93	\$100.00	Each yard plus actual cost*	-
*\$200.00 minimum fee				
Sewer (Wastewater) Overflow Abatement on Private Line	City Code	Fee Amount	Fee Unit	Tech Fee
Additional City Employee	-	\$25.00	Per hour	-
Backhoe	-	\$50.00	Per hour	-
Dump Truck	-	\$50.00	Per hour	-
Front End Loader	-	\$50.00	Per hour	-
Pick Up Truck	-	\$50.00	Per hour	-
Street Sweeper	-	\$100.00	Per hour	-
Traffic Control – Additional Flagman	-	\$25.00	Per hour	-
Traffic Control – One Flagman, Vehicle, Traffic Devices	-	\$50.00	Per hour	-
Vactor / Jetrodger	-	\$100.00	Per hour	-
DEVELOPMENT AND PLANNING DEPARTMENT				
Impact Fees – Wastewater (Adopted 2022)	Assessed Impact Fee	Service Unit Equivalent	Impact Fee to be Paid at Building Permit Issuance	Tech Fee
¾" Meter Size	\$6,133.00	1	\$6,133.00	-
1" Meter Size	\$9,812.80	2	\$9,812.80	-
1 ½" Meter Size	\$12,266.00	2	\$12,266.00	-
2" Meter Size	\$24,532.00	4	\$24,532.00	-
3" Meter Size	\$79,729.00	13	\$79,729.00	-
4" Meter Size	\$122,660.00	20	\$122,660.00	-
6" Meter Size	\$245,320.00	40	\$245,320.00	-
8" Meter Size	\$392,512.00	64	\$392,512.00	-
Maps	City Code	Fee Amount	Fee Unit	Tech Fee
Letter (8 ½" x 11")	-	\$5.00	Each	-
Tabloid (11" x 17")	-	\$10.00	Each	-
17" x 22" up to 22" x 40"	-	\$20.00	Each	-
34" x 44"	-	\$25.00	Each	-



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Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Replacement / Reprint Fee	-	\$10.00	Each	-
Special Investigation	-	\$30.00	Per investigation	-
Special Investigation – Reports	-	\$30.00	Per investigation	-
Permits	City Code	Fee Amount	Fee Unit	Tech Fee
Amplified Sound (Annual)	-	\$25.00	Each	\$10.00
Construction Plans - Public Infrastructure	-	\$150.00	Each	\$10.00
Itinerant Merchant / Itinerant Vendor*	-	\$200.00	Each	\$10.00
Site Preparation (Erosion & Sediment Control)	-	\$25.00	Each	\$10.00
Solicitor / Peddler	-	\$200.00	Each	\$10.00
Special Event – Commercial Application	-	\$45.00	Each	\$10.00
Special Event – Non-Commercial Application	-	\$15.00	Each	\$10.00
*Add \$50.00 per employee to this fee.				
Platting	City Code	Fee Amount	Fee Unit	Tech Fee
Concept Plan	-	\$50.00	Each	\$10.00
Preliminary Plat*	-	\$500.00	Each	\$10.00
Final Plat with Approved Preliminary Plat	-	\$150.00	Each	\$10.00
Final Plat without Approved Preliminary Plat*	-	\$150.00	Each	\$10.00
Special Plats (amending, minor, replat, etc.)**	-	\$150.00	Each	\$10.00
*Add \$25.00 per lot/tract/reserve/parcel to the permit fee.				
**Add \$3.00 per acre to the permit fee.				
Zoning	City Code	Fee Amount	Fee Unit	Tech Fee
Appeal to the Zoning Board of Adjustment	-	\$150.00	Each	-
Conditional Use	-	\$200.00	Each	\$10.00
Land Use Amendment	-	\$100.00	Each	\$10.00
Rezoning	-	\$200.00	Each	\$10.00
Sexually Oriented Business – Application	-	\$500.00	Each	\$10.00
Sexually Oriented Business – Annual Renewal	-	\$250.00	Each	\$10.00
Sexually Oriented Business – Work Permit	-	\$25.00	Each	-
Verification Letter	-	\$10.00	Each	-
FIRE DEPARTMENT				
Emergency Service – Ambulance Calls	City Code	Fee Amount	Fee Unit	Tech Fee
Advanced Life Support 1 (ALS1)	§117.07	\$850.00	Plus ambulance transport	-
Advanced Life Support 2 (ALS2)	§117.07	\$1,000.00	Plus ambulance transport	-
Ambulance Transport	§117.07	\$18.00	Per mile to and from station	-
Basic Life Support (BLS)	§117.07	\$750.00	Plus ambulance transport	-
County Calls**	§117.07	\$1,000.00	Plus ambulance transport	-
Treatment / No Transport (T/NT) – In Cities*	§117.07	\$150.00	Each	-
*Cities - defined as Harker Heights, Killeen, Belton, Temple, Nolanville or Village of Salado.				
** County – Bell County EMS Contract area only.				
Cities response – Patients and/or their insurance who reside in the Cities are assessed fees in accordance with ALS1, ALS2, or BLS.				
County response – Patients, their insurance, and/or Bell County are assessed fees in accordance with ALS1, ALS2, or BLS.				



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Emergency Service – Fire Response	City Code	Fee Amount	Fee Unit	Tech Fee
Aerial / Ladder / Quint (not including personnel)*	-	\$450.00	Per hour or part, min 1 hour	-
Ambulance Standby (includes personnel)*	-	\$300.00	Per hour or part, min 1 hour	-
Brush Truck / Tender (not including personnel)*	-	\$300.00	Per hour or part, min 1 hour	-
Equipment / Services				
Cribbing	-	\$50.00	Each	-
Dump Tank	-	\$150.00	Per use	-
Extinguisher (any class)	-	\$50.00	Per use	-
Foam	-	\$65.00	Per gallon	-
Gas / Carbon Oxide Detector	-	\$50.00	Each	-
Generator	-	\$50.00	Per hour	-
Hand Lights	-	\$5.00	Per use	-
Hand Tools	-	\$15.00	Each	-
Hose	-	\$25.00	Per 50 feet	-
Hydraulic Rescue Tools	-	\$250.00	Each	-
IR Camera	-	\$100.00	Each	-
Ladders	-	\$35.00	Per use	-
Oil Absorbent Sheets	-	\$2.50	Each	-
Oil Booms	-	\$20.00	Each	-
Oil Dry	-	\$35.00	Per bucket	-
Portable Pumps	-	\$30.00	Per hour	-
Power Tools	-	\$50.00	Each	-
Road Closing / Traffic Control	-	\$100.00	Per hour	-
Salvage Cover	-	\$35.00	Each	-
Scene Lighting	-	\$75.00	Per hour	-
Self-Contained Breathing Apparatus "SCBA"	-	\$50.00	Each	-
Stabilization Struts	-	\$100.00	Per use	-
Ventilation Fans	-	\$50.00	Each	-
Personnel (Fire, Police, etc.)	-	\$100.00	Per hour or part thereof	-
Pumper (not including personnel)*	-	\$400.00	Per hour or part, min 1 hour	-
Support Vehicles (not including personnel)	-	\$200.00	Per hour or part thereof	-
Water – City Supplied**	-	\$10.00	Per 1,000 gallons	-
*per hour or part thereof, minimum of one hour				
**calculated by pumping time and rate				
NOTE: For hazardous materials, motor vehicle accident(s), fire, and major incident responses to include controlled burns permitted or not permitted which the Fire Department considers to be out of control or fires as a result of arson.				
Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Fire Report Copy	-	\$0.10	Per page/side	-
Private Ambulance Registration	\$117.03	\$3,000.00	Each	\$10.00
FIRE PREVENTION DEPARTMENT				
Fire Alarm Fees	City Code	Fee Amount	Fee Unit	Tech Fee
False Emergency Medical Alarm	\$99.06	\$75.00	Per incident	\$10.00
False Fire Alarm	\$99.06	\$75.00	Per incident	\$10.00



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Fire Alarm System Permit	City Code	Fee Amount	Fee Unit	Tech Fee
Alarm System Up to 200 Devices	\$150.02(J)	\$150.00	Flat fee	\$10.00
Each Additional Device Over 200	\$150.02(J)	\$1.00	Per device	\$10.00
First Re-Inspection or Witnessed Test	\$150.02(J)	No Charge		-
Subsequent Re-Inspections or Witnessed Test	\$150.02(J)	50%	Of original permit fee	\$10.00
Maximum fee is \$1,000.00.				
Fees include plan review, any necessary meetings, witnessing tests, final inspection, and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.				
Fixed Fire Suppression	City Code	Fee Amount	Fee Unit	Tech Fee
First (initial) permit	\$150.02(J)	\$50.00	Each	\$10.00
First Re-Inspection or Witnessed Test	\$150.02(J)	No Charge		-
Subsequent Re-Inspections or Witnessed Test	\$150.02(J)	50%	Of original permit fee	\$10.00
Fees include plan review, any necessary meetings, witnessing tests, final inspection, and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.				
Fixed Piping Systems (sprinklers, standpipes, etc.)	City Code	Fee Amount	Fee Unit	Tech Fee
0 – 12,000 square feet	\$150.02(J)	\$150.00	Each	\$10.00
12,001 + square feet	\$150.02(J)	\$200.00	Each	\$10.00
First Re-Inspection or Witnessed Test	\$150.02(J)	No Charge		-
Subsequent Re-Inspections or Witnessed Test	\$150.02(J)	50%	Of original permit fee	\$10.00
Fees include plan review, any necessary meetings, witnessing tests, final inspection, and approval. For large projects done in phases, the initial permit fee will cover the first phase and each additional phase will be charged \$10.00.				
Fuel Storage Tanks	City Code	Fee Amount	Fee Unit	Tech Fee
Line Pressure Test	\$150.02(J)	\$25.00	Per tank	\$10.00
Tank Installation (includes pressure test)	\$150.02(J)	\$75.00	Per tank	\$10.00
Tank Removal	\$150.02(J)	\$25.00	Per tank	\$10.00
Life and Fire Safety Evaluations / Fire Inspections	City Code	Fee Amount	Fee Unit	Tech Fee
Business – Annual Inspection	\$150.02(J)	No Charge		-
Business – First Re-Inspection	\$150.02(J)	No Charge		-
Business – Second Re-Inspection	\$150.02(J)	\$50.00	Each	-
Business – Subsequent Re-Inspections*	\$150.02(J)	\$50.00	Each or citation issued	-
Foster/Adoptive Homes – Annual Inspection	\$150.02(J)	No Charge		\$10.00
Foster/Adoptive Homes – First Re-Inspection	\$150.02(J)	No Charge		-
Foster/Adoptive Homes – Second Re-Inspection	\$150.02(J)	\$30.00	Each	-
Foster/Adoptive Homes – Subsequent Re-Inspections*	\$150.02(J)	\$30.00	Each or citation issue	-
Licensed Facility – Hospital	\$150.02(J)	\$150.00	Each	\$10.00
Licensed Facility – Occupancy of up to 50 Persons**	\$150.02(J)	\$50.00	Each	\$10.00
Licensed Facility – Occupancy of 50 + Persons**	\$150.02(J)	\$100.00	Each	\$10.00
*This is at the discretion of the officer.				
**These licensed facilities include nursing homes, group homes, day cares, assisted living centers, and private schools.				
Operational Permits and Inspections	City Code	Fee Amount	Fee Unit	Tech Fee
Assembly Permit	\$150.02(J)	\$25.00	Each, annually	\$10.00
Burn Permits – Commercial/Land Development	\$150.02(J)	\$150.00	Each	\$10.00
Burn Permits – Residential	\$150.02(J)	\$50.00	Each, annually	\$10.00
Carnival/Circus Safety Inspections	\$150.02(J)	\$150.00	Each	\$10.00
Carbon Dioxide Systems	\$150.02(J)	\$25.00	Each	\$10.00



**CITY OF HARKER HEIGHTS FEE SCHEDULE
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Operational Permits and Inspections, cont.	City Code	Fee Amount	Fee Unit	Tech Fee
Fire Flows (conducted by the Fire Department)	\$150.02(J)	\$100.00	Each	\$10.00
Fireworks – Outdoor Public Display*	\$150.02(J)	\$250.00	Each	\$10.00
Food Booth	\$150.02(J)	\$50.00	Each	\$10.00
Hazardous Material Handling, Storage, Processing	\$150.02(J)	\$50.00	Each	\$10.00
Mobile Food Vendor – Resident	\$150.02(J)	\$75.00	Each	\$10.00
Mobile Food Vendor – Non-Resident	\$150.02(J)	\$100.00	Each	\$10.00
Plan Review (Fire Code) – Construction**	\$150.02(J)	\$50.00	Each	\$10.00
Portable Outdoor Gas Fired Heating Appliances	\$150.02(J)	\$25.00	Each	\$10.00
Tent Permit – 0 – 100 Person Occupancy	\$150.02(J)	\$50.00	Each	\$10.00
Tent Permit – 100 + Person Occupancy	\$150.02(J)	\$100.00	Each	\$10.00
Tire Storage and/or Scraping	\$150.02(J)	\$50.00	Each, annually	\$10.00
Welding, Cutting (Hot Work)	\$150.02(J)	\$50.00	Each	\$10.00

*Fireworks permit requires insurance coverage of at least \$300,000.

**Plan review fee includes plan review, any necessary meetings, final inspection, and approval.

NOTE: Other permits and/or inspections not listed above that are required by the most currently adopted International Fire Code or its references will be assessed a minimum charge of \$25.00 plus the total amount of time utilized in plan reviews, code research, inspection(s), and documentation at the currently adopted response personnel rate.

PARKS AND RECREATION

Carl Levin Park Swimming Pool – Daily Admission	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Adults (Age 18 – 49) – HH Resident	-	\$3.00	Each	-
Adults (Age 18 – 49) – Non-Resident	-	\$5.00	Each	-
Child (Age 2 – 17) – HH Resident	-	\$2.00	Each	-
Child (Age 2 – 17) – Non-Resident	-	\$3.00	Each	-
Seniors (Age 50 and up) – HH Resident	-	\$2.00	Each	-
Seniors (Age 50 and up) – Non-Resident	-	\$2.00	Each	-

Carl Levin Park Swimming Pool – Annual Pass	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Family (2 – 5 persons) – HH Resident	-	\$60.00	Each	Y
Family (2 – 5 persons) – Non-Resident	-	\$125.00	Each	Y
Family, Additional Pass Over 5 – HH Resident	-	\$5.00	Each	Y
Family, Additional Pass Over 5 – Non-Resident	-	\$5.00	Each	Y
Individual – HH Resident	-	\$40.00	Each	Y
Individual – Non-Resident	-	\$60.00	Each	Y
Replacement Pass – HH Resident	-	\$5.00	Each	Y
Replacement Pass – Non-Resident	-	\$5.00	Each	Y
Seniors (Age 50 and up) – HH Resident	-	\$15.00	Each	Y
Seniors (Age 50 and up) – Non-Resident	-	\$15.00	Each	Y

Passes are only good for the current season and will not cover any City sponsored special events.

Carl Levin Park Swimming Pool – Rental	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Deposit, Refundable	-	\$50.00	Each	-
Lifeguards (minimum of 2)	-	\$15.00	Per lifeguard, per hour	Y
Rental Fee – HH Resident	-	\$125.00	Each	Y
Rental Fee – Non-Resident	-	\$175.00	Each	Y



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Community Garden Plots*				
Resident				
Six Month Lease	-	\$25.00	For lease term	-
Twelve Month Lease	-	\$50.00	For lease term	-
Non-Resident				
Six Month Lease	-	\$30.00	For lease term	-
Twelve Month Lease	-	\$60.00	For lease term	-
*Plot lease begins from the date fee is paid.				
Living Legacy Program				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Bench and Plaque	-	Actual	Per item as quoted to City	Y
Picnic Table and Plaque	-	Actual	Per item as quoted to City	Y
Tree and Plaque	-	\$250.00	Each	Y
Miscellaneous				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
CivicRec Fee (denoted as "Y" under right hand column)	-	-	0.3% + \$0.30 per transaction	-
Recreation Center Daily Use				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Adults (Age 18 – 54) – HH Resident	-	No Charge		-
Adults (Age 18 – 54) – Non-Resident	-	\$5.00	Each	-
Seniors (Age 55 and up) – HH Resident	-	No Charge		-
Seniors (Age 55 and up) – Non-Resident	-	\$3.00	Each	-
Students (Age 17 and under) – HH Resident	-	No Charge		-
Students (Age 17 and under) – Non-Resident	-	\$3.00	Each	-
For use of amenities such as basketball and volleyball courts.				
Recreation Guide Ads				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Design Fee	-	\$50.00	Per ad	-
¼ Page Vertical Ad	-	\$250.00	Each	-
½ Page Horizontal Ad	-	\$500.00	Each	-
Full Page Ad	-	\$850.00	Each	-
Full Page Ad (back cover)	-	\$1,000.00	Each	-
Registration Fees				
	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Multiple Registration Incentive – Youth Only*	-	\$55.00	For 1 st participant	Y
Multiple Registration Incentive – Youth Only*	-	\$50.00	For 2 nd participant	Y
Multiple Registration Incentive – Youth Only*	-	\$40.00	For 3 rd + participant after	Y
Swimming Lessons – HH Resident	-	\$45.00	Each	Y
Swimming Lessons – Non-Resident	-	\$55.00	Each	Y
Youth, Baseball/Softball – HH Resident	-	\$55.00	Each	Y
Youth, Baseball/Softball – Non-Resident	-	\$65.00	Each	Y
Youth, Other Sports – HH Resident	-	\$45.00	Each	Y
Youth, Other Sports – Non-Resident	-	\$55.00	Each	Y
*Youth team registrations only; refers to permanent address, same day sign-up.				



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Rental – Amphitheatre				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$100.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$65.00	Each	Y
Light Fee – Resident	-	\$15.00	2-hour block	Y
Light Fee – Non-Resident	-	\$25.00	2-hour block	Y
Light Fee, Additional Hours – HH Resident	-	\$10.00	Each additional hour over 2	Y
Light Fee, Additional Hours – Non-Resident	-	\$10.00	Each additional hour over 2	Y
Rental – Athletic Fields				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$250.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$50.00	Each	Y
Light Fee – Resident	-	\$25.00	Per field	Y
Light Fee – Non-Resident	-	\$50.00	Per field	Y
Field Prep Fee – HH Resident	-	\$30.00	Per hour	Y
Field Prep Fee – Non-Resident	-	\$30.00	Per hour	Y
Rental – Athletic Fields, Tournament Package				
Deposit, Refundable – HH Resident	-	\$200.00	Each	-
Deposit, Refundable – Non-Resident	-	\$200.00	Each	-
Rental Fee – HH Resident	-	\$150.00	Each	Y
Rental Fee – Non-Resident	-	\$150.00	Each	Y
Field Prep Fee – HH Resident	-	\$30.00	Per hour	Y
Field Prep Fee – Non-Resident	-	\$30.00	Per hour	Y
Rental – Carl Levin Park Gazebo				
Rental Fee – HH Resident	-	\$15.00	Each	Y
Rental Fee – Non-Resident	-	\$25.00	Each	Y
Rental – Carl Levin Park Pavilion				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$200.00	Each	-
Rental Fee – HH Resident	-	\$50.00	Each	Y
Rental Fee – Non-Resident	-	\$100.00	Each	Y
Rental – FM 2410 Community Park Pavilion				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$200.00	Each	-
Rental Fee – HH Resident	-	\$50.00	Each	Y
Rental Fee – Non-Resident	-	\$100.00	Each	Y



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Rental – Purser Park Pavilion A				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$100.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$65.00	Each	Y
Rental – Purser Park Pavilion B				
Deposit, Refundable – HH Resident	-	\$100.00	Each	-
Deposit, Refundable – Non-Resident	-	\$100.00	Each	-
Rental Fee – HH Resident	-	\$25.00	Each	Y
Rental Fee – Non-Resident	-	\$65.00	Each	Y
PET ADOPTION CENTER				
Adoption Fees				
	City Code	Fee Amount	Fee Unit	
Cats – Spayed/Neutered with Rabies Vaccination	-	\$50.00	Each	-
Dogs – Spayed/Neutered with Rabies Vaccination	-	\$65.00	Each	-
Other Animals	-	\$20.00	Each	-
Adoption fees will be waived up to four times per calendar year during events approved by the City Manager.				
Disposal Fees				
	City Code	Fee Amount	Fee Unit	
Animals up to 50 Pounds	-	\$30.00	Each	-
Animal 51 to 100 Pounds	-	\$60.00	Each	-
Animals 101 Pounds or More	-	\$80.00	Each	-
Examination/Testing Fees				
	City Code	Fee Amount	Fee Unit	
FELV/FIV Testing	-	\$20.00	Each	-
Heartworm Testing	-	\$20.00	Each	-
Parvovirus Testing	-	\$20.00	Each	-
Rabies Testing	-	\$40.00	Each	-
Veterinary Exam	-	\$50.00	Each	-
Kennel Fees				
	City Code	Fee Amount	Fee Unit	
Class A (dog or cat)	§90.61(A)(1)	\$15.00	Per day	-
Class B (goats, sheep, pigs, others of same size/weight)	§90.61(A)(2)	\$10.00	Per day + boarding costs	-
Class C (cattle, horses, others of same size/weight)	§90.61(A)(3)	\$20.00	Per day + boarding costs	-
Class D (wild or exotic animals)	§90.61(A)(4)	\$100.00	Per day + boarding costs	-
Class E (birds)	§90.61(A)(5)	\$5.00	Per day	-
Miscellaneous				
	City Code	Fee Amount	Fee Unit	
Brick Donations – Memorial Bricks	-	\$50.00	Each	-
Carrier – Cat, Cardboard	-	\$5.00	Each	-
Collar – Elizabethan	-	\$10.00	Each	-
Engraved ID Tag	-	\$5.00	Each	-
Leash – Dog, Slip	-	\$2.00	Each	-
Euthanasia, Owner Requested	-	\$25.00	Each	-
Microchipping Fee	§90.10(A)	\$15.00	Each	-
PAC Bumper Sticker	-	\$5.00	Each	-
PAC T-Shirt	-	\$25.00	Each	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Miscellaneous, cont.	City Code	Fee Amount	Fee Unit	
Quarantine Fee	\$90.65	\$25.00	Each	-
Quarantine Fee – Dangerous Dog	\$90.54(A)	\$40.00	Each	-
Registration Fee – Animal Abuser	\$90.81(A)	\$25.00	Each	-
Registration Fee – Dangerous Dog	\$90.54(A)	\$50.00	Each	-
Sign – Dangerous Dog	\$90.53(A)(3)	\$25.00	Each	-
Sterilization, Other Shelter	-	\$40.00	Each	-
Sterilization, Owner Required	-	\$70.00	Each	-
Trap Neuter Return / Community Cat Package	-	\$20.00	Each	-
Reclaim Fees	City Code	Fee Amount	Fee Unit	
Dog Vaccine Package	\$90.60(B)	\$15.00	Each + kennel fees	-
Cat Vaccine Package	\$90.60(B)	\$10.00	Each + kennel fees	-
Class A (dog or cat)	\$90.61(A)(1)			
First Reclaim	-	\$20.00	Each + kennel fees	-
Second Reclaim (within one year from first)	-	\$40.00	Each + kennel fees	-
Second Reclaim – Reclaim Deposit Required for Non-Sterilized Animals	\$90.11(A)(2)	\$100.00	Each + kennel fees	-
Third Reclaim (within one year from first)	-	\$80.00	Each + kennel fees	-
Class B (goats, sheep, pigs, others of same size/weight)	\$90.61(A)(2)	\$25.00	Each + kennel fees	-
Class C (cattle, horses, others of same size/weight)	\$90.61(A)(3)	\$40.00	Each + kennel fees	-
Class D (wild or exotic animals)	\$90.61(A)(4)	\$100.00	Each + kennel fees	-
Class E (birds)	\$90.61(A)(5)	\$20.00	Each + kennel fees	-
Reclaim fees will be waived for animals that are sterilized, microchipped, current on rabies vaccination, and reclaimed within 24 hours of impound.				
Surrender Fees	City Code	Fee Amount	Fee Unit	
Non-Resident Surrender Fee	-	\$50.00	Each	-
Resident – Dog/Cat (sterilized, current on rabies)	-	\$25.00	Each	-
Resident – Dog/Cat (not sterilized or current on rabies)	-	\$25.00	Each	-
Resident – Litter of Puppies or Kittens	-	\$75.00	Each	-
Resident – Other Small Animals	-	\$10.00	Each	-
POLICE DEPARTMENT				
False Alarm Fees	City Code	Fee Amount	Fee Unit	
Failure to Timely Respond to Alarm Site	\$99.05	\$50.00	Per incident	-
False Burglar Alarm	\$99.06	\$50.00	Per incident	-
False Robbery Alarm	\$99.06	\$75.00	Per incident	-
Monitoring of Financial Institution Alarms	\$99.10	\$50.00	Per month	-
Fingerprint Cards	City Code	Fee Amount	Fee Unit	
Residents	-	\$5.00	Per card	-
Non-Residents	-	\$10.00	Per card	-
Miscellaneous	City Code	Fee Amount	Fee Unit	
Accident Reports	-	\$6.00	Each	-
Copy of Police Reports	-	\$0.10	Per page, per side	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Record Checks	City Code	Fee Amount	Fee Unit	
Residents	-		No Charge	-
Non-Residents	-	\$5.00	Each	-
Recruiters / Federal Agencies	-		No Charge	-
Special Events	City Code	Fee Amount	Fee Unit	
Police Officer*	-	\$45.00	Per hour, per person	-
Supervisor (Sergeant/Lieutenant)*	-	\$50.00	Per hour, per person	-
Taxicab Permits	City Code	Fee Amount	Fee Unit	
Duplicate Permit	\$118.42	\$4.00	Each	-
Initial Permit	\$118.42	\$20.00	Each	-
Renewal Permit	\$118.42	\$10.00	Each	-
Towing Fees	City Code	Fee Amount	Fee Unit	
Clean Up Fee	-	\$25.00	Per hour	-
Dolly Use Fee	-	\$50.00	Each	-
Drive Shaft Removal	-	\$50.00	Each	-
Fuel Surcharge*	-	10%	Of total fees	-
Incident Management Tow	-	\$130.00	Per hour	-
Non-Consent Tow	-	\$130.00	Each	-
Specialized Equipment Fees for Towing/Clean Up	-	-	Cost plus 35%	-
Storage Fee	-	\$20.00	Per day	-
Wait Fee	-	\$65.00		-
Winching/Overturn Fee	-	\$75.00		-
*Computation of fee excludes storage fee and wait fee.				
PUBLIC WORKS DEPARTMENT				
Connection Fees – Water and Sewer	City Code	Fee Amount	Fee Unit	Tech Fee
Existing Property – ¾” line – Water Only	-	\$300.00	Each + materials/street cut	-
Existing Property – 1” line – Water Only	-	\$300.00	Each + materials/street cut	-
Existing Property – 1 ½” line – Water Only	-	\$400.00	Each + materials/street cut	-
Existing Property – 2” line – Water Only	-	\$500.00	Each + materials/street cut	-
Existing Property – 4” line – Water and Sewer	-	\$750.00	Each + materials/street cut	-
Existing Property – 6” line – Water Only	-	\$1,500.00	Each + materials/street cut	-
Existing Property – 8” line – Water Only	-	\$1,500.00	Each + materials	-
New Property – Sewer Tap	-	\$275.00	Per tap	-
New Property – Water Meter Tap	-	\$275.00	Per tap	-
NOTE: Sewer lines above 4” will require a quote. Prior to the installation of a water or sewer tap the customer requesting same shall deposit with the City a sum equal to such actual cost as estimated by the City. A ¾” water meter will be installed for new or existing property. Water meters larger than ¾” will be installed on approved water demand information.				
Construction Inspections (Public Works)	City Code	Fee Amount	Fee Unit	Tech Fee
Inspections	-	\$25.00	Each	-
Inspections (weekdays after 4 pm and before 7 am, on weekends and on holidays)	-	\$50.00	Per hour	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Miscellaneous	City Code	Fee Amount	Fee Unit	Tech Fee
Administrative Fee Accessed for Any Service Provided by Contract	-	25%	Contracted rate	-
Streets	City Code	Fee Amount	Fee Unit	Tech Fee
Culvert Installation – 10-12 Yards of Base Material*	-	\$150.00	Per culvert	-
Culvert Installation – Each Additional Yard*	-	\$6.00	Per yard	-
Curb Replacement	-	\$25.00	Per linear foot	-
Road Bore	-	\$50.00	Per linear foot	-
Street Cut Application	-	\$50.00	Each	-
Street Cut Restoration	-	\$15.00	Per linear foot	-
Traffic Control – Additional Flagman	-	\$25.00	Per hour	-
Traffic Control – One Flagman, Vehicle, Traffic Devices	-	\$50.00	Per hour	-
*Fee does not include the cost of the culvert. Applicant must provide the culvert.				
STEWART C MEYER ACTIVITIES CENTER				
Family Camp Out	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Age 5 and Under	-	-		-
Age 6 and up	-	\$15.00	Per person	-
Meeting Rooms	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Late Fee (Beginning at 15 minutes past reservation end)				
Initial Penalty	-	\$15.00	After 15 minutes	-
Per Minute Fee for Each Minute After 15 Minutes	-	\$1.00	Per minute after 15 minutes	-
Refundable Rental Deposit	-	\$200.00	Per room	-
Room A				
Community Services	-	\$50.00	Per hour	-
For Profit Businesses	-	\$75.00	Per hour	-
Military Sponsored Event	-	\$50.00	Per hour	-
Non-Profit Organization (paperwork with TAX ID req)	-	\$50.00	Per hour	-
Room B				
Community Services	-	\$15.00	Per hour	-
For Profit Businesses	-	\$30.00	Per hour	-
Military Sponsored Event	-	\$15.00	Per hour	-
Non-Profit Organization (paperwork with TAX ID req)	-	\$15.00	Per hour	-
Room C				
Community Services	-	\$30.00	Per hour	-
For Profit Businesses	-	\$40.00	Per hour	-
Military Sponsored Event	-	\$25.00	Per hour	-
Non-Profit Organization (paperwork with TAX ID req)	-	\$25.00	Per hour	-
Room D				
Community Services	-	\$30.00	Per hour	-
For Profit Businesses	-	\$40.00	Per hour	-
Military Sponsored Event	-	\$25.00	Per hour	-
Non-Profit Organization (paperwork with Tax ID req)	-	\$25.00	Per hour	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
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	City Code	Fee Amount	Fee Unit	Civic Rec Fee
Miscellaneous				
Pooch Paw-ty	-	\$1.00	Per dog (donation to PAC)	-
STEWART C. MEYER PUBLIC LIBRARY				
Library Book Fees				
Lost or Damaged Books	-	-	Book Price + Processing Fee	-
Overdue Books	-	\$0.05	Per day, per book	-
Processing Fee				
Hardback Books	-	\$5.00	Each	-
Paperback Books	-	\$1.00	Each	-
Miscellaneous				
Copy / Printing Fee				
Black and White	-	\$0.15	Per page, per side	-
Color	-	\$0.25	Per page, per side	-
Replacement Fees				
CD Album, View Case, or Playaway Case	-	\$6.00	Each	-
DVD Case	-	\$1.00	Each	-
Hard Plastic Tablet Case	-	\$13.00	Each	-
Net Circulating Bags	-	\$21.00	Each	-
New Library Card Replacement	-	\$1.00	Each	-
Plastic Circulating Bags	-	\$1.00	Each	-
Portfolio Tablet Case	-	\$10.00	Each	-
Spine or Barcode	-	\$1.00	Each	-
Tablet Adapter	-	\$10.00	Each	-
Tablet USB Cord	-	\$7.00	Each	-
Tablet Bumper	-	\$9.00	Each	-
UTILITY ADMINISTRATION DEPARTMENT				
Deposits				
Apartment Complexes on Master Meter*	-	\$200.00	Per master meter	-
Commercial*	-	\$200.00	Per meter	-
Residential**	-	\$65.00	Each	-
Residential – Refusal of Social Security Number***	-	\$300.00	Each	-
<p>*These deposits are refunded when the account is terminated. **New accounts will not be set up and deposits will not be taken on new homes until the home receives a certificate of occupancy. Residential deposits are refunded when the account is terminated or in the month of June with one year of good history, whichever comes first. *** New accounts will not be set up and deposits will not be taken on new homes until the home receives a certificate of occupancy. Deposits will not be refunded until the account is terminated.</p>				
Meter Accuracy Tests				
Meter Faulty – All Size Meters	-		No Charge	-
Meter Not Faulty – 5/8" x 3/4" or 3/4" x 3/4" Meter	-	\$60.00	Each	-
Meter Not Faulty – 1" Meter	-	\$60.00	Each	-
Meter Not Faulty – 1 1/2" and 2" Meters	-	\$150.00	Each	-
Meter Not Faulty – 3" Meter	-	\$200.00	Each	-
Meter Not Faulty – 4" Meter	-	\$250.00	Each	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
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Miscellaneous	City Code	Fee Amount	Fee Unit	
Credit Card Draft Processing Fee	-	\$2.00	Per month, bill payment	-
Delinquent (Late) Fee*	-	\$15.00	Each month late	-
Fire Hydrant Meter Deposit	-	\$750.00	Each meter	-
Fire Hydrant Meter Monthly Fee	-	\$50.00	Per month, per meter	-
Online Bill Pay Processing Fee	-	\$2.00	Per month, bill payment	-
Reread Request – Original Read Incorrect	-		No Charge	-
Reread Request – Original Read Correct	-	\$10.00	Each request	-
Transfer of Water Services**	-	\$15.00	Each	-
Service Request (Water/Sewer) – Working Hours***	-	\$15.00	Per trip	-
Service Request (Water/Sewer) – Non-Duty Hours***	-	\$30.00	Per trip	-
Water Turn On with New Service / Transfer	-		No Charge	-
Water Turn On – Second Trip Fee	-	\$25	Each and any additional trips	-
*Utility customers can rollover \$30.00 of the total utility bill to avoid delinquent (late) fees.				
**Transfers are within two weeks of disconnecting a current occupied address.				
***Services include turn on/off at the customer’s request, checking for a leak per customer request, and sewer blockages on the customer’s side.				
Rates, Drainage – Non-Residential Developed Property	City Code	Fee Amount	Fee Unit	
Buildings up to 2,500 square feet	-	\$7.20	Per month	-
Buildings 2,501 to 10,000 square feet	-	\$14.40	Per month	-
Buildings 10,001 to 50,000 square feet	-	\$28.80	Per month	-
Buildings 50,001 to 100,000 square feet	-	\$43.20	Per month	-
Buildings 100,001 square feet or more	-	\$60.00	Per month	-
Rates, Drainage – Residential Property	City Code	Fee Amount	Fee Unit	
One-Family Dwellings and Manufactured Homes	-	\$6.00	Per month	-
Duplex	-	\$2.88	Per month, per unit	-
Triplex	-	\$2.74	Per month, per unit	-
Four Unit Dwelling	-	\$2.57	Per month, per unit	-
Five Unit Dwelling	-	\$2.30	Per month, per unit	-
Six Unit Dwelling	-	\$2.04	Per month, per unit	-
Seven Unit Dwelling	-	\$1.78	Per month, per unit	-
Eight Unit Dwelling	-	\$1.51	Per month, per unit	-
Nine Units Dwelling	-	\$2.04	Per month, per unit	-
Rates, Sanitation	City Code	Fee Amount	Fee Unit	
Commercial, Dumpster	-	-	Contact Waste Management	-
Commercial Pickup	-	\$18.88	Per month	-
Commercial Pickup, Additional Trash Cart	-	\$15.00	Each	-
Drop Site Fee	-	\$1.00	Per month	-
Residential Pickup	-	\$18.88	Per month	-
Residential Pickup, Additional Trash Cart	-	\$5.00	Each	-
Trash Cart Replacement	-	\$70.00	Each	-
Rates, Sewer	City Code	Fee Amount	Fee Unit	
Inside CCN – Base Rate	-	\$20.25	0 – 3,000 gallons	-
Inside CCN – Residential (3,001 – 10,000 gallons)	-	\$3.39	Per 1,000 gallons	-
Inside CCN – Commercial (3,001 + gallons)	-	\$3.39	Per 1,000 gallons	-
Outside CCN – Base Rate	-	\$40.50	0 – 3,000 gallons	-



**CITY OF HARKER HEIGHTS FEE SCHEDULE
 OCTOBER 1, 2022 TO SEPTEMBER 30, 2023**

Rates, Sewer, cont.	City Code	Fee Amount	Fee Unit	
Outside CCN – Residential (3,001 – 10,000 gallons)	-	\$6.78	Per 1,000 gallons	-
Outside CCN – Commercial (3,001 + gallons)	-	\$6.78	Per 1,000 gallons	-
Anyone receiving City water service and connected to City sewer must pay sewer charges regardless of whether the building is occupied or not. There is a 10,000-gallon cap for residential customers for sewer services.				
Rates, Water	City Code	Fee Amount	Fee Unit	
Inside CCN – Base Rate	-	\$11.24	Per month	-
Inside CCN – Usage Rate	-	\$3.50	Per 1,000 gallons	-
Outside CCN – Base Rate	-	\$22.48	Per month	-
Outside CCN – Usage Rate	-	\$7.00	Per 1,000 gallons	-
The above rates are applicable to all sales or service of water. All leakage between a meter and a building is the responsibility of the owner, tenant, or occupant of the building. Sprinkler meters on their own meter are charged the base fee plus the per 1,000-gallon usage charge; they are not charged for sewer.				



City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

DISCUSS AND CONSIDER RATIFYING THE PROPERTY TAX INCREASE REFLECTED IN THE FISCAL YEAR 2022-2023 BUDGET AND TAKE THE APPROPRIATE ACTION. (FINANCE DIRECTOR)

EXPLANATION:

Texas Local Government Code §102.007(c) requires that a vote separate from the vote to adopt the tax rate be made to ratify the property tax increase reflected in an adopted budget that raises more revenue from property taxes than in the previous year.

The 2023 fiscal year budget is budgeted to raise more revenue in property taxes and the required statement was published in the Killeen Daily Herald, on the City's website, and in the City's proposed budget as follows:

This budget will raise more total property taxes than last year's budget by \$578,541 or 4.2%, and of that amount \$180,556 is tax revenue to be raised from new property added to the tax roll this year.

This vote ratifies the property tax increase reflected in the General and Debt Service Funds that the City Council adopted and does not require that the City Council adopt the tax rate of \$0.5800 used to prepare the budget.

RECOMMENDATION:

Staff recommends ratifying the tax increase. For the motion to be valid, it must be approved by a record vote.

ACTION BY THE COUNCIL:

1. Motion to ratify the property tax increase reflected in the Fiscal Year 2022-2023 Budget.
2. Any other action desired.



City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

DISCUSS AND CONSIDER APPROVING AN APPEAL OF THE FALSE ROBBERY ALARM SERVICE CHARGE FOR MATTHIEW MILLER AT 2532 BOXWOOD DRIVE, HARKER HEIGHTS, TEXAS, AND TAKE THE APPROPRIATE ACTION. (CITY MANAGER)

EXPLANATION:

Section 99.08 of the City's Code of Ordinances grants an appeal process for false alarm charges. Appeals to false alarm charges must be made within 14 days of being given notice of a false alarm charge. By Code, the City Manager is the Alarm Administrator and issues the notice of false alarm charge and the City Council is the body that hears any appeals of the charge.

Officer Cory Bates with the City of Harker Heights Police Department responded to a robbery alarm at the home of Mr. Matthiew Miller, 2532 Boxwood Drive, Harker Heights, Texas, on June 29, 2022, at 10:23 a.m.. No evidence of robbery was found. Accordingly, per §99.06 of the Code of Harker Heights and the City's fee schedule, Mr. Miller was assessed a false alarm service charge of \$75.00. The City mailed a letter to Mr. Miller informing him of the fee on July 22, 2022.

On August 3, 2022, the City received a letter from Mr. Matthiew Miller appealing the Service Charge Assessment. On August 8, 2022, a confirmation notice was sent to Mr. Miller notifying him of the date and time that his appeal would be heard before the City Council.

Section 99.06 of the Harker Heights Code of Ordinances provides the following provisions about false alarm charges:

(A) If, within any 12-month period occurring after the effective date of this chapter, five false burglar alarm notifications are made from an alarm site, the Alarm Administrator shall assess the alarm user at that alarm site a fee for each subsequent false burglar alarm notification made from the site during the 12-month period.

(B) The Alarm Administrator shall assess an alarm user for **each false robbery alarm notification** emitted from the alarm site.

(C) If, within any 12-month period occurring after the effective date of this chapter, two false fire alarm notifications are made from an alarm site, the Alarm Administrator shall assess the alarm user at that alarm site a fee for each subsequent false fire alarm notification emitted from the site during the 12-month period.

(D) If, within any 12-month period occurring after the effective date of this chapter, two false emergency medical assistance alarm notifications are made from an alarm site, the Alarm Administrator shall assess the alarm user at that alarm site a fee for each subsequent false emergency medical assistance alarm notification made from the site during the 12-month period.

(E) The Alarm Administrator shall send written notice to the alarm user of any fee assessed under this chapter. The notice shall be hand delivered to the alarm user, or sent by certified mail, return receipt requested, to the alarm user at the alarm user's last known address.

(F) An alarm user shall pay any fee assessed under this chapter within 30 days after the date the fee is assessed.

(G) No fee shall be assessed pursuant to this section, if:

- (1) The alarm notification is cancelled prior to city personnel arriving at the alarm site; or
- (2) The alarm is shown by the alarm user to have been, in the Alarm Administrator's sole determination, justified, or due to a natural or man-made catastrophe or other situation specifically exempted by the Alarm Administrator.

False robbery alarms require a fee to be charged on the first occurrence due to the severity/priority that these calls get. Mr. Miller's letter states the following:

"This is Matthiew Miller owner of the property at 2532 Boxwood Dr. Harker Heights TX 76548. I am presently assigned to 2CR out of Vilseck Germany and am assigned to operations in Poland. Jane Crow is our property manager in Harker Heights 254-216-9070 Our security system should notify her by APP as well as Vivint's monitoring system operators, not sure why this did not happen in time to circumvent a Harker Heights notification. The system was activated when the garage doors were pried from the bottom being left open six inches to the manual rail locks that cannot be released unless physically operated from within the garage. The neighbor across the street called and left a message and notified us of the attempted break in. Mrs. Crow was notified after her arrival she reset the power garage doors and reset the tripped security system. Who ever attempted the break-in was smart enough to avoid the cameras but would not have been able to avoid multiple cameras inside had they gotten in. I was told that the reason for the charge by the City of Harker Heights was the verbiage used by Vivint when requesting a possible security breach. I was also told that if you have more than five occurrences in a twelve-month time this would constitute this charge and although this is not the case with this event the charge was levied none the less. Vivint's management team has been notified of the situation and will be in contact with the Harker Heights Police department as well as the City of Harker Heights to make corrections in their requesting process to avoid causing insult to injury with the victims of crime in Harker Heights. Taxpayers pay fines for being a victim is egregious. I understand but respectfully request this fine to be withdrawn, I've done everything I can to avoid being a burden to my community and its resources while deployed here in Poland."

The responding officer made contact with a construction worker doing irrigation work for the homeowner. The internet cable was unplugged to track another wire for the irrigation system which triggered the alarm. The Police Department must still respond quickly to the location to ensure that the person cancelling the alarm is not under duress.

AGENDA ITEM #VIII.2.

The City's letter to citizens/businesses that have false alarms strongly encourages that the alarm system be properly adjusted, operated, inspected, and or serviced to avoid future false alarms, service charges, and possible termination of alarm response.

ACTION BY THE COUNCIL:

1. Motion to APPROVE/DISAPPROVE the Appeal to dismiss the False Robbery Alarm Service Charge for Matthew Miller at 2532 Boxwood Drive, Harker Heights, Texas.
2. Any other action desired.

ATTACHMENTS:

[False Alarm Service Charge Letter](#)

[Appeal Letter](#)

[Notice of Appeal Hearing to Homeowner](#)

7/22/2022

Matthew Miller
2532 Boxwood Drive
Harker Heights, TX 76548

Dear Property Owner:

Officers with the City of Harker Heights responded to a robbery alarm at your address on the following dates:

- June 29, 2022 at 10:23AM (Officer Cory Bates)

No evidence of a robbery was found. Accordingly, per §99.06 of the Code of Harker Heights and the City's fee schedule you are hereby assessed a false alarm service charge of \$75.00 (\$75/per false robbery alarm activation).

Under §99.08 of the Code you have the right to appeal this service charge assessment by filing a written request for a hearing with the City Secretary within 14 days after this notice was mailed, setting forth the reasons for the appeal. The City Secretary will then set a hearing before the City Council, and you will be notified of the date and time of that hearing so you can appear in person and present your case. If you do not appeal, payment of the service charge is due within 30 days after the date of this letter.

Please note that police and fire responses to alarm notifications may be terminated if your system is determined to be unreliable, or if a false alarm service charge is not paid. Accordingly, we strongly urge you to ensure that your system is properly adjusted, operated, inspected, and serviced in order to avoid future false alarms, service charges, and possible termination of alarm response.

Sincerely,

David Mitchell
City Manager
305 Millers Crossing
Harker Heights, Texas 76548

Enclosure: False Alarm Invoice

From: [Matthew Miller](#)
To: [Harker Heights Administration Dept](#)
Subject: False Alarm Appeal Miller Matthew 2532 Boxwood Dr Harker Heights
Date: Wednesday, August 3, 2022 2:20:57 PM

Hello,

This is Matthew Miller owner of the property at 2532 Boxwood Dr. Harker Heights TX 76548.

I am presently assigned to 2CR out of Vilseck Germany and am assigned to operations in Poland.

Jane Crow is our property manager in Harker Heights 254-216-9070

Our security system should notify her by APP as well as Vivint's monitoring system operators, not sure why this did not happen in time to circumvent a Harker Heights notification.

The system was activated when the garage doors were pried from the bottom being left open six inches to the manual rail locks that cannot be released unless physically operated from within the garage.

The neighbor across the street called and left a message and notified us of the attempted break in.

Mrs. Crow was notified after her arrival she reset the power garage doors and reset the tripped security system.

Who ever attempted the break-in was smart enough to avoid the cameras but would not have been able to avoid multiple cameras inside had they gotten in.

I was told that the reason for the charge by the City of Harker Heights was the verbiage used by Vivint when requesting a possible security breach.

I was also told that if you have more than five occurrences in a twelve-month time this would constitute this charge and although this is not the case with this event the charge was levied none the less.

Vivint's management team has been notified of the situation and will be in contact with the Harker Heights Police department as well as the City of Harker Heights to make corrections in their requesting process to avoid causing insult to injury with the victims of crime in Harker Heights.

Taxpayers pay fines for being a victim is egregious.

I understand but respectfully request this fine to be withdrawn, I've done everything I can to avoid being a burden to my community and its resources while deployed here in Poland.

Respectfully,

Matthew Miller

From: [David Mitchell](#)
To: arborealone@hotmail.com
Cc: [Julie Helsham](#); [Jerry Bark](#)
Subject: False Alarm
Date: Monday, August 8, 2022 8:50:33 AM
Attachments: [image001.png](#)
[image002.png](#)

Dear Mr. Miller:

First, thank you for your service! We have received your appeal request for the false alarm and have it set to go to Council on August 23. That meeting will begin at 5 p.m. Staff can represent your request if you cannot have a representative there.

The code that was given by the alarm company was “Panic/Robbery”. These types of codes are assessed for each false occurrence (Harker Heights Code Section 99.06 (B)). These codes indicate an offense that sends our officers, lights engaged, immediately to where the code is generated from. False “burglary” alarms allow for 5 false alarms before the issuance of a fee.

The City receives in excess of 100 false alarm calls per month. As the number continued to grow the City instituted a fee which will hopefully encourage alarm owners to make sure their system is operating correctly. We had some properties that never fixed their alarm issues prior to the fee. Our Police Department was making numerous visits to these addresses. False alarms require a good deal of our officers time when they are also busy with other 911 calls.

If you have any questions please do not hesitate to reach out to me.

Sincerely,

David

David Mitchell
City Manager

City of Harker Heights | 305 Miller’s Crossing | Harker Heights, TX 76548
T: 254-953-5600 | **F:** 254-953-5612 | dmitchell@harkerheights.gov

Vision: Providing public services that empower people to focus on what matters most: their goals, hopes and dreams.



City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AWARDING A CONTRACT FOR THE STILLHOUSE LAKE ROAD (FM 3481) PEDESTRIAN IMPROVEMENTS PROJECT IN THE AMOUNT OF \$275,078.00 TO TTG UTILITIES, LP; AUTHORIZE THE CITY MANAGER TO ACT AND SIGN ON BEHALF OF THE CITY, AND TAKE THE APPROPRIATE ACTION. (PUBLIC WORKS DIRECTOR)

EXPLANATION:

The bidding process began with the City advertising for bids for the Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project on June 26, 2022, and July 03, 2022. A total of six bid packets were distributed to construction contractors. On August 04, 2022, at 2:00 p.m. the sealed bids for the Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project were opened. The following bid was received and met specifications:

Bidder	Bid
TTG Utilities, LP	\$275,078.00

The project includes construction of a 6' wide pedestrian sidewalk along the east side of Stillhouse Lake Road from the Cedarbrook Ridge Subdivision to FM 2410.

As part of the 2018 Street Improvements Project, TTG Utilities successfully constructed a new pedestrian sidewalk along Verna Lee Blvd. from the Harker Heights High School to Indian Trail.

The Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project are budgeted in the FY2022-23 Capital Improvement Fund.

RECOMMENDATION:

The Public Works Director recommends awarding a contract for the Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project in the amount of \$275,078.00 to TTG Utilities, LP.

ACTION BY THE COUNCIL:

1. Motion to APPROVE/DISAPPROVE a Resolution awarding a contract for the Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project in the amount of \$275,078.00 to TTG Utilities, LP.
2. Any other action desired.

ATTACHMENTS:

[Resolution-Award FM 3481 Sidewalk Improvements-East Side August 2022](#)

[Recommendation of Award Ltr](#)
[Plan Holders List](#)
[Bid Tabulation Stillhouse Lake Rd Ped Impr](#)
[Location Map](#)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AWARDED A CONTRACT FOR THE STILLHOUSE LAKE ROAD (FM 3481) PEDESTRIAN IMPROVEMENTS PROJECT IN THE AMOUNT OF \$275,078.00 TO TTG UTILITIES, LP.

WHEREAS, the City advertised for bids on June 26, 2022, and July 03, 2022; and

WHEREAS, the City has funds budgeted from the FY 2022-23 Capital Improvement Project funding; and

WHEREAS, the City notified six construction contractors; and

WHEREAS, the City received one bid meeting specifications; and

WHEREAS, the City opened the sealed bids at 2:00 p.m. on August 04, 2022, and found TTG Utilities, LP to be the only responsible bidder; and

WHEREAS, the meeting at which this resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harker Heights, Texas:

1. The facts and recitations set forth above are hereby found and declared to be true and correct.
2. The contract (“*Agreement*”) for the Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project is awarded to TTG Utilities, LP in the amount of \$275,078.00.
3. The City Manager, David Mitchell, is hereby authorized and empowered to act in the name and on behalf of the City to execute and deliver the Agreement (and any changes therein and additions thereto as he shall determine to be necessary or advisable, such determination to be conclusively evidenced by the execution and delivery thereof), together with any related consents, notices, certificates, acknowledgments, and other instruments, and to act as the representative of the City in any lawful way to perform or cause to be performed such other and further acts as may be reasonably necessary and appropriate to effectuate the said Agreement, and to accomplish the purposes of these resolutions.
4. All actions taken or performed prior to the date hereof by any person herein authorized to act in respect to the matters referred to and approved in this Resolution be and hereby are ratified and confirmed in all respects.

5. Any person, corporation, partnership, limited partnership, association, joint venture or other business entity may presume upon the validity of the acts of any person authorized herein to act, without further recourse to the governing documents, minutes or other proceedings of the City, and without joinder of any other officer or employee of the City.

PASSED AND APPROVED on August 23, 2022, by the Harker Heights City Council.

Spencer H. Smith, Mayor
City of Harker Heights

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



KASBERG, PATRICK & ASSOCIATES, LP
CONSULTING ENGINEERS
Texas Firm F-510

Temple
19 North Main Street
Temple, Texas 76501
(254) 773-3731

RICK N. KASBERG, P.E.
R. DAVID PATRICK, P.E., CFM
THOMAS D. VALLE, P.E.
GINGER R. TOLBERT, P.E.
ALVIN R. "TRAE" SUTTON, III, P.E., CFM
JOHN A. SIMCIK, P.E., CFM

Georgetown
800 South Austin Avenue
Georgetown, Texas 78626
(512) 819-9478

August 9, 2022

Mr. Mark Hyde
Director of Public Works
City Hall
305 Millers Crossing
Harker Heights, Texas 76548

Re: City of Harker Heights
Stillhouse Lake Road (FM 3481) Pedestrian Improvements
Harker Heights, Texas

Dear Mr. Hyde:

On August 4, 2022, the City of Harker Heights received a bid from one (1) contractor for construction of the Stillhouse Lake Road (FM 3481) Pedestrian Improvements Project. Attached is a Bid Tabulation for your reference. There were a total of six (6) plan holders for this project, all contractors.

This project is located on the east side of Stillhouse Lake Road (FM 3481) between Knight's Way (FM 2410) and Nevaeh Drive. A 6-foot wide concrete sidewalk will be constructed from Knight's Way to the existing sidewalk across from Thomas Drive. A second stretch of 6-foot wide sidewalk will extend from the existing sidewalk south of Prospector Trail to the existing sidewalk across from Nevaeh Drive. The sidewalk will include minor drainage flume crossings, pedestrian handrail, retaining wall construction, erosion control, and traffic control.

The low bidder on the project was TTG Utilities, Inc. from Gatesville, Texas with a bid of \$275,078.00. A copy of the Bid Tabulation for the project is attached to this letter.

Our final opinion of probable construction costs was \$210,000.00 based on average bid prices received recently on comparable projects. In discussing the bid with the contractor, the major cause of the increased pricing is a cement shortage which has made pricing concrete difficult. Fuel surcharges to concrete pricing based on the price of diesel at the time of order resulted in a further increase in the price of concrete related items due to the uncertainty of what the market will be at the time of actual construction. These factors results in concrete related items being 35%-40% higher than the prices used in the final opinion of probable construction costs.

Mr. Mark Hyde
August 9, 2022
Page Two

We recommend that the bid be awarded to **TTG Utilities, Inc.** in the amount of **\$275,078.00**. We have previously worked with TTG Utilities, Inc. on multiple projects in Central Texas and have found them to be a reputable contractor and capable of successfully completing the work associated with this project.

If you have any questions, please call.

Sincerely,

A handwritten signature in blue ink, appearing to read "John A. Simcik". The signature is stylized and cursive.

John A. Simcik, P.E., C.F.M.

xc: 2022-104-40

RECORD OF CONSTRUCTION DOCUMENTS

Kasberg, Patrick & Associates, LP
 19 North Main Street
 Temple, TX 76501

Engineers Opinion \$210,000.00
 of Probable Cost

Client Name City of Harker Heights

Project Name: Improv Stillhouse Lake Road (FM 3481) Pedestrian Improvements

Project Number **2022-104-30**
Bid Date August 4, 2022; 2:00 PM
Address 305 Millers Crossing; Harker Heights, TX 76542

Fee Per Set \$50.00 Project John A Simcik, PE, CFM

Pre-Bid July 12, 2022; 2:00 PM
400 Indian Trail; Harker Heights TX 76548

Date Issued	Plan Holder Name and Address	Contact Name Phone and Fax Number	Fee	Set Number	Addenda		
					1	2	3
	TTG 231 Memorial Dr. Gatesville, TX 76528	Dawna James djames@ttgutilities.com (254) 248-1151	PDF	1			
	RT Schneider Construction Co., LTD. PO Box 876 Belton, TX 76513	Bryant Davis bdavis@rtschneider.com (254) 933-2529	PDF	2			
	Choice Builders, LLC 3809 S. General Bruce Dr., Ste. 103 Temple, TX 76502	Charles O'Daniel charlie@ChoiceBuildersTx.com (254) 534-2423	PDF	3			
	MA Smith Contracting Co., Inc. 15308 Ginger Street Austin, TX 78728	Hunter Smith huntersmith@sccitx.com (512) 990-7640 Ext. 3	PDF	4			
	Patin Construction 3800 W. 2nd Street Taylor, TX 76574	Zachary Hughes estimating@patincon.com (512) 212-7215	PDF	5			
	Purser Construction 2901 E. Stan Schlueter Loop Killeen, TX 76542	Michelle Lee mlee@kesltd.com (254) 526-3981	PDF	6			
				7			
				8			

RECORD OF CONSTRUCTION DOCUMENTS

Kasberg, Patrick & Associates, LP
 19 North Main Street
 Temple, TX 76501

Engineers Opinion \$210,000.00
 of Probable Cost

Client Name City of Harker Heights

Project Name: Improv Stillhouse Lake Road (FM 3481) Pedestrian Improvements

Project Number 2022-104-30
Bid Date August 4, 2022; 2:00 PM
Address 305 Millers Crossing; Harker Heights, TX 76542

Fee Per Set \$50.00

Project John A Simcik, PE, CFM

Pre-Bid July 12, 2022; 2:00 PM
400 Indian Trail; Harker Heights TX 76548

Date Issued	Plan Holder Name and Address		Contact Name Phone and Fax Number	Fee	Set Number	Addenda		
						1	2	3
					9			
					10			
					11			
					12			
					13			
					14			
					15			
					16			

BID TABULATION
CITY OF HARKER HEIGHTS
 Stillhouse Lake Road (FM 3481) Pedestrian Improvements
 August 4, 2022; 2:00 PM

BIDDER INFORMATION
TTG Utilities, Inc.
PO Box 299
Gatesville, TX 76528

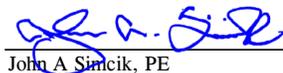
Bid No.	Estimated Quantity	Unit	Bid Data Description	Unit Price	Extended Amount
BASE BID					
A-1	16.7	STA	Mobilization, Bonds & Insurance, not-to-exceed 5% of the Base Bid Amount	\$ 300.00	\$ 5,010.00
A-2	100%	LS	For Furnishing Traffic Control Plan Sealed by an Engineer Licensed in the State of Texas, Complete For	250.00	250.00
A-3	100%	LS	For Implementing Traffic Control Plan, Complete For	3,500.00	3,500.00
A-4	100%	LS	Implement and Administer Stormwater Pollution Prevention Plan, Including Submission to and Receiving Permits from Texas Commission on Environmental Quality (TCEQ), Complete For	5,600.00	5,600.00
A-5	100%	LS	Provide DVD of Right-of-Way Pre-Construction and Post Construction Site Conditions for the Total Project, Complete For	350.00	350.00
A-6	120	CY	For Sidewalk Excavation, Complete For	30.00	3,600.00
A-7	300	CY	For Placing Unclassified Fill for Embankment, Complete For	42.00	12,600.00
A-8	1,085	SY	For Constructing 4" Reinforced Concrete Sidewalk w. 4" Sand Cushion, Complete in Place For	110.00	119,350.00
A-9	3	EA	For Constructing 5-Foot Wide Reinforced Concrete Flume, Including 6:1 Sloped End Treatment and Non-Slip Plate (Slipnot or Algrip), Per Details on Plan Sheets 8, 10 and 11, Complete in Place For	10,000.00	30,000.00
A-10	59	SY	For Furnishing and Placing 4" Thick Reinforced Concrete Riprap, Complete in Place For	115.00	6,785.00
A-11	170	EA	For Furnishing and Installing TxDOT Handrail (Type B), Complete in Place For	210.00	35,700.00
A-12	1,526	LF	For Furnishing and Installing Silt Fence, Complete For	8.00	12,208.00
A-13	90	LF	For Furnishing and Installing Rock Berm, Complete For	90.00	8,100.00
A-14	2,800	SY	For Seeding and Watering to Establish Vegetative Cover in Areas Disturbed by Construction, Complete For	7.50	21,000.00
A-15	250	SY	For Furnishing and Installing Erosion Control Blanket, Complete For	6.00	1,500.00
A-16	70	SF	For Furnishing and Installing Stone Retaining Wall, Complete For	85.00	5,950.00
A-17	100%	LS	Remove/Dispose of Existing Curb Ramp and 6 SY of Sidewalk, Complete For	575.00	575.00
A-18	100%	LS	Construct 6' Wide TxDOT Curb Ramp Type 1 and Connect to Existing Sidewalk with 6 SY of Sidewalk, Complete For	3,000.00	3,000.00
TOTAL BASE BID AMOUNT - (Items A-1 - A-18)					\$ 275,078.00

BID SUMMARY

TOTAL BASE BID AMOUNT (Items A-1-A-18)	\$ 275,078.00
---	----------------------

Did Bidder Acknowledge Addendum No. 1?	YES
Did Bidder provide Bid Security?	YES
Did Bidder provide required documents?	YES

I hereby certify that this is a correct & true tabulation of all bids received


 John A Simcik, PE

8/4/2022

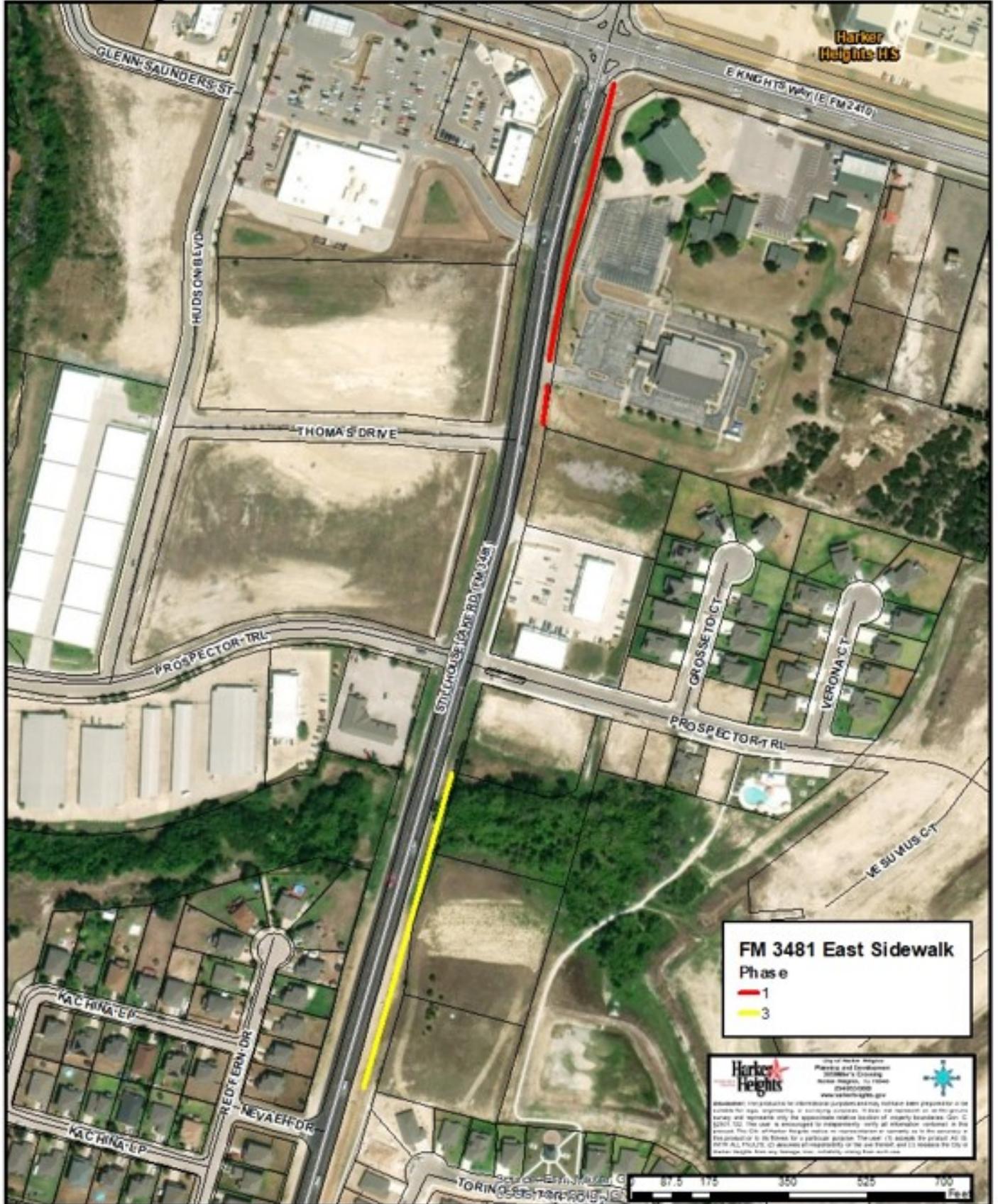
Date

Kasberg, Patrick & Associates, LP



Harker Heights

FM 3481 East Sidewalk Phase 1 & Phase 3





City Council Memorandum

FROM: The Office of the City Manager

DATE: August 23, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AWARDING A CONTRACT FOR THE 2022 STREET IMPROVEMENT PROJECTS IN THE AMOUNT OF \$814,137.90 TO TTG UTILITIES, LP; AUTHORIZE THE CITY MANAGER TO ACT AND SIGN ON BEHALF OF THE CITY, AND TAKE THE APPROPRIATE ACTION. (PUBLIC WORKS DIRECTOR)

EXPLANATION:

The bidding process began with the City advertising for bids for the 2022 Street Improvement Projects on July 03, 2022, and July 10, 2022. A total of five bid packets were distributed to five construction companies. On August 04, 2022, at 2:30 p.m. the sealed bids for the project were opened. The following bids were received and met specifications:

Location	<u>Bidder</u>	
	TTG Utilities, LP	RT Schneider Construction Company, LTD
Sun Meadows Drive Part A	\$135,648.40	\$146,101.00
Seminole Trace Part B	\$229,159.50	\$223,639.00
Yuron Trace Part C	\$221,683.75	\$228,973.50
Maya Trail Part D	\$176,457.50	\$175,487.50
Gomer Lane & Gisela Lane Part E	\$51,188.75	\$56,447.50
Total:	\$814,137.90	\$830,648.50

The 2022 Street Improvement Projects were bid in five separate parts. The City has reserved the right to award any individual part or any combination of parts of this project.

- Part A includes subgrade cement stabilization and asphalt paving.
- Parts B, C and D includes new street construction. The existing subgrade will be removed and replaced with crushed limestone. New ribbon curb will be constructed on each side of the street along with 1.5 inches of asphalt paving.
- Part E includes repairing two sections of street failures on Gomer Lane and Gisela Lane. Areas of subgrade subsidence will be removed and replaced with crushed limestone. Damaged curb and gutter will be replaced along with 1.5 inches of asphalt paving.

TTG Utilities has successfully completed several Street Improvement Projects including the Roundabout at Heights Drive/Commercial Drive.

The 2022 Street Improvement Projects are budgeted in the FY 2022-23 Capital Improvement Fund.

RECOMMENDATION:

The Public Works Director recommends awarding a contract for the 2022 Street Improvement Projects in the amount of \$814,137.90 to TTG Utilities, LP.

ACTION BY THE COUNCIL:

1. Motion to APPROVE/DISAPPROVE a Resolution awarding a contract for the 2022 Street Improvement Projects, Parts “A” through “E” in the amount of \$814,137.90 to TTG Utilities, LP.
2. Any other action desired.

ATTACHMENTS:

[Resolution-Award 2022 Street Improvement Projects August 2022](#)

[Recommendation of Award Ltr](#)

[Plan Holders List](#)

[Bid Tabulation](#)

[ComLand 2022](#)

[SunMeadows 2022](#)

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AWARDING A CONTRACT FOR THE 2022 STREET IMPROVEMENT PROJECTS IN THE AMOUNT OF \$814,137.90 TO TTG UTILITIES, LP.

WHEREAS, the City advertised for bids on July 03, 2022, and July 10, 2022; and

WHEREAS, the City has funds budgeted in the FY 2022-23 Capital Improvement Funds; and

WHEREAS, the City notified five construction contractors; and

WHEREAS, the City received two bids meeting specifications; and

WHEREAS, the City opened the sealed bids at 2:30 p.m. on August 04, 2022, and found the lowest responsible bidder to be TTG Utilities, LP; and

WHEREAS, the meeting at which this resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harker Heights, Texas:

1. The facts and recitations set forth above are hereby found and declared to be true and correct.
2. The contract ("**Agreement**") for the 2022 Street Improvement Projects is awarded to TTG Utilities, LP in the amount of \$814,137.90.
3. The City Manager, David Mitchell, is hereby authorized and empowered to act in the name and on behalf of the City to execute and deliver the Agreement (and any changes therein and additions thereto as he shall determine to be necessary or advisable, such determination to be conclusively evidenced by the execution and delivery thereof), together with any related consents, notices, certificates, acknowledgments, and other instruments, and to act as the representative of the City in any lawful way to perform or cause to be performed such other and further acts as may be reasonably necessary and appropriate to effectuate the said Agreement, and to accomplish the purposes of these resolutions.
4. All actions taken or performed prior to the date hereof by any person herein authorized to act in respect to the matters referred to and approved in this Resolution be and hereby are ratified and confirmed in all respects.
5. Any person, corporation, partnership, limited partnership, association, joint venture or other business entity may presume upon the validity of the acts of any person authorized herein to act, without further recourse to the governing

documents, minutes or other proceedings of the City, and without joinder of any other officer or employee of the City.

PASSED AND APPROVED on August 23, 2022, by the Harker Heights City Council.

Spencer H. Smith, Mayor
City of Harker Heights

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



KASBERG, PATRICK & ASSOCIATES, LP
CONSULTING ENGINEERS
Texas Firm F-510

Temple
19 North Main Street
Temple, Texas 76501
(254) 773-3731

RICK N. KASBERG, P.E.
R. DAVID PATRICK, P.E., CFM
THOMAS D. VALLE, P.E.
GINGER R. TOLBERT, P.E.
ALVIN R. "TRAE" SUTTON, III, P.E., CFM
JOHN A. SIMCIK, P.E., CFM

Georgetown
800 South Austin Avenue
Georgetown, Texas 78626
(512) 819-9478

August 9, 2022

Mr. Mark Hyde
Director of Public Works
City Hall
305 Millers Crossing
Harker Heights, Texas 76548

Re: City of Harker Heights
2022 Street Improvements
Harker Heights, Texas

Dear Mr. Hyde:

On August 4, 2022, the City of Harker Heights received bids from two (2) contractors for construction of the 2022 Street Improvements Project. Attached is a Bid Tabulation for your reference. There were a total of five (5) plan holders for this project, all contractors.

This project consists of Parts A-E, corresponding to the following work:

- Part A – Sun Meadows Drive** – cement stabilization and 1.5” HMA overlay, traffic control, etc.
- Part B – Seminole Trace** – reconstruction of roadway (10” base material with 1.5” Type D HMA overlay), ribbon curb installation, traffic control, etc.
- Part C – Yuron Trace** - reconstruction of roadway (10” base material with 1.5” Type D HMA overlay), ribbon curb installation, traffic control, etc.
- Part D – Maya Trail** - reconstruction of roadway (10” base material with 1.5” Type D HMA overlay), ribbon curb installation, traffic control, etc.
- Part E – Gomer/Gisela** – excavation and repair of street failures (including placement of select fill, 10” base material, and 1.5” Type D HMA overlay), curb replacement, sod replacement, traffic control, etc.

The low bidder on the project was TTG Utilities, Inc. from Gatesville, Texas with a bid of \$814,137.90 for Parts A-E. A copy of the Bid Tabulation for the project is attached to this letter.

Our final opinion of probable construction costs was \$675,000.00 based on average bid prices received recently on comparable projects. In discussing the bid with the contractor, the major cause of the increased pricing is a cement shortage which has made pricing concrete difficult. Fuel surcharges to concrete pricing based on the price of diesel at the time of order resulted in a further increase in the price of concrete related items due to the uncertainty of what the market will be at the time of actual construction. These factors results in concrete related items being 35%-40% higher

Mr. Mark Hyde
August 9, 2022
Page Two

than the prices used in the final opinion of probable construction costs. Asphalt prices also came in more than double recently observed pricing (\$260/Ton in the bid versus \$110/Ton in the opinion of probably construction costs).

Should the City have sufficient budget available, we recommend that the bid be awarded to **TTG Utilities, Inc.** in the amount of **\$814,137.90 for Parts A-E.** We have previously worked with TTG Utilities, Inc. on multiple projects in Central Texas and have found them to be a reputable contractor and capable of successfully completing the work associated with this project.

If you have any questions, please call.

Sincerely,



John A. Simcik, P.E., C.F.M.

xc: 2022-122-40

RECORD OF CONSTRUCTION DOCUMENTS

Kasberg, Patrick & Associates, LP
 19 North Main Street
 Temple, TX 76501

Engineers Opinion \$625,000.00
 of Probable Cost

Client Name City of Harker Heights

Project Name: Improv 2022 Street Improvements

Project Number **2022-122-30**
Bid Date August 4, 2022; 2:30 PM
Address 305 Millers Crossing; Harker Heights, TX 76542

Fee Per Set \$50.00 Project John A Simcik, PE, CFM

Pre-Bid July 14, 2022; 2:00 PM
400 Indian Trail; Harker Heights TX 76548

Date Issued	Plan Holder Name and Address	Contact Name Phone and Fax Number	Fee	Set Number	Addenda		
					1	2	3
	TTG 231 Memorial Dr. Gatesville, TX 76528	Dawna James djames@ttgutilities.com (254) 248-1151	PDF	1			
	RT Schneider Construction Co., LTD. PO Box 876 Belton, TX 76513	Bryant Davis bdavis@rtschneider.com (254) 933-2529	PDF	2			
	Choice Builders, LLC 3809 S. General Bruce Dr., Ste. 103 Temple, TX 76502	Charles O'Daniel charlie@ChoiceBuildersTx.com (254) 534-2423	PDF	3			
	MA Smith Contracting Co., Inc. 15308 Ginger Street Austin, TX 78728	Hunter Smith huntersmith@sccitx.com (512) 990-7640 Ext. 3	PDF	4			
	Patin Construction 3800 W. 2nd Street Taylor, TX 76574	Zachary Hughes estimating@patincon.com (512) 212-7215	PDF	5			
				6			
				7			
				8			

RECORD OF CONSTRUCTION DOCUMENTS

Kasberg, Patrick & Associates, LP
 19 North Main Street
 Temple, TX 76501

Engineers Opinion \$625,000.00
 of Probable Cost

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Date Issued	Plan Holder Name and Address		Contact Name Phone and Fax Number	Fee	Set Number	Addenda		
						1	2	3
					9			
					10			
					11			
					12			
					13			
					14			
					15			
					16			

BID TABULATION
CITY OF HARKER HEIGHTS
2022 STREET IMPROVEMENTS Bid #22-560-116-01
August 4, 2022; 2:30 PM

Bid No.	Estimated Quantity	Unit	Bid Data Description	BIDDER INFORMATION		BIDDER INFORMATION	
				Unit Price	Extended Amount	Unit Price	Extended Amount
				TTG Utilities, Inc. PO Box 299 Gatesville, TX 76528		RT Schneider Cons. Co. LTD PO Box 876 Belton, TX 76513	
BASE BID PART A - SUN MEADOWS DRIVE							
A-1	100%	LS	Mobilization, Bonds & Insurance, not-to-exceed 5% of the Base Bid Amount	\$ 8,500.00	\$ 8,500.00	\$ 6,900.00	\$ 6,900.00
A-2	100%	LS	For Furnishing Traffic Control Plan Sealed by an Engineer Licensed in the State of Texas, Complete For	325.00	325.00	1,000.00	1,000.00
A-3	100%	LF	For Implementing Traffic Control Plan, Complete For	6,500.00	6,500.00	2,000.00	2,000.00
A-4	100%	LS	Implement and Administer Stormwater Pollution Prevention Plan, Including Submission to and Receiving Permits from Texas Commission on Environmental Quality (TCEQ), Complete For	1,500.00	1,500.00	1,000.00	1,000.00
A-5	100%	LS	Provide DVD of Right-of-Way Pre-Construction and Post Construction Site Conditions for the Total Project, Complete For	410.00	410.00	500.00	500.00
A-6	64	LF	For Sawcutting Existing Asphalt, Complete For	3.00	192.00	15.00	960.00
A-7	2,843	SY	For Pulverizing Existing Asphalt and Furnishing, Placing and Mixing 8" Cement Stabilization (8% Cement, Target Strength 250-500 psi), Complete For	17.00	48,331.00	13.75	39,091.25
A-8	2,843	SY	For Grading and Compacting Cement Treated Material, Complete For	3.80	10,803.40	9.50	27,008.50
A-9	235	TN	For Furnishing and Placing 1.5" Type 'D' HMAC Pavement with Prime and Tack Coat, Complete For	239.00	56,165.00	221.75	52,111.25
A-10	1	EA	Furnish and Install Blue Reflective Buttons in Front of Fire Hydrants, Complete in Place For	32.00	32.00	250.00	250.00
A-11	3	EA	Adjust Cleanout to Grade, Complete For	330.00	990.00	2,510.00	7,530.00
A-12	2	EA	Adjust Manhole to Grade, Complete For	950.00	1,900.00	3,875.00	7,750.00
TOTAL BASE BID AMOUNT PART A - SUN MEADOWS DRIVE (ITEMS A1 - A12)				\$ 135,648.40		\$ 146,101.00	

BASE BID PART B - SEMINOLE TRACE							
B-1	100%	LS	Mobilization, Bonds and Insurance, not-to-exceed 5% of the Base Bid Amount, Complete For	4,500.00	\$ 4,500.00	\$ 8,850.00	\$ 8,850.00
B-2	100%	LS	For Furnishing Traffic Control Plan Sealed by an Engineer Licensed in the State of Texas, Complete For	325.00	325.00	1,000.00	1,000.00
B-3	100%	LS	For Implementing Traffic Control Plan, Complete For	6,450.00	6,450.00	2,000.00	2,000.00
B-4	100%	LS	Implement and Administer Stormwater Pollution Prevention Plan, Including Submission to and Receiving Permits from Texas Commission on Environmental Quality (TCEQ), Complete For	1,495.00	1,495.00	1,000.00	1,000.00
B-5	100%	LS	Provide DVD of Right-of-Way Pre-Construction and Post Construction Site Conditions for the Total Project, Complete For	410.00	410.00	500.00	500.00
B-6	50	LF	For Sawcutting Existing Asphalt, Complete For	3.00	150.00	15.00	750.00
B-7	865	CY	For Unclassified Excavation (11.5" Depth x 28' Width) for Installation of Ribbon Curb, Complete For	23.00	19,895.00	22.50	19,462.50
B-8	415	CY	For Furnishing & Installing Crushed Limestone Base Material (5.5" Depth x 28' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	67.00	27,805.00	100.00	41,500.00
B-9	1,738	LF	For Constructing 2'-Wide Ribbon Curb Per Standard City Details, Complete in Place For	25.00	43,450.00	15.75	27,373.50
B-10	294	SY	For Tying in Existing Concrete Driveways to New Curb As Necessary (Including Sawcut, Removal, and Replacement of Existing Concrete), Complete For	110.00	32,340.00	116.00	34,104.00
B-11	150	SY	For Tying in Existing Flexbase Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Flexbase), Complete For	14.00	2,100.00	17.50	2,625.00
B-12	50	SY	For Tying in Existing Asphalt Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Asphalt), Complete For	60.00	3,000.00	100.00	5,000.00
B-13	270	CY	For Furnishing & Installing Crushed Limestone Base Material (4.5" Depth x 22' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	68.00	18,360.00	94.00	25,380.00
B-14			ITEM HAS BEEN DELETED				
B-15	180	TN	For Furnishing and Placing 1.5" Type 'D' HMAC Pavement with Prime and Tack Coat, Complete For	260.00	46,800.00	241.50	43,470.00
B-16	1	EA	Furnish and Install Blue Reflective Buttons in Front of Fire Hydrants, Complete in Place For	32.00	32.00	250.00	250.00
B-17	1	EA	Adjust Manhole to Grade, Complete For	950.00	950.00	3,875.00	3,875.00
B-18	970	SY	For Furnishing and Placing Topsoil (4" Depth), Complete For	11.00	10,670.00	4.10	3,977.00
B-19	970	SY	For Seeding and Watering to Establish Vegetative Cover in Areas Disturbed by Construction, Complete For	10.75	10,427.50	2.60	2,522.00
TOTAL BASE BID AMOUNT PART B - SEMINOLE TRACE (ITEMS B1-B19)				\$ 229,159.50		\$ 223,639.00	

BASE BID PART C - YURON TRACE							
C-1	100%	LS	Mobilization, Bonds and Insurance, not-to-exceed 5% of the Base Bid Amount, Complete For	\$ 4,500.00	\$ 4,500.00	\$ 9,000.00	\$ 9,000.00
C-2	100%	LS	For Furnishing Traffic Control Plan Sealed by an Engineer Licensed in the State of Texas, Complete For	325.00	325.00	1,000.00	1,000.00
C-3	100%	LS	For Implementing Traffic Control Plan, Complete For	6,500.00	6,500.00	2,000.00	2,000.00
C-4	100%	LS	Implement and Administer Stormwater Pollution Prevention Plan, Including Submission to and Receiving Permits from Texas Commission on Environmental Quality (TCEQ), Complete For	1,500.00	1,500.00	1,000.00	1,000.00
C-5	100%	LS	Provide DVD of Right-of-Way Pre-Construction and Post Construction Site Conditions for the Total Project, Complete For	410.00	410.00	500.00	500.00
C-6	130	LF	For Sawcutting Existing Asphalt, Complete For	3.00	390.00	15.00	1,950.00
C-7	950	CY	For Unclassified Excavation (11.5" Depth x 28' Width) for Installation of Ribbon Curb, Complete For	20.00	19,000.00	22.50	21,375.00
C-8	450	CY	For Furnishing & Installing Crushed Limestone Base Material (5.5" Depth x 28' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	67.00	30,150.00	100.00	45,000.00
C-9	1,772	LF	For Constructing 2'-Wide Ribbon Curb Per Standard City Details, Complete in Place For	25.00	44,300.00	15.75	27,909.00
C-10	120	SY	For Tying in Existing Concrete Driveways to New Curb As Necessary (Including Sawcut, Removal, and Replacement of Existing Concrete), Complete For	110.00	13,200.00	127.00	15,240.00
C-11	100	SY	For Tying in Existing Flexbase Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Flexbase), Complete For	14.00	1,400.00	17.50	1,750.00
C-12	100	SY	For Tying in Existing Asphalt Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Asphalt), Complete For	60.00	6,000.00	100.00	10,000.00
C-13	300	CY	For Furnishing & Installing Crushed Limestone Base Material (4.5" Depth x 22' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	68.00	20,400.00	94.00	28,200.00
C-14			ITEM HAS BEEN DELETED				
C-15	195	TN	For Furnishing and Placing 1.5" Type 'D' HMAC Pavement with Prime and Tack Coat, Complete For	253.00	49,335.00	235.00	45,825.00
C-16	3	EA	Adjust Manhole to Grade, Complete For	950.00	2,850.00	3,875.00	11,625.00
C-17	985	SY	For Furnishing and Placing Topsoil (4" Depth), Complete For	11.00	10,835.00	4.10	4,038.50
C-18	985	SY	For Seeding and Watering to Establish Vegetative Cover in Areas Disturbed by	10.75	10,588.75	2.60	2,561.00
TOTAL BASE BID AMOUNT PART C - YURON TRACE (ITEMS C1-C18)				\$ 221,683.75		\$ 228,973.50	

BID TABULATION
CITY OF HARKER HEIGHTS
2022 STREET IMPROVEMENTS Bid #22-560-116-01
August 4, 2022; 2:30 PM

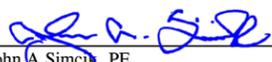
Bid No.	Estimated Quantity	Unit	Bid Data Description	BIDDER INFORMATION		BIDDER INFORMATION	
				Unit Price	Extended Amount	Unit Price	Extended Amount
				TTG Utilities, Inc. PO Box 299 Gatesville, TX 76528		RT Schneider Cons. Co. LTD PO Box 876 Belton, TX 76513	

BASE BID PART D - MAYA TRAIL							
D-1	100%	LS	Mobilization, Bonds and Insurance, not-to-exceed 5% of the Base Bid Amount, Complete For	\$ 4,500.00	\$ 4,500.00	\$ 7,695.00	\$ 7,695.00
D-2	100%	LS	For Furnishing Traffic Control Plan Sealed by an Engineer Licensed in the State of Texas, Complete For	325.00	325.00	1,000.00	1,000.00
D-3	100%	LS	For Implementing Traffic Control Plan, Complete For	6,500.00	6,500.00	2,000.00	2,000.00
D-4	100%	LS	Implement and Administer Stormwater Pollution Prevention Plan, Including Submission to and Receiving Permits from Texas Commission on Environmental Quality (TCEQ), Complete For	1,500.00	1,500.00	1,000.00	1,000.00
D-5	100%	LS	Provide DVD of Right-of-Way Pre-Construction and Post Construction Site Conditions for the Total Project, Complete For	410.00	410.00	500.00	500.00
D-6	50	LF	For Sawcutting Existing Asphalt, Complete For	3.00	150.00	15.00	750.00
D-7	670	CY	For Unclassified Excavation (11.5" Depth x 28' Width) for Installation of Ribbon Curb, Complete For	19.00	12,730.00	22.50	15,075.00
D-8	320	CY	For Furnishing & Installing Crushed Limestone Base Material (5.5" Depth x 28' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	67.00	21,440.00	100.00	32,000.00
D-9	1,350	LF	For Constructing 2'-Wide Ribbon Curb Per Standard City Details, Complete in Place For	25.00	33,750.00	15.75	21,262.50
D-10	185	SY	For Tying in Existing Concrete Driveways to New Curb As Necessary (Including Sawcut, Removal, and Replacement of Existing Concrete), Complete For	110.00	20,350.00	127.00	23,495.00
D-11	80	SY	For Tying in Existing Flexbase Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Flexbase), Complete For	14.00	1,120.00	17.50	1,400.00
D-12	35	SY	For Tying in Existing Asphalt Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Asphalt), Complete For	60.00	2,100.00	100.00	3,500.00
D-13	210	CY	For Furnishing & Installing Crushed Limestone Base Material (4.5" Depth x 22' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	68.00	14,280.00	94.00	19,740.00
D-14			ITEM HAS BEEN DELETED				
D-15	140	TN	For Furnishing and Placing 1.5" Type 'D' HMAc Pavement with Prime and Tack Coat, Complete For	286.00	40,040.00	265.50	37,170.00
D-16	1	EA	Adjust Manhole to Grade, Complete For	950.00	950.00	3,875.00	3,875.00
D-17	750	SY	For Furnishing and Placing Topsoil (4" Depth), Complete For	11.00	8,250.00	4.10	3,075.00
D-18	750	SY	For Seeding and Watering to Establish Vegetative Cover in Areas Disturbed by Construction, Complete For	10.75	8,062.50	2.60	1,950.00
TOTAL BASE BID AMOUNT PART D - MAYA TRAIL (ITEMS D1-D18)					\$ 176,457.50		\$ 175,487.50

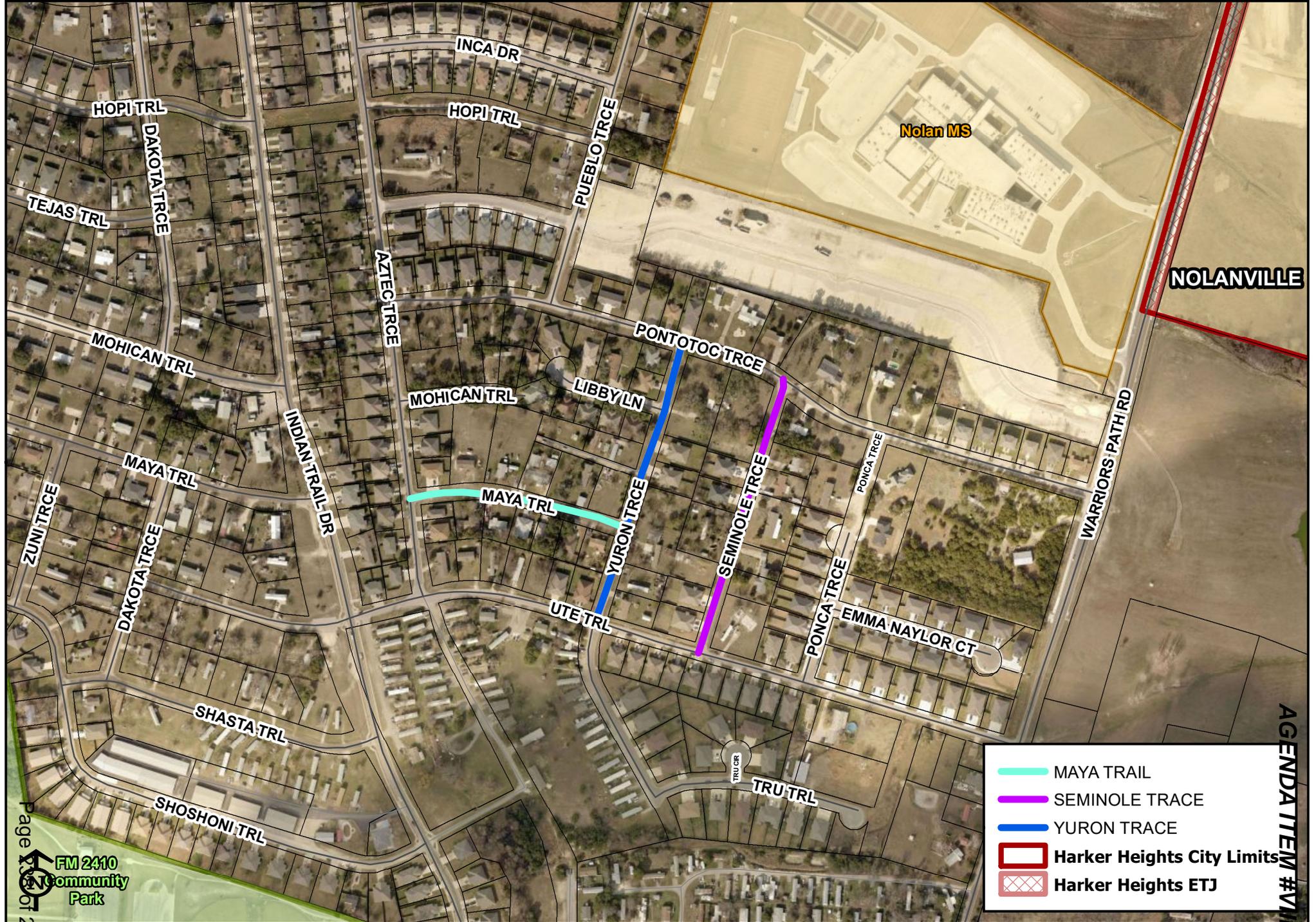
BASE BID PART E - GOMER / GISELA							
E-1	100%	LS	Mobilization, Bonds and Insurance, not-to-exceed 5% of the Base Bid Amount, Complete For	3,900.00	3,900.00	2,575.00	2,575.00
E-2	100%	LS	For Furnishing Traffic Control Plan Sealed by an Engineer Licensed in the State of Texas, Complete For	325.00	325.00	1,600.00	1,600.00
E-3	100%	LS	For Implementing Traffic Control Plan, Complete For	4,650.00	4,650.00	2,000.00	2,000.00
E-4	100%	LS	Implement and Administer Stormwater Pollution Prevention Plan, Including Submission to and Receiving Permits from Texas Commission on Environmental Quality (TCEQ), Complete For	1,500.00	1,500.00	1,000.00	1,000.00
E-5	100%	LS	Provide DVD of Right-of-Way Pre-Construction and Post Construction Site Conditions for the Total Project, Complete For	410.00	410.00	500.00	500.00
E-6	350	LF	For Sawcutting Existing Asphalt, Complete For	3.00	1,050.00	15.00	5,250.00
E-7	290	CY	For Unclassified Excavation (11.5" Depth x 28' Width) for Installation of Ribbon Curb, Complete For	20.00	5,800.00	22.50	6,525.00
E-8	210	CY	For Furnishing & Installing Crushed Limestone Base Material (5.5" Depth x 28' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	63.00	13,230.00	48.50	10,185.00
E-9	210	SY	For Constructing 2'-Wide Ribbon Curb Per Standard City Details, Complete in Place For	26.00	5,460.00	42.50	8,925.00
E-10	110	LF	For Tying in Existing Concrete Driveways to New Curb As Necessary (Including Sawcut, Removal, and Replacement of Existing Concrete), Complete For	13.50	1,485.00	10.50	1,155.00
E-11	85	LF	For Tying in Existing Flexbase Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Flexbase), Complete For	34.00	2,890.00	61.00	5,185.00
E-12	25	LF	For Tying in Existing Asphalt Driveways to New Curb As Necessary (Including Removal and Replacement of Existing Asphalt), Complete For	35.00	875.00	65.00	1,625.00
E-13	20	CY	For Furnishing & Installing Crushed Limestone Base Material (4.5" Depth x 22' Width) for Curb Installation, TxDOT Item 247, Type A, Grade 1-2 or Better, Complete in Place For	30.00	600.00	43.00	860.00
E-14	85	SY	Furnish & Place Sod in Disturbed Areas, Including Watering to Establish Growth, Complete in Place For	10.75	913.75	18.25	1,551.25
E-15	15	TN	For Furnishing and Placing 1.5" Type 'D' HMAc Pavement with Prime and Tack Coat, Complete For	540.00	8,100.00	500.75	7,511.25
TOTAL BASE BID AMOUNT PART E - GOMER / GISELA (ITEMS E1-E15)					\$ 51,188.75		\$ 56,447.50

BID SUMMARY		
TOTAL BASE BID AMOUNT	\$ 814,137.90	\$ 830,648.50
Did Bidder Acknowledge Addendum No. 1 and No. 2?	YES	YES
Did Bidder provide Bid Security?	YES	YES
Did Bidder provide required documents?	YES	YES

I hereby certify that this is a correct & true tabulation of all bids received


8/4/2022
 John A. Simcik, PE Date
 Kasberg, Patrick & Associates, LP





- MAYA TRAIL
- SEMINOLE TRACE
- YURON TRACE
- Harker Heights City Limits
- Harker Heights ETJ

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 FM 2410 Community Park

