



Contractor Registration

City of Harker Heights
Building Department
305 Miller's Crossing
Harker Heights, TX 76548
Phone: (254) 953-5600
Email:
planning@harkerheights.gov

APPLICATION FOR CITY REGISTRATION
PERMITS CAN BE APPLIED FOR ON MYGOVERNMENTONLINE.ORG
with the help desk # 866-957-3764

Fee: \$75.00
First time applicants must also provide one of the following:

- DBA (Doing Business As)
- Certificate of Incorporation
- LLC Paperwork

First Time Applicant Renewal Update Information Only (no fee)

**State law prohibits municipalities from charging registration fees for certain state licensed trades.*

Business Information

Company Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip:** _____

Physical Address: _____

City: _____ **State:** _____ **Zip:** _____

Office Phone: _____ **Business E-mail:** _____

License Holder Information

License Holder Name: _____

Phone: _____ **E-Mail:** _____

State License #: _____ **Expiration Date:** _____

Type of License

General Mechanical Irrigator

Plumbing Master Electrician

Additional Authorized Persons

Please list all individuals that are authorized to apply for and pick-up permits on behalf of your company.

Name: _____ Phone#: _____ E-Mail: _____

Name: _____ Phone#: _____ E-Mail: _____

Name: _____ Phone#: _____ E-Mail: _____

If principal business is Plumbing, Electrical, Mechanical (HVAC), Lawn Irrigation, or any other trade requiring state licenses; a copy must be submitted with this application. Your state license must be current or we will not issue or renew your license with the City of Harker Heights.

License expires December 31st of every year.

It is the contractor's responsibility to notify the City if any information on this application or addenda hereto is changed for any reason.

FOR ADDITIONAL INFORMATION OR QUESTIONS CONTACT THE OFFICE OF THE BUILDING OFFICIAL AT (254) 953-5600 or planning@harkerheights.gov

Signature of Applicant **Printed Name of Applicant** **Date**