

*The Bright Star Of
Central Texas*

Harker Heights

A red five-pointed star with a white outline and a pattern of fine lines inside, positioned behind the word 'Heights'.

APRIL 19, 2022

3:00 P.M.

**CITY COUNCIL
SPECIAL MEETING
&
WORKSHOP AGENDA**





**NOTICE OF SPECIAL MEETING AND WORKSHOP OF THE
CITY COUNCIL OF THE CITY OF HARKER HEIGHTS,
TEXAS**

Notice is hereby given that, beginning at 3:00 p.m. on Tuesday, April 19, 2022 and continuing from day to day thereafter if necessary, the City Council of the City of Harker Heights, Texas, will hold a special meeting and workshop in the Kitty Young Council Chamber at 305 Miller's Crossing, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following agenda:

MEETING AGENDA

I. ROLL CALL:

II. PRESENTATIONS BY CITIZENS:

Citizens who desire to address the Council on any matter may do so during this item. Please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda. Please state your name and address for the record and limit your comments to three minutes.

III. PRESENTATION BY OUTSIDE AGENCIES:

1. Receive and discuss a presentation from Killeen Independent School District (KISD) Superintendent Dr. John M. Craft for an update regarding Enrollment, Academic Programs, Projected Growth, and Current and Future KISD Facilities. (City Manager)

[Staff Report - Pdf](#)

IV. REGULAR BUSINESS:

1. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, authorizing the City Manager to negotiate and sign a Contract for Emergency Medical Services Billing/Debt Collections and Fire Cost Recovery Services with Quick Med Claims, LLC (QMC). (Fire Chief)

[Staff Report - Pdf](#)

V. ADJOURN SPECIAL MEETING AND CALL TO ORDER WORKSHOP SESSION:

VI. WORKSHOP DISCUSSION ITEMS:

1. Receive and discuss a presentation on a proposed amendment to §150 of the Harker Heights Code of Ordinances to clarify the intent of the Ordinance. (Planning and Development Director)

[Staff Report - Pdf](#)

VII. ADJOURNMENT:

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Harker Heights, Texas, a place readily accessible to the general public at all times, on the 14th day of April 2022, by 2:00 p.m., and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Ursula Paddie
Assistant City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting.

Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information.

Pursuant to Chapter 551 of the Government Code the City Council reserves the right to go into Closed Meeting on any item listed above if deemed necessary.

Note: On occasion the City Council may consider agenda items out of order.



City Council Memorandum

FROM: The Office of the City Manager

DATE: April 19, 2022

RECEIVE AND DISCUSS A PRESENTATION FROM KILLEEN INDEPENDENT SCHOOL DISTRICT (KISD) SUPERINTENDENT DR. JOHN M. CRAFT FOR AN UPDATE REGARDING ENROLLMENT, ACADEMIC PROGRAMS, PROJECTED GROWTH, AND CURRENT AND FUTURE KISD FACILITIES. (CITY MANAGER)

EXPLANATION:

The Killeen Independent School District (KISD) Superintendent Dr. John M. Craft will provide a general update to the Council on the overall school district.

RECOMMENDATION:

None.

ACTION BY THE COUNCIL:

None.



City Council Memorandum

FROM: The Office of the City Manager

DATE: April 19, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND SIGN A CONTRACT FOR EMERGENCY MEDICAL SERVICES BILLING/DEBT COLLECTIONS AND FIRE COST RECOVERY SERVICES WITH QUICK MED CLAIMS, LLC (QMC). (FIRE CHIEF)

EXPLANATION:

The City advertised for proposals for EMS Billing/Debt Collection and Fire Recovery Services on January 9, 2022 and January 16, 2022. A total of (3) three proposal packets were distributed. On March 3, 2022 at 2:00 p.m. the sealed proposals for Emergency Medical Services (EMS) Billing/Debt Collections and Fire Cost Recovery Services were opened. The following proposals were received and met specifications.

No.	Proposal	Location
1	Quick Med Claims, LLC	San Antonio, Texas
2	Emergicon, LLC	Terrell, Texas
3	Fire Recovery EMS, LLC	Arlington Heights, Illinois

The Fire Department and Finance Department sought proposals for EMS billing. The current contract for EMS billing has expired. A committee consisting of personnel from the Fire and Finance departments reviewed the submitted proposals. The review committee graded five different areas in each proposal. The areas graded were EMS Billing/Debt Collection and Fire Recovery, Texas Ambulance Supplemental Pay Program (TASPP), reports, costs, and vendor references. The maximum available score is 100 for this process. Scores were totaled and averaged for each proposal and are listed below.

No.	Proposal	Score
1	Quick Med Claims, LLC	90.5
2	Emergicon, LLC	80.5
3	Fire Recovery EMS, LLC	61

RECOMMENDATION:

Staff recommends approval of adopting a resolution awarding a contract with Quick Med Claims, LLC of San Antonio, Texas for EMS Billing/Debt Collection and Fire Recovery Services.

ACTION BY THE COUNCIL:

- 1.Motion to approve/disapprove a resolution authorizing the City Manager to negotiate and sign a contract for EMS Billing/Debt Collection and Fire Recovery Services to Quick Med Claims, LLC of San Antonio, Texas; authorizing the City Manager to act as the executive officer and authorized representative in all matters pertaining to the contract.
- 2.Any other action desired.

ATTACHMENTS:

[Resolution for EMS - Fire Billing Services March 2022](#)

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND SIGN A CONTRACT FOR EMERGENCY MEDICAL SERVICES BILLING/DEBT COLLECTIONS AND FIRE COST RECOVERY SERVICES WITH QUICK MED CLAIMS (QMC).

WHEREAS, the City of Harker Heights, Texas (City) current EMS and Fire Cost Recovery billing service contract is expiring; and

WHEREAS, the City advertised for proposals on January 9, 2022 and January 16, 2022; and

WHEREAS, the City notified three (3) billing service companies; and

WHEREAS, the City received three (3) proposals; and

WHEREAS, the City opened the request for proposals at 2:00 p.m. on March 3, 2022; and

WHEREAS, the reviewing committee concluded that the City should select services with QMC.

NOW, THEREFORE, BE IT RESOLVED by the City of Harker Heights, Texas, to:

1. Authorize the City Manager to negotiate and sign a contract with QMC as the vendor of choice to provide EMS Billing and Fire Cost Recovery Services.
2. Authorize and instruct the City Manager to act in the name and behalf of the City of Harker Heights to execute and deliver such contract and to do and perform every other act as he may deem necessary and appropriate in his sole discretion to accomplish the purposes of this resolution.

PASSED AND APPROVED AT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, THIS 19th DAY OF APRIL 2022, AT WHICH MEETING A QUORUM WAS PRESENT, HELD IN ACCORDANCE WITH THE PROVISIONS OF THE TEXAS GOVERNMENT CODE, CHAPTER 551.

Spencer H. Smith, Mayor
City of Harker Heights

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



City Council Memorandum

FROM: The Office of the City Manager

DATE: April 19, 2022

RECEIVE AND DISCUSS A PRESENTATION ON A PROPOSED AMENDMENT TO §150 OF THE HARKER HEIGHTS CODE OF ORDINANCES TO CLARIFY THE INTENT OF THE ORDINANCE. (PLANNING AND DEVELOPMENT DIRECTOR)

EXPLANATION:

On May 26, 1987, the Fences and Screening ordinance was originally adopted by City Council. Since original adoption there have been four amendments to the ordinance to provide clarification and to come into compliance with changes to state laws. The last update was adopted in April 2020.

ANALYSIS

As proposed, the ordinance amendment would allow for staff to utilize professional judgement in regards to alternative placement of a fence.

ATTACHMENTS:

[02 ProposedOrdinance-Fences-041922](#)

[03 ExistingOrdinance-Fences-041922](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF HARKER HEIGHTS, TEXAS AMENDING §150.33 OF THE CODE OF ORDINANCES; CLARIFYING LINE OF SITE PROTECTION; PROVIDING FOR DESIGN APPROVAL AND PROVIDING FOR AN EFFECTIVE DATE OF THE AMENDMENT.

WHEREAS, the City Council (“*Council*”) of the City of Harker Heights (“*City*”) finds that it is necessary and desirable to amend the Code of Harker Heights (“*Code*”) as hereinafter provided in order to provide for alternative fencing and enhance public safety; and

WHEREAS, the meeting at which this Ordinance was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS:

SECTION 1: The City Council officially finds and declares that the facts and recitations set forth in the preamble to this ordinance are true and correct.

SECTION 2: SIGN REGULATIONS §150.33 of the Code of Ordinances of the City of Harker Heights is hereby amended to read as follows:

§ 150.33 PLACEMENT.

...

- (E) Fences on property that are at the intersection of two streets must not encroach within any visibility triangle. The visibility triangle shall mean a triangle sight area, at all intersections, which shall include that portion of public right-of-way and any corner lot within the adjacent curb lines and a diagonal line intersecting such curb lines at points fifty (50) feet back from their intersection (such curb lines being extended if necessary to determine the intersection point). The visibility triangle shall also be required in the same manner at intersections of a driveway or access point with the public right-of-way. This sight distance triangle must be kept free of fences that would obstruct the motorist's views of oncoming traffic.
- (F) An applicant may submit an alternative fence design for side yard fences on corner lots to the city’s Planning and Development Director.
 - (1) The alternative fence design shall allow for a clear line of sight within the visibility triangle, be in accordance with American Association of State Highway and Transportation Officials (AASHTO) standards and follow standard engineering practices. The city’s Planning and Development Director may approve an alternate fence design.

...

SECTION 3: All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 4: All regulations provided in this Ordinance are hereby declared to be governmental and for the health, safety and welfare of the general public. Any member of the City Council or any City official or employee charged with the enforcement of this Ordinance, acting for the City in the discharge of official duties, shall not thereby become personally liable, and is hereby relieved from all personal liability for any damage that might accrue to persons or property as a result of any act required or permitted in the discharge of said duties.

SECTION 5: The change in the law made by this Ordinance applies only to an offense committed on or after the effective date of this Ordinance. For purposes of this section, an offense is committed on or after the effective date of this Ordinance if every element of the offense occurs on or after that date.

SECTION 6: An offense committed before the effective date of this Ordinance is covered by the law in effect when the offense was committed, and the former law is continued in effect for that purpose.

SECTION 7: This Ordinance shall be effective from and after its passage, and the City Clerk shall publish the caption or title of hereof within ten days of approval as required by law.

PASSED AND APPROVED by the City Council of the City of Harker Heights on **April 26, 2022.**

Spencer H. Smith, Mayor

ATTEST:

Juliette Helsham, City Secretary

§ 150.33 PLACEMENT.

(A) Fences shall be built on property lines to avoid conflicts between property owners. In the event that there is a dispute between property owners of the location of a property line, it shall be the responsibility of the property owners to resolve the conflict without intervention by the city.

(B) Any fence built in or across utility easements shall remain the responsibility of the property owner. In the event that the fence is constructed on an easement and the fence is subsequently damaged or destroyed through the exercise of the rights of the owner of the easement, the repair or replacement of the fence shall be the sole responsibility of the property owner.

(C) On premises five acres or larger in size, fences may not be greater than five feet in height. Otherwise, fences and gates built in the front yard within the 25-foot building setback, where permitted, shall not exceed four feet in height and must be constructed of chain link, wrought iron, or other semitransparent materials as approved by the Building Official.

(D) Fences built on a side yard shall be placed on the property line.

(1) Fences built on a side yard facing a public street may be placed on the property line. When the side yard is adjacent to the adjoining property's front yard, the side yard fences may not exceed four feet in height unless they are set back to the adjoining properties front yard setback line.

(2) Any fence in the rear yard of lots that contain a 25-foot building setback in the rear portion of the lot shall not exceed four feet in height.

(Ord. 87-20, passed 5-26-87; Am. Ord. 88-07, passed 3-8-88; Am. Ord. 94-07, passed 6-14-94; Am. Ord. 2004-27, passed 8-10-04; Am. Ord. 2020-08, passed 4-14-20) Penalty, see § 150.99