



February 22, 2022

5:00 P.M.

CITY COUNCIL

MEETING AGENDA





**NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY
OF HARKER HEIGHTS, TEXAS**

Notice is hereby given that, beginning at 5:00 p.m. on Tuesday, February 22, 2022, and continuing from day to day thereafter if necessary, the City Council of the City of Harker Heights, Texas, will hold a meeting in the Kitty Young Council Chamber at 305 Miller's Crossing, Harker Heights, Texas 76548. The subjects to be discussed are listed in the following agenda:

MEETING AGENDA

I. INVOCATION:

II. PLEDGE OF ALLEGIANCE:

I Pledge Allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Honor the Texas Flag. I pledge allegiance to thee Texas; one State under God, one and indivisible.

III. ROLL CALL:

IV. MAYORAL PROCLAMATIONS AND PRESENTATIONS:

1. Proclamation declaring Rebecca Mack, a "Bright Star of Central Texas".
[Proclamation](#)
2. Proclamation declaring Andrew Bailey, a "Bright Star of Central Texas".
[Proclamation](#)
3. Proclamation declaring Elena Bryan, a "Bright Star of Central Texas".
[Proclamation](#)
4. Proclamation declaring Jose Nava, a "Bright Star of Central Texas".
[Proclamation](#)
5. Proclamation declaring Hanah Kim, a "Bright Star of Central Texas".
[Proclamation](#)

V. CONSENT ITEMS:

1. Discuss and consider approving the minutes of the meeting held on February 8, 2022, and take the appropriate action.
[Minutes](#)

VI. PRESENTATIONS BY CITIZENS:

Citizens who desire to address the Council on any matter may do so during this item. Please understand that while the Council appreciates hearing your comments, State law (Texas Gov't Code §551.042) prohibits them from: (1) engaging in discussion other than providing a statement of specific factual information or reciting existing City policy, and (2) taking action other than directing Staff to place the matter on a future agenda. Please state your name and address for the record and limit your comments to three minutes.

VII. PUBLIC HEARINGS:

1. Conduct a Public Hearing to discuss and consider adoption of Impact Fee Calculations and Impact Fees for Wastewater Facilities for the 2022 Wastewater Impact Fee Area in the amount of up to \$6,133 per service unit, and take the appropriate action. (Planning & Development Director)

[Staff Report](#)

[Attachments](#)

VIII. REGULAR BUSINESS:

1. Receive and discuss a presentation by Larry Robison, Planning & Zoning Commission Chair, regarding an Annual Update on the Planning & Zoning Commission; Building Standards Commission; Zoning Board of Adjustment; and Capital Improvement Advisory Committee's Activities in 2021. (Planning & Development Director)

[Staff Report](#)

2. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, authorizing the City's Participation in the Juvenile and Truancy Prevention Program Grant in the amount of \$10,000 for funding of the Healthy Homes Program; Authorizing the City Manager to sign and act on behalf of the City; and take the appropriate action. (Chief of Police)

[Staff Report](#)

[Attachments](#)

3. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, authorizing the City's participation in the General Victim Assistance Direct Services Program Grant in the amount of \$17,755.76 for funding of the Healthy Homes Program; Authorizing the City Manager to sign and act on behalf of the City; and take the appropriate action. (Chief of Police)

[Staff Reports](#)

[Attachments](#)

4. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, authorizing the City's participation in the Homeland Security Grant Program in the amount of \$54,270 for the purchase of tactical helmets and gas masks; Authorizing the City Manager to sign and act on behalf of the City; and take the appropriate action. (Chief of Police)

[Staff Reports](#)

[Attachments](#)

5. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, authorizing the City's participation in the Justice Assistance Grant Program in the amount of \$13,000 for the purchase of Vehicle First Aid Trauma Kits for First Responding Police Officers; Authorizing the City Manager to sign and act on behalf of the City; and take the appropriate action. (Chief of Police)

[Staff Reports](#)

[Attachments](#)

6. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, authorizing continued participation with the Steering Committee of Cities served by Oncor; and authorizing the payment of ten cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC; and take the appropriate action. (Finance Director)

[Staff Report](#)

[Attachments](#)

7. Discuss and consider approving a Resolution of the City Council of the City of Harker Heights, Texas, to participate in the Teva Texas State-Wide Opioid Settlement; Authorizing the City to sign and act on behalf of the City; and take the appropriate action. (City Manager)
[Staff Report](#)
[Attachments](#)
8. Receive and discuss the Fiscal Year 2021-2022 First Quarter Unaudited Financial Report. (Finance Director)
[Staff Report](#)
[Attachments](#)
9. Receive and discuss the Fiscal Year 2021-2022 First Quarter Investment Report. (Finance Director)
[Staff Report](#)
[Attachments](#)
10. Receive and discuss the Harker Heights Police Department and Harker Heights Fire Department's Racial Profiling Data Reports for the 2021 calendar year. (Chief of Police)
[Staff Report](#)
[Attachments](#)
11. Receive and discuss the City Manager's Report. (City Manager)

IX. ITEMS FROM COUNCIL AND ANNOUNCEMENTS:

1. Councilmember closing statements.
2. Updates and announcements from the Mayor.

X. ADJOURNMENT:

I hereby certify that the above notice of meeting was posted on the bulletin board of City Hall, City of Harker Heights, Texas, a place readily accessible to the general public at all times, on the 18th day of February 2022 by 4:00 p.m. and remained posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Julie Helsham
City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's office at 254-953-5600, or FAX 254-953-5614, or email jhelsham@harkerheights.gov for further information.

Pursuant to Chapter 551 of the Government Code the City Council reserves the right to go into Closed Meeting on any item listed above if deemed necessary.

Note: On occasion the City Council may consider agenda items out of order.



Proclamation

Whereas, Harker Heights High School Junior, Rebecca Mack sings Alto1 in the Harker Heights High School Choir; and

Whereas, Ms. Mack, went through the arduous process of auditioning against thousands of other students from across the State of Texas and navigated the multiple rounds of virtual auditions; and

Whereas, Ms. Mack earned fifth chair in the All-State Treble Choir; and

Whereas, Ms. Mack, will sing Alto 1 in the All-State Treble Choir.

Now therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights declare Rebecca to be a

"Bright Star of Central Texas".

In Testimony Whereof, I have signed this Proclamation and have affixed the Seal of the City of Harker Heights this 22nd Day of February, 2022.

Spencer H. Smith, Mayor
Harker Heights, Texas



Proclamation

Whereas, Harker Heights High School Senior, Andrew Bailey sings Tenor 2 in the Harker Heights High School Choir; and

Whereas, Mr. Bailey, went through the arduous process of auditioning against thousands of other students from across the State of Texas and navigated the multiple rounds of virtual auditions; and

Whereas, Mr. Bailey earned first chair in the All-State Mixed Choir; and

Whereas, Mr. Bailey, will sing Tenor 2 in the All-State Mixed Choir.

Now therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights declare Andrew to be a

"Bright Star of Central Texas".

In Testimony Whereof, I have signed this Proclamation and have affixed the Seal of the City of Harker Heights this 22nd Day of February, 2022.

Spencer H. Smith, Mayor
Harker Heights, Texas



Proclamation

Whereas, Harker Heights High School Sophomore, Elena Bryan sings Alto1 in the Harker Heights High School Choir; and

Whereas, Ms. Bryan, went through the arduous process of auditioning against thousands of other students from across the State of Texas and navigated the multiple rounds of virtual auditions; and

Whereas, Ms. Bryan earned second chair in the All-State Mixed Choir; and

Whereas, Ms. Bryan, will sing Alto 1 in the All-State Mixed Choir.

Now therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights declare Elena to be a

"Bright Star of Central Texas".

In Testimony Whereof, I have signed this Proclamation and have affixed the Seal of the City of Harker Heights this 22nd Day of February, 2022.

Spencer H. Smith, Mayor
Harker Heights, Texas



Proclamation

Whereas, Harker Heights High School Junior, Jose Nava sings Bass 2 in the Harker Heights High School Choir; and

Whereas, Mr. Nava, went through the arduous process of auditioning against thousands of other students from across the State of Texas and navigated the multiple rounds of virtual auditions; and

Whereas, Mr. Nava earned fifth chair in the All-State Tenor-Bass Choir; and

Whereas, Mr. Nava, will sing Tenor-Bass 2 in the All-State Tenor-Bass Choir.

Now therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights declare Jose to be a

"Bright Star of Central Texas".

In Testimony Whereof, I have signed this Proclamation and have affixed the Seal of the City of Harker Heights this 22nd Day of February, 2022.

Spencer H. Smith, Mayor
Harker Heights, Texas



Proclamation

Whereas, Harker Heights High School Sophomore, Hanah Kim plays the Violin in the Harker Heights High School Orchestra; and

Whereas, Ms. Kim, went through the arduous process of auditioning against thousands of other students from across the State of Texas and navigated the multiple rounds of virtual auditions; and

Whereas, Ms. Kim earned All-State Orchestra honors for the second year improving from 48th to 41st statewide as a Violinist; and

Now therefore, I, Spencer H. Smith, Mayor of the City of Harker Heights declare Hanah to be a

"Bright Star of Central Texas".

In Testimony Whereof, I have signed this Proclamation and have affixed the Seal of the City of Harker Heights this 22nd Day of February 2022.

Spencer H. Smith, Mayor
Harker Heights, Texas

Minutes of the City of Harker Heights Council Meeting held at 5:00 p.m. on Tuesday, February 8, 2022, in the Kitty Young Council Chamber at the Harker Heights City Hall at 305 Miller's Crossing, Harker Heights, Texas 76548:

Roll Call:	Spencer H. Smith	Mayor
	Jennifer McCann	Mayor Pro-tem
	Michael Blomquist	Councilmember Place 2
	Jackeline Soriano Fountain	Councilmember Place 3
	Lynda Nash	Councilmember Place 4
	Sam Halabi	Councilmember Place 5
	David Mitchell	City Manager
	Julie Helsham	City Secretary

MAYORAL PROCLAMATIONS AND PRESENTATIONS:

1. Mayor Smith presented a Proclamation to Marcus Maple declaring him, a "Bright Star of Central Texas".

CONSENT ITEMS:

1. Council discussed and considered approving the minutes of the meeting held on January 25, 2022.

Blomquist made the motion to approve the minutes of the meeting held on January 25, 2022, as written. Seconded by Fountain. All in favor. Motion approved 5-0.

2. Council discussed and considered approving the amended minutes of the meeting held on December 14, 2021.

Fountain made the motion to approve the amended minutes of the meeting held on December 14, 2021. Seconded by Nash. All in favor. Motion approved 5-0.

PUBLIC HEARINGS:

At 5:14 p.m. Councilmember Jackeline Soriano Fountain filed an Affidavit for Conflict of Interest for Public Hearing item number one and left the meeting.

1. Council conducted a Public Hearing to discuss and consider approving an amendment to the Conditions of Ordinance 2019-16, allowing for a Planned Development at property described as A0288BC, V.L. Evans, Woodlawn Mobile Home Park, acres 28.867, generally located at 101 N. Roy Reynolds Dr., Harker Heights, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Nash made the motion to approve an ordinance to amend conditions of Ordinance 2019-16, allowing for a Planned Development at property described as A0288BC, V.L. Evans, Woodlawn Mobile Home Park, Acres 28.867, generally located at 101 N. Roy Reynolds Dr., Harker Heights, Bell County, Texas, based on staff's recommendation and findings. Seconded by McCann. McCann, Blomquist, Nash and Halabi, All in favor. Motion approved 4-0.

At 5:17 p.m. Councilmember Jackeline Soriano Fountain returned to the meeting.

2. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change zoning designation from R-1 (One Family Dwelling District) to B-1 (Office District) on property described as Forest Hills Addition, Block 016, Lot 0004, generally located at 203 E. Knight's Way (E. FM 2410), Harker Heights, Texas. (Kristina Ramirez, Planning and Development Director, made the presentation.

The following Harker Heights citizens were present at the meeting and presented verbal comments regarding the request:

- Mary Gauer, 206 Arrowhead Drive, Harker Heights, Texas 76548
- Joe Hogan, 1723 Forest Hills, Harker Heights, Texas 76548
- Todd Gauer, 206 Arrowhead Drive, Harker Heights, Texas 76548
- Amanda Barton, 5311 Encino Oak Way, Killeen, Texas 76542

Fountain made the motion to disapprove an ordinance to change the zoning designation from R-1 (One Family Dwelling District) to B-1 (Office District) on property described as Forest Hills Addition, Block 016, Lot 0004, generally located at 203 E. Knight's Way/E. FM 2410, Harker Heights, Texas, based on the Planning and Zoning Commission recommendations and findings being as follows:

1. The request causes substantial detriment to the surrounding lands.
2. The proposed zoning is substantially inconsistent with the zoning of the neighboring lands.

Seconded by Halabi. Blomquist, Fountain and Halabi in favor of disapproval of the request. McCann and Nash against. Motion to disapprove passes 3-2.

3. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, changing zoning designation from B-4 (Secondary And Highway Business District) to R-2 (Two-Family Dwelling District) on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0012, Property ID 11455, generally located at 106 W. Kathey Rd., Harker Heights, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Blomquist made the motion to approve an ordinance to change the zoning designation from B-4 (Secondary and Highway Business District) to R-2 (Two-Family Dwelling District) on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0012, Property ID 11455, generally located at 106 W. Kathey Rd, Harker Heights, Bell County, Texas, based on staff's recommendation and findings being as follows:

1. The proposed use and rezoning would likely not have an adverse impact on adjoining uses and zoning districts.
2. The proposed use and rezoning is compatible with existing uses and zoning in the neighborhood.
3. The proposed use and rezoning does not pose an adverse impact to the public health, safety, or general welfare.

Seconded by McCann. All in favor. Motion approved 5-0.

4. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, changing the Land Use Designation from Community Center to Medium Density Residential on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0012, Property ID 11455, generally located at 106 W. Kathey Rd., Harker Heights, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Fountain made the motion to approve with explanation of an ordinance to change the land use designation from Community Center to Medium Density Residential on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0012, Property ID 11455, generally located at 106 W. Kathey Rd., Harker Heights, Texas, based on staff's recommendation and findings being as follows:

1. This action would amend the current Comprehensive Plan and Land Use Plan such that the proposed use would be compatible with the new R-2 zoning.
2. The proposed use is compatible with new R-2 zoning in the neighborhood.

Seconded by Halabi. All in favor. Motion approved 5-0.

5. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change zoning designation from R-1 (One-Family Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0010, Property ID 11453, generally located at 110 W. Kathey Rd., Harker Heights, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Blomquist made the motion to approve an ordinance to change zoning designation from R-1 (One-Family Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0010, Property ID 11453, generally located at 110 W. Kathey Rd., Harker Heights, Bell County, Texas, based on staff's recommendation and findings. Seconded by Halabi. All in favor. Motion approved 5-0.

6. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change Land Use Designation from Community Center to Medium Density Residential on property described as Kern Acres 2nd Extension & Revision, Block 003, Lot 0010, Property ID 11453, generally located at 110 W. Kathey Rd., Harker Heights, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Halabi made the motion to approve an ordinance to change the land use designation from Community Center to Medium Density Residential on property described Kern Acres 2nd Extension & Revision, Block 003, Lot 0010, Property ID 11453, generally located at 110 W. Kathey Rd., Harker Heights, Bell County, Texas, based on staff's recommendation and findings. Seconded by Fountain. All in favor. Motion approved 5-0.

7. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change the zoning designation from R-1 (One-Family Dwelling District) to R1-R (Rural One-Family Dwelling District) on property described as Lakeside Hills Section Two, Lot Tract 111, acres 10.06, Property ID #38147, generally located at 10485 Highview Drive, Harker Heights, Texas and locally known as 10485 Highview Drive, Belton, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Blomquist made the motion to approve an ordinance to change the zoning designation from R-1 (One-Family Dwelling District) to R1-R (Rural One-Family Dwelling District) on property described as Lakeside Hills Section Two, Lot Tract 111, Acres 10.06, Property ID #38147, generally located at 10485 Highview Drive, Harker Heights, Texas and locally known as 10485 Highview Drive, Belton, Texas, based on staff's recommendation and findings. Seconded by McCann. All in favor. Motion approved 5-0.

8. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change the zoning designation from R-1(M) (One-Family Manufactured Home Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Valley View Second Ext, Block 007, Lot 0003, Property ID #111315, generally located at 116 E. Turnbo Road, Harker Heights, TX. Kristina Ramirez, Planning and Development Director, made the presentation. Raymond Hamden, applicant, was present to represent the request.

Fountain made the motion to approve with explanation of an ordinance to change the zoning designation from R-1(M) (One-Family Manufactured Home Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Valley View Second Ext, Block 007, Lot 0003, Property ID #111315 generally located at 116 E. Turnbo Road, Harker Heights, TX, based on staff's recommendation and findings. Seconded by Nash. All in favor. Motion approved 5-0.

9. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change the zoning designation from R-1 (One-Family Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Wildewood Acres, Block 001, Lot 0001, & 25' Strip ADJ on N, Property ID #60753 generally located at 901 Ramblewood Dr., Harker Heights, TX. Kristina Ramirez, Planning and Development Director, made the presentation. Raymond Hamden, applicant, was present to represent the request.

McCann made the motion to approve an ordinance to change zoning designation from R-1 (One-Family Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Wildewood Acres, Block 001, Lot 0001, & 25' Strip ADJ on N, Property ID #60753 generally located at 901 Ramblewood Dr., Harker Heights, TX, based on staff's recommendation and findings. Seconded by Nash. All in favor. Motion approved 5-0.

10. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change zoning designation from R-1(M) (One-Family Manufactured Home Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Wildewood Acres, Block 002, Lot 0002, & 10' Strip ADJ on S, Property ID #17693 generally located at 902 Ramblewood Dr., Harker Heights, TX. Kristina Ramirez, Planning and Development Director, made the presentation.

Blomquist made the motion to approve an ordinance to change zoning designation from R-1(M) (One-Family Manufactured Home Dwelling District) to R-2 (Two-Family Dwelling District) on property described as Wildewood Acres, Block 002, Lot 0002, & 10' Strip ADJ on S, Property ID #17693 generally located at 902 Ramblewood Dr., Harker Heights, TX, based on staff's recommendation and findings. Seconded by Halabi. All in favor. Motion approved 5-0.

11. Council conducted a Public Hearing to discuss and consider approving an Ordinance of the City of Harker Heights, Texas, to change the zoning designation from R1-R (Rural One-Family Dwelling District) to R-1 (One-Family Dwelling District) on property described as a portion of A1049BC W H Russell, 2, acres 3.3, Property ID #424038 generally located at 3202 Comanche Gap Road, Harker Heights, Texas. Kristina Ramirez, Planning and Development Director, made the presentation. Michael Withers, 3200 Comanche Gap Rd., applicant, was present to represent the request.

The applicant, Mr. Withers was present and made a request to Council to withdraw this request. No action taken by Council.

At 6:40 p.m. Mayor Smith called for a short break.

Mayor Smith reconvened the meeting at 6:55 p.m.

REGULAR BUSINESS:

1. Council discussed and considered approving a Minor Plat referred to as Dunyasha Place on property described as 5.806 Acres, situated in the W.H. Russell Survey, Abstract 1019, Bell County, Texas, embracing all of Lot 1, Block 1, Withers Way, an addition within the City of Harker Heights, Bell County, Texas, according to the Plat of Record in Plat Year 2016, Plat #20, Plat Records of Bell County, Texas, and embracing all of a Called 3.30 acre tract conveyed to Michael Withers and Dunyasha Withers in Document No. 2016-00036332, Official Public Records of Real Property, Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Blomquist made the motion to disapprove a Minor Plat referred to as Dunyasha Place on property described as 5.806 acres, situated in the W.H. Russell Survey, Abstract 1019, Bell County, Texas, embracing all of Lot 1, Block 1, Withers Way, an addition within the City of Harker Heights, Bell County, Texas, according to the plat of record in Plat Year 2016, Plat #20, Plat Records of Bell County, Texas, and embracing all of a called 3.30 acre tract conveyed to Michael Withers and Dunyasha Withers in Document No. 2016-00036332, Official Public Records of Real Property, Bell County, Texas, with the explanation of disapproval being that the Minor Plat does not meet the current zoning ordinance for the R1-R district. Seconded by Nash. All in favor. Motion to disapprove passed 5-0.

2. Council discussed and considered approving a Preliminary Plat referred to as Becca Ramos Addition, on property described as a 12.768 acre tract of land out of the Uriah Hunt Survey, Abstract No. 401, Bell County, Texas, Being that Tract of Land Conveyed to Donna Wham as recorded in Instrument No. 2020-068934, Official Public Records of Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Fountain made the motion to approve with conditions, with explanation a request for Preliminary Plat for the subdivision referred to as Becca Ramos Addition, on property described as a 12.768 acre tract of land out of the Uriah Hunt Survey, Abstract No. 401, Bell County, Texas, being that tract of land conveyed to Donna Wham as recorded in Instrument No. 2020-068934, Official Public Records of Bell County, Texas based on staff's recommendations and findings with the following conditions:

1. Dedicate half of the required remaining right of way for Knight's Way (FM 2410) along the frontage of this subdivision.
2. Annotate the centerline of the existing ONCOR infrastructure on the plat dedication page.
3. Provide a 30-foot passage easement for the joint driveway access that allows for maneuverability between Lots and meets fire lane requirements.
4. Amend the dedication language on the plat dedication page and the separate dedication instrument to accurately reflect what is being offered and dedicated to the City.
5. Provide a Utility Easement for the existing Lumen (Century Link) infrastructure in the southwestern corner of the subdivision.

Seconded by Blomquist. All in favor. Motion approved 5-0.

3. Council discussed and considered approving a Preliminary Plat referred to as Freedom Park Subdivision Phase 2, on property described as a 2.488 acre tract of land situated in the Vincent L. Evans Survey, Abstract No. 288, in Bell County, Texas, Being all of Lots 1-5 in Block Three of Kern Terrace Extension 2 as recorded in Cabinet A, Slide 225A of the Plat Records of Bell County, Texas and also being a part of a 51.161 acre tract, designated as Tract One in a Deed to Roy Reynolds Estates, LLC in Document #2019-2238 of the Official Public Records of Bell County, Texas, save and except Lot One (1), Block A, Lot Nine (9), Block B and Lot Eight (8), Block A, Freedom Park Subdivision, Phase 1, Harker Heights, Bell County, Texas, Plat of Record filed in Instrument Number 2020069308, Official Public Record of Real Property of Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

McCann made the motion to approve with conditions, a request for Preliminary Plat for the subdivision referred to as Freedom Park Subdivision Phase 2, on property described as a 2.488 acre tract of land situated in the Vincent L. Evans Survey, Abstract No. 288, in Bell County, Texas, being all of Lots 1-5 in Block Three Of Kern Terrace Extension 2 as recorded in Cabinet A, Slide 225A of the plat records of Bell County, Texas and also being a part of a 51.161 acre tract, designated as Tract One in a deed to Roy Reynolds Estates, LLC in Document #2019-2238 of the Official Public Records Of Bell County, Texas, save and except Lot One (1), Block A, Lot Nine (9), Block B and Lot Eight (8), Block A, Freedom Park Subdivision, Phase 1, Harker Heights, Bell County, Texas, plat of record filed in Instrument Number 2020069308, Official Public Record Of Real Property Of Bell County, Texas, based on staff's recommendations with the following conditions:

- Hard copies of the submission shall be provided prior to recordation.
- The dedication language on the plat dedication page and in the separate dedication instrument shall be amended as stated by city staff.
- All outstanding staff comments be addressed such that code requirements are met as determined by city staff.

Seconded by Halabi. All in favor. Motion approved 5-0.

4. Council discussed and considered approving a Final Plat referred to as Freedom Park Subdivision Phase 2, on property described as a 2.488 acre tract of land situated in the Vincent L. Evans Survey, Abstract No. 288, in Bell County, Texas, being all of Lots 1-5 in Block Three of Kern Terrace Extension 2 as recorded in Cabinet A, Slide 225A of the Plat Records of Bell County, Texas and also being a part of a 51.161 Acre Tract, designated as Tract One in a Deed to Roy Reynolds Estates, LLC in Document #2019-2238 of the Official Public Records of Bell County, Texas, save and except Lot One (1), Block A, Lot Nine (9), Block B and Lot Eight (8), Block A, Freedom Park Subdivision, Phase 1, Harker Heights, Bell County, Texas, Plat of Record filed in Instrument Number 2020069308, Official Public Record of Real Property of Bell County, Texas. Kristina Ramirez, Planning and Development Director, made the presentation.

Fountain made the motion to approve with conditions, a request for Final Plat for the subdivision referred to as Freedom Park Subdivision Phase 2, on property described as a 2.488 acre tract of land situated in the Vincent L. Evans Survey, Abstract No. 288, in Bell County, Texas, being all of Lots 1-5 in Block Three Of Kern Terrace Extension 2 as recorded in Cabinet A, Slide 225A of the plat records of Bell County, Texas and also being a part of a 51.161 acre tract, designated as Tract One in a deed to Roy Reynolds Estates, LLC in Document #2019-2238 of the Official Public Records of Bell County, Texas, save and except Lot One (1), Block A, Lot Nine (9), Block B and Lot Eight (8), Block A, Freedom Park Subdivision, Phase 1, Harker Heights, Bell County, Texas, plat of record filed in Instrument Number 2020069308, Official Public Record Of Real Property of Bell County, Texas, with the following conditions:

- Hard copies of the submission shall be provided prior to recordation.
- A Guarantee of Performance (bond) shall be provided for 100% of the public infrastructure that has not been constructed as of the date of approval of the final plat by City Council. Said bond shall be vetted and approved by the City Engineer.
- A Home Owners Association (HOA) shall be established, and the executed and recorded documentation provided to the City prior to release of a Certificate of Occupancy on any Lot within this subdivision.
- The dedication language on the plat dedication page and in the separate dedication instrument shall be amended as stated by city staff.
- All outstanding staff comments be addressed such that code requirements are met as determined by city staff.

Seconded by Nash. All in favor. Motion approved 5-0.

5. Council discussed and considered approving a Resolution of the City Council of the City of Harker Heights, Texas, awarding a contract for the FM 3481 Sidewalk Improvements (Prospector Trail to Vineyard Trail) Project in the amount of \$509,090.00 to Choice Builders, LLC. Mark Hyde, Public Works Director, made the presentation.

Blomquist made the motion to approve a resolution awarding a contract for the FM 3481 Sidewalk Improvements (Prospector Trail to Vineyard Trail) Project in the amount of \$509,090.00 to Choice Builders, LLC. Seconded by McCann. All in favor. Motion approved 5-0.

6. Council received and discussed the City Manager's Report. David Mitchell, City Manager, made the presentation. No action taken.

ITEMS FROM COUNCIL AND ANNOUNCEMENTS:

1. Councilmember closing statements.

Council Member Fountain stated that she attended the following events:

- January 29th – Black Rifle Coffee Company Grand Opening.
- February 2nd – Harker Heights Police Department Swearing-In Ceremony.

Council Member Nash thanked City Staff and City Departments for the flowers and prayers after the passing of her father.

Council Member Blomquist stated that he attended the following events:

- January 29th – Black Rifle Coffee Company Grand Opening.
- February 2nd – Harker Heights Police Department Swearing-In Ceremony.

2. Updates and announcements from the Mayor.

Mayor Smith stated that he attended the following events:

- January 26th – Fort Hood Community Services Council Meeting at the Lone Star Conference Center.
- January 27th – III Corps Commanding General and Mayors Engagement Luncheon at the National Mounted Warrior Museum.
- January 29th – Black Rifle Coffee Company Grand Opening.
- February 1st – Harker Heights City Council Workshop.
- February 2nd – Harker Heights Police Department Swearing-In Ceremony.
- February 4th – Killeen Temple Metropolitan Planning Organization Transportation Policy Board Leadership Meeting (Virtual)

ADJOURNMENT:

There being no further business the City of Harker Heights City Council Meeting was adjourned at 7:36 p.m.

CITY OF HARKER HEIGHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary

CIAC-21-03

AGENDA ITEM#VII-1

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

CONDUCT A PUBLIC HEARING TO DISCUSS AND CONSIDER ADOPTION OF IMPACT FEE CALCULATIONS AND IMPACT FEES FOR WASTEWATER FACILITIES FOR THE 2022 WASTEWATER IMPACT FEE AREA IN THE AMOUNT OF UP TO \$6,133 PER SERVICE UNIT AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

The City Council adopted the 2021 Land Use Plan on October 26, 2021 with only a few modifications since that time. The City's consultant, Ms. Jessica Vassar with Freese and Nichols, has evaluated the Land Use Plan, current development activity, and existing land uses with respect to their contribution to developing an impact fee.

On January 18, 2022, the City Council voted to set two public hearing dates to consider the land use assumptions and capital improvements plan relating to possible adoption of impact fees for the 2022 wastewater impact fee area. This is the first of the two set public hearing dates.

RECOMMENDATION:

Staff recommended approval to the CIAC of the impact fee relating to possible adoption of impact fees for the 2022 wastewater impact fee area, as presented by Ms. Vassar. Texas Local Government Code (LGC) Section 395.042 requires municipalities to hold a public hearing on impact fee calculations prior to adoption by the City Council. The City Council established the public hearing dates for the February 22, 2022 and March 08, 2022 City Council Meetings. These two dates meet the LGC Sections 395.043 and 395.044 required timelines for public information availability and public notices.

ACTION BY CAPITAL IMPROVEMENT ADVISORY COMMITTEE:

According to Chapter 395 of the Texas Local Government Code, Capital Improvement Advisory Committee (CIAC) serves as the advisory committee for the 2022 Wastewater Impact Fee study.

On January 12, 2022, the CIAC voted 8-0 to recommend approval of the impact fee calculations relating to possible adoption of impact fees for the 2022 wastewater impact fee area up to the maximum allowable amount of \$6,133 per service unit, based on staff's recommendation and findings.

ACTION BY CITY COUNCIL:

1. Take no action and hold a second public meeting on this item on March 8, 2022.
2. Any other action deemed necessary.

ATTACHMENTS:

1. CIAC Recommendation Letter
2. Proposed Resolution
3. Exhibit A Impact Fee Report



TO: Mayor and City Council
FROM: Larry Robison, Chair, *Capital Improvements Advisory Committee (CIAC)*
DATE: January 12, 2022
SUBJECT: Impact Fee Program Recommendation

In accordance with Texas Local Government Code, the Harker Heights Capital Improvements Advisory Committee (CIAC), which consists of members from the Planning and Zoning Commission plus an ad hoc member for the ETJ, has been conducting public meetings with City staff and the City's consultants for the development of a wastewater impact fee program. Over the course of study, the CIAC has received data regarding Land Use Assumptions (2022-2032), impact fee Capital Improvement Plan and associated costs, and the resultant cost per service unit calculations for determining impact fees.

Chapter 395.056 of the Texas Local Government Code requires the CIAC to file its written comments on the proposed land use assumptions, capital improvements plan, and impact fees before the fifth business day before the date of the public hearing on the amendments. The scheduled public hearing dates February 22, 2022 and March 8, 2022.

After review and comment of the information, the CIAC recommends the following:

- Approval of the Land Use Assumptions and growth forecasts over the ten-year planning period 2022-2032,
- Approval of the impact fee Wastewater Capital Improvements Plans as presented in the Land Use Assumptions and Capital Improvements Plan submitted in September 2021, and approved in Public Hearings with the City Council on October 26 and November 9,
- Approval of the Calculated Cost per Service Unit for, and
- Approval of the maximum collection rate per service unit of \$6,133.

The CIAC believes that the implementation of a wastewater impact fee program will assist Harker Heights in the development and implementation of specific capital improvements to address growth needs and that the City Council consider a collection rate up to the maximum allowable under law.

Respectfully,

Harker Heights Capital Improvements Advisory Committee Members

Lawrence "Larry" Robison, Chairman
Robert "Rob" Robinson III, Vice Chairman
Natalie Austin, Member
Bary Heidtbrink, Member
Stephen Watford, Member
Joshua McCann, Member
Rodney Shine, Member
Jerry Bess, Member
Michael Stegmeyer, Member
Robert "Bobby" Hoxworth, ETJ Member

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF HARKER HEIGHTS ADOPTING IMPACT FEE CALCULATIONS AND IMPACT FEES FOR WASTEWATER FACILITIES FOR THE 2022 WASTEWATER IMPACT FEE AREA IN THE AMOUNT OF \$ _____ PER SERVICE UNIT.

WHEREAS, Chapter 395, Texas Local Government Code, provides procedures for preparing land use assumptions and a capital improvements plan for the consideration of imposing wastewater impact fees within the city limits and service area boundaries; and

WHEREAS, The Capital Improvements Advisory Committee has reviewed recommended that the City Council of the City of Harker Heights adopt the impact fee calculations and recommendations as shown in attached Exhibit “A”; and

WHEREAS, The City Council conducted two public hearings to receive comment from citizens and other interested parties concerning the adoption of the impact fee calculations and recommendations: and

WHEREAS, the City Council (“*Council*”) of the City of Harker Heights (“*City*”) finds that after due notice and public hearings as required by law, and after consideration of the recommendation of the Capital Improvements Advisory Committee, it is necessary and desirable to amend the Code of Harker Heights (“*Code*”) as hereinafter provided; and

WHEREAS, the meeting at which this Resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS:

SECTION 1: The City Council hereby adopts the impact fee calculations and recommendations as shown in the attached Exhibit “A”.

PASSED AND APPROVED by the City Council of the City of Harker Heights on March 8, 2022.

Spencer H. Smith, Mayor

ATTEST:

Juliette Helsham, City Secretary

WASTEWATER IMPACT FEE STUDY REPORT

Prepared for:

City of Harker Heights

January 2022

Prepared by:

FREESE AND NICHOLS, INC.
10431 Morado Circle, Suite 300
Austin, Texas 78759
512-617-3100

WASTEWATER IMPACT FEE STUDY REPORT

Prepared for:

City of Harker Heights



1/10/2022

Jessica B. Vassar

FREESE AND NICHOLS, INC.
TEXAS REGISTERED
ENGINEERING FIRM
F-2144

Prepared by:

FREESE AND NICHOLS, INC.
10431 Morado Circle, Suite 300
Austin, Texas 78759
512-617-3100

FNI Project No.: HAK21373

TABLE OF CONTENTS

1.0 EXECUTIVE SUMMARY	1-1
1.1 Background	1-1
1.2 Land Use Assumptions.....	1-1
1.3 Wastewater Impact Fee Analysis.....	1-1
2.0 BACKGROUND AND SCOPE	2-1
2.1 Texas Local Government Code.....	2-1
2.2 Methodology	2-2
2.3 List of Abbreviations.....	2-3
3.0 LAND USE ASSUMPTIONS.....	3-1
3.1 Service Area.....	3-1
3.2 Historical and Projected Growth.....	3-4
3.2.1 Historical Population.....	3-4
3.2.2 Projected Growth	3-4
4.0 WASTEWATER IMPACT FEE ANALYSIS.....	4-1
4.1 Wastewater Load Projections	4-1
4.2 Wastewater System Improvements.....	4-1
4.3 Wastewater Impact Fee Analysis.....	4-4
4.3.1 Service Units	4-4
4.3.2 Maximum Impact Fee Calculations	4-5

List of Figures

Figure 3-1: Impact Fee Service Area	3-2
Figure 3-2: Future Land Use.....	3-3
Figure 4-1: Wastewater Impact Fee Capital Improvements Plan.....	4-3

List of Tables

Table 1-1: Impact Fee Service Area Wastewater Flow Projections.....	1-1
Table 1-2: Maximum Wastewater Impact Fee Calculation	1-2
Table 2-1: List of Abbreviations	2-3
Table 3-1: Historical Population within City Limits.....	3-4
Table 3-2: Wastewater Impact Fee Service Area Growth	3-4
Table 4-1: Impact Fee Service Area Wastewater Flow Projections.....	4-1
Table 4-2: Wastewater Impact Fee Eligible Projects	4-2
Table 4-3: Service Unit Equivalents	4-5
Table 4-4: Service Units	4-5
Table 4-5: Maximum Wastewater Impact Fee Calculation	4-6

Appendices

Appendix A: Cost Estimates

1.0 EXECUTIVE SUMMARY

1.1 BACKGROUND

In April 2021, the City of Harker Heights, Texas (City) authorized Freese and Nichols, Inc. (FNI) to perform an impact fee analysis for the southeast portion of the City’s wastewater system. The purpose of this report is to document the methodology used in the development and calculation of wastewater impact fees for the City of Harker Heights. The methodology used herein satisfies the requirements of the Texas Local Government Code (TLGC) Section for the establishment of impact fees. The City does not currently charge wastewater impact fees to new developments.

1.2 LAND USE ASSUMPTIONS

Population and land use assumptions are important elements in the determination of needs for infrastructure systems. To assist in the determination of need and timing of capital improvements to serve future development, a reasonable estimation of future growth is required. Growth and future development projections were formulated based on the adopted future land uses within the community. These land use assumptions, which include growth projections for the ten-year planning period of 2022-2032, are the basis for the preparation of impact fee capital improvement plan (CIP).

1.3 WASTEWATER IMPACT FEE ANALYSIS

A wastewater impact fee CIP was developed for the City of Harker Heights based on the adopted land use assumptions and previously conducted studies. The recommended improvements will provide the required capacity to meet projected wastewater flows through 2032. **Table 1-1** displays the wastewater flow projections in terms of million gallons per day (MGD) for the study area.

Table 1-1: Impact Fee Service Area Wastewater Flow Projections

Year	Average Daily Flow (MGD)	Peak Wet Weather Flow (MGD)
2022	0.03	0.11
2032	0.34	1.35

Chapter 395 of the TLGC states that the maximum impact fee may not exceed the amount determined by dividing the cost of capital improvements required by the total number of service units attributed to new

development during the impact fee eligibility period, less the credit to account for revenues used to finance these capital improvements. The total projected costs include the projected capital improvement costs to serve 10-year development, the projected finance cost for the capital improvements, and the consultant cost for preparing and updating the CIP. A 2.0% interest rate was used to calculate financing costs. **Table 1-2** displays a summary of the maximum allowable wastewater impact fee calculation.

Table 1-2: Maximum Wastewater Impact Fee Calculation

Total Eligible Capital Improvement Costs	\$15,758,705
Total Eligible Financing Costs	\$1,156,784
Total Eligible Impact Fee Costs	\$16,915,489
Growth in Service Units	1,379
Maximum Wastewater Impact Fee per Service Unit ⁽¹⁾	\$12,266
Impact Fee Credit per Service Unit ⁽²⁾	\$6,133
Maximum Allowable Wastewater Impact Fee per Service Unit ⁽³⁾	\$6,133

(1) Total Eligible Costs divided by the Growth in Service Units.

(2) Credit is 50% of Maximum Wastewater Impact Fee per Service Unit.

(3) Maximum Allowable Wastewater Impact Fee is Maximum Wastewater Impact Fee per service unit minus the Impact Fee Credit per Service Unit.

2.0 BACKGROUND AND SCOPE

In April 2021, the City of Harker Heights, Texas (City) authorized Freese and Nichols, Inc. (FNI) to perform an impact fee analysis for the southeast portion of the City’s wastewater system. The purpose of this report is to document the land use assumptions and capital improvements plan which were used in the development and calculation of the maximum allowable wastewater impact fees for the City of Harker Heights. The methodology used herein satisfies the requirements of the Texas Local Government Code (TLGC) Section 395 (**Section 1.1**) for the establishment of impact fees. The City does not currently charge wastewater impact fees to new developments.

2.1 TEXAS LOCAL GOVERNMENT CODE

Chapter 395 of the Texas Local Government Code requires an impact fee analysis before impact fees can be created and assessed. Chapter 395 defines an impact fee as “a charge or assessment imposed by a political subdivision against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to the new development.” In September 2001, Chapter 395 was amended creating the current procedure for implementing impact fees. Chapter 395 identifies the following items as impact fee eligible costs:

- Construction contract price
- Surveying and engineering fees
- Land acquisition costs
- Fees paid to the consultant preparing or updating the capital improvement plan (CIP) and impact fee analysis
- Projected interest charges and other finance costs for projects identified in the CIP

Chapter 395 also identifies items that impact fees cannot be used to pay for, such as:

- Construction, acquisition, or expansion of public facilities or assets other than those identified on the capital improvements plan
- Repair, operation, or maintenance of existing or new capital improvements
- Upgrading, updating, expanding, or replacing existing capital improvements to serve existing development in order to meet stricter safety, efficiency, environmental, or regulatory standards



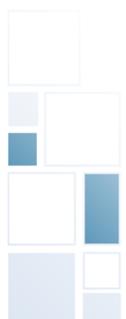
- Upgrading, updating, expanding, or replacing existing capital improvements to provide better service to existing development
- Administrative and operating costs of the political subdivision
- Principal payments and interest or other finance charges on bonds or other indebtedness, except as allowed above

As a funding mechanism for capital improvements, impact fees allow cities to recover the costs associated with new or facility expansion in order to serve future development. Statutory requirements mandate that impact fees be based on a specific list of improvements identified in a capital improvements program and only the cost attributed (and necessitated) by new growth over a 10-year period may be considered. Once established, impact fees are required to be updated at least every five years.

2.2 METHODOLOGY

Wastewater impact fee capital improvement plan (CIP) projects were selected by FNI for the City based on the land use assumptions, input from City staff, and projects developed during previous studies. The recommended improvements will provide the required capacity to meet projected wastewater flows through year 2032. The projects identified are consistent with the Chapter 395 definition of impact fee eligible projects.

As part of the impact fee development, FNI conducted workshops with the City's appointed Capital Improvements Advisory Committee (CIAC) and City Council. FNI calculated the maximum allowable impact fee utilizing the 50% credit methodology identified in TLGC Chapter 395. The CIAC's role included reviewing the land use assumptions and impact fee CIP and recommending an impact fee rate to the City Council. The City Council sets the impact fees to be collected.



2.3 LIST OF ABBREVIATIONS

The list of abbreviations used in this report are presented in **Table 2-1**.

Table 2-1: List of Abbreviations

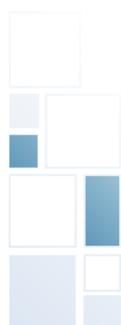
Abbreviation	Actual
AWWA	American Water Works Association
CIAC	Capital Improvement Advisory Committee
CIP	Capital Improvement Plan
FNI	Freese and Nichols, Inc.
MGD	Million Gallons per Day
TCE	Thonhoff Consulting Engineers, Inc.
TLGC	Texas Local Government Code

3.0 LAND USE ASSUMPTIONS

Projected land use is an important element in the analysis of wastewater collection and treatment systems. To assist the City in determining the need and timing of capital improvements to serve future development, a reasonable estimation of future growth is required. These assumptions will become the basis for the preparation of impact fee capital improvement plans for wastewater facilities.

3.1 SERVICE AREA

FNI worked with City staff to develop growth projections and land use assumptions for the study area during the development of this report. The City is anticipating the majority of future developments to occur roughly within the southeast portion of the City, and therefore determined to set the wastewater impact fee service area to this boundary, shown on **Figure 3-1**. The City recently adopted an updated future land use plan that was used for this study. The future land use for the service area is presented on **Figure 3-2**.



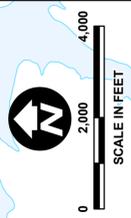
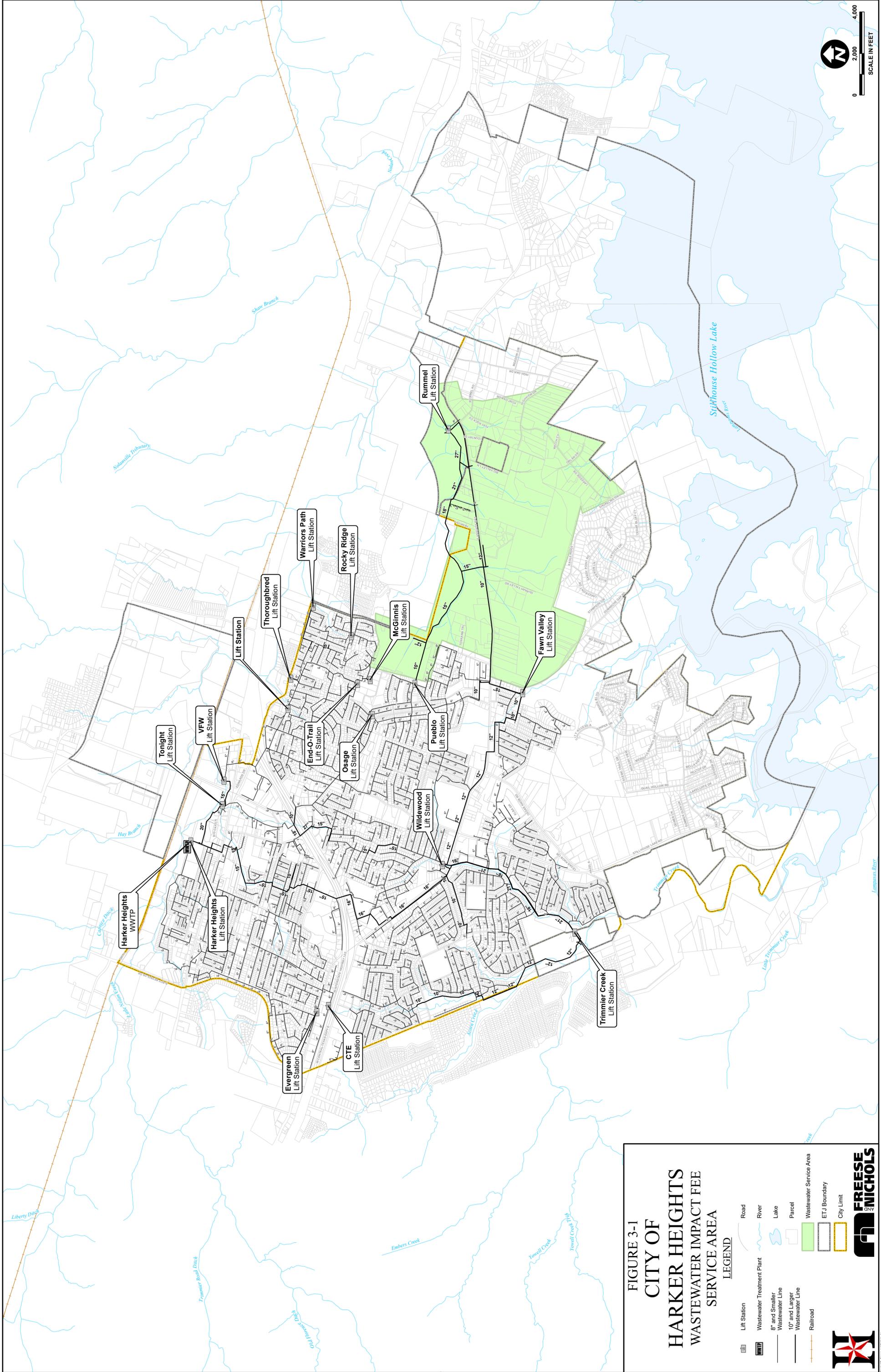
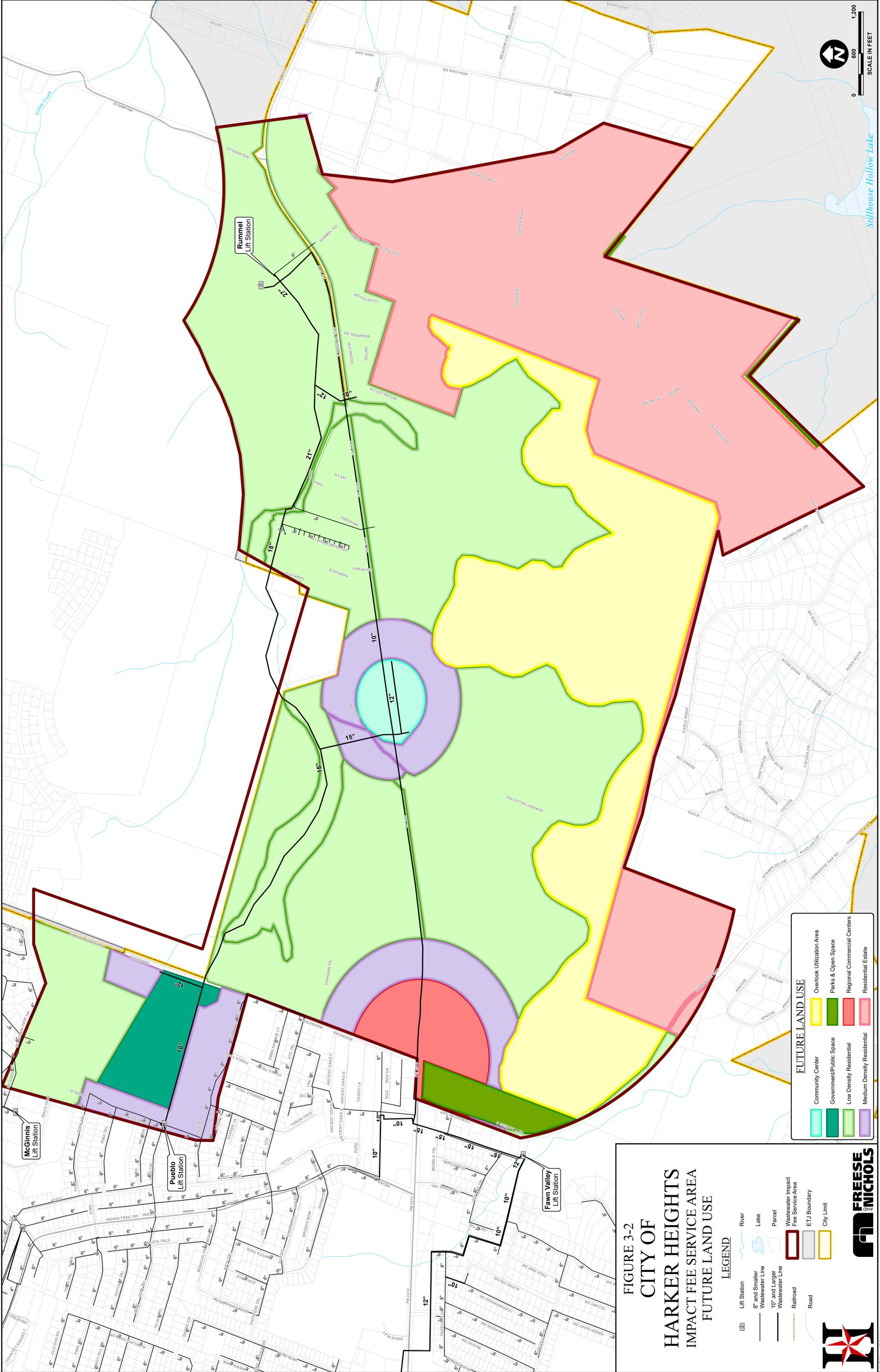


FIGURE 3-1
CITY OF
HARKER HEIGHTS
WASTEWATER IMPACT FEE
SERVICE AREA

LEGEND

- Lift Station
- Wastewater Treatment Plant
- 8" and Smaller Wastewater Line
- 10" and Larger Wastewater Line
- Railroad
- Road
- River
- Lake
- Parcel
- Wastewater Service Area
- ETJ Boundary
- City Limit

Freesee & Nichols



Stillhouse Hollow Lake

FUTURE LAND USE

	Overlook Utilization Area
	Parks & Open Space
	Regional Commercial Centers
	Community Center
	Government/Public Space
	Low Density Residential
	Medium Density Residential

FIGURE 3-2
CITY OF
HARKER HEIGHTS
IMPACT FEE SERVICE AREA
FUTURE LAND USE

LEGEND

	Lift Station
	8" and Smaller Wastewater Line
	10" and Larger Wastewater Line
	Parcel
	Wastewater Impact Fee Service Area
	Railroad
	Road
	ETJ Boundary
	City Limit

FREESE
NICHOLS

3.2 HISTORICAL AND PROJECTED GROWTH

3.2.1 Historical Population

Historical population data was provided in the February 2021 *Wastewater Flow Capacity Analysis Report* developed by Thonhoff Consulting Engineers, Inc. (TCE). The City had an average 2.2% annual growth rate over the past eight years. This historical population information is presented in **Table 3-1**.

Table 3-1: Historical Population within City Limits

Year	Population	Average Annual Growth Rate (%)
2012	27,894	
2013	28,563	2.4%
2014	29,233	2.3%
2015	29,903	2.3%
2016	30,573	2.2%
2017	31,243	2.2%
2018	31,913	2.1%
2019	32,583	2.1%
2020	33,253	2.1%
Average		2.2%

3.2.2 Projected Growth

The magnitude and distribution of the growth in the service area will dictate where future wastewater infrastructure is required. It is important to note that projecting future growth is challenging, especially for relatively small geographic areas such as individual cities or sections of cities, because it can be difficult to predict how fast or slow development will occur when there are a variety of circumstances that can impact it. **Table 3-2** presents the City’s projected growth for the 10-year planning period for the wastewater impact fee service area.

Table 3-2: Wastewater Impact Fee Service Area Growth

Year	Connections
2022	125
2032	1,500

4.0 WASTEWATER IMPACT FEE ANALYSIS

Wastewater CIP projects were developed for the City of Harker Heights in the February 2021 *Wastewater Flow Capacity Analysis Report* by TCE. The wastewater CIP projects that are required to serve growth within the next 10 years were identified for inclusion in the wastewater impact fee analysis.

4.1 WASTEWATER LOAD PROJECTIONS

Wastewater flow projections for 2022 and 2032 were developed using criteria from the February 2021 *Wastewater Flow Capacity Analysis Report*. 2.97 people per connection and 76 gallons per capita per day were assumed for wastewater flow projections. A wet weather peaking factor of 4.0 was applied to calculate the peak wet weather flow. **Table 4-1** presents the projected wastewater flows for the wastewater impact fee service area in million gallons per day (MGD).

Table 4-1: Impact Fee Service Area Wastewater Flow Projections

Year	Average Daily Flow (MGD)	Peak Wet Weather Flow (MGD)
2022	0.03	0.11
2032	0.34	1.35

4.2 WASTEWATER SYSTEM IMPROVEMENTS

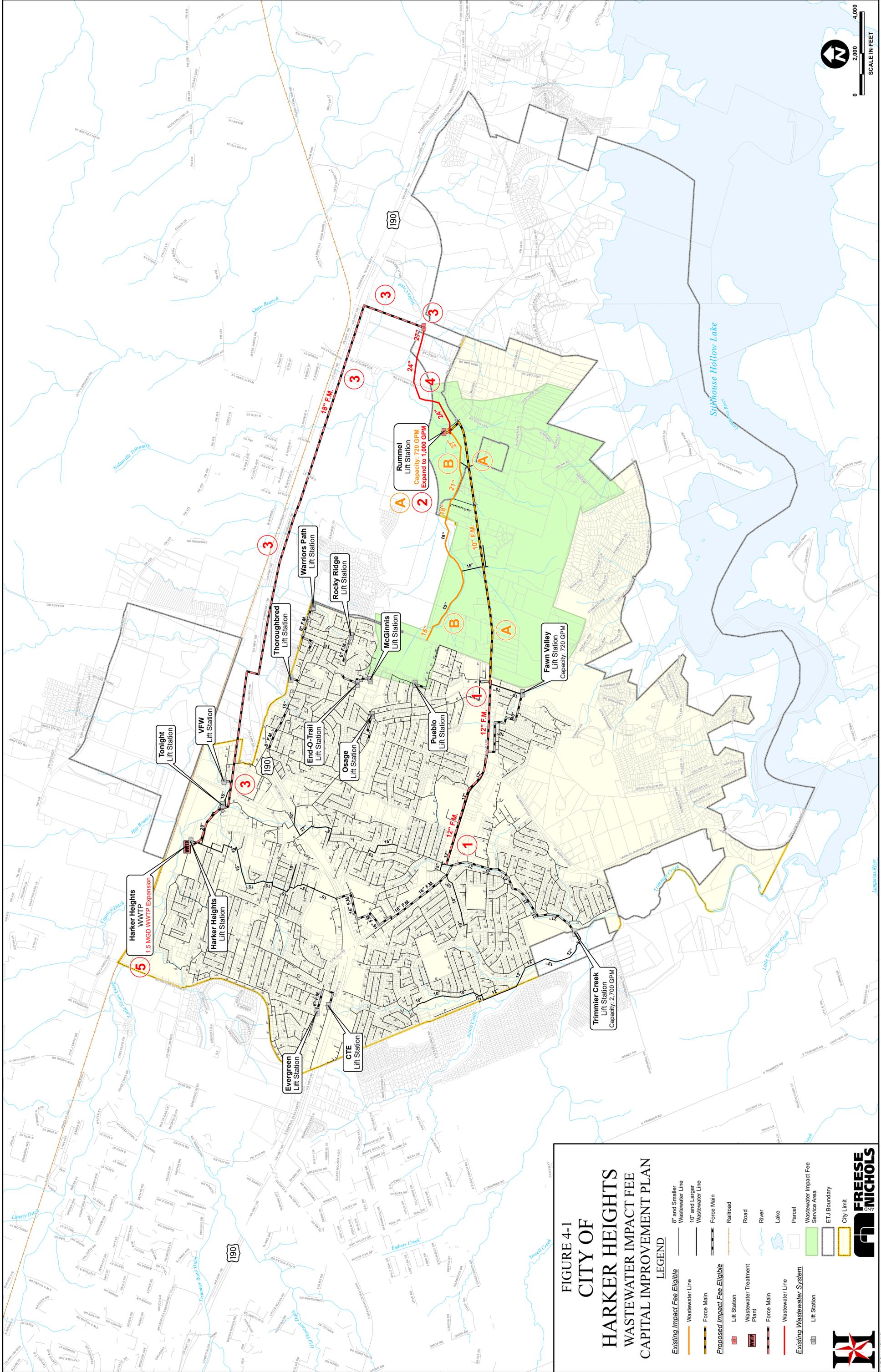
The TCE 2021 *Wastewater Flow Capacity Analysis Report* included proposed wastewater system improvements. A summary of the costs for each of the projects required for the 10-year growth period used in the wastewater system impact fee analysis is shown in **Table 4-2**. Costs listed for the existing projects are based on actual design and construction cost data provided by the City. Detailed cost estimates for the proposed wastewater system projects were provided by TCE and are provided in **Appendix A**. **Table 4-2** shows a 2022 percent utilization, which is the portion of a project's capacity that is required to serve existing development. This portion of the project cost is not impact-fee-eligible. The 2032 percent utilization is the portion of the project's capacity that will be required to serve projected growth in the city in 2032. The 2022-2032 percent utilization is the portion of the project's capacity required to serve development from 2022 to 2032. The impact fee eligible cost for each project is calculated as the total capital cost multiplied by the 2022-2032 percent utilization. Only this portion of

the cost can be used to calculate maximum allowable impact fees. Proposed wastewater projects are shown on **Figure 4-1**.

Table 4-2: Wastewater Impact Fee Eligible Projects

No.	Description of Project	Percent Utilization			Costs Based on 2022 Dollars		
		2022 ⁽¹⁾	2032	2022 - 2032	Capital Cost	Impact Fee Eligible Cost	
Existing	A	Rummel Lift Station and Force Main	10%	100%	90%	\$1,116,502	\$1,004,851
	B	15/18/21/27" Gravity Line	10%	75%	65%	\$1,674,752	\$1,088,589
	C	Impact Fee Study	0%	100%	100%	\$64,000	\$64,000
	Existing Project Sub-total					\$2,855,254	\$2,157,440
Proposed	1	12" Force Main	0%	100%	100%	\$1,975,412	\$1,975,412
	2	Rummel Lift Station Expansion	0%	100%	100%	\$493,853	\$493,853
	3	Proposed Lift Station and 18" Force Main	0%	23%	23%	\$6,330,252	\$1,455,958
	4	24/27" Gravity Line	0%	23%	23%	\$10,569,748	\$2,431,042
	5	1.5 MGD Wastewater Treatment Plant Expansion	0%	23%	23%	\$31,500,000	\$7,245,000
	Proposed Project Sub-total					\$50,869,265	\$13,601,265
Total Capital Improvements Cost					\$53,724,519	\$15,758,705	

(1) Utilization in 2022 on proposed projects indicates a portion of the project that will be used to address deficiencies within the existing system, and therefore are not eligible for impact fee cost recovery for future growth.



**FIGURE 4-1
CITY OF
HARKER HEIGHTS
WASTEWATER IMPACT FEE
CAPITAL IMPROVEMENT PLAN**

LEGEND

Existing Impact Fee Eligible								
Proposed Impact Fee Eligible								
Existing Impact Fee Eligible	FREENSE & NICHOLS							

4.3 WASTEWATER IMPACT FEE ANALYSIS

The impact fee analysis involves determining the utilization of existing and proposed projects required as defined by the capital improvement plan to serve new development over the next 10-year period. For existing or proposed projects, the impact fee eligible cost is calculated as a percentage of the total project cost, based upon the percentage of the project’s capacity required to serve development projected to occur between 2022 and 2032. Capacity serving existing development and development projected to occur more than 10 years in the future cannot be included in the maximum allowable impact fee calculations.

4.3.1 Service Units

According to Chapter 395 of the TLGC, the maximum allowable impact fee may not exceed the amount determined by dividing the cost of required capital improvements by the total number of service units attributed to new development during the impact fee eligibility period. A service unit for wastewater is defined as the service equivalent to a water connection for a single-family residence.

Public, commercial, and industrial connections are converted into service units based upon the capacity of each meter used to provide service. The number of service units required to represent each meter size is based on the safe maximum operating capacity of the appropriate meter type. American Water Works Association (AWWA) standards C700 and C710 (Displacement Meters), C715 (Ultrasonic Meters), and C702 (Compound Meters) were used to determine the safe maximum operating capacity, as these meter types represent those in place and stocked by the City. The service unit equivalent for each meter size used by the City is listed in **Table 4-3**.

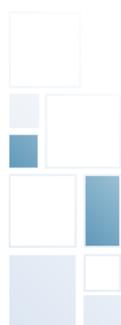


Table 4-3: Service Unit Equivalents

Meter Size	Type	Maximum Flow (gpm)	Service Unit Equivalents
3/4"	Displacement	25	1.0
1"	Displacement	40	1.6
1 1/2"	Displacement	50	2.0
2"	Ultrasonic	100	4.0
3"	Compound	320	12.8
4"	Compound	500	20.0
6"	Compound	1,000	40.0
8"	Compound	1,600	64.0

Typically, in Harker Heights, single-family residences are served with 3/4-inch water meters. Larger meters represent multi-family, public, commercial, and industrial water use. **Table 4-4** shows the service units by meter size for 2022 and the projected service units for 2032.

Table 4-4: Service Units

Meter Size	2022		2032		Growth in Service Units
	Number of Meters	Service Units	Number of Meters	Service Units	
3/4"	120	120	1,489	1,489	1,369
1"	5	8	10	16	8
1 1/2"	0	0	1	2	2
2"	0	0	0	0	0
3"	0	0	0	0	0
4"	0	0	0	0	0
6"	0	0	0	0	0
8"	0	0	0	0	0
Total	125	128	1,500	1,507	1,379

4.3.2 Maximum Impact Fee Calculations

TLGC Chapter 395 outlines the procedures and requirements for calculating maximum allowable impact fees to recover costs associated with capital improvement projects needed due to growth over a 10-year period. Chapter 395 also requires a plan that addresses possible duplication of payments for capital improvements. This plan can either provide a credit for the portion of revenues generated by new

development that is used for the payment of eligible improvements, including payment of debt, or reduce the total eligible project costs by 50 percent. The City of Harker Heights has selected to utilize the reduction of the total eligible project costs by 50 percent to determine the maximum allowable impact fees.

Chapter 395 of the TLGC states that the maximum impact fee may not exceed the amount determined by dividing the cost of capital improvements required by the total number of service units attributed to new development during the impact fee eligibility period less the credit to account for water and wastewater revenues used to finance these capital improvements.

The total projected costs include the projected capital improvement costs to serve 10-year development, the projected finance cost for the capital improvements, and the consultant cost for preparing and updating the CIP. A 2.0% interest rate was used to calculate financing costs. **Table 4-5** displays a summary of the maximum allowable wastewater impact fee calculation.

Table 4-5: Maximum Wastewater Impact Fee Calculation

Total Eligible Capital Improvement Costs	\$15,758,705
Total Eligible Financing Costs	\$1,156,784
Total Eligible Impact Fee Costs	\$16,915,489
Growth in Service Units	1,379
Maximum Wastewater Impact Fee per Service Unit ⁽¹⁾	\$12,266
Impact Fee Credit per Service Unit ⁽²⁾	\$6,133
Maximum Allowable Wastewater Impact Fee per Service Unit ⁽³⁾	\$6,133

(1) Total Eligible Costs divided by the Growth in Service Units.

(2) Credit is 50% of Maximum Wastewater Impact Fee per Service Unit.

(3) Maximum Allowable Wastewater Impact Fee is Maximum Wastewater Impact Fee per Service Unit minus the Impact Fee Credit per Service Unit.

Appendix A
Cost Estimates

**CITY OF HARKER HEIGHTS
Rummel Road Lift Station Upgrade
and 12-Inch Force Main Extension**

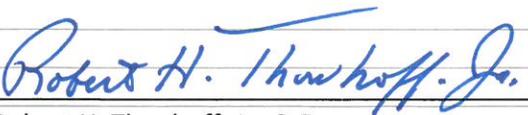
Bid Opening: January 5, 2022
2:00 PM

TCE Job # 21006.1.300

BIDDER	BASE BID AMOUNT	COMMENT
Blackrock Construction Mansfield TX	2,469,265.00	
Bell Contractors Belton, TX	2,530,098.11	

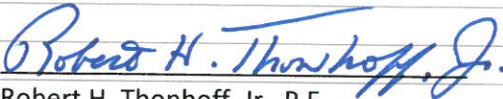
**City of Harker Heights
Phase 5 of FM 2410 Service Area Wastewater Trunk Line
and 4167 GPM Lift Station and 18-inch Force Main
Pumping Back to Existing WWTP Site**

**Update of Initial Engineering Estimate of Total Project Cost
December 6, 2021**

Construction Costs	
Original (11/03/2009) Phase 5 Wastewater Trunk Line Construction Cost Estimate: \$4,890,000	
Updated Construction Cost using ENR Index Est. 7767 (12/2021) ÷ Est. 5390 (11/2009) ≈ 1.44 x	\$7,046,499
Original (5/24/2011) 4167 GPM Lift Station Construction Cost Estimate: \$1,000,000	
Updated Construction Cost using ENR Index Est. 7767 (12/2021) ÷ Est. 5390 (11/2011) ≈ 1.44 x	\$1,441,002
Original (5/24/2011) 18-inch F.M. Construction Cost Estimate: \$1,939,800	
Updated Construction Cost using ENR Index Est. 7767 (12/2021) ÷ Est. 5390 (11/2011) ≈ 1.44 x	<u>\$2,795,255</u>
Construction Subtotal	\$11,282,756
Engineering Costs	
Turnkey Engineering Services at +/- 25%	<u>\$2,820,689</u>
Engineering Subtotal	\$2,820,689
TOTAL COST	\$14,103,445
Contingency at +/- 20%	<u>\$2,796,555</u>
UPDATE OF INITIAL ENGINEERING ESTIMATE OF TOTAL PROJECT COST	\$16,900,000
Prepared by: THONHOFF CONSULTING ENGINEERS, INC.	
 <u>Robert H. Thonhoff, Jr.</u> Robert H. Thonhoff, Jr., P.E.	

**City of Harker Heights
Wastewater Treatment Plant Expansion
From 3.0 MGD to 4.5 MGD**

**Initial Engineering Estimate of Total Project Cost
December 3, 2021**

Construction Costs	
Renovation of Existing 3.0 MGD Facility	
3,000,000 GPD x \$1/GPD	\$3,000,000
Expansion of 1.5 MGD Capacity	
1,500,000 GPD x \$14/GPD	<u>\$21,000,000</u>
Construction Subtotal	\$24,000,000
Engineering Costs	
Turnkey Engineering Services at +/- 25%	<u>\$6,000,000</u>
Engineering Subtotal	\$6,000,000
Total	\$30,000,000
Contingency at +/- 20%	<u>\$6,000,000</u>
INITIAL ENGINEERING ESTIMATE OF TOTAL PROJECT COST	\$36,000,000
Prepared by:	
THONHOFF CONSULTING ENGINEERS, INC.	
	
Robert H. Thonhoff, Jr., P.E.	



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-1

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

RECEIVE AND DISCUSS A PRESENTATION BY LARRY ROBISON, PLANNING & ZONING COMMISSION CHAIR, REGARDING AN ANNUAL UPDATE ON THE PLANNING & ZONING COMMISSION; BUILDING STANDARDS COMMISSION; ZONING BOARD OF ADJUSTMENT; AND CAPITAL IMPROVEMENT ADVISORY COMMITTEE'S ACTIVITIES IN 2021.

EXPLANATION:

This presentation will provide a summary of the previous year activities and service provided by the Planning & Zoning Commission, Building Standards Commission, Zoning Board of Adjustment and Capital Improvement Advisory Committee.

ATTACHMENTS:

1. None.



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-2

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE JUVENILE AND TRUANCY PREVENTION PROGRAM GRANT IN THE AMOUNT OF \$10,000 FOR FUNDING OF THE HEALTHY HOMES PROGRAM; AUTHORIZING THE CITY MANAGER TO SIGN AND ACT ON BEHALF OF THE CITY AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

The Harker Heights Police Department has prepared an application for Grant #4207802 from the Juvenile Justice and Truancy Prevention Grant Program for funding to expand the services offered to clients who are receiving assistance through Youth Services in Healthy Homes.

Healthy Homes is an innovative social work program embedded into the Harker Heights Police Department (HHPD) to provide assistance in preventing violence in the schools and the community. Healthy Homes will be able to assist with enhancing the juvenile justice system. Healthy Homes advocated for at risk juveniles needing mental health services, truancy prevention, intervention through community based and school programs, difficulties being a juvenile, and or substance abuse. These funds will enhance our capabilities to provide mental health assessment services, non-substance abuse related case management, outpatient treatment services, hygiene kits, clothing, undergarments, and shoes as needed.

The Grant would provide a total of \$10,000.00 with no in-kind match and no cash match to the City.

RECOMMENDATION:

Staff recommends approval.

ACTION BY COUNCIL:

1. Motion to approve/disapprove the Resolution authorizing the City Manager to sign and act on behalf of the City for a grant through the Juvenile and Truancy Prevention Program in the amount of \$10,000, with no in-kind match and no cash match to the City.
2. Any other actions desired by the Council

ATTACHMENTS:

1. Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE PARTICIPATION IN THE JUVENILE AND TRUANCY PREVENTION PROGRAM GRANT IN THE AMOUNT OF \$10,000 FOR FUNDING OF THE HEALTHY HOMES PROGRAM

WHEREAS, the Harker Heights Police Department has prepared an application for Grant #4207802 from the Juvenile Justice and Truancy Prevention Grant Program for funding to expand the services offered to clients who are receiving assistance through Youth Services in Healthy Homes.

WHEREAS, the City Council of the City of Harker Heights finds and determines that: Healthy Homes is an innovative social work program embedded into the Harker Heights Police Department (HHPD) to provide assistance in preventing violence in the schools and the community. Healthy Homes will be able to assist with enhancing the juvenile justice system. Healthy Homes advocated for at risk juveniles needing mental health services, truancy prevention, intervention through community based and school programs, difficulties being a juvenile, and or substance abuse. These funds will enhance our capabilities to provide mental health assessment services, non-substance abuse related case management, outpatient treatment services, hygiene kits, clothing, undergarments, and shoes as needed.

WHEREAS, the Grant would provide a total of \$10,000 with no in-kind match and no cash match to the city; and

WHEREAS, the City Council finds that it is in the public interest that the City participate in the Grant according to the terms and conditions thereof, and by means hereof the Council expresses its support for such participation; and

WHEREAS, the meeting at which this resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harker Heights, Texas:

1. The facts and recitations set forth above are hereby found and declared to be true and correct.
2. The submission of the application for the Grant is hereby approved.
3. The City Manager, David Mitchell, is hereby designated as the City's authorized official. He is authorized and empowered to act in the name and on behalf of the City to apply for, accept, reject, alter, or terminate the City's participation in the Grant, and to execute and deliver such agreements (and any changes therein and additions thereto as he shall determine to be necessary or advisable, such determination to be conclusively evidenced by the execution and delivery thereof),

and any related consents, notices, certificates, acknowledgments, purchase orders, and other instruments, and to act as the representative of the City in any lawful way to perform or cause to be performed such other and further acts as may be reasonably necessary and appropriate to accomplish the purposes of these resolutions.

- 4. All actions taken or performed prior to the date hereof by the City Manager in respect to the matters referred to and approved in this Resolution be and hereby are ratified and confirmed in all respects.
- 5. The City Council agrees that in the event of loss or misuse of Grant funds, such funds will be returned to the issuing administrator, department or agency in full.
- 6. Any person, corporation, partnership, limited partnership, association, joint venture or other business entity may presume upon the validity of the acts of any person authorized herein to act, without further recourse to the governing documents, minutes or other proceedings of the City, and without joinder of any other officer or employee of the City.

PASSED AND APPROVED on February 22, 2022, by the Harker Heights City Council.

CITY OF HARKER HEIGHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-3

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE GENERAL VICTIM ASSISTANCE DIRECT SERVICES PROGRAM GRANT IN THE AMOUNT OF \$17,755.76 FOR FUNDING OF THE HEALTHY HOMES PROGRAM; AUTHORIZING THE CITY MANAGER TO SIGN AND ACT ON BEHALF OF THE CITY; AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

The Harker Heights Police Department has prepared an application for Grant #3540605 from the General Victim Assistance Direct Services Program for funding to continue and expand the Rapid Intervention Response ("Healthy Homes") Program.

Healthy Homes is an innovative social work program embedded into the Harker Heights Police Department (HHPD) to provide solutions for the barriers victims encounter after victimization, such as domestic violence, sexual assault and human trafficking; HHPD faces special challenges unique to communities of this size due to the City's proximity to Fort Hood, the Mexican border and multiple major highways; the Grant will fund direct services for victims and families in need, indirect services required for daily operations, and prevention strategies to generate awareness of victim services.

The Grant would provide a total of \$17,755.76 with no in-kind match and no cash match to the City.

RECOMMENDATION:

Staff recommends approval.

ACTION BY COUNCIL:

1. Motion to approve/disapprove the Resolution authorizing the City Manager to sign and act on behalf of the City for a grant through the General Victims Assistance Direct Services Program in the amount of \$17,755.76, including no in-kind match and no cash match to the City.
2. Any other actions desired by the Council

ATTACHMENTS:

1. Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE GENERAL VICTIM ASSISTANCE DIRECT SERVICES PROGRAM GRANT IN THE AMOUNT OF \$17,755.76 FOR FUNDING OF THE HEALTHY HOMES PROGRAM

WHEREAS, the Harker Heights Police Department has prepared an application for Grant #3540605 from the General Victim Assistance Direct Services Program for funding to continue and expand the Rapid Intervention Response (“Healthy Homes”) Program; and

WHEREAS, the City Council of the City of Harker Heights finds and determines that: Healthy Homes is an innovative social work program embedded into the Harker Heights Police Department (HHPD) to provide solutions for the barriers victims encounter after victimization, such as domestic violence, sexual assault and human trafficking; HHPD faces special challenges unique to communities of this size due to the City’s proximity to Fort Hood, the Mexican border and multiple major highways; the Grant will fund direct services for victims and families in need, indirect services required for daily operations, and prevention strategies to generate awareness of victim services.

WHEREAS, the Grant would provide a total of \$17,755.76 with no in-kind match and no cash match to the city; and

WHEREAS, the City Council finds that it is in the public interest that the City participate in the Grant according to the terms and conditions thereof, and by means hereof the Council expresses its support for such participation; and

WHEREAS, the meeting at which this resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harker Heights, Texas:

1. The facts and recitations set forth above are hereby found and declared to be true and correct.
2. The submission of the application for the Grant is hereby approved.
3. The City Manager, David Mitchell, is hereby designated as the City’s authorized official. He is authorized and empowered to act in the name and on behalf of the City to apply for, accept, reject, alter, or terminate the City’s participation in the Grant, and to execute and deliver such agreements (and any changes therein and additions thereto as he shall determine to be necessary or advisable, such determination to be conclusively evidenced by the execution and delivery thereof), and any related consents, notices, certificates, acknowledgments, purchase orders, and other instruments, and to act as the representative of the City in any lawful way

to perform or cause to be performed such other and further acts as may be reasonably necessary and appropriate to accomplish the purposes of these resolutions.

- 4. All actions taken or performed prior to the date hereof by the City Manager in respect to the matters referred to and approved in this Resolution be and hereby are ratified and confirmed in all respects.
- 5. The City Council agrees that in the event of loss or misuse of Grant funds, such funds will be returned to the issuing administrator, department or agency in full.
- 6. Any person, corporation, partnership, limited partnership, association, joint venture or other business entity may presume upon the validity of the acts of any person authorized herein to act, without further recourse to the governing documents, minutes or other proceedings of the City, and without joinder of any other officer or employee of the City.

PASSED AND APPROVED on February 22, 2022, by the Harker Heights City Council.

CITY OF HARKER HEIGHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-4

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE HOMELAND SECURITY GRANT PROGRAM IN THE AMOUNT OF \$54,270 FOR THE PURCHASE OF TACTICAL HELMETS AND GAS MASKS; AUTHORIZING THE CITY MANAGER TO SIGN AND ACT ON BEHALF OF THE CITY; AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

The Harker Heights Police Department will apply for a Homeland Security Grant for thirty (30) F90 Ballistic High-Cut helmets with compatible C50 gas masks which will expand our Special Weapons and Tactics (SWAT) officers' responding capabilities.

The Harker Heights SWAT team members currently utilizes tactical helmets which are over 15 years in age. The tactical helmets provide a Level 3 protection. Many of the gas masks are missing the required filters rendering their effectiveness limited in personal protection against bio and/or chemical attacks. Also, the current gas masks provide no type of communicative accessories making the means of effective communications primitive in nature.

The funding in this grant would provide the necessary Personal Protective Equipment (PPE) to each team member and enhance the communications necessary when responding to such threats as Active Shooters, Civil Disobedience, and the possibility of attacks on soft (vulnerable) targets and high-volume populace areas.

The Grant would provide a total of \$54,270.00, with no requirement for a cash or in-kind match.

RECOMMENDATION:

Staff recommends approval.

ACTION BY CITY COUNCIL:

1. Motion to APPROVE/DISAPPROVE a Resolution authorizing the City Manager to sign and act on behalf of the City for the participation in the Homeland Security Grant Program in the amount of \$54,270 for the purchase of tactical helmets and gas masks.
2. Any other action desired.

ATTACHMENTS:

1. Resolution.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE HOMELAND SECURITY GRANT PROGRAM IN THE AMOUNT OF \$54,270 FOR THE PURCHASE OF TACTICAL HELMETS AND GAS MASKS.

WHEREAS, the Harker Heights Police Department has prepared an application for a Homeland Security Grant (“*Grant*”) # 4458701 to equip its Special Weapons and Tactics (SWAT) team members with updated tactical helmets and gas masks; and

WHEREAS, the City Council finds and determines: the need and importance of such vital PPE can enhance the protection and communicative effectiveness of the SWAT teammembers’ first response to such critical incident scenes; and

WHEREAS, the Grant would provide a total of \$54,270.00, with no requirement for a cash or in-kind match; and

WHEREAS, the City Council finds it is in the public interest that the City participate in the Grant according to the terms and conditions thereof, and by means hereof the Council expresses its support for such participation; and

WHEREAS, the meeting at which this resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harker Heights, Texas:

1. The facts and recitations set forth above are hereby found and declared to be true and correct.
2. The submission of the application for the Grant is hereby approved.
3. The City Manager, David Mitchell, is hereby designated as the City’s authorized official. He is authorized and empowered to act in the name and on behalf of the City to apply for, accept, reject, alter, or terminate the City’s participation in the Grant, and to execute and deliver such agreements (and any changes therein and additions thereto as he shall determine to be necessary or advisable, such determination to be conclusively evidenced by the execution and delivery thereof), and any related consents, notices, certificates, acknowledgments, and other instruments, and to act as the representative of the City in any lawful way to perform or cause to be performed such other and further acts as may be reasonably necessary and appropriate to accomplish the purposes of these resolutions.
4. All actions taken or performed prior to the date hereof by the City Manager in respect to the matters referred to and approved in this Resolution be and hereby are ratified and confirmed in all respects.

- 5. The City Council agrees that in the event of loss or misuse of Grant funds, such funds will be returned to the Texas Office of the Governor in full.

- 6. Any person, corporation, partnership, limited partnership, association, joint venture or other business entity may presume upon the validity of the acts of any person authorized herein to act, without further recourse to the governing documents, minutes or other proceedings of the City, and without joinder of any other officer or employee of the City.

PASSED AND APPROVED on February 22, 2022, by the Harker Heights City Council.

CITY OF HARKER HEIGHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights, Texas



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-5

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE JUSTICE ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$13,000 FOR THE PURCHASE OF VEHICLE FIRST AID TRAUMA KITS FOR FIRST RESPONDING POLICE OFFICERS; AUTHORIZING THE CITY MANAGER TO SIGN AND ACT ON BEHALF OF THE CITY; AND TAKE THE APPROPRIATE ACTION.

EXPLANATION:

The Harker Heights Police Department will apply for a Criminal Justice Grant for forty (40) vehicle first aid trauma kits (VFAK) which will expand our current tactical medical capability. The current officers have only one (1) tourniquet and one (1) packing gauze issued to them. The funding provided in this grant would provide for one (1) bag for each patrol vehicle to include the Criminal Investigation Division (CID) fleet. The vehicle first aid trauma kits would consist of one (1) medical tactical bag containing four (4) tourniquets, one (1) chest seal, six (6) combat/packing gauzes (2 sizes), one (1) pair of shares, one (1) roll of medical tape, one (1) permanent marker, and six (6) pairs of surgical gloves. They are designed for officers to deploy and pass out as needed as they move through an active mass casualty incident. This will allow for the injured to conduct self-aid or buddy-aid (SABA) until the scene is secure enough for Medical personnel to begin triage and treatment. Mass casualty may consist of an active shooter incident and/or but not limited to a multi-vehicle accident.

The Grant would provide a total of \$13,000.00, with no requirement for a cash or in-kind match.

RECOMMENDATION:

Staff recommends approval.

ACTION BY CITY COUNCIL:

1. Motion to APPROVE/DISAPPROVE a Resolution authorizing the City Manager to sign and act on behalf of the City for the participation in the Justice Assistance Grant Program for the purchase of vehicle first aid trauma kits for first responding police officers in the amount of \$13,000 with no requirement for cash or in-kind match.
2. Any other action desired.

ATTACHMENTS:

1. Resolution.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING THE CITY'S PARTICIPATION IN THE JUSTICE ASSISTANCE GRANT PROGRAM IN THE AMOUNT OF \$13,000 FOR THE PURCHASE OF VEHICLE FIRST AID TRAUMA KITS FOR FIRST RESPONDING POLICE OFFICERS.

WHEREAS, the Harker Heights Police Department has prepared an application for a Homeland Security Grant ("*Grant*") # 4477901 to equip its first responding police officers with vehicle first aid trauma kits; and

WHEREAS, the City Council finds and determines: early treatment of traumatic injuries leads to a higher survival rate of victims. This is especially important where the injuries involved a non-secure scene in which EMS personnel by not be able to enter. This is especially important for responders at critical incident scenes; and

WHEREAS, the Grant would provide a total of \$13,000.00, with no requirement for a cash or in-kind match; and

WHEREAS, the City Council finds it is in the public interest that the City participate in the Grant according to the terms and conditions thereof, and by means hereof the Council expresses its support for such participation; and

WHEREAS, the meeting at which this resolution was passed was open to the public, and notice of the time, place and purpose of said meeting was given as required by law, all in strict accordance with the requirements of the Texas Open Meetings Act;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harker Heights, Texas:

1. The facts and recitations set forth above are hereby found and declared to be true and correct.
2. The submission of the application for the Grant is hereby approved.
3. The City Manager, David Mitchell, is hereby designated as the City's authorized official. He is authorized and empowered to act in the name and on behalf of the City to apply for, accept, reject, alter, or terminate the City's participation in the Grant, and to execute and deliver such agreements (and any changes therein and additions thereto as he shall determine to be necessary or advisable, such determination to be conclusively evidenced by the execution and delivery thereof), and any related consents, notices, certificates, acknowledgments, and other instruments, and to act as the representative of the City in any lawful way to perform or cause to be performed such other and further acts as may be reasonably necessary and appropriate to accomplish the purposes of these resolutions.

- 4. All actions taken or performed prior to the date hereof by the City Manager in respect to the matters referred to and approved in this Resolution be and hereby are ratified and confirmed in all respects.
- 5. The City Council agrees that in the event of loss or misuse of Grant funds, such funds will be returned to the Texas Office of the Governor in full.
- 6. Any person, corporation, partnership, limited partnership, association, joint venture or other business entity may presume upon the validity of the acts of any person authorized herein to act, without further recourse to the governing documents, minutes or other proceedings of the City, and without joinder of any other officer or employee of the City.

PASSED AND APPROVED on February 22, 2022, by the Harker Heights City Council.

CITY OF HARKER HEGIHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-6

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC; AND TAKE THE APPROPRIATE ACTION.

BACKGROUND:

The City of Harker Heights is a member of the 162-member city coalition known as the Steering Committee of Cities Served by Oncor (Steering Committee). The Steering Committee undertakes activities on behalf of the municipalities who have original jurisdiction over the electric distribution rates and services within the city. They take an active role in rate cases, appeals, rulemakings, and legislative efforts impacting the rates charged by Oncor Electric Delivery Company, LLC within the City. They also have strong representation at ERCOT.

Empowered by city resolutions and funded by per capita assessments, the Steering Committee has been the primary public interest advocate before the Public Utility Commission, ERCOT, the courts and the Legislature on electric utility regulation matters for over three decades. Additional efforts may be necessary on new issues that arise during the year and they will need to be able to fund their participation on behalf of the member cities. A per capita assessment has historically been used and is a fair method for the members to bear the burdens associated with the benefits received from membership. The attached resolution authorizes payment of the City's assessment in the amount of ten cents per capita for a total of \$3,307.10.

RECOMMENDATION:

Staff recommends approving the Resolution.

ACTION BY THE CITY COUNCIL:

1. Motion to APPROVE/DISAPPROVE a Resolution of the City Council of the City of Harker Heights, Texas, authorizing continued participation with the Steering Committee of Cities Served by Oncor; and authorizing the payment of ten cents per capita to the Steering Committee to fund regulatory and legal proceedings and activities related to Oncor Electric Delivery Company, LLC.
2. Any other action desired.

ATTACHMENTS:

1. Resolution.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

WHEREAS, the City of Harker Heights is a regulatory authority under the Public Utility Regulatory Act (PURA) and has exclusive original jurisdiction over the rates and services of Oncor Electric Delivery Company, LLC (Oncor) within the municipal boundaries of the city; and

WHEREAS, the Steering Committee of Cities Served By Oncor (Steering Committee) has historically intervened in Oncor rate proceedings and electric utility related rulemakings to protect the interests of municipalities and electric customers residing within municipal boundaries; and

WHEREAS, the Steering Committee is participating in Public Utility Commission dockets and projects, as well as court proceedings, and legislative activity, affecting transmission and distribution utility rates; and

WHEREAS, the City is a member of the Steering Committee; and

WHEREAS, the Steering Committee functions under the direction of an Executive Committee which sets an annual budget and directs interventions before state and federal agencies, courts and legislatures, subject to the right of any member to request and cause its party status to be withdrawn from such activities; and

WHEREAS, the Steering Committee at its December 2021 meeting set a budget for 2022 that compels an assessment of ten cents (\$0.10) per capita; and

WHEREAS, in order for the Steering Committee to continue its participation in these activities which affects the provision of electric utility service and the rates to be charged, it must assess its members for such costs.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS:

I.

That the City is authorized to continue its membership with the Steering Committee of Cities Served by Oncor to protect the interests of the City of Harker Heights and protect the interests of the customers of Oncor Electric Delivery Company, LLC residing and conducting business within the City limits.

II.

The City is further authorized to pay its assessment to the Steering Committee of ten cents (\$0.10) per capita based on the population figures for the City shown in the latest TML Directory of City Officials.

III.

A copy of this Resolution and the assessment payment check made payable to “*Steering Committee of Cities Served by Oncor*” shall be sent to Brandi Stigler, Steering Committee of Cities Served by Oncor, c/o City Attorney’s Office, Mail Stop 63-0300, 101 S. Mesquite St., Suite 300, Arlington, Texas 76010.

PRESENTED AND PASSED on this the 22nd day of February 2022, by a vote of _____ ayes and _____ nays at a regular meeting of the City Council of the City of Harker Heights, Texas.

Spencer H. Smith, Mayor

Mayor
ATTEST:

Julie Helsham, City Secretary



CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-7

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

DISCUSS AND CONSIDER APPROVING A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, TO PARTICIPATE IN THE TEVA TEXAS STATE-WIDE OPIOID SETTLEMENT; AUTHORIZING THE CITY MANAGER TO SIGN ON BEHALF OF THE CITY; AND TAKE THE APPROPRIATE ACTION.

BACKGROUND:

On October 26, 2021, the Council took action to participate with the State of Texas and a broad coalition of states and subdivisions in the global opioids settlement. On January 26, 2022, the Attorney General's Office notified the City of a new opioid settlement with another pharmaceutical manufacturer, Teva. Texas has settled with Teva, and the City of Harker Heights has the option to participate in this new settlement.

According to the Texas Attorney General's Office, the proposed Settlement requires Teva to pay \$225 million (the "Settlement Amount") to Texas and its political subdivisions. Of the Settlement Amount, \$150 million is to be a direct monetary payment, of which approximately \$131.5 million is earmarked for use by Texas and its subdivisions to remediate and abate the impacts of the opioid crisis. As part of the settlement, Teva will also provide \$75 million worth of generic Narcan to the State of Texas for use by local law enforcement and medical personnel to provide lifesaving intervention for opioid overdoses.

The Settlement also contain injunctive relief provisions governing the opioid marketing and sale practices at the heart of the opioid claims in the lawsuits.

The subdivisions within Texas are entitled to decide whether they wish to participate in the settlement. Any subdivision that does not participate cannot directly share in any of the settlement funds.

The City will have until March 10, 2022, to join the Texas Attorney General's Office in the settlement.

RECOMMENDATION:

Staff recommends approval.

ACTION BY CITY COUNCIL:

1. Motion to APPROVE/DISAPPROVE a Resolution of the City Council of the City of Harker Heights, Texas, to participate in the Teva Texas State-Wide Opioid Settlement and authorize the City Manager to sign and act on behalf of the City.
2. Any other action desired.

ATTACHMENTS:

1. Texas Subdivision and Special District Election and Release Form
2. Proposed Resolution



TO LOCAL POLITICAL SUBDIVISIONS:
IMPORTANT INFORMATION ABOUT TEVA OPIOID SETTLEMENT.
SUBDIVISIONS MUST SUBMIT SIGNED DOCUMENTATION TO PARTICIPATE.
THE DEADLINE FOR PARTICIPATION IS MARCH 10, 2022.

This letter is part of the formal notice required by the Settlement.

If your subdivision is represented by an attorney with respect to opioid claims, please immediately contact them.

Please note that this settlement is a **NEW** opioid settlement; your subdivision may have previously submitted documents for the Distributors, Janssen/J&J, and Endo settlements.

To participate in this Teva settlement, you will need to submit new documentation.

WHY IS YOUR SUBDIVISION RECEIVING THIS NOTICE?

You are receiving this letter because Texas settled with Teva, and your subdivision may participate in the Settlement. This notice is being sent directly to subdivisions who are not litigating against Teva. If you are represented by an attorney with respect to opioid claims, please immediately contact them. Please note that there is no need for subdivisions to be represented by an attorney or to have filed a lawsuit to participate in the Settlement.

Your subdivision may have already signed on to the Distributor, Janssen/J&J., and Endo settlements and adopted the Texas Term Sheet. **If so, do not disregard this notice. This Settlement is a settlement with Teva.** If you have already signed on to the Teva Settlement, you may disregard this notice.

HOW DO YOU PARTICIPATE IN THE SETTLEMENTS?

You must go to the Texas Attorney General's website to participate in the Settlements (if your subdivision is eligible). All required documentation must be executed and submitted to the email address: opioids@oag.texas.gov. Your subdivision will need to submit the Texas Subdivision and Special District Election and Release Form. Please also be sure to include in the Form the identity and email address of the individual who will be authorized to sign formal and binding documents on behalf of your subdivision.

SETTLEMENT OVERVIEW

After years of negotiations, a proposed Texas settlement agreement (“Settlement”) has been reached that would resolve all opioid claims for Texas and its political subdivisions against pharmaceutical manufacturer Teva Pharmaceutical Industries Ltd.; Teva Pharmaceuticals USA, Inc. (“Teva USA”); Cupric Holding Co., Inc.; Teva Pharmaceutical Holdings Cooperative U.A.; Teva Pharmaceuticals Europe B.V.; Cephalon, Inc.; Watson Laboratories, Inc.; Actavis LLC; Actavis Pharma, Inc. f/k/a Watson Pharma, Inc.; Warner Chilcott Co., LLC; Actavis South Atlantic LLC; Actavis Elizabeth LLC; Actavis Mid Atlantic LLC; Actavis Totowa LLC; Actavis Kadian LLC; Actavis Laboratories UT, Inc. f/k/a Watson Laboratories Inc.-Salt Lake City; Actavis Laboratories FL, Inc. f/k/a Watson Laboratories, Inc.-Florida; and Anda, Inc. (“Teva”).

The proposed Settlement requires Teva to pay \$225 million (the “Settlement Amount”) to Texas and its political subdivisions. Of the Settlement Amount, \$150 million is to be a direct monetary payment, of which approximately \$131.5 million is earmarked for use by Texas and its subdivisions to remediate and abate the impacts of the opioid crisis. As part of the settlement, Teva will also provide \$75 million worth of generic Narcan to the State of Texas for use by local law enforcement and medical personnel to provide lifesaving intervention for opioid overdoses.

The Settlement also contain injunctive relief provisions governing the opioid marketing and sale practices at the heart of the opioid claims in the lawsuits.

The subdivisions within Texas are entitled to decide whether they wish to participate in the settlement. Any subdivision that does not participate cannot directly share in any of the settlement funds.

WHERE CAN YOU FIND MORE INFORMATION?

This letter is intended to provide a brief overview of the Settlement. Detailed information about the Settlement may be found at the website set up by Office of the Attorney General of Texas: <https://www.texasattorneygeneral.gov/globalopioidsettlement>.

WHY YOU SHOULD PARTICIPATE

Texas and attorneys for Bexar, Dallas, Harris, and Tarrant counties have announced support of this settlement.

Subdivision participation is strongly encouraged, for the following reasons:

First, the amounts to be paid under the settlement, while insufficient to abate the epidemic fully, will contribute to allowing Texas and its local governments to commence with meaningful

change designed to curb opioid addiction, overdose, and death, following on the Distributors and Johnson & Johnson/Janssen settlements from 2021;

Second, time is of the essence. The opioid epidemic continues to devastate communities around the country, and it is critical that the funds begin to flow to allow governments to address the epidemic in their communities ***as soon as possible***; and

Third, you know first-hand the effects of the opioid epidemic on your community. Funds from these settlements will be used to commence abatement of the crisis and provide relief to your citizens while litigation and settlement discussions proceed against numerous other defendants in the opioid industry.

HOW WILL SETTLEMENT FUNDS BE ALLOCATED IN TEXAS?

The Texas Term Sheet, which sets the allocation between subdivisions and the State, can be found on the Texas Attorney General's website. Any questions concerning the status or terms of the Texas Term Sheet and allocations in Texas can be directed to the Texas Attorney General's Office.

You may be contacted by the Texas Attorney General's Office with additional information regarding the allocation of settlement funds in Texas. Subdivisions with representation can expect information from their attorneys. We encourage you to review all materials and to follow up with any questions. The terms of these settlements are complex, and we want to be sure you have all the information you need to make your participation decision.

NEXT STEPS

This settlement requires that you take affirmative steps to 'opt in' to the settlement. If you do not act, you will not receive any settlement funds.

First, have your authorizing person(s) or body begin to review the materials on the website concerning the settlement agreement terms and the Texas Term Sheet. Develop a list of questions for your counsel or the Texas Attorney General's Office. Your subdivision will need to begin the process of deciding whether to participate in the proposed settlement, and subdivisions are encouraged to work through this process well before the March 10, 2022, deadline. Again, the Texas Attorney General's Office, your counsel, and other contacts within the state are available to discuss the specifics of the settlements within your state and we encourage you to discuss the terms and benefits of the settlements with them.

Second, should you decide to proceed with participating, your subdivision will need to submit your signed Subdivision and Special District Election and Release Form to opioids@oag.texas.gov.

NOTE: if your subdivision has not already done so, your subdivision will need to adopt the Texas Term Sheet and its intrastate allocation schedule. If your subdivision has previously signed on to the Distributors, J&J/Janssen, and/or Endo settlements, you will have already adopted the Texas Term Sheet. There is no need to readopt the Texas Term Sheet. If you have NOT adopted the Texas Term Sheet, please contact opioids@oag.texas.gov.

We urge you to view the Texas Attorney General's website at your earliest convenience. Information and documents regarding the settlement can be found on the settlement website at: <https://www.texasattorneygeneral.gov/globalopioidsettlement>

Questions regarding the opioid settlements can be directed to: Stephanie Eberhardt (stephanie.eberhardt@oag.texas.gov), Caroline Griggs (caroline.griggs@oag.texas.gov), and opioids@oag.texas.gov.

FREQUENTLY ASKED QUESTIONS

- 1. My subdivision already signed up for opioid settlements, is that good enough for this settlement?**

No, you will need to submit the Teva Subdivision and Special District Election and Release Form specifically for this settlement; opting in to the other settlements does not sign you up for this one.

- 2. Does my subdivision need to pass a resolution to sign up for this settlement?**

This depends on the specifics of what your county or city is required to do to release legal claims. If your city manager, for example, is authorized to generally enter into opioid settlements, you may not need a resolution. Consult your legal counsel for advice.

If your subdivision has already adopted the Texas Term Sheet to sign on to a previous opioid settlement, you do NOT need to adopt an additional resolution.

- 3. When will my subdivision receive funds from this settlement and/or the other settlements?**

Funds for the Distributors, J&J/Janssen, Endo, and now Teva settlement are still on track to being paid out in March or April of this year. We will provide updates when we have more information.

- 4. How much will my subdivision receive from the Teva Settlement?**

If you have questions about your subdivision's individual allocation amount, please contact Stephanie Eberhardt (stephanie.eberhardt@oag.texas.gov), Caroline Griggs (caroline.griggs@oag.texas.gov), or opioids@oag.texas.gov.

Exhibit B

**TEXAS SUBDIVISION AND SPECIAL DISTRICT
ELECTION AND RELEASE FORM**

This Election and Release Form for Texas Participating Subdivisions¹ resolves opioid-related Claims against Teva under the terms and conditions set forth in the Teva Texas State-Wide Opioid Settlement Agreement between Teva, the State of Texas, and the Counties of Dallas, Bexar, Harris and Tarrant (the “Agreement”), the provisions of which are here incorporated by reference in their entirety. Upon executing this Election and Release Form, a Participating Subdivision agrees that, in exchange for the consideration described in the Agreement, the Participating Subdivision is bound by all the terms and conditions of the Agreement, including but not limited to the Release found in Section VII of the Agreement and the provisions concerning participation by Subdivisions or Special Districts in Section VIII, and the Participating Subdivision and its signatories expressly represent and warrant on behalf of themselves that they have, or will have obtained on or before the Effective Date or on or before the execution of this Election and Release Form if executed after the Effective Date, the authority to settle and release, to the maximum extent of the Subdivision’s and Special District’s power, all Released Claims related to Covered Conduct. If this Election and Release Form is executed on or before the Initial Participation Date, the Participating Subdivision shall dismiss the Released Claims with prejudice and sever Teva and all other Released Entities from all pending cases in which the Participating Subdivision has asserted Covered Claims against Teva or a Released Entity no later than the Initial Participation Date. If this Election and Release Form is executed after the Initial Participation Date, the Participating Subdivision shall dismiss the

¹ The Agreement defines a “Participating Subdivision” as a Subdivision or Special District that signs this Election and Release Form and meets the requirements for becoming a Participating Subdivision under subsection VIII.A. of the Agreement.

Released Claims with prejudice and sever Teva and all other Released Entities from all pending cases in which the Participating Subdivision has asserted Covered Claims against Teva or a Released Entity concurrently with the execution of this form. By executing this Election and Release Form, the Participating Subdivision submits to the jurisdiction of the Honorable Robert Schaffer, *In Re: Texas Opioid Litigation*, MDL No. 18-0358, Master File No. 2018-63587, in the 152nd Judicial District Court, Harris County, Texas.

Dated: _____

Texas Subdivision Name: _____

By: _____

[NAME]

[TITLE]

[ADDRESS]

[TELEPHONE]

[EMAIL ADDRESS]

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HARKER HEIGHTS, TEXAS, APPROVING THE CITY'S PARTICIPATION IN THE TEVA TEXAS STATE-WIDE OPIOID SETTLEMENT.

WHEREAS, the City of Harker Heights, Texas, ("City") obtained information indicating that certain drug companies and their corporate affiliates, parents, subsidiaries, and such other defendants as may be added to the litigation have engaged in fraudulent and/or reckless marketing and/or distribution of opioids that have resulted in addictions and overdoses; and

WHEREAS, these actions, conduct and misconduct have resulted in significant financial costs to the City; and

WHEREAS, a proposed Texas settlement agreement ("Settlement") has been reached that would resolve all opioid claims for Texas and its political subdivisions against pharmaceutical manufacturer Teva Pharmaceutical Industries Ltd.; Teva Pharmaceuticals USA, Inc. ("Teva USA"); Cupric Holding Co., Inc.; Teva Pharmaceutical Holdings Cooperative U.A.; Teva Pharmaceuticals Europe B.V.; Cephalon, Inc.; Watson Laboratories, Inc.; Actavis LLC; Actavis Pharma, Inc. f/k/a Watson Pharma, Inc.; Warner Chilcott Co., LLC; Actavis South Atlantic LLC; Actavis Elizabeth LLC; Actavis Mid Atlantic LLC; Actavis Totowa LLC; Actavis Kadian LLC; Actavis Laboratories UT, Inc. f/k/a Watson Laboratories Inc.-Salt Lake City; Actavis Laboratories FL, Inc. f/k/a Watson Laboratories, Inc.-Florida; and Anda, Inc. ("Teva"); and

WHEREAS, Special Counsel and the State of Texas have recommended that the City of Harker Heights City Council support the adoption and approval of the Texas Subdivision and Special District Election and Release.

NOW, THEREFORE, BE IT RESOLVED that we, the City Council of the City of Harker Heights:

1. Support the adoption and approval the Texas Term Sheet in its entirety; and
2. Authorize the City Manager to sign the Election and Release Form for Texas Participating Subdivisions on behalf of the City of Harker Heights; and

3. Finds as follows:
- a. There is a substantial need for repayment of opioid-related expenditures and payment to abate opioid-related harms in and about the City of Harker Heights, Texas; and
 - b. The City Council supports in its entirety the allocation method for opioid settlement proceeds as set forth in the STATE OF TEXAS AND TEXAS POLITICAL SUBDIVISIONS' OPIOID ABATEMENT FUND COUNCIL AND SETTLEMENT ALLOCATION TERMS. The City Council understands that the additional purpose is to create an effective means of distributing any potential settlement funds obtained under this Texas Term Sheet between the State of Texas and Political Subdivisions in a manner and means that would promote an effective and meaningful use of the funds in abating the opioid epidemic in this City and throughout Texas.

PASSED AND APPROVED by the City Council of the City of Harker Heights, Texas, this 22nd day of February 2022.

CITY OF HARKER HEIGHTS, TEXAS:

Spencer H. Smith, Mayor

ATTEST:

Julie Helsham, City Secretary
City of Harker Heights



CITY COUNCIL MEMORANDUM

AGENDA ITEM # VIII-8

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

RECEIVE AND DISCUSS THE FISCAL YEAR 2021-2022 FIRST QUARTER UNAUDITED FINANCIAL REPORT.

BACKGROUND:

The Finance Director will provide an overview of the attached unaudited financial report.

RECOMMENDATION:

None.

ACTION BY COUNCIL:

None.

ATTACHMENTS:

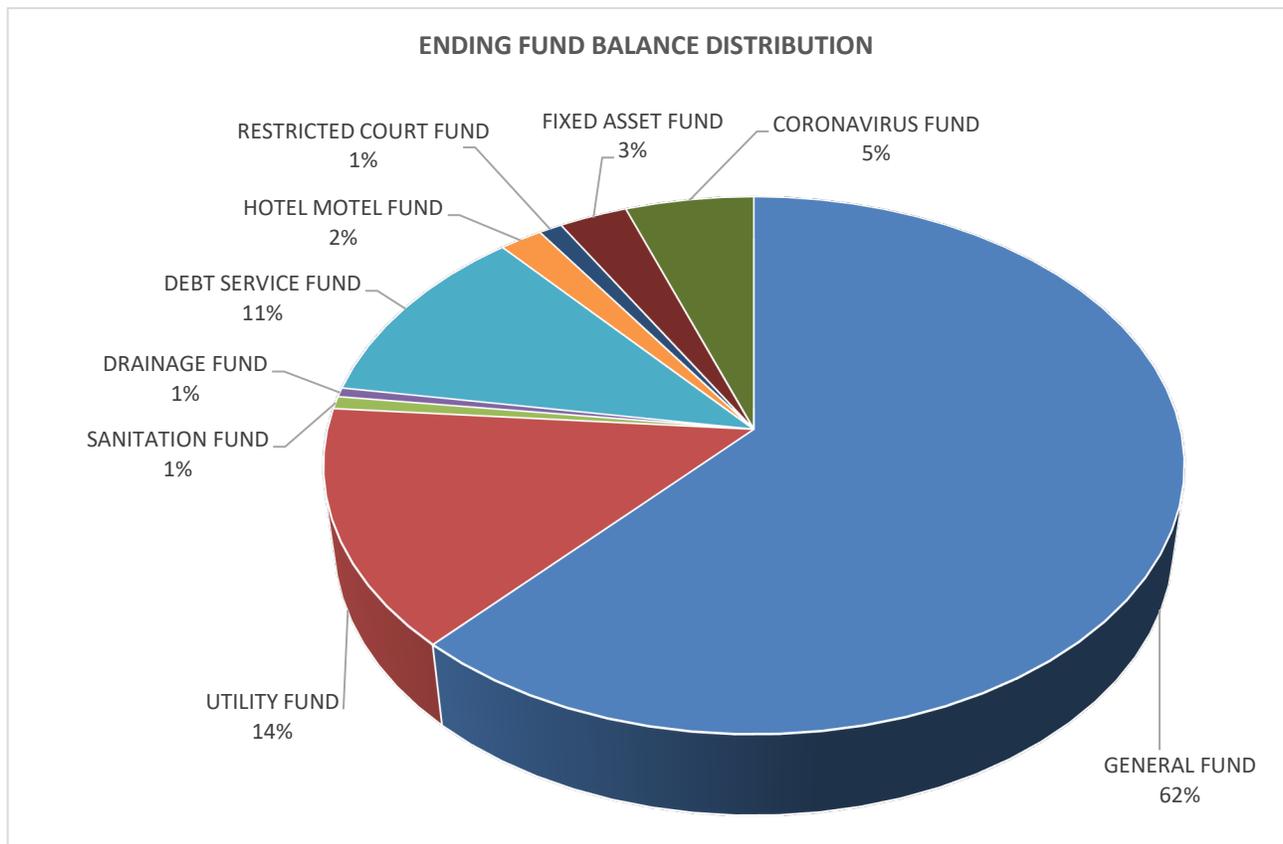
1. Unaudited Financial Report – December 31, 2021.

**UNAUDITED FINANCIAL REPORT FOR THE
FIRST QUARTER OF FISCAL YEAR 2022**

Attached is the unaudited financial report for the first quarter of fiscal year 2022 for your review.

The table below provides a summary of the activity from October 2021 to December 2021 and the ending fund balance for each fund in the report. The Capital Projects Fund is reported separately along with the Public Works Director's update on CIP project statuses.

FUND	PAGE #	BEGINNING FUND	EXPENDITURES/		ENDING FUND
		BALANCE	REVENUES	EXPENSES	BALANCE
GENERAL FUND	2	14,070,771	11,781,482	10,206,027	15,646,226
UTILITY FUND	9	3,787,193	2,865,431	3,007,052	3,645,572
SANITATION FUND	13	182,372	632,675	626,683	188,364
DRAINAGE FUND	16	50,348	219,961	131,794	138,515
DEBT SERVICE FUND	19	34,177	2,801,905	7,585	2,828,497
HOTEL MOTEL FUND	20	450,811	21,353	5,625	466,539
RESTRICTED COURT FUND	21	201,339	52,241	0	253,580
FIXED ASSET FUND	22	583,374	494,815	339,104	739,085
CORONAVIRUS FUND	24	0	1,856,409	466,140	1,390,269
		19,360,385	20,726,272	14,790,010	25,296,647



GENERAL FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	17,373,044	14,070,771		8,870,527	9,877,791
REVENUES					
Property Taxes					
700 Tax Receipts	10,994,600	9,625,607	87.55%	8,768,427	8,505,823
703 Fines and Penalties	0	0	0.00%	0	0
Subtotal Property Taxes	10,994,600	9,625,607	87.55%	8,768,427	8,505,823
Other Taxes and Special Assessments					
080 Cable Franchise Fees	320,000	81,236	25.39%	80,587	83,115
081 Electricity Franchise Fees	950,000	276,659	29.12%	290,710	281,784
082 Gas Franchise Fees	70,000	16,801	24.00%	13,700	12,622
083 Telephone Franchise Fees	9,000	2,136	a 23.73%	1,648	9,152
707 Mixed Drink Tax	95,000	28,714	30.23%	25,331	27,806
708 Bingo Tax	30,000	11,818	b 39.39%	8,868	0
709 Sales Tax	8,250,000	749,234	c 9.08%	2,126,301	1,817,087
Subtotal Other Taxes and Special Assessments	9,724,000	1,166,598	12.00%	2,547,145	2,231,566
Licenses and Permits					
022 Platting and Rezoning	30,000	7,930	26.43%	5,486	2,593
050 City Registration Fee	25,000	13,238	d 52.95%	16,638	22,793
051 Building Permits	175,000	122,309	e 69.89%	48,938	47,735
052 Contractor's Registration	15,000	5,700	38.00%	3,000	1,054
053 Fire Permits	8,000	2,176	27.20%	1,480	2,165
Subtotal Miscellaneous	253,000	151,353	59.82%	75,542	76,340
Fines and Fees					
016 Court Fines	1,000,000	164,151	f 16.42%	192,383	222,132
Subtotal Transfers In	1,000,000	164,151		192,383	222,132

(a) Telephone franchise fees in the first quarter of FY 2022 total \$2,136 which is \$7,016 less than the \$9,152 received in FY 2020. This decrease is due to companies being given the opportunity to only pay one of the two franchises when they have to pay both cable and telephone franchise fees.

(b) Prior to FY 2021, bingo taxes were paid to the City through the State on a yearly basis. Currently, establishments remit their bingo taxes directly to the city on a quarterly basis.

(c) Effective the end of the 2021 fiscal year, sales tax payments are being posted as of the date of the reporting rather than the date of payment receipt. This will result in making the current and prior year comparisons difficult however it is a more accurate posting process.

(d) Business registrations are down by \$3,400 from the prior year but are 52.95% of the \$25,000 budgeted with \$13,238 collected from those businesses who registered or renewed their registrations during the first quarter.

(e) Building permits are up by \$73,371 and \$74,574 from the 2021 and 2020 fiscal years respectively as residential and commercial growth continues throughout the City.

(f) During the first quarter, court fine revenue is at \$164,151 or 16.42% of the \$1,000,000 budgeted.

GENERAL FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
Charges for Services					
036 Aquatic Programs	40,000	0	0.00%	0	0
037 Recreation Programs	30,000	1,228	4.09%	943	1,029
038 Youth Sports Activities	100,000	13,348 ^g	13.35%	3,230	15,255
039 Concession Stand	5,000	1,331	26.62%	152	5,117
040 Adult Activities	10,000	127	1.27%	128	321
041 Park Facility Rentals	30,000	7,800	26.00%	2,320	14,215
042 Activity Discounts	0	(120)	0.00%	0	0
058 False Alarm Fees	0	575	0.00%	675	375
100 Ambulance Collection Fees	(54,900)	0 ^h	0.00%	0	(13,833)
101 Ambulance Service	686,500	170,341 ⁱ	24.81%	107,578	110,520
112 Animal Services	95,000	33,380	35.14%	33,910	22,125
Total Charges for Services	941,600	228,010	24.22%	148,936	155,124
Intergovernmental Payments					
070 Grant Revenue	142,000	0	0.00%	0	18,421
102 Reimburse Bell County	5,000	0 ^j	0.00%	9,693	0
103 Central Texas Trauma Council	2,500	0	0.00%	0	0
Subtotal Intergovernmental Payments	149,500	0	0.00%	9,693	18,421
Investment Earnings					
020 Interest Income	75,000	4,148 ^k	5.53%	39,908	81,645
200 Gain on Investments	0	0	0.00%	0	0
201 Net Value of Investments	0	0	0.00%	0	0
Subtotal Investment Earnings	75,000	4,148	5.53%	39,908	81,645
Contributions and Donations					
400 Donations	0	5,334	0.00%	5,620	1,980
401 Donations - Police Department	0	1,813	0.00%	1,650	0
402 Donations - Healthy Homes	0	2,670	0.00%	1,600	0
403 Donations - Municipal Library	0	11	0.00%	10,011	0
404 Donations - Parks & Recreation	0	1,730	0.00%	1,250	750
405 Donations - National Night Out	0	0	0.00%	0	0
406 Donations - Pet Adoption Center	15,000	5,981	39.87%	6,414	6,614
407 Donations - Activity Center	0	0	0.00%	0	1,000
Total Charges for Services	15,000	17,539 ^l	116.93%	26,545	10,344

(g) Youth Sports Activities revenue is at \$13,348 or \$10,118 more than the \$3,230 collected during the first quarter of FY 2021.

(h) Ambulance Collection Fees, usually an offset to revenues, has been changed to an expenditure line item, as suggested by our auditors. This change was made during the FY 2021 Audit, after the FY 2022 Budget was adopted.

(i) Ambulance revenue is 24.81% of its \$686,500 budget with \$170,341 collected during the first quarter.

(j) Last year's check from Bell County Fire Chief's Association was received in December. The check for the 2022 fiscal year was received during the second quarter as it was in FY 2020.

(k) Interest income for the first quarter totals \$4,148. This is \$35,760 less than received in interest in FY 2021 and \$77,497 less than received in FY 2020.

(l) Donations have already exceeded the total budgeted amount of \$15,000 with \$17,539 received city-wide. Last fiscal year's first quarter received \$26,545 in donations which included a \$10,000 donation to the Library.

GENERAL FUND

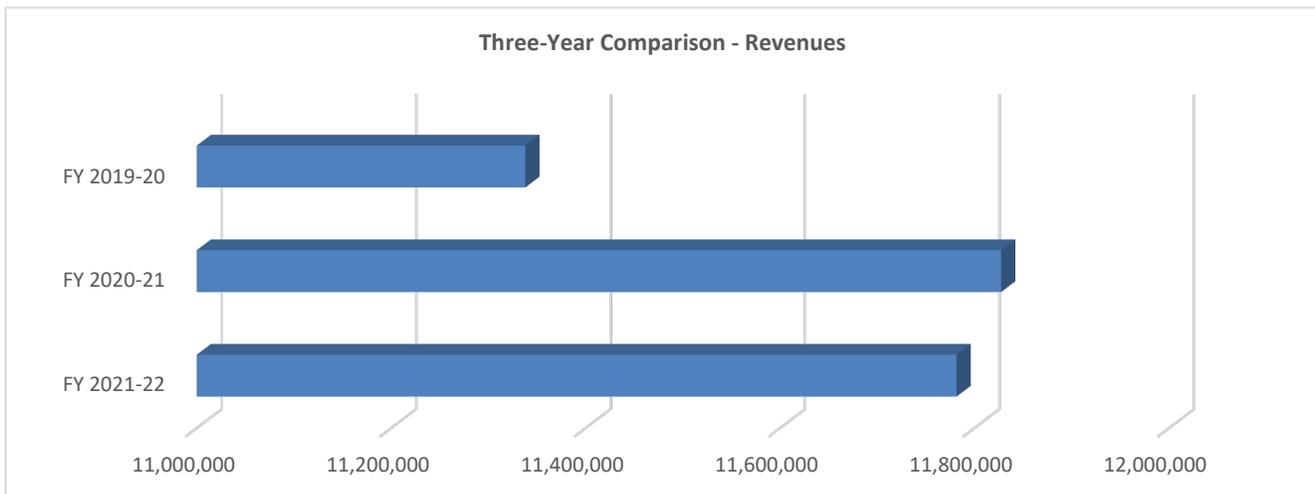
	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST		FIRST	FIRST
		QUARTER ACTIVITY		QUARTER FY 2020-21	QUARTER FY 2019-20
Miscellaneous					
010 Credit Card Fees	(41,500)	0	m 0.00%	0	(10,225)
011 Technology Fee - MyPermitNow	10,000	2,989	29.89%	2,082	2,116
012 AdComp Kiosk Fees	0	0	0.00%	0	0
015 Cash Over (Short)	0	5	0.00%	0	0
021 Miscellaneous Income	20,000	8,038	n 40.19%	4,407	5,057
023 Taxable Income	10,000	2,963	29.63%	1,824	3,743
025 Misc Accounts Receivable Income	0	0	0.00%	0	0
030 Insurance Proceeds	0	18,077	0.00%	69	32,263
031 Seetlement of Claim	0	0	0.00%	100	0
032 Gain on Sale of Asset	0	10	0.00%	0	0
055 Street Paving Assessment	0	0	0.00%	0	0
056 Public Nuisance Assessment	0	200	0.00%	10,003	229
113 Auction Abandoned Property	0	12,179	o 0.00%	304	3,380
116 State Seizure Fund	0	0	0.00%	0	0
600 Lease Agreement Proceeds	0	0	0.00%	0	0
Total Miscellaneous	(1,500)	44,461	-2964.07%	18,789	36,563
Transfers In					
802 Transfer from Utility Fund	250,000	0	0.00%	0	0
803 Transfer from Drainage Fund	0	0	0.00%	0	0
804 Transfer from Sanitation Fund	150,000	75,000	50.00%	0	0
812 Transfer from Restr Court Fund	85,000	0	0.00%	0	0
815 Transfer from Coronavirus Fund	240,200	304,615	126.82%	0	0
Subtotal Transfers In	725,200	379,615	p 52.35%	0	0
TOTAL REVENUES	23,876,400	11,781,482	49.34%	11,827,368	11,337,958

(m) Per our auditor's suggestion, credit card fees have been moved to an expense line item versus an offset to revenue. This change was made during the FY 2021 Audit, after the FY 2022 Budget was approved.

(n) Included in the \$8,038 collected as miscellaneous income during the first quarter is \$2,243 from a Citibank Rebate and \$2,578 from LoneStar Investment Pool's antitrust settlement.

(o) An auction was held in November 2021.

(p) A transfer was made from the Coronavirus Fund to the General Fund to cover premium pay for employees working during the pandemic. Budgeted transfers from the Utility and Sanitation Funds will be made as reimbursement for operating expenses.



GENERAL FUND

	FY 2021 - 2022			PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY	% of Budget	FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
EXPENSES					
Personnel Service					
001 Salaries	12,796,100	3,402,716	26.59%	3,174,786	3,094,607
002 Overtime	520,500	186,283	q 35.79%	154,011	174,591
003 Workers Compensation	144,400	137,654	r 95.33%	152,814	139,169
004 Health Insurance	1,342,100	303,585	s 22.62%	115,013	265,980
005 Social Security Expense	1,018,600	265,798	26.09%	248,351	238,693
006 Retirement Expense	1,965,900	530,017	26.96%	490,823	482,309
Subtotal Personnel Service	17,787,600	4,826,053	27.13%	4,335,798	4,395,349
Supplies					
010 Office	101,400	25,822	25.47%	16,665	34,607
011 Vehicle	249,300	68,301	t 27.40%	50,116	62,273
012 General	141,600	25,994	u 18.36%	47,518	47,578
013 Equipment	93,100	11,469	12.32%	13,441	14,737
014 Uniforms	105,500	21,445	v 20.33%	13,907	18,605
015 Recreational	6,500	201	3.09%	1,091	2,979
016 Chemical	12,200	3,990	w 32.70%	0	3,478
017 Clinical	60,000	13,337	22.23%	11,991	10,308
028 Animal Care	30,000	11,461	38.20%	9,211	11,580
029 Medical	60,000	17,294	28.82%	14,258	13,053
Subtotal Supplies	859,600	199,314	23.19%	178,198	219,198
Repair and Maintenance					
020 Vehicle	125,000	41,953	x 33.56%	28,980	53,445
021 Building	112,800	23,327	20.68%	23,930	29,582
022 Equipment	393,800	187,816	47.69%	190,396	187,296
023 Ground	166,000	20,291	y 12.22%	40,752	44,449
Subtotal Repair and Maintenance	797,600	273,387	34.28%	284,058	314,772

(q) Overtime was a necessity while the Police and Fire Departments struggled with vacancies. During the first quarter of the 2022 fiscal year they had \$92,868 and \$75,811 in overtime expenditures respectively.

(r) Payment is made in full during the first quarter of the fiscal year to TML for coverage.

(s) Due to the premium waiver provided last year, health insurance costs appear to be doubled when compared to the prior year. In comparison to FY 2020, health insurance costs have increased by \$37,605

(t) Of the \$68,301 in vehicle supply expenditures, \$64,815 is fuel cost.

(u) General supply expenditures decreased over \$21,000 in comparison to both previous fiscal years. This is likely due to the timing of postage refills for the 2022 fiscal year.

(v) Increased purchases have been made during the first quarter towards uniforms due to the replacement of old and purchase of new uniforms in the Police and Fire Departments.

(w) The chemical supply line item is for the purchase of pool chemicals to prepare and maintain the city pool.

(x) Major vehicle repairs made during the first quarter of FY 2022 include: repair internal failure (PD-143, \$1,942); two fuel injections repairs from accident (PD-149, \$4,265); oil leak (PD-138, \$3,461); air condition repair (PD-138, \$1,754); brake drum repair (FD-101, \$2,872); replace diesel particulate filter (FD-308, \$2,764); radiator repair (FD-308, \$1,724); coolant leak (FD-306, \$1,307); engine repair (PK-05, \$1,160); and replace ABS module and seatbelt (PK-06, \$2,009).

(y) In the prior two fiscal years, street signs, hot mix asphalt, fertilizer and mulch was bought in large supply during the first quarter. The need for these items so early in fiscal year 2022 was not seen however purchase orders are encumbered whenever the need arises.

GENERAL FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS		
	ADOPTED BUDGET	FIRST		FIRST	FIRST	
		QUARTER ACTIVITY		QUARTER FY 2020-21	QUARTER FY 2019-20	
Contractual Services						
030 Property/Liability Insurance	197,500	187,100	z	94.73%	176,523	172,502
046 Equipment Rental	23,800	1,899		7.98%	1,531	5,711
047 Contract Labor	535,500	107,599		20.09%	111,835	131,108
051 Credit Card Service Fees	6,800	11,218	aa	164.97%	9,440	1,223
081 Bank Fees	15,000	0		0.00%	349	205
083 Audit Fees	27,000	5,000		18.52%	9,500	7,500
083 Tax Appraisal District Fees	110,500	26,384		23.88%	25,361	26,830
086 Nuisance Abatement Fees	50,000	1,776	bb	3.55%	114,581	1,270
087 State Tax Payments	397,500	65,931		16.59%	81,320	85,375
090 Legal Fees	107,000	12,962		12.11%	21,952	28,128
091 Advertising	32,500	1,965		6.05%	2,109	2,113
092 Professional Fees	225,200	90,583	cc	40.22%	105,917	112,059
095 Required Public Notices	18,700	4,166		22.28%	8,813	2,608
096 Prosecutor Fees	58,000	6,799		11.72%	3,426	0
100 Ambulance Collection Fees	0	16,019	dd	0.00%	11,738	0
102 Medical Director Contract	20,000	0		0.00%	20,000	24,000
Subtotal Contractual Services	1,825,000	539,401		29.56%	704,395	600,632
Recreational Services						
059 Adaptive Sports	10,000	0		0.00%	0	824
060 Tree City USA	10,000	0		0.00%	960	625
061 Living Legacy	4,500	0		0.00%	305	546
065 Trophies and Awards	15,000	0		0.00%	2,250	4,468
066 Uniforms and Equipments	45,000	10,608	ee	23.57%	404	5,503
067 Events and Programs	68,900	25,078		36.40%	20,529	20,865
069 Adult Sports	2,500	0		0.00%	360	0
Subtotal Recreational Services	155,900	35,686		22.89%	24,808	32,831
Utilities						
040 Utilities	491,500	119,293		24.27%	115,946	121,068
045 Telephone	97,000	21,492		22.16%	22,925	19,709
Subtotal Utilites	588,500	140,785		23.92%	138,871	140,777

(z) Payment is made in full during the first quarter of the fiscal year to TML for coverage.

(aa) As mentioned above in Item #m, credit card fees have been moved to an expenditure line item versus an offset to revenue. The original amount budgeted here of \$6,800 was for fees incurred from ActiveNet, now CivicRec. This line item will now include those fees charged by our Merchant Service providers.

(bb) Nuisance abatement fees are in line with expenditures from FY 2020. In FY 2021 the City began work on the Lynn Drive area which explains the \$112,805 difference in the expenditures from the first quarter of FY 2022 (\$1,776) and FY 2021 (\$114,581).

(cc) Professional fees have declined by \$15,334 in comparison to the prior year's first quarter and is primarily due to the cancellation of benefit consulting services. The Human Resources Department did a Request for Proposals for that service and will have a company on board soon.

(dd) Previously presented above as Item #h, ambulance collection fees has been moved down to expenditures. This fee is paid to AMB Services for the billing and collection service they provide for EMS services.

(ee) With the increase in registration and participation in sports, an increase in the supplies needed to support these activities also presents itself. Uniforms and equipment for the first quarter of FY 2022 has \$10,608 in expenditures which is \$10,204 more than the \$404 spent last fiscal year and \$5,105 more than spent in FY 2020.

GENERAL FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST		FIRST	FIRST
		QUARTER ACTIVITY		QUARTER FY 2020-21	QUARTER FY 2019-20
Miscellaneous					
035 Unemployment Payments	0	0	0.00%	1,659	0
036 Election Expense	16,000	0	0.00%	12,718	0
037 Lobbying / Legislative Expenses	0	0	0.00%	0	0
041 Dues and Subscriptions	49,500	14,206	28.70%	18,393	16,332
042 Travel and Training	148,900	40,419 ff	27.15%	19,027	44,556
043 Impound Expense	500	185	37.00%	0	0
104 Fire Prevention	6,000	3,915 gg	65.25%	975	0
105 Safety Training	900	0	0.00%	0	460
400 Public Awareness	5,000	830	16.60%	330	920
404 Youth Task Force	10,500	0	0.00%	0	0
405 Economic Development	22,500	0	0.00%	0	11,335
407 Rent Expense	0	285	0.00%	0	0
Subtotal Miscellaneous	259,800	59,840	23.03%	53,102	73,603
Outside Agency Funding					
401 Transportation (The HOP)	0	0	0.00%	0	0
402 Heart of Texas Defense Alliance	17,000	17,000	100.00%	17,000	17,000
403 Chamber of Commerce - Harker Heights	50,000	12,500	25.00%	12,500	10,000
403 Chamber of Commerce - Killeen	0	0	0.00%	0	3,125
408 Boys and Girls Club	30,000	0	0.00%	30,000	0
409 Greater Killeen Community Clinic	15,000	15,000	100.00%	12,000	9,500
Subtotal Outside Agency Funding	112,000	44,500 hh	39.73%	71,500	39,625
Grant Expenses					
070 Grant Expense	136,500	24,994	18.31%	4,665	16,666
075 LEOSE Expenses	4,600	4,239	92.15%	0	2,558
076 COVID 19 Expenses	0	0	0.00%	336,373	0
077 Sheltering Expenses	0	0	0.00%	0	0
Subtotal Grant Expenses	141,100	29,233	20.72%	341,038	19,224
Reserves and Reimbursements					
007 Reserve for Personnel	0	0	0.00%	(3,856)	2,591
Subtotal Reserves and Reimbursements	0	0		(3,856)	2,591
Lease and Rental Payments					
600 Pitney Bowes Lease	3,500	873	24.94%	873	873
615 Xerox Rental	15,600	4,036	25.87%	3,939	2,239
Subtotal Lease and Rental Payments	19,100	4,909	25.70%	4,812	3,112

(ff) Travel and training expenditures are \$40,419 or 27.15% of the \$148,900 budgeted. In the first quarter of FY 2021, \$19,027 was spent and in FY 2020, \$44,556 was spent; this is a decrease of \$21,392 and an increase of \$4,137 respectively.

(gg) The Fire Department purchased a new "Sparky the Fire Dog" suit to replace their current one that was unrepairable. Sparky is used for community outreach services.

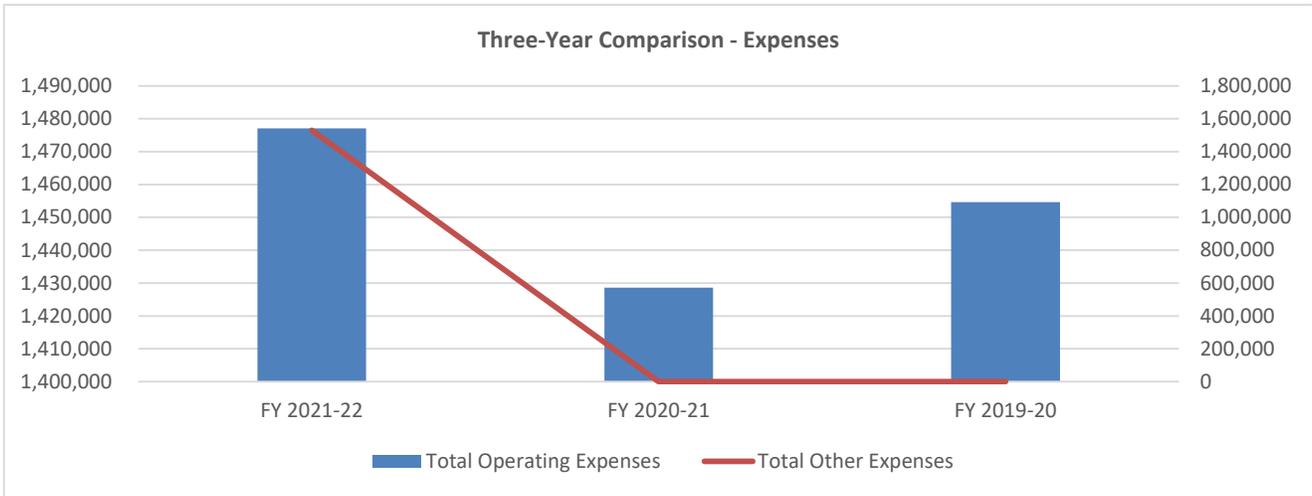
(hh) Outside Agency payments made through the first quarter of the 2022 fiscal year total \$44,500. Payments are not made unless (1) approved by City Council during the budgeting process and (2) invoiced by the agency.

GENERAL FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST		FIRST	FIRST
		QUARTER ACTIVITY		QUARTER FY 2020-21	QUARTER FY 2019-20
Transfers Out					
800 Transfer to Fixed Assets (General Fund)	500,000	0	0.00%	0	0
800 Transfer to Fixed Assets (Cable PEG)	98,600	0	0.00%	0	0
805 Transfer to Capital Projects	2,500,000	2,500,000	100.00%	0	0
815 Transfer to Coronavirus Fund	5,150,700	1,552,919 ii	30.15%	0	0
Subtotal Transfers Out	8,249,300	4,052,919	49.13%	0	0
TOTAL EXPENSES	30,795,500	10,206,027	33.14%	6,132,724	5,841,714
INCREASE/DECREASE	(6,919,100)	1,575,455		5,694,644	5,496,244
ENDING FUND BALANCE	10,453,944	15,646,226 jj		14,565,171	15,374,035

(ii) \$1,552,919 was transferred from the General Fund (and posted as an expense) to create the Coronavirus Fund. The other funding received from the American Rescue Plan Act was transferred (cash) but sits on the City's general ledger as unearned revenue (liability) until such time as it is used for the purpose it was received (i.e. purposes allowed under the American Rescue Plan Act).

(jj) After first quarter activity, the ending fund balance for the General Fund is \$15,656,226.



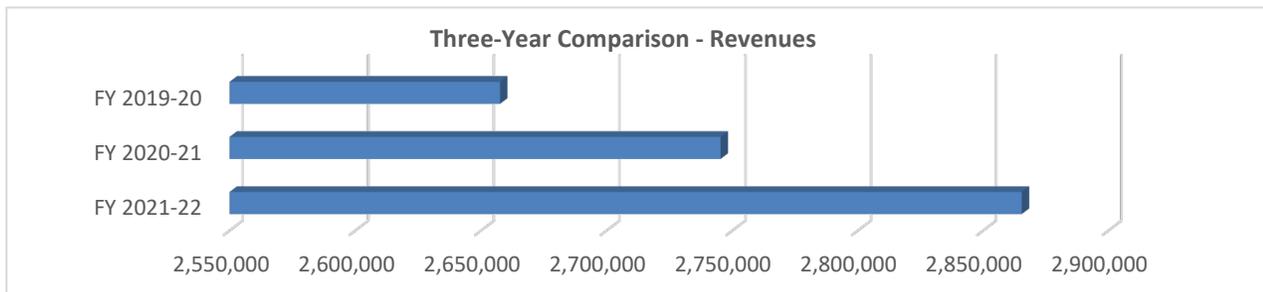
UTILITY FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	2,879,652	3,787,193		2,492,656	248,678
REVENUES					
Sales					
001 Water Income	6,100,000	1,671,951	27.41%	1,617,389	1,604,970
002 Sewer Income	4,136,100	1,055,903	25.53%	1,035,500	994,750
007 Water Tap Fees	10,000	116	1.16%	815	1,857
008 Sewer Tap Fees	10,000	1,038	10.38%	0	1,104
009 Connect Fees	80,000	35,750 ^a	44.69%	5,775	22,275
Subtotal Sales	10,336,100	2,764,758	26.75%	2,659,479	2,624,956
Services					
005 Transfers, Turn On, Turn Off	15,000	4,090	27.27%	1,570	4,996
006 Penalty Fees	90,000	22,815	25.35%	33,060	24,345
010 Credit Card Fees	(110,000)	0 ^b	0.00%	0	(24,752)
011 Online Payment Fees	110,000	29,596	26.91%	20,212	19,024
Subtotal Services	105,000	56,501	53.81%	54,842	23,613
Miscellaneous					
015 Cash Over (Short)	0	10	0.00%	9	(16)
020 Interest Income	17,500	1,181	6.75%	12,129	7,669
021 Miscellaneous Income	4,000	1,030	25.75%	10,954	1,392
022 Other Income	0	0	0.00%	0	0
030 Insurance Proceeds	0	20,351	0.00%	390	0
070 Grant Revenue	0	0	0.00%	0	0
400 Donation / Contribution	0	0	0.00%	7,553	0
Subtotal Miscellaneous	21,500	22,572	104.99%	31,035	9,045
Transfers In					
815 Transfer from Coronavirus Fund	0	21,600 ^c	0.00%	0	0
Subtotal Transfers In	0	21,600		0	0
TOTAL REVENUES	10,462,600	2,865,431	27.39%	2,745,356	2,657,614

(a) Steady growth continues in Harker Heights as connect fees exceeds the prior year's first quarter by \$29,975 and two years prior by \$13,475 with \$35,750 collected in revenues.

(b) Credit card fees have been moved to an expense line item versus an offset to revenue. This change was made during the FY 2021 Audit, after the FY 2022 Budget was approved.

(c) A transfer was made from the Coronavirus Fund to the Utility Fund to cover premium pay for employees working during the pandemic.



UTILITY FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER 2020-21	FIRST QUARTER 2019-20
EXPENSES					
Personnel Service					
001 Salaries	1,077,900	257,319	d 23.87%	269,237	266,428
002 Overtime	86,000	24,727	d 28.75%	18,448	23,508
003 Workers Compensation	16,600	15,836	e 95.40%	17,514	16,190
004 Health Insurance	161,500	30,410	f 18.83%	12,032	27,317
005 Social Security Expense	89,100	20,797	23.34%	21,854	22,022
006 Retirement Expense	172,500	42,210	24.47%	42,938	43,733
008 OPEB Expense	3,000	0	0.00%	0	0
Subtotal Personnel Service	1,606,600	391,299	24.36%	382,023	399,198
Supplies					
010 Office	33,500	11,043	g 32.96%	8,745	8,042
011 Vehicle	48,000	11,956	24.91%	7,705	14,150
012 General	13,000	2,472	h 19.02%	2,611	8,262
013 Equipment	4,000	429	10.73%	0	4,595
017 Belt Press	35,000	5,216	i 14.90%	11,970	5,985
018 Lab	10,000	2,585	25.85%	1,913	2,614
Subtotal Supplies	143,500	33,701	23.49%	32,944	43,648
Repair and Maintenance					
020 Vehicle	45,000	3,418	j 7.60%	18,928	16,211
021 Building	2,000	130	6.50%	687	235
022 Equipment	159,700	37,906	23.74%	31,257	46,909
023 Ground	1,500	0	0.00%	407	338
024 Repair and Maintenance	185,000	20,236	k 10.94%	32,397	37,915
025 New Service Meters	75,000	8,466	l 11.29%	14,362	16,620
026 UV Lights	30,000	6,910	m 23.03%	0	0
027 Odor Control Chemicals	35,000	8,661	24.75%	7,277	7,171
Subtotal Repair and Maintenance	533,200	85,727	16.08%	105,315	125,399

(d) Employee vacancies has caused the decrease in the salary line item and increase in the overtime line item.

(e) Payment is made in full during the first quarter of the fiscal year to TML for coverage. Amounts are calculated based on full-time equivalents budgeted in each fund.

(f) Due to the premium waiver provided last year, health insurance costs appear to be doubled when compared to the prior year. In comparison to FY 2020, health insurance costs have increased by \$3,093.

(g) \$8,229 was spent in postage expenses during the first quarter of fiscal year 2022 which is 74.52% of the \$11,043 total office expenses spent in the Utility Fund.

(h) In FY 2020's first quarter new furniture, tablet and other supplies were purchased in the amount of \$4,900 accounting for the difference in the other two fiscal year's first quarters.

(i) The Belt Press Supplies line item is used to purchase polymer which was in short supply during the 2021 fiscal year. Due to this, Wastewater received more deliveries of polymer to ensure there was enough on hand.

(j) Utility Fund vehicle maintenance needs was less the first quarter of the 2022 fiscal year than it was in the prior two fiscal years. Those years had expenses that were \$15,510 (FY 2021) and \$12,793 (FY 2020) more than the \$3,418 spent during the current year.

(k) Repair and Maintenance expenses are also lower in comparison with the prior two fiscal years. The first quarter of FY 2022 has seen \$20,236 spent on repairs city-wide which is \$12,161 less than FY 2021 and \$17,679 less than FY 2020.

(l) The New Service Meter line item is down from previous years due to staff vacancies as this line item is calculated based on meters installed.

(m) A UV Light Maintenance Agreement was added this year in the amount of \$6,910.

UTILITY FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER 2020-21	FIRST QUARTER 2019-20
Water Purchases					
200 Water Purchases	3,052,800	640,784	20.99%	626,745	602,173
Total Water Purchases	3,052,800	640,784		626,745	602,173
Contractual Services					
030 Property/Liability Insurance	28,400	27,676	n 97.45%	26,276	25,706
046 Equipment Rental	61,000	8,293	o 13.60%	16,995	19,170
047 Contract Labor	295,800	66,491	p 22.48%	52,961	68,154
051 Credit Card Service Fees	0	27,705	q 0.00%	27,348	0
083 Audit Fees	25,000	5,000	20.00%	7,500	7,500
085 State Fees	47,400	47,436	100.08%	47,436	46,203
092 Professional Fees	51,400	22,588	r 43.95%	7,900	7,900
095 Required Public Notices	1,000	2,038	s 203.80%	864	165
Subtotal Contractual Services	510,000	207,227	40.63%	187,280	174,798
Services					
014 Uniforms	19,000	5,474	28.81%	6,154	7,518
035 Unemployment Payments	0	0	0.00%	(305)	0
041 Dues and Subscriptions	2,700	2,076	t 76.89%	1,720	1,725
042 Travel and Training	15,000	3,669	u 24.46%	1,387	2,877
Subtotal Services	36,700	11,219	30.57%	8,956	12,120
Utilities					
040 Utilities	365,000	92,255	25.28%	83,654	81,632
045 Telephone	9,300	1,426	15.33%	2,817	3,070
Subtotal Utilites	374,300	93,681	25.03%	86,471	84,702
Bond Expense					
Issuance Cost	0	0	0.00%	0	0
Principal Payments	1,643,200	0	0.00%	0	0
301 Interest Expense	355,600	0	0.00%	0	0
Amortization of Advanced Refunding	41,900	0	0.00%	0	0
Subtotal Bond Expense	2,040,700	0	v 0.00%	0	0

(n) Payment is made in full during the first quarter of the fiscal year to TML for coverage.

(o) The 2021 and 2020 fiscal years had multiple bypass pump rentals during their respective first quarters whereas fiscal year 2022 only had one in the amount of \$8,027.

(p) \$21,176 of the contract labor expenses in the first quarter were for solid disposals at the Wastewater Treatment Plant.

(q) As mentioned in Item #b, the credit card fees line item has been moved to expenses.

(r) Professional fees increased due to the necessity to amend the Emergency Preparedness Plan (per the American Water Infrastructure Act of 2018) and to comply with the Lead and Copper Rule. Both are unfunded mandates.

(s) Required Public Notices is used for those advertisements that are required by law for the City to publish such as advertisements for bids. With the City back on track with its capital projects as well as the cost of public notices increasing, this line item is already overbudget by \$1,038.

(t) Departmental dues are typically paid in the beginning of the fiscal year.

(u) Travel and training costs were utilized towards getting Public Works staff certified and licensed as necessary. Although expenses for FY 2022 exceed last year's fiscal year by \$2,282, the \$3,669 spent in the first quarter is well within budget parameters.

(v) Debt payments are made in February and August each year.

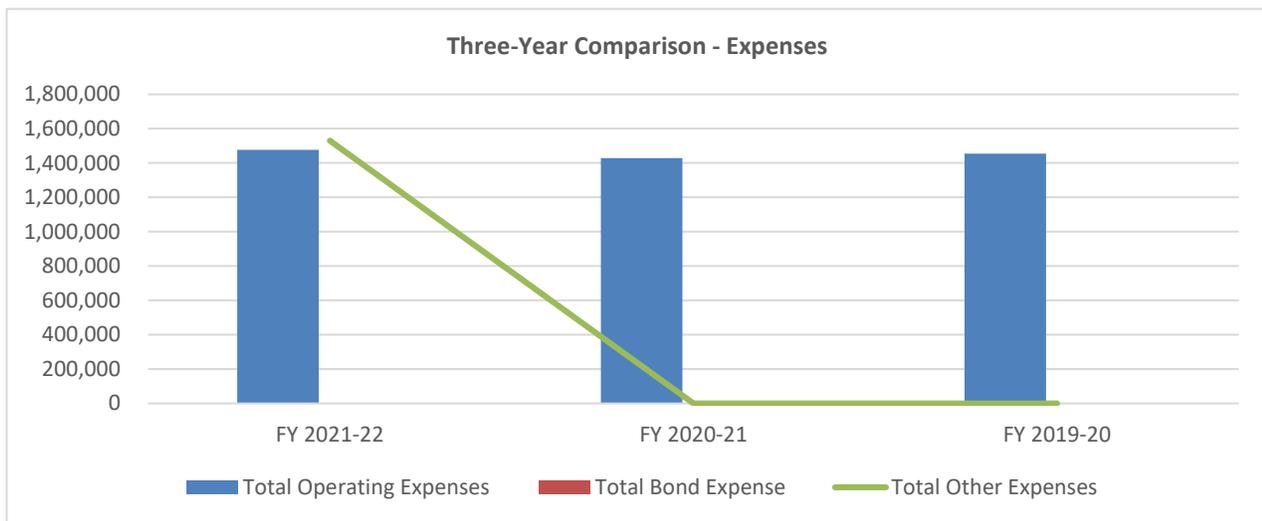
UTILITY FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER 2020-21	FIRST QUARTER 2019-20
Miscellaneous					
080 Bad Debt Expense	65,000	13,414 ^w	20.64%	(1,129)	12,597
Subtotal Miscellaneous	65,000	13,414		(1,129)	12,597
Transfers Out					
800 Transfer to Fixed Assets	0	0	0.00%	0	0
801 Transfer to General Fund	250,000	0	0.00%	0	0
805 Transfer to Capital Projects	1,550,000	1,530,000	98.71%	0	0
Subtotal Transfers Out	1,800,000	1,530,000 ^x	85.00%	0	0
TOTAL EXPENSES	10,162,800	3,007,052	29.59%	1,428,605	1,454,635
INCREASE/DECREASE	299,800	(141,621)		1,316,751	1,202,979
ENDING FUND BALANCE	3,179,452	3,645,572 ^y		3,809,407	1,451,657

(w) Due to the pandemic, bad debt expense was not processed until the second quarter of the 2021 fiscal year. FY 2022's first quarter is in line with the first quarter of FY 2020.

(x) Staff began processing budgeted transfers during the first quarter to ensure funding was available for projects.

(y) After first quarter activity, the ending fund balance for the Utility Fund is \$3,645,572.



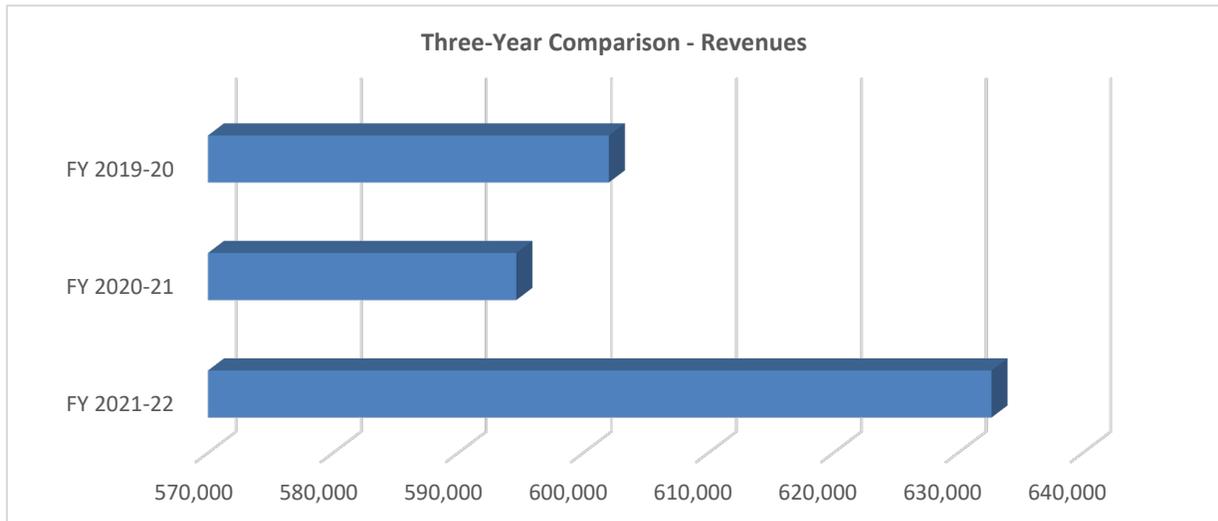
SANITATION FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	197,079	182,372		89,890	78,380
REVENUES					
004 Garbage Income	2,252,200	564,064	25.05%	551,645	532,022
013 Drop Site Fee	135,100	21,266 ^a	15.74%	0	0
020 Interest Income	700	86 ^b	12.29%	370	748
021 Miscellaneous Income	1,000	304	30.40%	331	266
070 Grant Revenue	0	0	0.00%	0	0
084 Franchise Fees	179,600	45,755	25.48%	42,297	69,005
815 Transfer from Coronavirus Fund	0	1,200 ^c	0.00%	0	0
TOTAL REVENUES	2,568,600	632,675	24.63%	594,643	602,041

(a) The drop site fee of \$1 was implemented as of October 1, 2021 as approved during the FY 2022 Budget and Fee Schedule Public Hearings and Adoption process. The fee appeared on Harker Heights' residents' November bill (October usage).

(b) Interest income is down \$284 and \$662 from FY 2021 and FY 2020 respectively. For the Sanitation Fund this is not only due to low interest rates. The Sanitation Fund's major source of revenue, garbage income, is used to pay Waste Management for residential and small commercial pickup. With the revenue coming in and then going back out, there is not much time for the funds to accrue interest.

(c) A transfer was made from the Coronavirus Fund to the Sanitation Fund to cover premium pay for employees working during the pandemic.



SANITATION FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
EXPENSES					
Personnel Service					
001 Salaries	36,500	11,242	30.80%	9,907	6,588
002 Overtime	3,500	1,355	38.71%	500	1,344
003 Workers Compensation	600	609 ^d	101.50%	1,030	934
004 Health Insurance	6,700	1,770	26.42%	640	1,773
005 Social Security Expense	3,100	953	30.74%	786	816
006 Retirement Expense	5,900	1,884	31.93%	1,553	1,794
008 OPEB Expense	100	0	0.00%	0	0
Subtotal Personnel Service	56,400	17,813	31.58%	14,416	13,249
Supplies					
012 General	500	183	36.60%	161	280
013 Equipment	500	0	0.00%	0	0
Subtotal Supplies	1,000	183	18.30%	161	280
Repair and Maintenance					
022 Equipment	3,000	432 ^e	14.40%	364	2,835
Subtotal Repair and Maintenance	3,000	432	14.40%	364	2,835
Contractual Services					
030 Property/Liability Insurance	900	831 ^d	92.33%	1,183	1,155
046 Equipment Rental	1,100	323	29.36%	278	249
048 Roll Off Dumpster	250,000	98,333 ^f	39.33%	68,250	51,713
049 Brush Grinding	30,000	0	0.00%	0	9,900
050 Garbage Contract	1,769,500	431,394	24.38%	431,188	419,963
091 Advertising	500	0	0.00%	400	542
Subtotal Contractual Services	2,052,000	530,881	25.87%	501,299	483,522
Services					
014 Uniforms	900	454	50.44%	374	413
041 Dues and Subscriptions	0	0	0.00%	0	75
042 Travel and Training	500	0	0.00%	0	(75)
Subtotal Services	1,400	454	32.43%	374	413
Utilities					
040 Utilities	200	39	19.50%	34	50
045 Telephone	800	259	32.38%	187	205
Subtotal Utilities	1,000	298	29.80%	221	255

(d) Payment is made in full during the first quarter of the fiscal year to TML for coverage.

(e) In FY 2020, SAN-46 required new tires which was the reason actual expenses were \$2,403 more in comparison to the \$432 spent during the first quarter of fiscal year 2022.

(f) The Roll Off Dumpster line item is used to pay Waste Management for the dumpster haul offs at the drop site. Expenses for this service totaled \$95,288 during the first quarter, the remaining \$3,045 was for tire removal at the site.

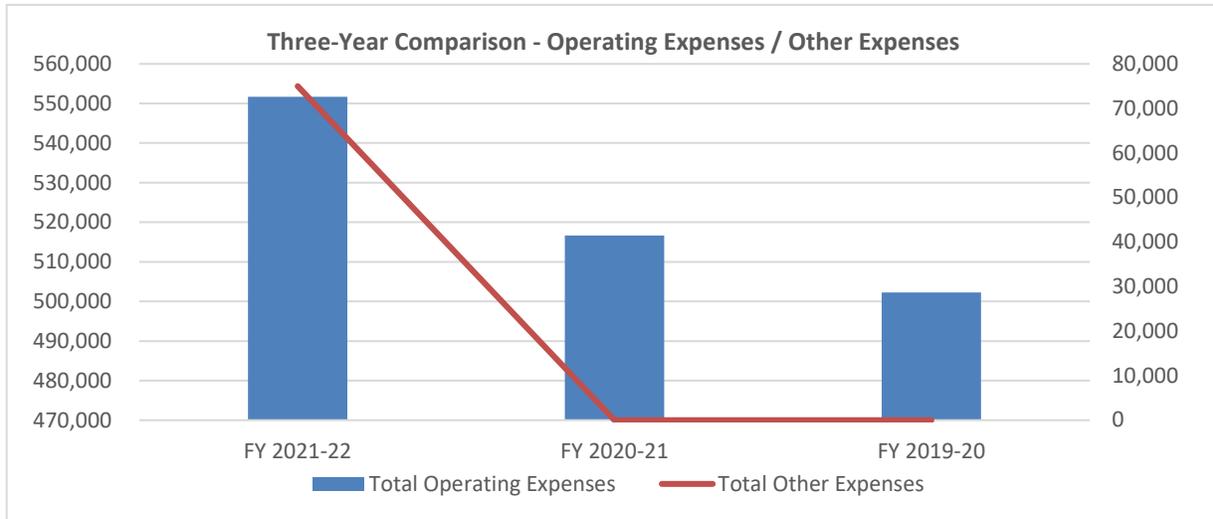
SANITATION FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
Miscellaneous					
080 Bad Debt Expense	10,000	1,622 ^g	16.22%	(219)	1,737
Subtotal Miscellaneous	10,000	1,622		(219)	1,737
Transfers Out					
800 Transfer to Fixed Assets	150,000	75,000 ^h	50.00%	0	0
801 Transfer to General	150,000	0	0.00%	0	0
Subtotal Transfers Out	300,000	75,000	25.00%	0	0
TOTAL EXPENSES	2,424,800	626,683	25.84%	516,616	502,291
INCREASE/DECREASE	143,800	5,992		78,027	99,750
ENDING FUND BALANCE	340,879	188,364 ⁱ		167,917	178,130

(g) Due to the pandemic, bad debt expense was not processed until the second quarter of the 2021 fiscal year. FY 2022's first quarter is in line with the first quarter of FY 2020.

(h) Staff began processing budgeted transfers during the first quarter to ensure funding was available for purchases.

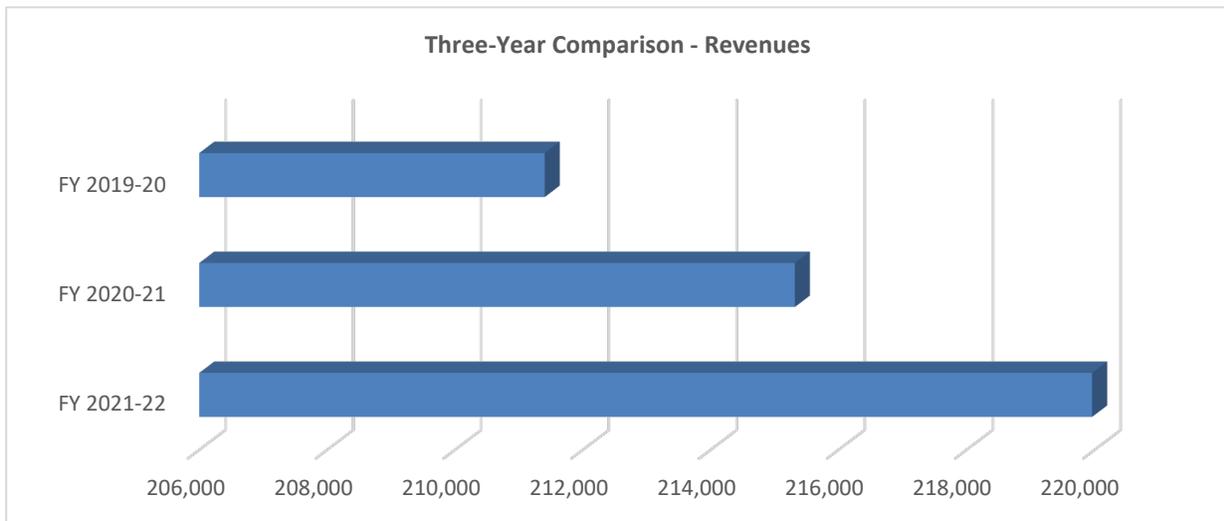
(i) After first quarter activity, the ending fund balance for the Sanitation Fund is \$188,364.



DRAINAGE FUND

	FY 2021 - 2022			PY COMPARISONS	
	ADOPTED BUDGET	FIRST	% of Budget	FIRST	FIRST
		QUARTER ACTIVITY		QUARTER FY 2020-21	QUARTER FY 2019-20
BEGINNING FUND BALANCE	48,471	50,348		22,471	17,547
REVENUES					
003 Drainage Fee	869,700	217,212	24.98%	214,993	210,991
020 Interest Income	600	31	5.17%	327	414
021 Miscellaneous Income	0	0	0.00%	0	0
030 Insurance Proceeds	0	918	0.00%	0	0
070 Grant Revenue	0	0	0.00%	0	0
815 Transfer from Coronavirus Fund	0	1,800	0.00%	0	0
TOTAL REVENUES	870,300	219,961	a 25.27%	215,320	211,405

(a) Drainage revenues in the first quarter show a consistent 2% growth when compared to the prior two fiscal years. This is primarily due to growth in Harker Heights as this is a flat monthly fee based on residence or commercial size.



EXPENSES

Personnel Service						
001 Salaries	95,600	18,506	b 19.36%	21,731	23,150	
002 Overtime	1,000	566	b 56.60%	54	581	
003 Workers Compensation	1,600	1,523	c 95.19%	1,717	1,557	
004 Health Insurance	10,700	1,059	9.90%	534	2,099	
005 Social Security Expense	7,400	1,396	18.86%	1,628	1,768	
006 Retirement Expense	14,300	2,853	19.95%	3,250	3,567	
008 OPEB Expense	500	0	0.00%	0	0	
Subtotal Personnel Service	131,100	25,903	19.76%	28,914	32,722	

(b) A vacancy in Drainage has caused a decrease in the salary line item and an increase to the overtime line item during the first quarter when comparing to the prior years. (Overtime is aligned with FY 2020 most likely due to the pandemic and vacancies at that time.)

(c) Payment is made in full during the first quarter of the fiscal year to TML for coverage. Amounts are calculated based on full-time equivalents budgeted in each fund.

DRAINAGE FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
Supplies					
011 Vehicle	4,000	639	15.98%	537	909
012 General	500	0	0.00%	279	0
013 Equipment	5,000	190	3.80%	126	0
Subtotal Supplies	9,500	829	8.73%	942	909
Repair and Maintenance					
020 Vehicle	3,000	120 ^d	4.00%	2,489	694
022 Equipment	5,000	851	17.02%	762	1,121
023 Ground	20,000	474 ^e	2.37%	446	2,221
Subtotal Repair and Maintenance	28,000	1,445	5.16%	3,697	4,036
Contractual Services					
030 Property/Liability Insurance	2,200	2,070 ^f	94.09%	1,991	1,939
046 Equipment Rental	500	0	0.00%	0	67
047 Contract Labor	4,000	0	0.00%	500	375
092 Professional Fees	400	0	0.00%	0	0
095 Required Public Notices	2,000	0	0.00%	167	0
Subtotal Contractual Services	9,100	2,070	22.75%	2,658	2,381
Services					
014 Uniforms	2,500	215	8.60%	641	714
041 Dues and Subscriptions	300	285 ^g	95.00%	280	200
042 Travel and Training	600	0	0.00%	65	0
Subtotal Services	3,400	500	14.71%	986	914
Bond Expense					
Issuance Cost	0	0	0.00%	0	0
Principal Payments	270,700	0	0.00%	0	0
301 Interest Expense	117,900	0	0.00%	0	0
Amortization of Advanced Refunding	(4,100)	0	0.00%	0	0
Subtotal Bond Expense	384,500	0 ^h	0.00%	0	0

(d) A radiator repair on DR-03 during the first quarter of FY 2021 is the cause of the \$2,369 difference between the current and prior year actuals.

(e) Ground maintenance expenses for the first quarter of the 2022 fiscal year are in line with last fiscal year's amount spent. The need for concrete for city-wide repairs created expenses of \$2,221 in the first quarter of the 2020 fiscal year.

(f) Payment is made in full during the first quarter of the fiscal year to TML for coverage.

(g) Departmental dues are typically paid in the beginning of the fiscal year.

(h) Debt payments are made in February and August each year.

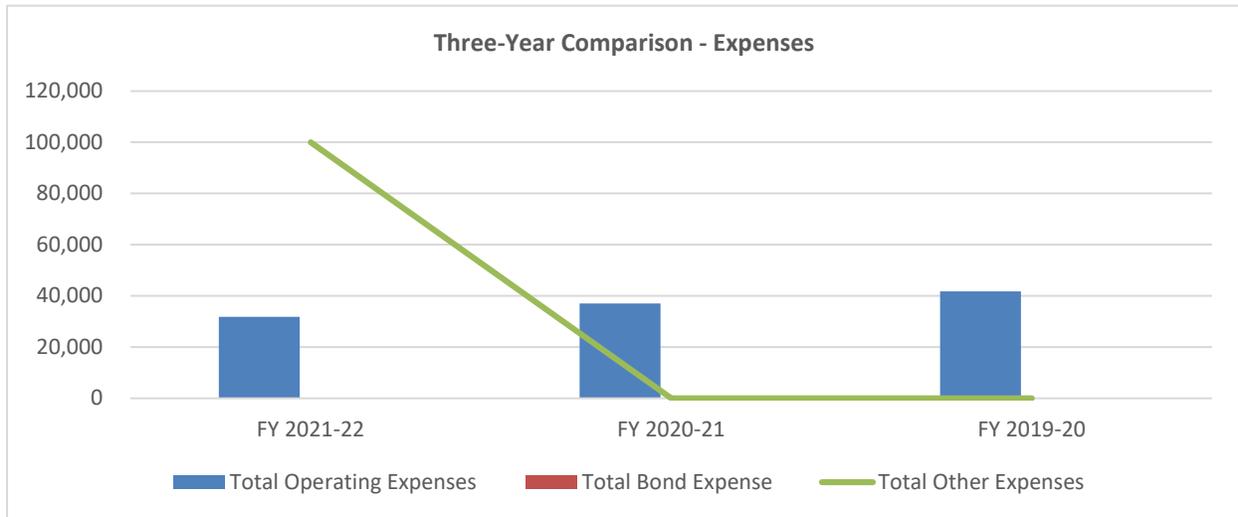
DRAINAGE FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
Miscellaneous					
080 Bad Debt Expense	6,000	1,047	17.45%	(102)	845
Subtotal Miscellaneous	6,000	1,047		(102)	845
Transfers Out					
800 Transfer to Fixed Assets	100,000	75,000	75.00%	0	0
805 Transfer to Capital Projects	150,000	25,000	16.67%	0	0
Subtotal Transfers Out	250,000	100,000	40.00%	0	0
TOTAL EXPENSES	821,600	131,794	16.04%	37,095	41,807
INCREASE/DECREASE	48,700	88,167		178,225	169,598
ENDING FUND BALANCE	97,171	138,515		200,696	187,145

(i) Due to the pandemic, bad debt expense was not processed until the second quarter of the 2021 fiscal year. FY 2022's first quarter is in line with the first quarter of FY 2020.

(j) Budgeted transfers were started in the first quarter in anticipation of purchases and expenses in the Fixed Asset and Capital Project Funds respectively.

(k) After first quarter activity, the ending fund balance in the Drainage Fund is \$138,515.



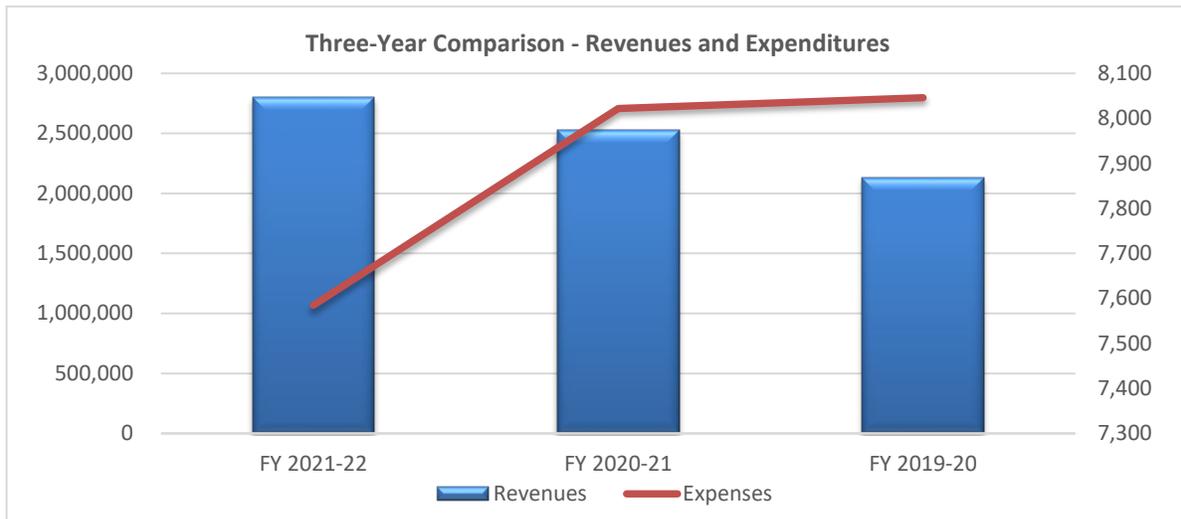
DEBT SERVICE FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	66,817	34,177		50,917	24,383
REVENUES					
020 Interest Income	1,000	228	22.80%	485	3,913
021 Miscellaneous Income	0	0	0.00%	0	0
301 Refunding Bonds Issued	0	0	0.00%	0	0
302 Debt Proceeds	0	0	0.00%	0	0
700 Ad Valorem Tax	3,160,900	2,801,677	a 88.64%	2,526,800	2,129,710
801 Transfer from General Fund	0	0	0.00%	0	0
802 Transfer from Utility Fund	0	0	0.00%	0	0
TOTAL REVENUES	3,161,900	2,801,905	88.61%	2,527,285	2,133,623
EXPENDITURES					
084 BCAD Fees	33,000	7,585	22.98%	8,022	8,046
301 Debt Service - Interest	848,700	0	0.00%	0	0
303 Debt Service - Principal	2,311,100	0	0.00%	0	0
304 Refunding Bond Escrow Agent	0	0	0.00%	0	0
305 Refunded Bond Escrow	0	0	0.00%	0	0
320 Bond Issuance Cost	0	0	0.00%	0	0
TOTAL EXPENDITURES	3,192,800	7,585	b 0.24%	8,022	8,046
INCREASE/DECREASE	(30,900)	2,794,320		2,519,263	2,125,577
ENDING FUND BALANCE	35,917	2,828,497	c	2,570,180	2,149,960

(a) Property tax receipts are received from the Bell County Appraisal District. Payments received through December receive a discount from most entities; those received after January incur fees. The debt service rate for FY 2022 is \$0.1456.

(b) Bell County Appraisal fees are paid on a quarterly basis and is allocated between the General and Debt Service Funds. Debt payments are made in February and August each year.

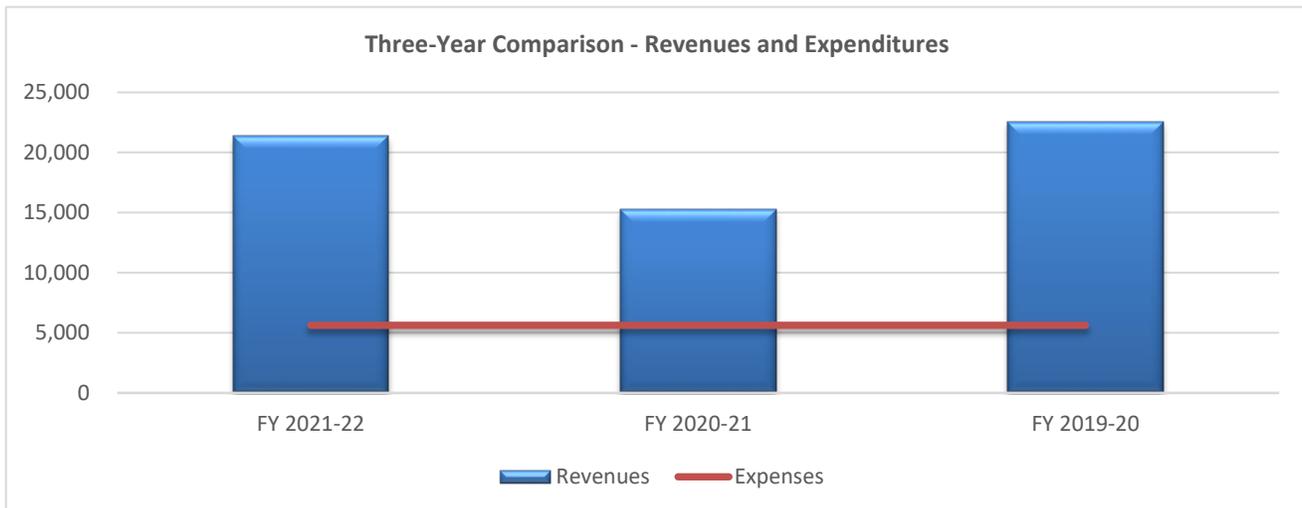
(c) After first quarter activity, the ending fund balance in the Debt Service Fund is \$2,828,497.



HOTEL MOTEL FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	434,295	450,811		361,295	276,380
REVENUES					
020 Interest Income	400	262	65.50%	271	1,116
706 Hotel/Motel Tax	105,000	15,915	a 15.16%	9,886	21,441
715 HOT Distr. from Bell County	4,500	5,176	b 115.02%	5,120	0
TOTAL REVENUES	109,900	21,353	19.43%	15,277	22,557
EXPENDITURES					
091 Advertising					
Chamber Events	5,000	1,250	25.00%	1,250	1,250
Food & Wine Festival	7,500	1,875	25.00%	1,875	1,875
Subtotal 091 Advertising	12,500	3,125	25.00%	3,125	3,125
094 Tournaments / Sporting Events					
Tournaments - Chamber Hosted	7,500	1,875	25.00%	1,875	1,875
Tournaments - City Hosted	5,000	0	0.00%	0	0
Subtotal 094 Tournaments / Sporting Events	12,500	1,875	15.00%	1,875	1,875
095 Promotion of the Arts					
Food & Wine Festival	2,500	625	25.00%	625	625
Subtotal 095 Promotion of the Arts	2,500	625		625	625
TOTAL EXPENDITURES	27,500	5,625	c 20.45%	5,625	5,625
INCREASE/DECREASE	82,400	15,728		9,652	16,932
ENDING FUND BALANCE	516,695	466,539	d	370,947	293,312

- (a) Hotel/Motel Tax revenues collected by the City are higher than last year's revenues by \$6,029 and lower than FY 2020 by \$5,526. Super 8 remains closed at this time and construction continues on the new hotel.
- (b) In fiscal year 2020, County Hotel/Motel tax receipts were not received until January 2020 or the second quarter.
- (c) Payments to the Harker Heights Chamber of Commerce are made quarterly and have remained the same for the Hotel/Motel Fund for the last three years.
- (d) After first quarter activity, the ending fund balance in the Hotel/Motel Fund is \$466,539.



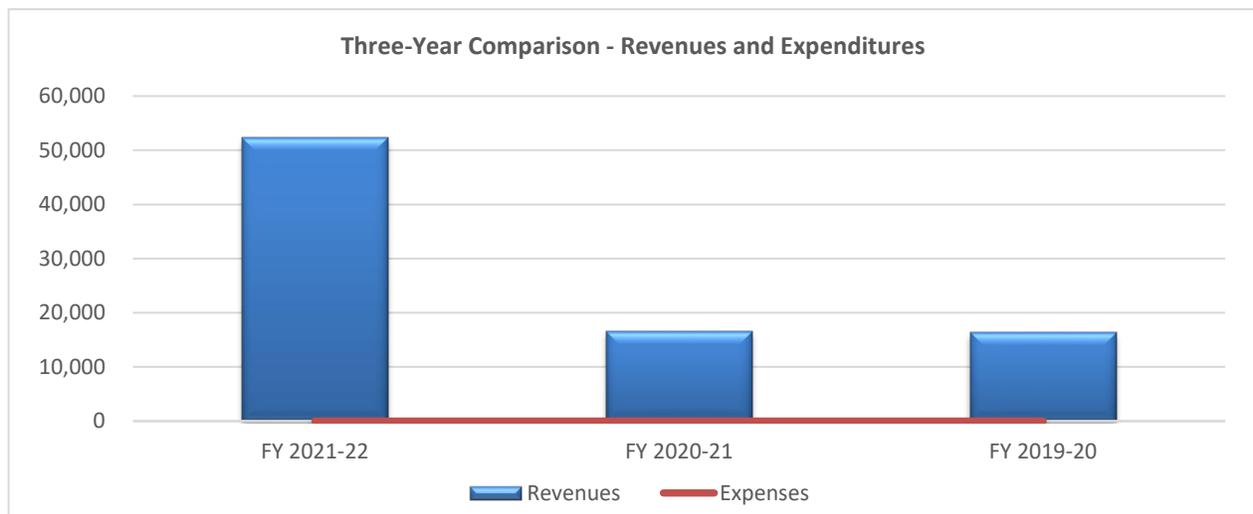
RESTRICTED COURT FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	194,761	201,339		171,461	188,821
REVENUES					
020 Interest Income	400	39	9.75%	186	792
114 Child Safety Fund	37,000	37,834 ^a	102.25%	1,334	1,537
253 Time Payment Reimb Fund	12,000	3,986	33.22%	2,619	0
254 Municipal Jury Fund	300	65	21.67%	77	0
255 Building Security Fines	19,000	3,454	18.18%	4,131	3,106
256 Admin of Justice Fines	1,000	97	9.70%	111	675
257 Court Technology Fines	18,000	2,948	16.38%	3,534	4,136
258 Local Truancy Diversion Fund	20,000	3,668	18.34%	4,432	6,003
259 Teen Court Program	300	150	50.00%	130	110
TOTAL REVENUES	108,000	52,241	48.37%	16,554	16,359
EXPENDITURES					
616 School Safety Expenses	0	0	0.00%	0	0
801 Transfers to General Fund					
Child Safety Fund	35,000	0	0.00%	0	0
Building Security Fund	1,000	0	0.00%	0	0
Admin of Justice Fund	4,000	0	0.00%	0	0
Court Technology Fund	15,000	0	0.00%	0	0
Local Truancy Diversion Fund	30,000	0	0.00%	0	0
Subtotal 801 Transfers to General Fund	85,000	0 ^b		0	0
TOTAL EXPENDITURES	85,000	0	0.00%	0	0
INCREASE/DECREASE	23,000	52,241		16,554	16,359
ENDING FUND BALANCE	217,761	253,580 ^c		188,015	205,180

(a) Bell County's annual check to the City for Child Safety was received in December 2021 and in prior years, the check was received in January or the second quarter.

(b) Transfers to the General Fund are scheduled to begin during the second quarter.

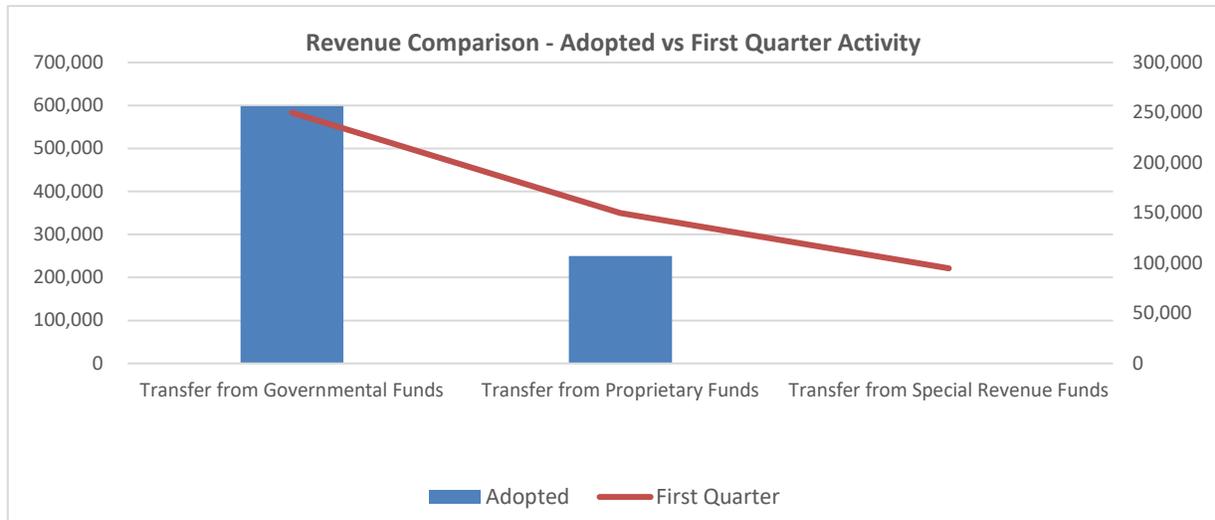
(c) After first quarter activity, the ending funding balance for Restricted Courts is \$253,580.



FIXED ASSET FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	326,001	583,374		263,901	625,089
REVENUES					
801 Transfer from General Fund	500,000	250,000	50.00%	0	0
Transfer from Cable PEG Fees	98,600	0	0.00%	0	0
802 Transfer from Utility Fund	0	0	0.00%	0	0
803 Transfer from Drainage Fund	100,000	75,000	75.00%	0	0
804 Transfer from Sanitation Fund	150,000	75,000	50.00%	0	0
812 Transfer from Restr Court Fund	0	0	0.00%	0	0
815 Transfer from Coronavirus Fund	0	94,815	0.00%	0	0
TOTAL REVENUES	848,600	494,815	58.31%	0	0

(a) Budgeted transfers in support of purchases began in the first quarter. The transfer from Coronavirus Fund in the amount of \$94,815 is for the computer project expenses in the 2021 fiscal year.



EXPENDITURES

Fixed Assets:					
Administration	8,500	6,300	74.12%	0	0
Finance	10,000	0	0.00%	0	0
Pet Adoption Center	10,200	0	0.00%	0	0
Police	39,900	22,157	55.53%	0	11,272
Fire Department	13,300	227,206	1708.32%	0	0
Information Technology	98,600	0	0.00%	0	0
Library	98,300	25,743	26.19%	21,411	24,223
Activity Center	0	0	0.00%	0	3,175
Parks and Recreation	93,400	0	0.00%	0	0
Streets	8,200	0	0.00%	0	0
Maintenance	12,200	0	0.00%	0	0
Water Administration	13,000	0	0.00%	0	0
Water Operations	11,900	57,698	484.86%	0	0
Wastewater	424,100	0	0.00%	0	440
Subtotal Fixed Assets	841,600	339,104	40.29%	21,411	39,110

FIXED ASSET FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
Lease Purchases:					
COBAN Payment	101,900	0	0.00%	0	0
Dell Computers & Equipment	84,800	0	0.00%	0	0
Subtotal Lease Purchases	186,700	0	0.00%	0	0
TOTAL EXPENDITURES	1,028,300	339,104	32.98%	21,411	39,110
INCREASE/DECREASE	(179,700)	155,711		(21,411)	(39,110)
ENDING FUND BALANCE	146,301	739,085		242,490	585,979

(b) Purchases paid for from the fixed asset fund during the first quarter of the 2022 fiscal year were outside of the adopted budget with the exception of the library books (\$25,743) purchased by the Municipal Library.

(b1) The parking lot at City Hall needed restriped and repainted - \$6,300

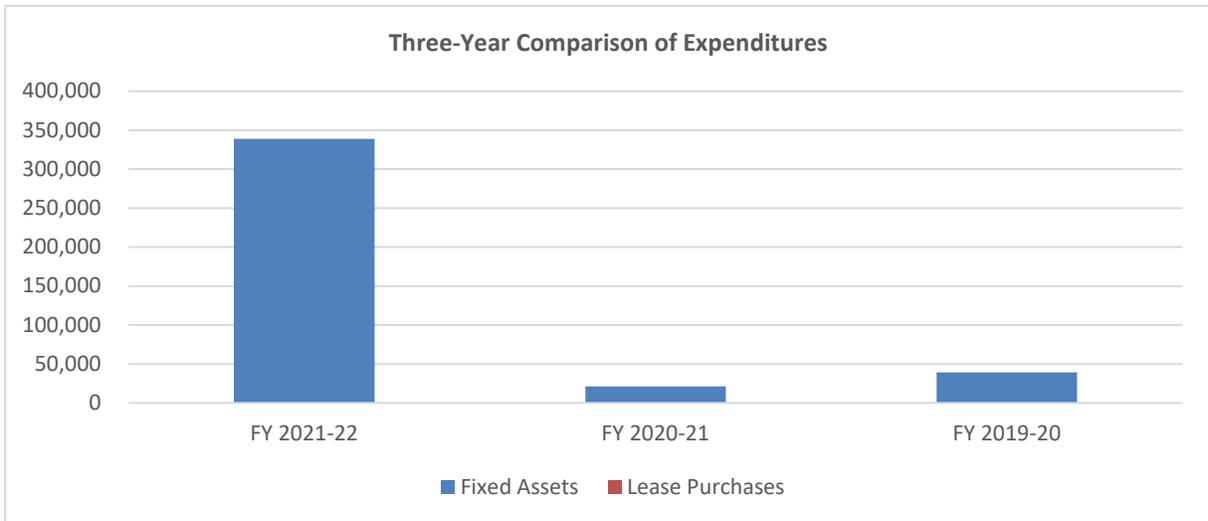
(b2) The Police Department purchased a used vehicle offsetting to proceeds from the sale of the two motorcycle units - \$22,157

(b3) The Fire Department's pumper refurbishment, started in FY 2021, was not completed until the first quarter of the 2022 fiscal year - \$227,206

(b4) Water Operations had a vehicle on order from FY 2021 that did not come in until the first quarter of FY 2022 - \$57,698

NOTE: In hopes of avoiding delays in fixed asset purchases during this and future fiscal years, Staff has arranged for most orders to be made earlier in the year and has eliminated any fixed asset orders from being made during the fourth quarter.

(c) After first quarter activity, the ending fund balance for the Fixed Asset Fund is \$739,085.

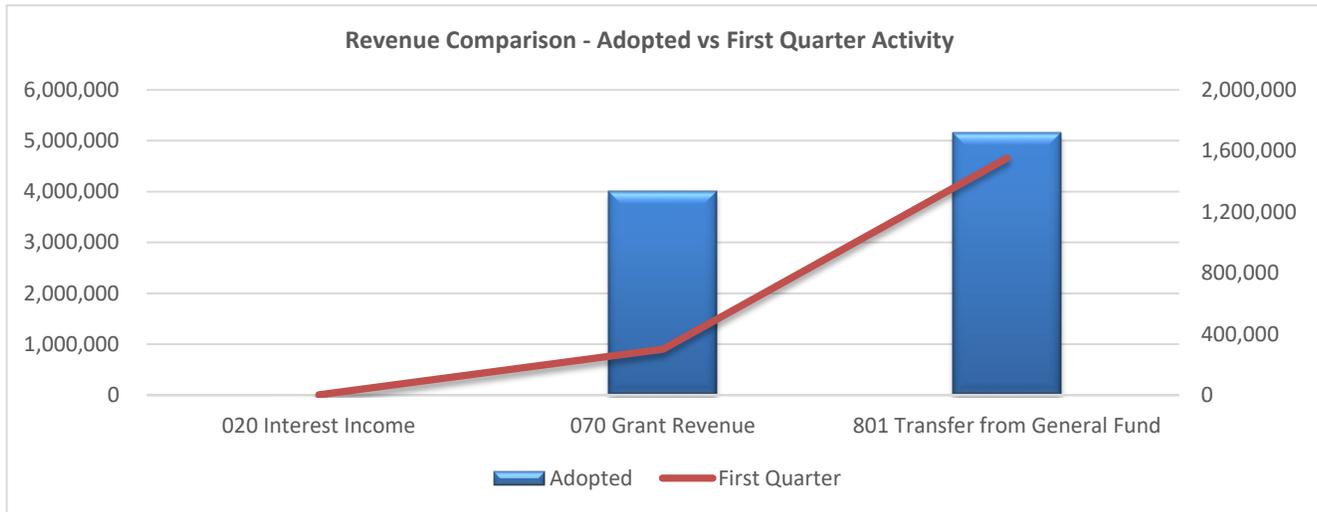


CORONAVIRUS FUND

	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
BEGINNING FUND BALANCE	0	0		0	0
REVENUES					
020 Interest Income	2,000	2,005	100.25%	0	0
070 Grant Revenue	4,000,000	301,485 ^a	7.54%	0	0
801 Transfer from General Fund	5,150,700	1,552,919 ^b	30.15%	0	0
TOTAL REVENUES	9,152,700	1,856,409	20.28%	0	0

(a) Coronavirus State and Local Recovery Funds (CSLRF) is posted to grant revenue as the funds are used for the purpose it was received (i.e. purposes as prescribed under the American Rescue Plan Act). The remaining funds received in August 2021 is on the City's general ledger as unearned revenue, a liability account.

(b) The Transfer of Coronavirus Relief Funds (\$1,510,908) and CSLRF Funds (\$42,011) from the General Fund was made to create the Coronavirus Fund. These funds were already recognized as grant revenue in the 2021 fiscal year.



EXPENDITURES

Fixed Assets:

Coronavirus Relief Fund					
Police Department	294,600	23,610	8.01%	0	0
Fire Department	429,200	17,568	4.09%	0	0
Information Technology - Camera Project	0	28,661	0.00%	0	0
Street Department	316,100	0	0.00%	0	0
Water Operations	100,000	0	0.00%	0	0
Wastewater	157,300	17,928	11.40%	0	0
Subtotal Coronavirus Relief Fund	1,297,200	87,767	6.77%	0	0
Coronavirus State and Local Recovery Fund					
Wastewater	611,100	0	0.00%	0	0
Wastewater - Camera Project	0	14,111	0.00%	0	0
Subtotal CSLRF	611,100	14,111	2.31%	0	0
Total Fixed Assets	1,908,300	101,878 ^c	5.34%	0	0

(c) Fixed assets approved for purchase total \$1,908,300. The camera project began in the 2021 fiscal year and, due to product delays, was extended into FY 2022. As a security project, it fits into the criteria for the CSLRF funds.

CORONAVIRUS FUND

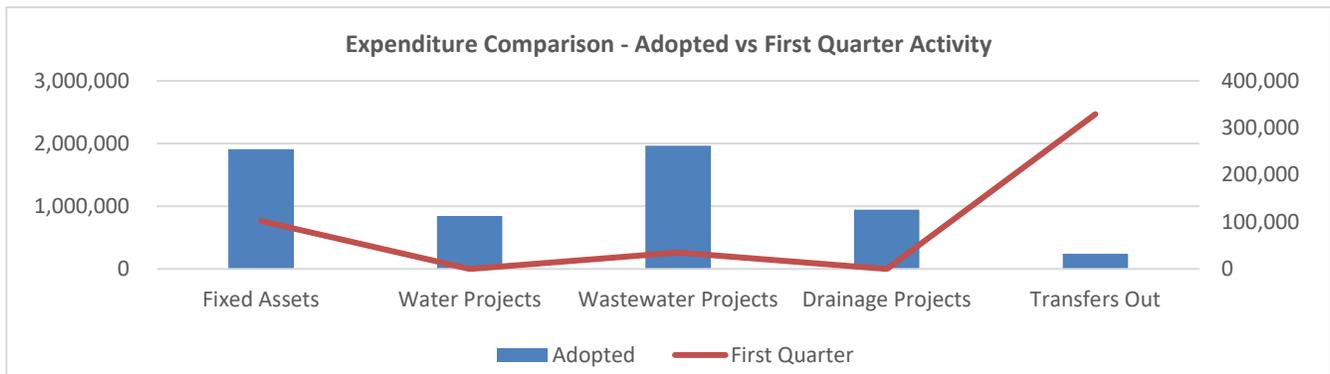
	FY 2021 - 2022		% of Budget	PY COMPARISONS	
	ADOPTED BUDGET	FIRST QUARTER ACTIVITY		FIRST QUARTER FY 2020-21	FIRST QUARTER FY 2019-20
Capital Improvement Projects:					
Coronavirus State and Local Recovery Fund					
Water Projects					
036 Beeline Drive Waterline Repl	440,000	0	0.00%	0	0
510 Cedar Knob Waterline Upgrade	406,500	0	0.00%	0	0
Subtotal Water Projects	846,500	0	0.00%	0	0
Wastewater Projects					
401 VFW Lift Station Upgrade	50,000	0	0.00%	0	0
519 Rummel Road Lift Station Upgrade	991,000	30,547	3.08%	0	0
521 Second Belt Press Filter	923,500	4,500	0.49%	0	0
Subtotal Wastewater Projects	1,964,500	35,047	1.78%	0	0
Drainage Projects					
602 Fuller Ln / Tye Valley Cross Drainage	65,000	0	0.00%	0	0
603 Drainage Channel - Preswick/Lantana	253,600	0	0.00%	0	0
604 Thoroughbred Phase 1	625,400	0	0.00%	0	0
Subtotal Drainage Projects	944,000	0	0.00%	0	0
Total Capital Improvement Projects	3,755,000	35,047	0.93%	0	0
Transfers Out					
CRF to Fixed Assets	0	53,398	e 0.00%	0	0
CSLRF to Fixed Assets	0	41,417	e 0.00%	0	0
CSLRF to General Fund	240,200	209,800	f 87.34%	0	0
CSLRF to Utility Fund	0	21,600	f 0.00%	0	0
CSLRF to Drainage Fund	0	1,800	f 0.00%	0	0
CSLRF to Sanitation Fund	0	1,200	f 0.00%	0	0
Subtotal Transfers Out	240,200	329,215	137.06%	0	0
TOTAL EXPENDITURES	5,903,500	466,140	7.90%	0	0
INCREASE/DECREASE	3,249,200	1,390,269		0	0
ENDING FUND BALANCE	3,249,200	1,390,269	g	0	0

(d) The Rummel Road Lift Station Upgrade and Second Belt Press Filter were capital projects funded by CSLRF that started in the first quarter.

(e) The transfer to Fixed Assets of \$94,815 (\$53,398 from CRF and \$41,417 from CSLRF) was for the camera project began in the 2021 fiscal year prior to charging the project directly to the Coronavirus Fund.

(f) The transfer to various funds was for premium pay to employees working during the pandemic. Budgeted to the General Fund as \$240,200, the actual transfer totals \$234,400, a difference of \$5,800.

(g) After first quarter activity, the ending fund balance for the Coronavirus Fund is \$1,390,269.





CITY COUNCIL MEMORANDUM

AGENDA ITEM # VIII-9

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

RECEIVE AND DISCUSS THE FISCAL YEAR 2021-2022 FIRST QUARTER INVESTMENT REPORT.

BACKGROUND:

Attached is the investment report for the first quarter of fiscal year 2022. The total amount invested as of December 31, 2021, was \$37,066,703.10. This is \$3,613,917.66 more than the \$33,452,785.44 that was invested by the City as of December 31, 2020.

Fund	As of 9/30/2021	As of 12/31/2021	Increase (Decrease)
01 General Fund	\$ 21,293,484.75	\$ 15,258,409.13	\$ (6,035,075.62)
02 Utility Fund	3,787,092.05	3,676,197.28	(110,894.77)
03 Drainage Fund	50,347.66	134,401.86	84,054.20
04 Sanitation Fund	182,371.65	136,972.89	(45,398.76)
05 Capital Improvement Fund	6,310,650.45	10,219,498.03	3,908,847.58
06 Debt Service Fund	82,930.36	1,773,380.32	1,690,449.96
11 Hotel / Motel Fund	441,015.00	466,537.23	25,522.23
12 Restricted Court Fund	200,358.48	255,174.19	54,815.71
15 Coronavirus Fund	0.00	5,146,132.17	5,146,132.17
Total / Average	\$32,348,250.40	\$37,066,703.10	\$4,718,452.70

As shown in the graph above, total investments increased by \$4,718,452.70 from the fourth quarter of the 2021 fiscal year and transactions include the following activity:

1. The General Fund transferred out \$1,510,908 in Coronavirus Relief Funds and \$4,017,328 in American Rescue Plan Act Funds to the (new) Coronavirus Fund.
2. The Capital Improvement Fund received \$4,030,000 in budgeted transfers. These transfers were planned for the beginning of the fiscal year for funding projects to include the 2021 Street Improvement Project (Winter Storm Street Repairs), the FM 3481 Sidewalk Project from Prospector to Vineyard and the FM 3481 East Sidewalk Project.
3. The Debt Service Fund increased due to property tax payments received during the first quarter.
4. The Coronavirus Fund was created at the beginning of the 2022 fiscal year, as mentioned in item #1.

The Investment Portfolio by Maturity Range on page 6 of the attachment shows that 79.62% of the City's investments has a maturity date that is within one month of December 31, 2021. Included in these investments are the City's checking and pool accounts as well as one IntraFi Network Deposit that matured on January 6, 2022. The City currently does not have any investments that exceed a maturity range of one year and none of the investments are callable.

Interest rates for the investments listed on the Investment Report range from 0.01% to 0.25%. As a comparison, Treasury Bill rates for a one-month investment on December 31, 2021 was 0.06% and for a one-year investment it was 0.38%.

RECOMMENDATION:

None.

ACTION BY COUNCIL:

None.

ATTACHMENTS:

1. Investment Report – December 31, 2021.

City of Harker Heights
 Portfolio Management - Portfolio Summary
 As of 12/31/2021

Description	Average		Face		Days To	
	Interest Rate	Amount/Shares	Cost Value	Market Value	Maturity	% of Portfolio
Certificate of Deposit	0.206	\$ 6,522,367.22	\$ 6,522,367.22	\$ 6,521,425.37	140	17.60
Checking Accounts	0.150	16,785,805.70	16,785,805.70	16,785,805.70	1	45.28
IntraFi Network Deposits	0.074	3,662,111.02	3,662,111.02	3,662,111.02	99	9.88
Pool Accounts	0.055	10,097,361.01	10,097,361.01	10,097,361.01	1	27.24
Total / Average	0.126	\$ 37,067,644.95	\$ 37,067,644.95	\$ 37,066,703.10	35	100.00

Interest Income Earned October 1, 2021 to December 31, 2021: \$13,595.45
 Average Daily Balance October 1, 2021 to December 31, 2021: \$35,682,810.36

This quarterly investment report has been prepared in full compliance with the City of Harker Heights' Investment Policy and the Public Funds Investment Act (Texas Government Code, Chapter 2256.023).

Ayesha Lealjee

Ayesha Lealjee, Finance Director

2/15/22

Date

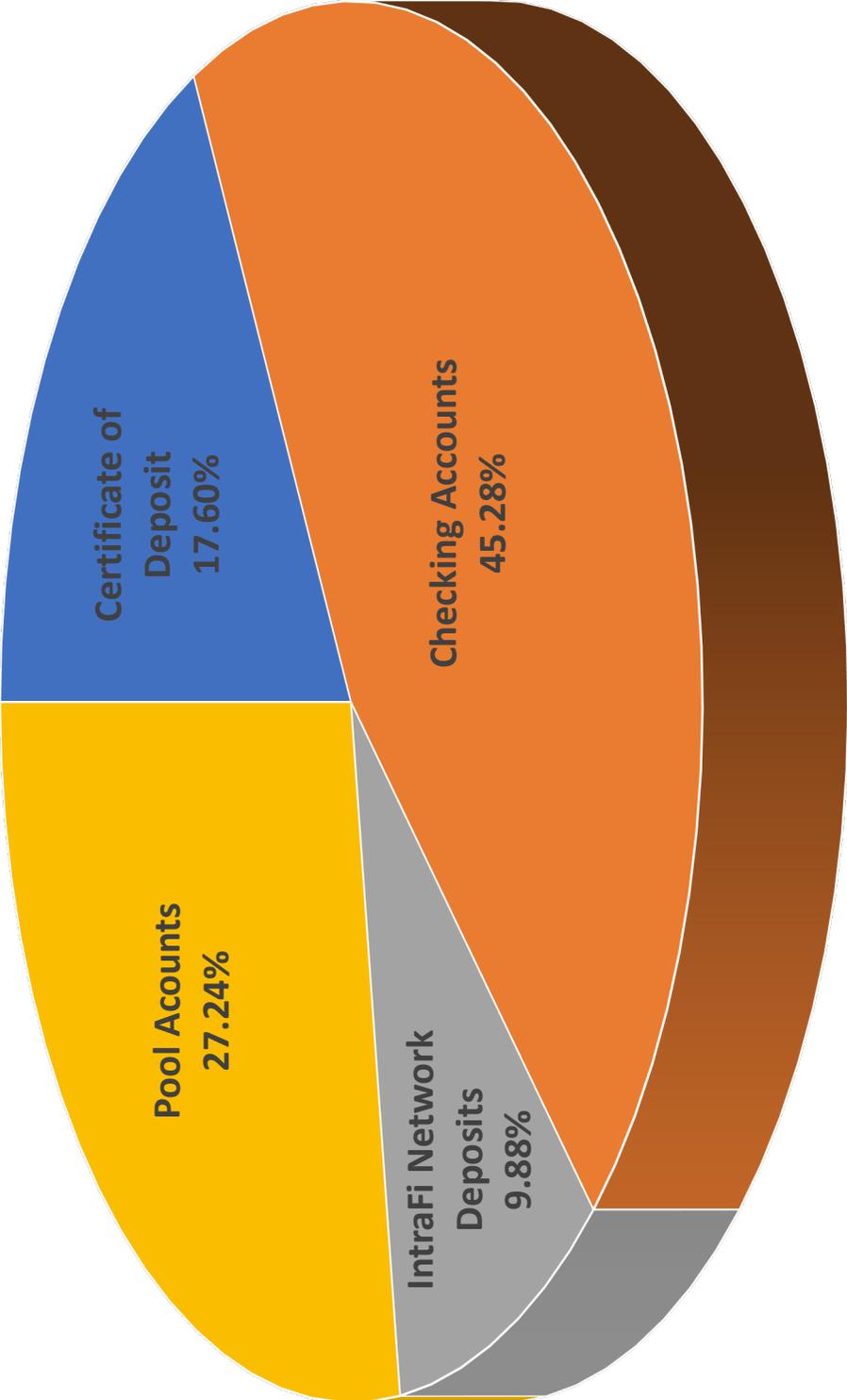
David R. Mitchell

David R. Mitchell, City Manager

2/15/22

Date

PORTFOLIO HOLDINGS DISTRIBUTION BY ASSET CLASS



City of Harker Heights
 Quarterly Investment Report - Portfolio Detail with Accrued Interest
 Begin Date: 9/30/2021, End Date: 12/31/2021

Description	Asset Category	Beginning Market Value	Total Deposits/ Purchases	Total Withdrawals/ Maturities	Change in Market Value	Ending Market Value	Interest/ Dividends	Accrued Interest Earned During Period	Maturity Date	Interest @ 09/30/21	Interest @ 12/31/21
Certificate of Deposit											
BancorpSouth Bank - Harker Heights, TX 0.25 10/11/	05-100-221 CD Capital Projects [UR]	500,000.00	0.00	500,000.00	0.00	0.00	616.44	37.67	10/11/2021	0.250	0.250
BancorpSouth Bank - Harker Heights, TX 0.25 10/11/	01-100-216 CD General Fund [UR]	1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,232.88	75.35	10/11/2021	0.250	0.250
Goldman Sachs Bank USA - New York, NY 1.75 10/18/2	05-100-221 CD Capital Projects [UR]	247,203.78	0.00	247,203.78	(203.78)	0.00	2,190.86	213.17	10/18/2021	1.750	1.750
BancorpSouth Bank - Harker Heights, TX 0.25 3/2/20	05-100-215 CD General Fund Reserve [UR]	2,002,521.34	1,248.15	0.00	0.00	2,003,769.49	1,248.15	1,262.12	03/02/2022	0.250	0.250
BBVA - Temple, TX 0.1 3/3/2022	01-100-235 CD Series 2018 Operating	750,882.79	189.28	0.00	0.00	751,072.07	189.28	191.34	03/03/2022	0.100	0.100
BancorpSouth Bank - Harker Heights, TX 0.25 3/22/2	02-100-216 CD Meter Fund [R]	400,000.00	249.32	0.00	0.00	400,249.32	249.32	252.07	03/22/2022	0.250	0.250
Guilford Savings Bank - Guilford, CT 0.2 3/24/2022	05-100-221 CD Capital Projects [UR]	0.00	235,005.15	0.00	(27.02)	234,978.13	0.00	5.15	03/24/2022	0.200	0.200
CFG Community Bank - Lutherville, MD 0.2 3/31/2022	05-100-221 CD Capital Projects [UR]	0.00	235,000.00	0.00	11.75	235,011.75	0.00	14.16	03/31/2022	0.200	0.200
BancorpSouth Bank - Harker Heights, TX 0.25 4/14/2	11-100-203 CD Hotel / Motel [UR]	250,155.82	157.63	0.00	0.00	250,313.45	157.63	157.71	04/14/2022	0.250	0.250
Bank of India - New York, NY 0.2 4/27/2022	06-100-211 CD Debt Service	0.00	230,005.04	0.00	(37.26)	229,967.74	0.00	5.04	04/27/2022	0.200	0.200
Bank of China - New York, NY 0.1 4/27/2022	02-100-215 CD Utility Fund [UR]	0.00	235,000.64	0.00	(58.75)	234,941.89	0.00	41.21	04/27/2022	0.100	0.100
Safra National Bank - New York, NY 0.07 7/19/2022	02-100-215 CD Utility Fund [UR]	0.00	235,000.00	0.00	(291.40)	234,708.60	0.00	32.90	07/19/2022	0.070	0.070
United Fidelity BK FSB - Evansville, IN 0.08 9/20/	02-100-215 CD Utility Fund [UR]	0.00	230,000.50	0.00	(358.57)	229,641.93	30.75	35.80	09/20/2022	0.080	0.080
BancorpSouth Bank - Harker Heights, TX 0.25 9/23/2	01-100-220 CD Cable Franchise PEG [R]	350,000.00	218.15	0.00	0.00	350,218.15	218.15	220.56	09/23/2022	0.250	0.250
BancorpSouth Bank - Harker Heights, TX 0.25 9/23/2	11-100-203 CD Hotel / Motel [UR]	150,000.00	93.49	0.00	0.00	150,093.49	93.49	94.53	09/23/2022	0.250	0.250
BancorpSouth Bank - Harker Heights, TX 0.25 10/12/	01-100-216 CD General Fund [UR]	0.00	1,001,651.25	0.00	0.00	1,001,651.25	418.37	548.73	10/12/2022	0.250	0.250
Synchrony Bank - Draper, UT 0.15 10/21/2022	02-100-215 CD Utility Fund [UR]	0.00	215,002.65	0.00	(180.60)	214,819.40	0.00	59.20	10/21/2022	0.150	0.150
Sub Total/Average Certificate of Deposit		5,650,763.73	2,618,821.25	1,747,000.00	(1,145.63)	6,521,425.37	6,645.32	3,246.71		0.296	0.206
Checking Accounts											
BancorpSouth - Checking MM	01-100-005 City General Clearing [UR]	1,393,199.26	18,380,904.80	18,526,938.74	0.00	1,247,165.32	183.01	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-006 City General [UR]	409,353.91	22,420,617.79	22,590,104.50	0.00	239,867.20	169.96	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-010 Fixed Asset Fund [UR]	445,902.74	1,029,643.75	534,595.97	0.00	940,950.52	232.89	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-012 Forfeiture Account [R]	1.21	0.00	0.00	0.00	1.21	0.00	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-013 Credit Card Account [UR]	176,735.57	1,442,481.17	1,472,749.74	0.00	1,467,000.00	89.22	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-014 Knights Ridge Cemetery Maintenance [R]	549.66	0.21	0.00	0.00	549.87	0.21	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-019 Cable Franchise PEG Fee [R]	708.84	226,943.41	113,455.53	0.00	114,196.72	32.35	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-022 Pet Adoption Center Donations [R]	10,797.58	11,136.44	5,565.46	0.00	16,368.56	5.52	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-023 LEOSE Funds - Police [R]	4,190.59	1.58	0.00	0.00	4,192.17	1.58	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-024 LEOSE Funds - Fire [R]	802.37	0.30	0.00	0.00	802.67	0.30	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-025 Coronavirus Relief Fund [R]	1,510,908.40	0.00	1,510,908.40	0.00	0.00	0.00	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	01-100-026 American Rescue Plan Funds [R]	4,017,328.40	0.00	4,017,328.40	0.00	0.00	0.00	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	01-General Fund	7,970,478.53	43,511,729.45	48,771,646.74	0.00	2,710,561.24	715.04	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-005 Water General [UR]	3,032,929.88	10,603,974.81	12,652,817.90	0.00	984,086.79	472.83	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-006 Water Meter Fund [R]	28,800.86	81,956.32	66,133.87	0.00	44,623.31	13.19	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-007 Utility Connect Fees [UR]	63,401.34	51,283.88	60,630.50	0.00	54,054.72	22.88	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-008 I&S Water [R]	1,316.36	0.50	0.00	0.00	1,316.86	0.50	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-014 2008 I&S Water [R]	1,254.44	0.47	0.00	0.00	1,254.91	0.47	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-017 2012 I&S Ref Water [R]	1,321.47	0.50	0.00	0.00	1,321.97	0.50	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-019 2013 I&S Ref Water [R]	1,564.02	0.59	0.00	0.00	1,564.61	0.59	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-020 2014 I&S Water [R]	1,108.45	0.42	0.00	0.00	1,108.87	0.42	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-021 2015 I&S Water [R]	566.17	0.21	0.00	0.00	566.38	0.21	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-022 Series 2016 I&S Ref - Water [R]	581.28	0.21	0.00	0.00	581.49	0.21	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-023 Series 2017 I&S Water [R]	1,115.96	0.42	0.00	0.00	1,116.38	0.42	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-024 2019 I&S Water [R]	1,029.97	0.39	0.00	0.00	1,030.36	0.39	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	02-100-025 2020 I&S Water [R]	359.41	0.14	0.00	0.00	359.55	0.14	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	02-Utility Fund	3,135,349.61	10,737,218.86	12,779,582.27	0.00	1,092,986.20	512.75	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	03-100-005 Drainage General [UR]	16,201.55	480,024.29	395,972.72	0.00	100,253.12	27.91	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	03-100-007 2008 I&S Drainage [R]	1,163.63	0.44	0.00	0.00	1,164.07	0.44	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	03-100-008 2012 I&S Drainage [R]	2,507.10	0.95	0.00	0.00	2,508.05	0.95	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	03-100-009 2018 I&S Drainage [R]	1,071.09	0.41	0.00	0.00	1,071.50	0.41	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	03-Drainage Fund	20,943.37	480,026.09	395,972.72	0.00	104,996.74	29.71	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	04-100-005 Sanitation Operating [UR]	155,506.92	1,672,169.68	1,717,569.27	0.00	110,107.33	85.44	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	04-Sanitation Fund	155,506.92	1,672,169.68	1,717,569.27	0.00	110,107.33	85.44	N/A	N/A	0.150	0.150

City of Harker Heights
 Quarterly Investment Report - Portfolio Detail with Accrued Interest
 Begin Date: 9/30/2021, End Date: 12/31/2021

Description	Asset Category	Beginning Market Value	Total Deposits/ Purchases	Total Withdrawals/ Maturities	Change in Market Value	Ending Market Value	Interest/ Dividends	Accrued Interest Earned During Period	Maturity Date	Interest @ 09/30/21	Interest @ 12/31/21
Checking Accounts, continued											
BancorpSouth - Checking MM	05-100-005 Capital Projects Operating [UR]	863,739.40	11,289,400.30	6,312,192.43	0.00	5,840,947.27	1,034.81	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	05-100-025 Series 2018 Operating [R]	1,129,880.19	20,828.67	41,591.88	0.00	1,109,116.98	32.73	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	05-100-026 Series 2019 Operating [R]	363,235.00	137.35	0.00	0.00	363,370.35	137.35	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	05-Capital Projects Fund	2,356,852.59	11,310,366.32	6,353,784.31	0.00	7,313,434.60	1,204.89	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-005 Debt Service [UR]	697,597.15	697,580.98	0.00	0.00	36.90	6.66	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-006 2005 I&S Debt [R]	1,107.51	0.42	0.00	0.00	1,107.93	0.42	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-011 2008 I&S Debt [R]	1,473.70	0.56	0.00	0.00	1,474.26	0.56	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-014 2012 I&S Debt [R]	6,314.46	2.38	0.00	0.00	6,316.84	2.38	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-015 2013 Ref I&S Debt [R]	2,940.60	1.10	0.00	0.00	2,941.70	1.10	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-016 2014 I&S Debt [R]	3,237.65	1.22	0.00	0.00	3,238.87	1.22	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-017 2015 I&S Debt [R]	1,761.58	0.66	0.00	0.00	1,762.24	0.66	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-018 Series 2016 I&S Ref Debt [R]	1,116.04	0.42	0.00	0.00	1,116.46	0.42	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-019 Series 2017 I&S Debt [R]	1,624.98	0.62	0.00	0.00	1,625.60	0.62	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-020 2018 I&S Debt [R]	1,067.81	0.41	0.00	0.00	1,068.22	0.41	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-021 2019 I&S Debt [R]	1,544.71	0.59	0.00	0.00	1,545.30	0.59	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	06-100-022 Series 2020 I&S Refunding [R]	3,708.86	1.40	0.00	0.00	3,710.26	1.40	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	06-Debt Service Fund	26,018.63	697,606.93	697,680.98	0.00	25,944.58	16.44	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	11-100-006 Hotel / Motel Account [UR]	1,315.16	57,050.41	36,959.58	0.00	21,405.99	6.25	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	11-100-007 County Hotel/Motel Tax	9,744.34	10,355.80	5,175.90	0.00	14,924.24	4.00	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	11-Hotel / Motel Fund	11,059.50	67,406.21	42,135.48	0.00	36,330.23	10.25	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-006 Administration of Justice Fund [UR]	992.16	219.66	109.63	0.00	1,102.19	0.40	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-007 Building Security Fund [UR]	27,040.06	8,416.93	4,203.00	0.00	31,253.99	10.93	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-008 Court Technology Fund [UR]	16,425.35	7,008.92	3,501.06	0.00	19,933.21	6.80	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-009 Local Truancy Div [UR]	12,059.11	8,747.96	4,371.33	0.00	16,435.74	5.30	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-010 Child Safety Fund [UR]	803.61	75,733.30	37,865.29	0.00	38,671.62	2.72	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-011 Teen Court Program [UR]	3,757.11	261.42	130.00	0.00	3,888.53	1.42	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-012 Municipal Jury Fund [UR]	581.95	154.74	77.25	0.00	659.44	0.24	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	12-100-013 Time Payments Reimbursement Fund [UR]	17,685.01	9,045.93	4,519.26	0.00	22,211.68	7.41	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	12-Restricted Courts Fund	79,344.36	109,588.86	54,776.82	0.00	134,156.40	35.22	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	15-100-007 Coronavirus Relief Fund [R]	0.00	1,855,167.00	428,566.34	0.00	1,426,600.66	548.12	N/A	N/A	0.150	0.150
BancorpSouth - Checking MM	15-100-008 American Rescue Plan Funds [R]	0.00	4,333,925.91	614,394.40	0.00	3,719,531.51	1,457.08	N/A	N/A	0.150	0.150
Subtotal BancorpSouth - Checking MM	15-Coronavirus Fund	0.00	6,189,092.91	1,042,960.74	0.00	5,146,132.17	2,005.20	N/A	N/A	0.150	0.150
Total BancorpSouth - Checking MM		13,755,553.51	74,775,205.31	71,856,109.33	0.00	16,674,649.49	4,614.94	N/A	N/A	0.150	0.150
First National Bank Texas - Checking MM	02-100-013 Water Fund (First National Bank) [UR]	94,179.22	788,214.08	771,237.09	0.00	111,156.21	123.86	N/A	N/A	0.100	0.100
Sub Total/Average Checking Accounts		13,849,732.73	75,563,419.39	72,627,346.42	0.00	16,785,805.70	4,738.80			0.150	0.150
IntraFi Network Deposits											
First National Bank Texas - Killteen, TX 1.4 10/14/	05-100-210 IFND Capital Projects [UR]	770,852.65	0.00	770,852.65	0.00	0.00	384.44	384.44	10/14/2021	1.400	
First National Bank Texas - Killteen, TX 07 12/2/	01-100-208 IFND General Fund Reserve [UR]	1,038,815.14	0.00	1,038,815.14	0.00	0.00	123.55	123.55	12/02/2021	0.070	
First National Bank Texas - Killteen, TX 0.06 1/6/2	01-100-210 IFND General Fund [UR]	2,622,683.69	396.71	0.00	0.00	2,623,078.40	396.71	396.71	01/06/2022	0.060	0.060
First National Bank Texas - Killteen, TX 0.11 12/1/	01-100-208 IFND General Fund Reserve [UR]	0.00	1,039,032.62	0.00	0.00	1,039,032.62	93.93	93.93	12/01/2022	0.110	
Sub Total/Average IntraFi Network Deposits		4,432,349.48	1,039,429.33	1,809,667.79	0.00	3,662,111.02	998.63	998.63		0.295	0.074
Pool Accounts											
LoneStar LGIP	01-100-205 LS Fixed Assets [UR]	428.05	0.00	0.00	0.00	428.05	0.00	N/A	N/A	0.010	0.010
LoneStar LGIP	01-100-211 LS General Fund Reserves [UR]	1,029,194.48	2,591.27	0.00	0.00	1,031,785.75	13.26	N/A	N/A	0.010	0.010
Subtotal LoneStar LGIP	01-General Fund	1,029,622.53	2,591.27	0.00	0.00	1,032,213.80	13.26	N/A	N/A	0.010	0.010
LoneStar LGIP	02-100-201 LS Meter [R]	21,106.06	0.27	0.00	0.00	21,106.33	0.27	N/A	N/A	0.010	0.010
LoneStar LGIP	02-100-202 LS 2004 I&S Water [R]	1,660.76	0.03	0.00	0.00	1,660.79	0.03	N/A	N/A	0.010	0.010
Subtotal LoneStar LGIP	02-Utility Fund	22,766.82	0.30	0.00	0.00	22,767.12	0.30	N/A	N/A	0.010	0.010
LoneStar LGIP	11-100-200 LS Hotel / Motel [UR]	17,732.85	0.23	0.00	0.00	17,733.08	0.23	N/A	N/A	0.010	0.010
LoneStar LGIP	11-100-204 LS County Hotel Motel Fund [UR]	12,066.83	0.15	0.00	0.00	12,066.98	0.15	N/A	N/A	0.010	0.010
Subtotal LoneStar LGIP	11-Hotel / Motel Fund	29,799.68	0.38	0.00	0.00	29,800.06	0.38	N/A	N/A	0.010	0.010
Total LoneStar LGIP		1,082,189.03	2,591.95	0.00	0.00	1,084,780.98	13.94	N/A	N/A	0.010	0.010

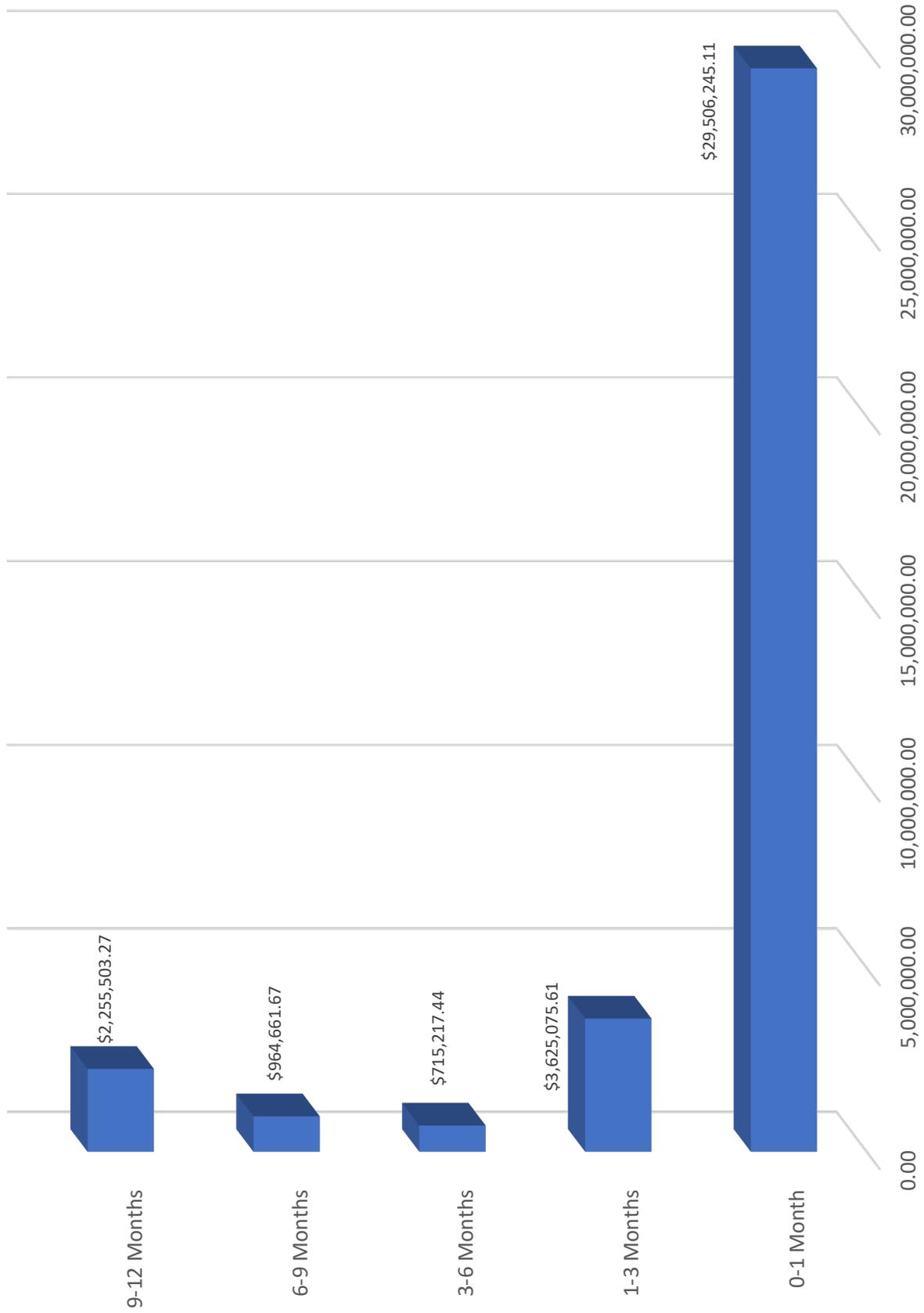
City of Harker Heights
 Quarterly Investment Report - Portfolio Detail with Accrued Interest
 Begin Date: 9/30/2021, End Date: 12/31/2021

Pool Accounts, continued	Description	Asset Category	Beginning Market Value	Total Deposits/ Purchases	Total Withdrawals/ Maturities	Change in Market Value	Ending Market Value	Interest/ Dividends	Accrued Interest Earned During Period	Maturity Date	Interest @ 09/30/21	Interest @ 12/31/21
	Texas Class LGIP	01-100-201 TC General Fund [UR]	2,618,973.56	4,868,191.27	5,550,000.00	0.00	1,937,164.83	257.02	N/A	N/A	0.044	0.069
	Texas Class LGIP	01-100-202 TC General Fund Reserve [UR]	2,061,880.21	288.88	0.00	0.00	2,062,169.09	288.88	N/A	N/A	0.044	0.069
	Texas Class LGIP	01-100-207 TC Knights Ridge Cemetery Maint [R]	18,352.74	2.57	0.00	0.00	18,355.31	2.57	N/A	N/A	0.044	0.069
	Texas Class LGIP	01-100-218 TC Fixed Assets [UR]	137,043.56	19.20	0.00	0.00	137,062.76	19.20	N/A	N/A	0.044	0.069
	Texas Class LGIP	01-100-219 TC Cable PEG Fee [R]	141,300.63	8.16	100,000.00	0.00	41,308.79	8.16	N/A	N/A	0.044	0.069
	Subtotal Texas Class LGIP	01-General Fund	4,977,550.70	4,868,510.08	5,650,000.00	0.00	4,196,060.78	575.83	N/A	N/A	0.044	0.069
	Texas Class LGIP	02-100-220 TC Meter [R]	76,576.74	10.74	0.00	0.00	76,587.48	10.74	N/A	N/A	0.044	0.069
	Texas Class LGIP	02-100-222 TC Utility Connect Fee [UR]	13,402.61	1.95	0.00	0.00	13,404.56	1.95	N/A	N/A	0.044	0.069
	Texas Class LGIP	02-100-223 TC Utility Fund [UR]	0.00	1,000,117.62	0.00	0.00	1,000,117.62	117.62	N/A	N/A	0.044	0.069
	Subtotal Texas Class LGIP	02-Utility Fund	89,979.35	1,000,130.31	0.00	0.00	1,090,109.66	130.31	N/A	N/A	0.044	0.069
	Texas Class LGIP	05-100-226 TC Capital Projects [UR]	517,590.49	72.49	0.00	0.00	517,662.98	72.49	N/A	N/A	0.044	0.069
	Texas Class LGIP	05-100-230 TC 2018 Operating [R]	379,887.96	53.19	0.00	0.00	379,941.15	53.19	N/A	N/A	0.044	0.069
	Subtotal Texas Class LGIP	05-Capital Projects Fund	897,478.45	125.68	0.00	0.00	897,604.13	125.68	N/A	N/A	0.044	0.069
	Texas Class LGIP	06-100-200 TC Debt Service [UR]	23,332.46	6,565,995.11	5,105,434.25	0.00	1,483,893.32	329.27	N/A	N/A	0.044	0.069
	Subtotal Texas Class LGIP	06-Debt Service Fund	23,332.46	6,565,995.11	5,105,434.25	0.00	1,483,893.32	329.27	N/A	N/A	0.044	0.069
	Total Texas Class LGIP		5,988,340.96	12,434,761.18	10,755,434.25	0.00	7,667,667.89	1,161.09	N/A	N/A	0.044	0.069
	TexStar LGIP	01-100-204 TS General Fund [UR]	301,814.82	8.58	0.00	0.00	301,823.40	8.58	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	01-General Fund	301,814.82	8.58	0.00	0.00	301,823.40	8.58	N/A	N/A	0.010	0.014
	TexStar LGIP	02-100-200 TS Utility Fund [UR]	14,678.34	0.25	0.00	0.00	14,678.59	0.25	N/A	N/A	0.010	0.014
	TexStar LGIP	02-100-204 TS Utility Connect Fees [UR]	21,000.81	0.77	0.00	0.00	21,001.58	0.77	N/A	N/A	0.010	0.014
	TexStar LGIP	02-100-217 TS 2012 I&S Ref Water [R]	4,252.14	0.02	0.00	0.00	4,252.16	0.02	N/A	N/A	0.010	0.014
	TexStar LGIP	02-100-218 TS 2015 I&S Refunding Water [R]	2,119.00	0.00	0.00	0.00	2,119.00	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	02-100-219 TS 2016 I&S Ref Water [R]	2,415.86	0.00	0.00	0.00	2,415.86	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	02-100-221 TS 2017 I&S Water [R]	350.90	0.00	0.00	0.00	350.90	0.00	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	02-Utility Fund	44,817.05	1.04	0.00	0.00	44,818.09	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	03-100-200 TS Drainage Fund [UR]	26,070.81	0.81	0.00	0.00	26,071.62	0.81	N/A	N/A	0.010	0.014
	TexStar LGIP	03-100-203 TS 2012 I&S Drainage [R]	3,335.48	0.02	0.00	0.00	3,335.50	0.02	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	03-Drainage Fund	29,406.29	0.83	0.00	0.00	29,405.12	0.83	N/A	N/A	0.010	0.014
	TexStar LGIP	04-100-200 TS Sanitation [UR]	26,864.73	0.83	0.00	0.00	26,865.56	0.83	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	04-Sanitation Fund	26,864.73	0.83	0.00	0.00	26,865.56	0.83	N/A	N/A	0.010	0.014
	TexStar LGIP	05-100-200 TS Capital Improvement Program [UR]	528,607.32	14.96	0.00	0.00	528,622.28	14.96	N/A	N/A	0.010	0.014
	TexStar LGIP	05-100-229 TS 2018 Operating [R]	257,820.86	7.35	0.00	0.00	257,828.21	7.35	N/A	N/A	0.010	0.014
	TexStar LGIP	05-100-232 TS 2019 Operating [R]	952.01	0.00	0.00	0.00	952.01	0.00	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	05-Capital Projects Fund	814,244.92	23.14	0.00	0.00	814,268.06	23.14	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-205 TS 2005 I&S Debt [R]	1,966.66	0.00	0.00	0.00	1,966.66	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-206 TS Debt Service Fund [UR]	17,402.89	0.35	0.00	0.00	17,403.24	0.35	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-212 TS 2012 I&S Debt [R]	4,785.95	0.04	0.00	0.00	4,785.99	0.04	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-213 TS 2013 I&S Ref Debt [R]	3,820.45	0.02	0.00	0.00	3,820.47	0.02	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-214 TS Series 2015 I&S Ref Debt [R]	2,128.05	0.00	0.00	0.00	2,128.05	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-215 TS 2016 I&S Refunding Debt [R]	1,050.78	0.00	0.00	0.00	1,050.78	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-216 TS 2017 I&S Debt [R]	1,845.71	0.00	0.00	0.00	1,845.71	0.00	N/A	N/A	0.010	0.014
	TexStar LGIP	06-100-217 TS 2020 I&S Ref Debt [R]	580.78	0.00	0.00	0.00	580.78	0.00	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	06-Debt Service Fund	33,579.27	0.41	0.00	0.00	33,579.68	0.41	N/A	N/A	0.010	0.014
	TexStar LGIP	12-100-200 TS Court Technology Fund [UR]	22,024.18	0.78	0.00	0.00	22,024.96	0.78	N/A	N/A	0.010	0.014
	TexStar LGIP	12-100-201 TS Building Security Fund [UR]	9,033.33	0.15	0.00	0.00	9,033.48	0.15	N/A	N/A	0.010	0.014
	TexStar LGIP	12-100-202 TS Justice Fund Administration [UR]	20,742.20	0.77	0.00	0.00	20,742.97	0.77	N/A	N/A	0.010	0.014
	TexStar LGIP	12-100-205 TS Child Safety Fund [UR]	28,068.59	0.88	0.00	0.00	28,069.47	0.88	N/A	N/A	0.010	0.014
	TexStar LGIP	12-100-206 TS Local Truancy Div	41,145.82	1.09	0.00	0.00	41,146.91	1.09	N/A	N/A	0.010	0.014
	Subtotal TexStar LGIP	12-Restricted Court Fund	121,014.12	3.67	0.00	0.00	121,017.79	3.67	N/A	N/A	0.010	0.014
	Total TexStar LGIP		1,344,874.47	37.67	0.00	0.00	1,344,913.14	37.67	N/A	N/A	0.010	0.014
	Sub Total Average Pool Accounts		8,415,404.46	12,437,390.80	10,755,434.25	0.00	10,997,360.01	1,212.70	0.00	N/A	0.034	0.055
	Total / Average		32,348,250.40	91,659,060.77	86,939,448.46	(1,145.63)	37,066,703.10	13,595.45	4,245.34	N/A	0.165	0.126

City of Harker Heights
Investment Portfolio - by Maturity Range (all)
As of 12/31/2021

Description	Maturity Date	Days To Maturity	Interest Rate	Face Amount/ Shares	Cost Value	Market Value	% of Portfolio
0-1 Month							
BancorpSouth - Checking MIM	N/A	1	0.150	16,674,649.49	16,674,649.49	16,674,649.49	44.99
First National Bank Texas - Checking MIM	N/A	1	0.100	111,156.21	111,156.21	111,156.21	0.30
First National Bank Texas - Killeen, TX 0.06 1/6/2	01/06/2022	6	0.060	2,623,078.40	2,623,078.40	2,623,078.40	7.08
LoneStar LGIP	N/A	1	0.010	1,084,780.98	1,084,780.98	1,084,780.98	2.93
Texas Class LGIP	N/A	1	0.069	7,667,667.89	7,667,667.89	7,667,667.89	20.69
TexStar LGIP	N/A	1	0.014	1,344,912.14	1,344,912.14	1,344,912.14	3.63
Total / Average 0-1 Month		1	0.109	29,506,245.11	29,506,245.11	29,506,245.11	79.62
1-3 Months							
BancorpSouth Bank - Harker Heights, TX 0.25 3/2/20	03/02/2022	61	0.250	2,003,769.49	2,003,769.49	2,003,769.49	5.41
BBVA - Temple, TX 0.1 3/3/2022	03/03/2022	62	0.100	751,072.07	751,072.07	751,072.07	2.03
BancorpSouth Bank - Harker Heights, TX 0.25 3/22/2	03/22/2022	81	0.250	400,249.32	400,249.32	400,249.32	1.08
Guilford Savings Bank - Guilford, CT 0.2 3/24/2022	03/24/2022	83	0.200	235,000.00	235,000.00	234,972.98	0.63
CFG Community Bank - Lutherville, MD 0.2 3/31/2022	03/31/2022	90	0.200	235,000.00	235,000.00	235,011.75	0.63
Total / Average 1-3 Months		67	0.212	3,625,090.88	3,625,090.88	3,625,075.61	9.78
3-6 Months							
BancorpSouth Bank - Harker Heights, TX 0.25 4/14/2	04/14/2022	104	0.250	250,313.45	250,313.45	250,313.45	0.68
Bank of China - New York, NY 0.1 4/27/2022	04/27/2022	117	0.100	235,000.00	235,000.00	234,941.25	0.63
Bank of India - New York, NY 0.2 4/27/2022	04/27/2022	117	0.200	230,000.00	230,000.00	229,962.74	0.62
Total / Average 3-6 Months		112	0.185	715,313.45	715,313.45	715,217.44	1.93
6-9 Months							
Safra National Bank - New York, NY 0.07 7/19/2022	07/19/2022	200	0.070	235,000.00	235,000.00	234,708.60	0.63
United Fidelity BK FSB - Evansville, IN 0.08 9/20/	09/20/2022	263	0.080	230,000.00	230,000.00	229,641.43	0.62
BancorpSouth Bank - Harker Heights, TX 0.25 9/23/2	09/23/2022	266	0.250	350,218.15	350,218.15	350,218.15	0.94
BancorpSouth Bank - Harker Heights, TX 0.25 9/23/2	09/23/2022	266	0.250	150,093.49	150,093.49	150,093.49	0.40
Total / Average 6-9 Months		249	0.166	965,311.64	965,311.64	964,661.67	2.59
9-12 Months							
BancorpSouth Bank - Harker Heights, TX 0.25 10/12/	10/12/2022	285	0.250	1,001,651.25	1,001,651.25	1,001,651.25	2.70
Synchrony Bank - Draper, UT 0.15 10/21/2022	10/21/2022	294	0.150	215,000.00	215,000.00	214,819.40	0.58
First National Bank Texas - Killeen, TX 0.11 12/1/	12/01/2022	335	0.110	1,039,032.62	1,039,032.62	1,039,032.62	2.80
Total / Average 9-12 Months		309	0.176	2,255,683.87	2,255,683.87	2,255,503.27	6.08
Total / Average		35	0.126	37,067,644.95	37,067,644.95	37,066,703.10	100.00

PORTFOLIO HOLDINGS BY MATURITY RANGE





CITY COUNCIL MEMORANDUM

AGENDA ITEM #VIII-10

FROM: THE OFFICE OF THE CITY MANAGER

DATE: FEBRUARY 22, 2022

RECEIVE AND DISCUSS THE HARKER HEIGHTS POLICE DEPARTMENT AND HARKER HEIGHTS FIRE DEPARTMENT'S RACIAL PROFILING DATA REPORTS FOR THE 2021 CALENDAR YEAR.

EXPLANATION:

Since 2001, law enforcement agencies in the State of Texas who routinely make traffic stops and issue citations are required under law to provide the racial demographics of those individuals stopped and issued citations in the form of a report which is to be presented to the agency's governing body. Since 2009, these law enforcement agencies are also required to provide that report to the Texas Commission on Law Enforcement (TCOLE). In 2010, TCOLE (then known as the Texas Commission on Law Enforcement Officer Standards and Education – TCLEOSE) provided an on-line means to meet the requirements of the law and provide the racial profiling data.

Changes in law by the 85th Texas Legislature required all law enforcement agencies to report either Exempt or Full Reporting for traffic stops conducted during the calendar year and file the report between January 1st and March 1st of the following year.

In 2021, the Police Department made a total of 4,854 traffic stops. As a result of these stops, 3,210 were issued citations, of which 9 were also arrested. The attached report also shows the demographics of those to whom citations were issued and of those arrested. The report will be provided to TCOLE by February 28, 2022, in compliance with law.

Additionally, please note that the Harker Heights Fire Department is also a law enforcement agency, but because they do not make traffic stops as a regular course of their duties, they are considered exempt from the requirements to report racial profiling data. Their report indicating that exemption is also attached.

ACTION BY COUNCIL:

No action. The Council is not required to take any action on the report according to law.

ATTACHMENTS:

1. HHPD Racial Profiling Data Report
2. HHFD Racial Profiling Data Report

RACIAL PROFILING REPORT 2021

HARKER HEIGHTS DEFINED

Harker Heights is the third largest city in Bell County with an estimated 2021 population of 33,975. The City is located between Austin and Waco on IH-14, 13 miles West of IH-35, a major North-South Interstate Corridor. Harker Heights borders Killeen, the largest city in Bell County, to the West which has a 2021 population estimated at 160,615. Harker Heights is also located closely to Fort Hood with an estimated population of 23,508.

Harker Heights borders Stillhouse Lake to the South which is a recreational lake for residents in the surrounding area. Lake Belton is also closely located at approximately eleven miles to the North of Harker Heights.

Located in close proximity to Harker Heights are several campuses of higher education the largest are Texas A&M Central Texas (Racial breakdown – 39.25% White non-Hispanic, 26.5% African American, 25.4% Hispanic, 3.33% Asian, 0.77% Pacific Islander, 0.51% American Indian, and 1.28% unknown races) and Central Texas College (Racial breakdown – 30.77% White non-Hispanic, 24.75% African American, 28.95% Hispanic, 3.51% Asian, 0.53% American Indian/ Alaskan and 1.36% Pacific Islander, and 2.95% unknown races).

The City of Harker Heights experiences an influx of people traversing the City daily due to the City's close proximity to the area's major employer, Fort Hood, and the commercial retail trade available in Harker Heights which draws individuals from a large area. In order to construct a comparison as accurate as possible to the demographics that best represent the City, the demographics for the area were obtained from the Community Demographic Profile (CDP) and the Retail Trade Area Demographic (RTAD) Profile compiled for the City listing both the City of Harker Heights and the RTAD race distribution. These demographic profiles can be found in Attachments A and B.

RACIAL DATA

During the 2021 calendar year, The Harker Heights Police Department conducted 4,854 vehicle to vehicle stops (Attachment C).

A breakdown of the racial/ ethnicity between vehicle stops, the Community Demographic Profile (Attachment A), and the Retail Trade Area Demographic (RTAD) profile (Attachment B) are listed below:

Race/Ethnicity	Citation %	Harker Heights	RTAD
Alaska/Native/American Indian	0.39%	1.15%	0.99%
Asian/Pacific Islander	3.56%	4.78%	4.41%
Black	37.93%	24.32%	26.84%
Hispanic/Latino	18.13%	24.36%	26.03%
White	39.99%	54.71%	51.98%
Some Other Race		6.65%	8.62%
Two or More Races		8.40%	7.16%

Federal policy defines “Hispanic” not as a race, but as an ethnicity. Federal policy prescribes that Hispanics can in fact be of any race. Census findings suggest that standard U.S. racial categories might either be confusing or not provide relevant options for Hispanics to describe their racial identity which may be an indication why RTAD did not include Hispanic/ Latino as a race and listed additional categories of “Some other Race” and “Two or more races.”

DEPARTMENT POLICY ON RACIAL PROFILING

The Harker Heights Police Department has adopted a written policy on racial profiling as follows:

- 1.) Clearly defines acts constituting racial profiling; and
- 2.) Strictly prohibits peace officers employed by the Harker Heights Police Department from engaging in racial profiling; and
- 3.) Implements a process by which an individual may file a complaint with the Harker Heights Police Department if the individual believes that a peace officer employed by the Harker Heights Police Department has engaged in racial profiling with respect to the individual; and
- 4.) Provides public education relating to the agency's compliance process; and
- 5.) Requires appropriate corrective action to be taken against a peace officer employed by the Harker Heights Police Department who, after an investigation, is shown to have engaged in racial profiling in violation of the Harker Heights Police Department's policy adopted under this article; and
- 6.) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - a.) the race or ethnicity of the individual detained; and
 - b.) whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - c.) whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- 7.) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - a.) the Commission on Law Enforcement; and
 - b.) the governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality, or other political subdivision of the state.

RACIAL PROFILING TRAINING

Officers are responsible for their adherence to all TCOLE rules regarding required training. All officers shall complete a TCOLE approved training program on racial profiling not later than the second anniversary of the date the officer is licensed under Chapter 1701 of the Texas Occupations Code or the date the officer applies for an intermediate proficiency certificate, whichever is earlier. A person who was licensed as a peace officer for at least two years or who held an intermediate proficiency certificate on September 1, 2001, shall complete an approved course. Such training shall be incorporated into the department’s field training program for new officers.

AUDIT OF DATA

Each mobile video and body camera system regularly used by this department to make traffic and pedestrian stops will be equipped with a video camera and transmitter-activated equipment. Each traffic and pedestrian stop made by an officer of this department that is capable of being recorded will be recorded using this equipment.

Supervisors will ensure officers of this department are recording their citizen contacts, traffic and pedestrian stops. A random review of each subordinate officer's recorded contacts will be performed at least once every 30 days to determine if a pattern of racial profiling exists or if any other policy or law violation has occurred and BWCS are utilized in accordance of departmental policy.

RACIAL PROFILING COMPLAINTS

All citations have to "commend or complaint," about an officer's conduct with both a phone number and e-mail address. In addition, the physical address of the police department is also provided. There were no formal or informal racial profiling complaints against any member of the Harker Heights Police Department for calendar year 2021.

ANALYSIS OF REPORT

Based on the diversity of the population within the Retail Trade Area Demographic for the City of Harker Heights, the mobility of the population, knowledge of the vehicle operator's race or ethnicity recorded as 0.8%, and the random monthly review of officers COBAN systems there are no indications racial profiling exists within the Harker Heights Police Department.

*Attachments A & B –The Community Demographic Profile and the Retail Trade Area Demographic information provided in this attachment show as estimated numbers for the year of 2022. Please note that these numbers are based on information that was collected in 2021 and are therefore the most accurate numbers to represent the demographics in the Harker Heights Community and Retail Trade Area in 2021.



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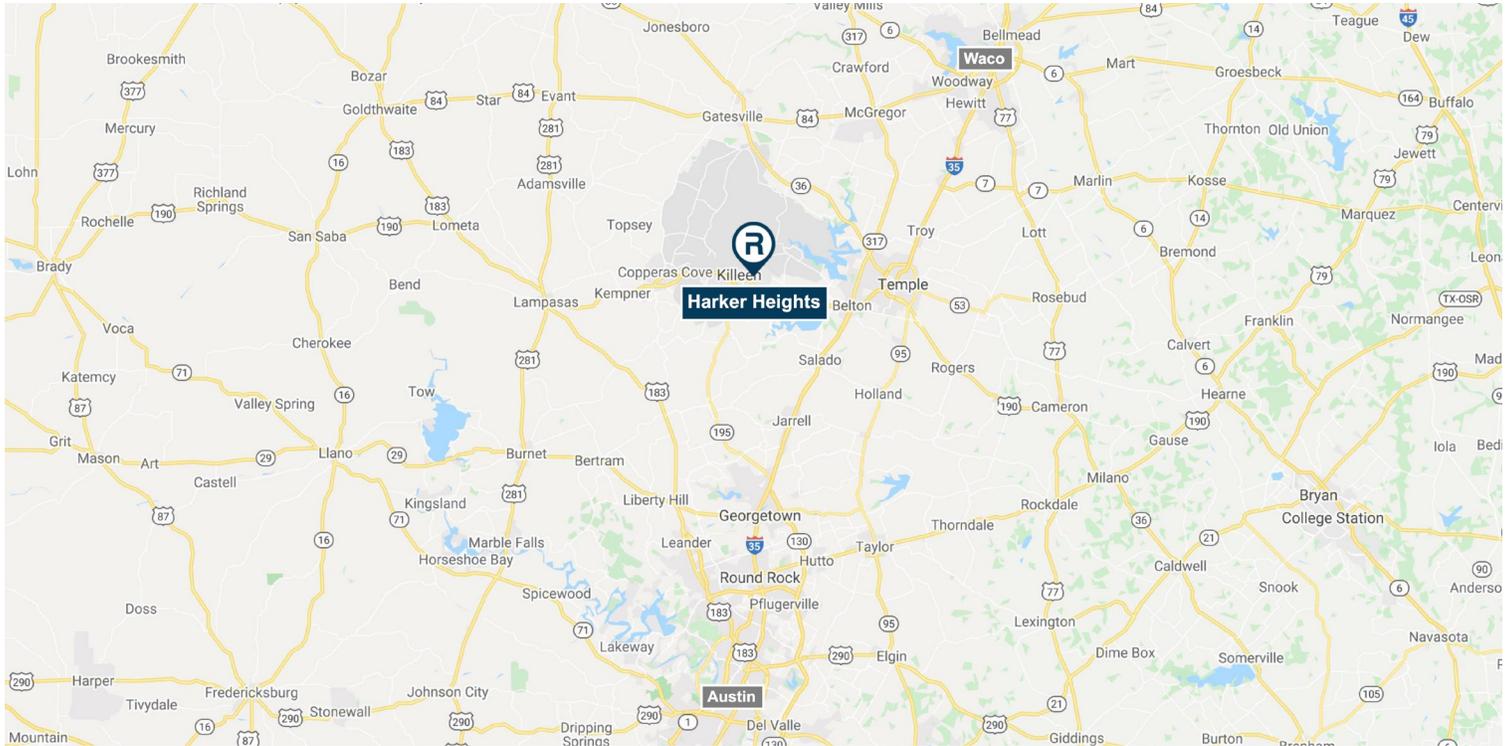
Community Demographic Profile

HARKER HEIGHTS, TEXAS

Prepared for City of Harker Heights
February 2022

Community • Demographic Snapshot

Harker Heights, Texas



Population

2010	26,700
2022	34,012
2027	36,346

Educational Attainment (%)

Graduate or Professional Degree	11.81%
Bachelors Degree	20.63%
Associate Degree	10.10%
Some College	25.46%
High School Graduate (GED)	22.42%
Some High School, No Degree	6.29%
Less than 9th Grade	3.30%

Income

Average HH	\$88,149
Median HH	\$74,049
Per Capita	\$29,406

Age

0 - 9 Years	13.59%
10 - 17 Years	11.99%
18 - 24 Years	9.36%
25 - 34 Years	16.16%
35 - 44 Years	13.54%
45 - 54 Years	12.48%
55 - 64 Years	11.22%
65 and Older	11.68%
Median Age	34.31
Average Age	36.20

Race Distribution (%)

White	54.71%
Black/African American	24.32%
American Indian/Alaskan	1.15%
Asian	3.97%
Native Hawaiian/Islander	0.81%
Other Race	6.65%
Two or More Races	8.40%
Hispanic	24.36%



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Community • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
Population		
2027 Projection	36,346	
2022 Estimate	34,012	
2010 Census	26,700	
2000 Census	18,349	
Growth 2022 - 2027		6.86%
Growth 2010 - 2022		27.39%
Growth 2000 - 2010		45.51%
2022 Est. Population by Single-Classification Race	34,012	
White Alone	18,608	54.71%
Black or African American Alone	8,270	24.32%
Amer. Indian and Alaska Native Alone	392	1.15%
Asian Alone	1,349	3.97%
Native Hawaiian and Other Pacific Island Alone	275	0.81%
Some Other Race Alone	2,261	6.65%
Two or More Races	2,857	8.40%
2022 Est. Population by Hispanic or Latino Origin	34,012	
Not Hispanic or Latino	25,726	75.64%
Hispanic or Latino	8,286	24.36%
Mexican	22,399	65.86%
Puerto Rican	6,147	18.07%
Cuban	297	0.87%
All Other Hispanic or Latino	5,169	15.20%
2022 Est. Hisp. or Latino Pop by Single-Class. Race	8,286	
White Alone	4,365	52.68%
Black or African American Alone	496	5.98%
American Indian and Alaska Native Alone	237	2.86%
Asian Alone	36	0.44%
Native Hawaiian and Other Pacific Islander Alone	14	0.17%
Some Other Race Alone	2,215	26.73%
Two or More Races	923	11.14%
2022 Est. Pop by Race, Asian Alone, by Category	1,349	
Chinese, except Taiwanese	60	4.47%
Filipino	217	16.10%
Japanese	25	1.87%
Asian Indian	72	5.37%
Korean	710	52.60%
Vietnamese	101	7.48%
Cambodian	9	0.65%
Hmong	0	0.00%
Laotian	0	0.00%
Thai	0	0.00%
All Other Asian Races Including 2+ Category	155	11.46%

DESCRIPTION	DATA	%
2022 Est. Population by Ancestry	34,012	
Arab	239	0.70%
Czech	112	0.33%
Danish	11	0.03%
Dutch	401	1.18%
English	1,184	3.48%
French (except Basque)	631	1.86%
French Canadian	87	0.26%
German	3,019	8.88%
Greek	323	0.95%
Hungarian	139	0.41%
Irish	2,094	6.16%
Italian	724	2.13%
Lithuanian	35	0.10%
United States or American	3,461	10.18%
Norwegian	288	0.85%
Polish	456	1.34%
Portuguese	71	0.21%
Russian	59	0.17%
Scottish	534	1.57%
Scotch-Irish	446	1.31%
Slovak	15	0.05%
Subsaharan African	98	0.29%
Swedish	137	0.40%
Swiss	15	0.05%
Ukrainian	3	0.01%
Welsh	453	1.33%
West Indian (except Hisp. groups)	450	1.32%
Other ancestries	14,032	41.26%
Ancestry Unclassified	4,492	13.21%
2022 Est. Pop Age 5+ by Language Spoken At Home		
Speak Only English at Home	6,410	82.45%
Speak Asian/Pacific Island Language at Home	289	3.71%
Speak IndoEuropean Language at Home	193	2.48%
Speak Spanish at Home	817	10.51%
Speak Other Language at Home	66	0.85%

Community • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Population by Age	34,012	
Age 0 - 4	2,100	6.17%
Age 5 - 9	2,522	7.42%
Age 10 - 14	2,606	7.66%
Age 15 - 17	1,470	4.32%
Age 18 - 20	1,345	3.95%
Age 21 - 24	1,838	5.40%
Age 25 - 34	5,497	16.16%
Age 35 - 44	4,604	13.54%
Age 45 - 54	4,243	12.48%
Age 55 - 64	3,815	11.22%
Age 65 - 74	2,472	7.27%
Age 75 - 84	1,145	3.37%
Age 85 and over	354	1.04%
Age 16 and over	26,303	77.34%
Age 18 and over	25,314	74.43%
Age 21 and over	23,969	70.47%
Age 65 and over	3,971	11.68%
2022 Est. Median Age		34.31
2022 Est. Average Age		36.20
2022 Est. Population by Sex	34,012	
Male	16,793	49.37%
Female	17,219	50.63%

DESCRIPTION	DATA	%
2022 Est. Male Population by Age	16,793	
Age 0 - 4	1,122	6.68%
Age 5 - 9	1,270	7.57%
Age 10 - 14	1,366	8.13%
Age 15 - 17	757	4.51%
Age 18 - 20	702	4.18%
Age 21 - 24	953	5.68%
Age 25 - 34	2,831	16.86%
Age 35 - 44	2,242	13.35%
Age 45 - 54	2,020	12.03%
Age 55 - 64	1,779	10.60%
Age 65 - 74	1,127	6.71%
Age 75 - 84	506	3.01%
Age 85 and over	117	0.70%
2022 Est. Median Age, Male		32.80
2022 Est. Average Age, Male		35.00
2022 Est. Female Population by Age	17,219	
Age 0 - 4	978	5.68%
Age 5 - 9	1,252	7.27%
Age 10 - 14	1,241	7.21%
Age 15 - 17	713	4.14%
Age 18 - 20	643	3.73%
Age 21 - 24	884	5.14%
Age 25 - 34	2,666	15.48%
Age 35 - 44	2,362	13.72%
Age 45 - 54	2,224	12.91%
Age 55 - 64	2,036	11.83%
Age 65 - 74	1,345	7.81%
Age 75 - 84	640	3.71%
Age 85 and over	237	1.38%
2022 Est. Median Age, Female		35.94
2022 Est. Average Age, Female		37.40

Community • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Pop Age 15+ by Marital Status		
Total, Never Married	8,409	31.40%
Males, Never Married	4,605	17.19%
Females, Never Married	3,803	14.20%
Married, Spouse present	12,585	46.99%
Married, Spouse absent	1,414	5.28%
Widowed	1,198	4.47%
Males Widowed	301	1.12%
Females Widowed	897	3.35%
Divorced	3,178	11.87%
Males Divorced	1,226	4.58%
Females Divorced	1,952	7.29%
2022 Est. Pop Age 25+ by Edu. Attainment		
Less than 9th grade	729	3.3%
Some High School, no diploma	1,392	6.3%
High School Graduate (or GED)	4,962	22.4%
Some College, no degree	5,636	25.5%
Associate Degree	2,235	10.1%
Bachelor's Degree	4,565	20.6%
Master's Degree	2,229	10.1%
Professional School Degree	272	1.2%
Doctorate Degree	112	0.5%
2022 Est. Pop Age 25+ by Edu. Attain., Hisp./ Lat.		
No High School Diploma	702	17.36%
High School Graduate	699	17.28%
Some College or Associate's Degree	1,352	33.44%
Bachelor's Degree or Higher	1,291	31.93%
Households		
2027 Projection	12,095	
2022 Estimate	11,270	
2010 Census	9,539	
2000 Census	6,564	
Growth 2022 - 2027		7.32%
Growth 2010 - 2022		18.15%
Growth 2000 - 2010		45.32%
2022 Est. Households by Household Type	11,270	
Family Households	8,471	75.16%
Nonfamily Households	2,799	24.84%
2022 Est. Group Quarters Population	228	
2022 Households by Ethnicity, Hispanic/Latino	2,220	

DESCRIPTION	DATA	%
2022 Est. Households by Household Income	11,270	
Income < \$15,000	1,048	9.30%
Income \$15,000 - \$24,999	706	6.26%
Income \$25,000 - \$34,999	702	6.23%
Income \$35,000 - \$49,999	1,385	12.29%
Income \$50,000 - \$74,999	1,862	16.52%
Income \$75,000 - \$99,999	1,839	16.32%
Income \$100,000 - \$124,999	1,431	12.70%
Income \$125,000 - \$149,999	947	8.40%
Income \$150,000 - \$199,999	719	6.38%
Income \$200,000 - \$249,999	288	2.56%
Income \$250,000 - \$499,999	274	2.43%
Income \$500,000+	69	0.61%
2022 Est. Average Household Income		\$88,149
2022 Est. Median Household Income		\$74,049
2022 Median HH Inc. by Single-Class. Race or Eth.		
White Alone		\$80,687
Black or African American Alone		\$76,023
American Indian and Alaska Native Alone		\$51,696
Asian Alone		\$58,344
Native Hawaiian and Other Pacific Islander Alone		\$67,543
Some Other Race Alone		\$32,171
Two or More Races		\$68,258
Hispanic or Latino		\$52,347
Not Hispanic or Latino		\$78,141
2022 Est. Family HH Type by Presence of Own Child.	8,471	
Married-Couple Family, own children	3,145	37.13%
Married-Couple Family, no own children	3,125	36.89%
Male Householder, own children	314	3.71%
Male Householder, no own children	227	2.68%
Female Householder, own children	1,190	14.05%
Female Householder, no own children	470	5.55%
2022 Est. Households by Household Size	11,270	
1-person	2,332	20.69%
2-person	3,587	31.83%
3-person	2,220	19.70%
4-person	1,792	15.90%
5-person	859	7.62%
6-person	326	2.89%
7-or-more-person	154	1.37%
2022 Est. Average Household Size		2.73

Community • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Households by Presence of People Under 18	11,270	
Households with 1 or More People under Age 18:	5,048	44.79%
Married-Couple Family	3,328	65.93%
Other Family, Male Householder	358	7.09%
Other Family, Female Householder	1,307	25.89%
Nonfamily, Male Householder	46	0.91%
Nonfamily, Female Householder	9	0.18%
Households with No People under Age 18:	6,222	55.21%
Married-Couple Family	2,939	47.24%
Other Family, Male Householder	188	3.02%
Other Family, Female Householder	356	5.72%
Nonfamily, Male Householder	1,480	23.79%
Nonfamily, Female Householder	1,259	20.24%
2022 Est. Households by Number of Vehicles	11,270	
No Vehicles	445	3.95%
1 Vehicle	2,989	26.52%
2 Vehicles	5,445	48.31%
3 Vehicles	1,698	15.07%
4 Vehicles	512	4.54%
5 or more Vehicles	181	1.61%
2022 Est. Average Number of Vehicles		2
Family Households		
2027 Projection	9,109	
2022 Estimate	8,471	
2010 Census	7,143	
2000 Census	4,998	
Growth 2022 - 2027		7.53%
Growth 2010 - 2022		18.59%
Growth 2000 - 2010		42.92%
2022 Est. Families by Poverty Status	8,471	
2022 Families at or Above Poverty	7,531	88.90%
2022 Families at or Above Poverty with Children	3,746	44.22%
2022 Families Below Poverty	940	11.10%
2022 Families Below Poverty with Children	783	9.24%
2022 Est. Pop 16+ by Employment Status	26,303	
Civilian Labor Force, Employed	13,544	51.49%
Civilian Labor Force, Unemployed	1,128	4.29%
Armed Forces	1,687	6.41%
Not in Labor Force	9,944	37.81%

DESCRIPTION	DATA	%
2022 Est. Civ. Employed Pop 16+ by Class of Worker	16,358	
For-Profit Private Workers	10,336	63.19%
Non-Profit Private Workers	935	5.72%
Local Government Workers	1,818	11.11%
State Government Workers	663	4.05%
Federal Government Workers	1,662	10.16%
Self-Employed Workers	904	5.53%
Unpaid Family Workers	41	0.25%
2022 Est. Civ. Employed Pop 16+ by Occupation	16,358	
Architect/Engineer	171	1.05%
Arts/Entertainment/Sports	181	1.10%
Building Grounds Maintenance	748	4.57%
Business/Financial Operations	760	4.65%
Community/Social Services	565	3.45%
Computer/Mathematical	563	3.44%
Construction/Extraction	1,028	6.28%
Education/Training/Library	1,258	7.69%
Farming/Fishing/Forestry	4	0.03%
Food Prep/Serving	751	4.59%
Health Practitioner/Technician	971	5.93%
Healthcare Support	467	2.86%
Maintenance Repair	530	3.24%
Legal	12	0.08%
Life/Physical/Social Science	58	0.36%
Management	1,347	8.23%
Office/Admin. Support	2,484	15.19%
Production	543	3.32%
Protective Services	390	2.38%
Sales/Related	1,831	11.20%
Personal Care/Service	553	3.38%
Transportation/Moving	1,144	7.00%
2022 Est. Pop 16+ by Occupation Classification	16,358	
White Collar	10,202	62.37%
Blue Collar	3,245	19.83%
Service and Farm	2,912	17.80%
2022 Est. Workers Age 16+ by Transp. to Work	16,358	
Drove Alone	13,518	82.63%
Car Pooled	1,502	9.18%
Public Transportation	54	0.33%
Walked	216	1.32%
Bicycle	39	0.24%
Other Means	221	1.35%
Worked at Home	808	4.94%

Community • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Workers Age 16+ by Travel Time to Work		
Less than 15 Minutes	4,671	28.56%
15 - 29 Minutes	7,953	48.62%
30 - 44 Minutes	1,909	11.67%
45 - 59 Minutes	445	2.72%
60 or more Minutes	1,380	8.44%
2022 Est. Avg Travel Time to Work in Minutes		25
2022 Est. Occupied Housing Units by Tenure	11,270	
Owner Occupied	6,737	59.78%
Renter Occupied	4,533	40.22%
2022 Owner Occ. HUs: Avg. Length of Residence		12.2
2022 Renter Occ. HUs: Avg. Length of Residence		5.3
2022 Est. Owner-Occupied Housing Units by Value	6,737	
Value Less than \$20,000	297	4.41%
Value \$20,000 - \$39,999	84	1.25%
Value \$40,000 - \$59,999	99	1.47%
Value \$60,000 - \$79,999	162	2.41%
Value \$80,000 - \$99,999	84	1.25%
Value \$100,000 - \$149,999	520	7.72%
Value \$150,000 - \$199,999	979	14.53%
Value \$200,000 - \$299,999	2,708	40.20%
Value \$300,000 - \$399,999	1,234	18.32%
Value \$400,000 - \$499,999	350	5.20%
Value \$500,000 - \$749,999	156	2.32%
Value \$750,000 - \$999,999	48	0.71%
Value \$1,000,000 or \$1,499,999	13	0.19%
Value \$1,500,000 or \$1,999,999	3	0.05%
Value \$2,000,000+	0	0.00%
2022 Est. Median All Owner-Occupied Housing Value		\$241,899
2022 Est. Housing Units by Units in Structure		
1 Unit Detached	7,311	64.87%
1 Unit Attached	346	3.07%
2 Units	756	6.71%
3 or 4 Units	358	3.18%
5 to 19 Units	333	2.96%
20 to 49 Units	138	1.23%
50 or More Units	157	1.40%
Mobile Home or Trailer	1,847	16.39%
Boat, RV, Van, etc.	23	0.21%

DESCRIPTION	DATA	%
2022 Est. Housing Units by Year Structure Built		
Housing Units Built 2014 or later	2,049	18.18%
Housing Units Built 2010 to 2014	852	7.56%
Housing Units Built 2000 to 2009	3,020	26.79%
Housing Units Built 1990 to 1999	1,873	16.62%
Housing Units Built 1980 to 1989	1,360	12.07%
Housing Units Built 1970 to 1979	1,607	14.26%
Housing Units Built 1960 to 1969	398	3.53%
Housing Units Built 1950 to 1959	41	0.36%
Housing Units Built 1940 to 1949	37	0.33%
Housing Unit Built 1939 or Earlier	33	0.30%
2022 Est. Median Year Structure Built		2001

About The Retail Coach®

The Retail Coach is a national retail recruitment and development firm that combines strategy, technology, and creative expertise to develop and deliver high-impact retail recruitment and development plans to local governments, chambers of commerce, economic development organizations and private developers.

Through its unique Retail360® Process, The Retail Coach offers a dynamic system of products and services that better enable communities to maximize their retail development potential.

Retail:360® Process

Providing more than simple data reports of psychographic and demographic trends, The Retail Coach goes well beyond other retail consulting and market research firms' offerings by combining current national and statewide demographics and trend data with real-world, "on-the-ground" information gathered through extensive visits to our clients' communities. Every community is different, and there is no "one size fits all" retail recruitment solution. Compiling the gathered data into client-tailored information packets that are uniquely designed for, and targeted to, specific retailers and restaurants who meet the community's needs help assure our clients that they are receiving the latest and best information for targeted retail recruitment efforts – all with personal service and coaching guidance that continues beyond the initial project scope and timeline.

Our Retail:360® Process assures that communities get timely, accurate and relevant information. Translating that data into the information that retailers need and seek assures our clients even better possibilities for tremendous retail growth and success.



The**Retail**Coach®

ACKNOWLEDGMENTS

The observations, conclusions and recommendations contained in this study are solely those of The Retail Coach, LLC and should not be construed to represent the opinions of others, including its clients, or any other entity prior to such entity's express approval of this study.

All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions.

Sources used in completing this study include: infoUSA™, Applied Geographic Solutions, Environics Analytics, ESRI, U.S. Census Bureau, Economy.com, Placer.AI, Spatial Insights Inc., Urban Land Institute, CensusViewer.com, International Council of Shopping Centers, and/or U.S. Bureau of Labor and Statistics. To better represent current data, where applicable, portions of estimated actual sales may be calculated using an average sales per square foot model. Mapping data is provided by Google, Nielsen, ESRI and/or Microsoft Corporation.

All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions.



The**Retail**Coach®

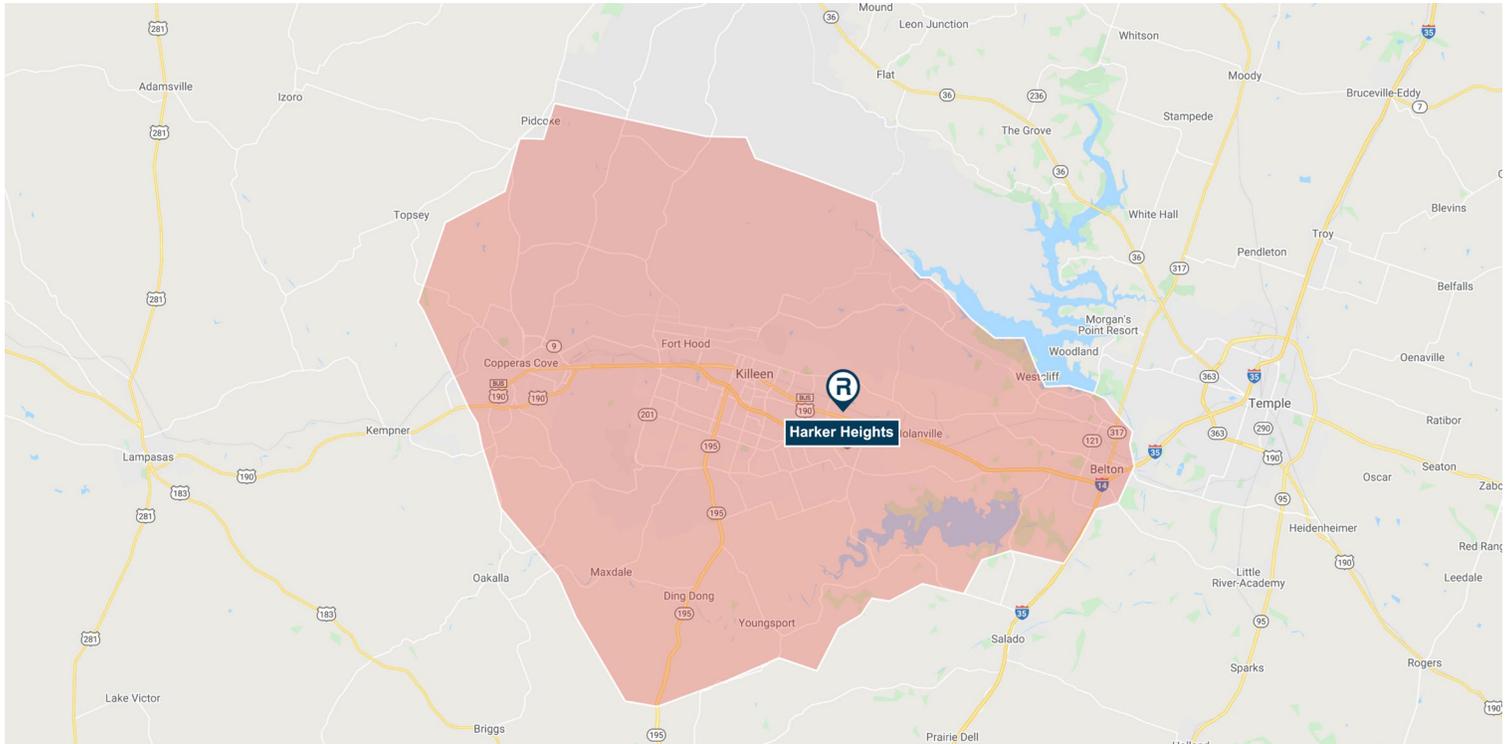
Retail Trade Area Demographic Profile

HARKER HEIGHTS, TEXAS

Prepared for City of Harker Heights
February 2022

Retail Trade Area • Demographic Snapshot

Harker Heights, Texas



Population

2010	259,645	0 - 9 Years	16.86%
2022	305,976	10 - 17 Years	11.84%
2027	323,188	18 - 24 Years	12.23%

Educational Attainment (%)

Graduate or Professional Degree	8.27%	25 - 34 Years	17.05%
Bachelors Degree	14.99%	35 - 44 Years	14.11%
Associate Degree	12.85%	45 - 54 Years	10.41%
Some College	30.37%	55 - 64 Years	8.50%
High School Graduate (GED)	24.97%	65 and Older	9.00%
Some High School, No Degree	5.76%	Median Age	30.17
Less than 9th Grade	2.78%	Average Age	32.76

Income

Average HH	\$73,426	Race Distribution (%)	
Median HH	\$56,181	White	51.98%
Per Capita	\$26,746	Black/African American	26.84%
		American Indian/Alaskan	0.99%
		Asian	3.32%
		Native Hawaiian/Islander	1.09%
		Other Race	8.62%
		Two or More Races	7.16%
		Hispanic	26.03%



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Retail Trade Area • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
Population		
2027 Projection	323,188	
2022 Estimate	305,976	
2010 Census	259,645	
2000 Census	185,315	
Growth 2022 - 2027		5.62%
Growth 2010 - 2022		17.84%
Growth 2000 - 2010		40.11%
2022 Est. Population by Single-Classification Race	305,976	
White Alone	159,043	51.98%
Black or African American Alone	82,117	26.84%
Amer. Indian and Alaska Native Alone	3,020	0.99%
Asian Alone	10,166	3.32%
Native Hawaiian and Other Pacific Island Alone	3,348	1.09%
Some Other Race Alone	26,383	8.62%
Two or More Races	21,898	7.16%
2022 Est. Population by Hispanic or Latino Origin	305,976	
Not Hispanic or Latino	226,339	73.97%
Hispanic or Latino	79,637	26.03%
Mexican	49,050	61.59%
Puerto Rican	17,761	22.30%
Cuban	922	1.16%
All Other Hispanic or Latino	11,904	14.95%
2022 Est. Hisp. or Latino Pop by Single-Class. Race	79,637	
White Alone	39,146	49.16%
Black or African American Alone	4,985	6.26%
American Indian and Alaska Native Alone	1,336	1.68%
Asian Alone	622	0.78%
Native Hawaiian and Other Pacific Islander Alone	259	0.33%
Some Other Race Alone	25,871	32.49%
Two or More Races	7,419	9.32%
2022 Est. Pop by Race, Asian Alone, by Category	10,166	
Chinese, except Taiwanese	478	4.70%
Filipino	2,467	24.27%
Japanese	321	3.16%
Asian Indian	559	5.50%
Korean	3,508	34.51%
Vietnamese	570	5.61%
Cambodian	129	1.27%
Hmong	101	0.99%
Laotian	221	2.17%
Thai	361	3.55%
All Other Asian Races Including 2+ Category	1,452	14.28%

DESCRIPTION	DATA	%
2022 Est. Population by Ancestry	305,976	
Arab	963	0.32%
Czech	1,244	0.41%
Danish	573	0.19%
Dutch	2,150	0.70%
English	10,740	3.51%
French (except Basque)	4,574	1.50%
French Canadian	615	0.20%
German	27,343	8.94%
Greek	848	0.28%
Hungarian	585	0.19%
Irish	18,413	6.02%
Italian	5,916	1.93%
Lithuanian	87	0.03%
United States or American	35,463	11.59%
Norwegian	1,704	0.56%
Polish	3,094	1.01%
Portuguese	506	0.17%
Russian	761	0.25%
Scottish	3,469	1.13%
Scotch-Irish	2,172	0.71%
Slovak	301	0.10%
Subsaharan African	4,040	1.32%
Swedish	1,309	0.43%
Swiss	176	0.06%
Ukrainian	96	0.03%
Welsh	1,362	0.45%
West Indian (except Hisp. groups)	4,135	1.35%
Other ancestries	134,525	43.97%
Ancestry Unclassified	38,810	12.68%
2022 Est. Pop Age 5+ by Language Spoken At Home		
Speak Only English at Home	220,646	79.21%
Speak Asian/Pacific Island Language at Home	8,444	3.03%
Speak IndoEuropean Language at Home	6,588	2.37%
Speak Spanish at Home	40,710	14.62%
Speak Other Language at Home	2,154	0.77%

Retail Trade Area • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Population by Age	305,976	
Age 0 - 4	27,434	8.97%
Age 5 - 9	24,152	7.89%
Age 10 - 14	23,061	7.54%
Age 15 - 17	13,172	4.30%
Age 18 - 20	15,632	5.11%
Age 21 - 24	21,777	7.12%
Age 25 - 34	52,183	17.05%
Age 35 - 44	43,166	14.11%
Age 45 - 54	31,841	10.41%
Age 55 - 64	26,019	8.50%
Age 65 - 74	17,248	5.64%
Age 75 - 84	8,013	2.62%
Age 85 and over	2,279	0.75%
Age 16 and over	227,019	74.19%
Age 18 and over	218,157	71.30%
Age 21 and over	202,525	66.19%
Age 65 and over	27,539	9.00%
2022 Est. Median Age		30.17
2022 Est. Average Age		32.76
2022 Est. Population by Sex	305,976	
Male	154,663	50.55%
Female	151,313	49.45%

DESCRIPTION	DATA	%
2022 Est. Male Population by Age	154,663	
Age 0 - 4	13,822	8.94%
Age 5 - 9	12,264	7.93%
Age 10 - 14	11,807	7.63%
Age 15 - 17	6,715	4.34%
Age 18 - 20	8,943	5.78%
Age 21 - 24	12,764	8.25%
Age 25 - 34	27,521	17.79%
Age 35 - 44	21,444	13.87%
Age 45 - 54	15,454	9.99%
Age 55 - 64	11,992	7.75%
Age 65 - 74	7,706	4.98%
Age 75 - 84	3,401	2.20%
Age 85 and over	829	0.54%
2022 Est. Median Age, Male		28.74
2022 Est. Average Age, Male		31.82
2022 Est. Female Population by Age	151,313	
Age 0 - 4	13,612	9.00%
Age 5 - 9	11,888	7.86%
Age 10 - 14	11,254	7.44%
Age 15 - 17	6,457	4.27%
Age 18 - 20	6,689	4.42%
Age 21 - 24	9,013	5.96%
Age 25 - 34	24,662	16.30%
Age 35 - 44	21,722	14.36%
Age 45 - 54	16,387	10.83%
Age 55 - 64	14,027	9.27%
Age 65 - 74	9,541	6.31%
Age 75 - 84	4,611	3.05%
Age 85 and over	1,449	0.96%
2022 Est. Median Age, Female		31.76
2022 Est. Average Age, Female		33.66

Retail Trade Area • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Pop Age 15+ by Marital Status		
Total, Never Married	78,990	34.15%
Males, Never Married	43,277	18.71%
Females, Never Married	35,713	15.44%
Married, Spouse present	100,658	43.51%
Married, Spouse absent	16,886	7.30%
Widowed	9,651	4.17%
Males Widowed	2,433	1.05%
Females Widowed	7,218	3.12%
Divorced	25,144	10.87%
Males Divorced	10,570	4.57%
Females Divorced	14,574	6.30%
2022 Est. Pop Age 25+ by Edu. Attainment		
Less than 9th grade	5,027	2.78%
Some High School, no diploma	10,414	5.76%
High School Graduate (or GED)	45,130	24.97%
Some College, no degree	54,900	30.37%
Associate Degree	23,234	12.85%
Bachelor's Degree	27,091	14.99%
Master's Degree	12,080	6.68%
Professional School Degree	1,823	1.01%
Doctorate Degree	1,047	0.58%
2022 Est. Pop Age 25+ by Edu. Attain., Hisp./ Lat.		
No High School Diploma	6,509	15.73%
High School Graduate	9,979	24.11%
Some College or Associate's Degree	16,428	39.69%
Bachelor's Degree or Higher	8,476	20.48%
Households		
2027 Projection	113,682	
2022 Estimate	107,198	
2010 Census	90,778	
2000 Census	64,323	
Growth 2022 - 2027		6.05%
Growth 2010 - 2022		18.09%
Growth 2000 - 2010		41.13%
2022 Est. Households by Household Type	107,198	
Family Households	78,693	73.41%
Nonfamily Households	28,505	26.59%
2022 Est. Group Quarters Population	11,687	
2022 Households by Ethnicity, Hispanic/Latino	23,311	

DESCRIPTION	DATA	%
2022 Est. Households by Household Income	107,198	
Income < \$15,000	11,837	11.04%
Income \$15,000 - \$24,999	8,703	8.12%
Income \$25,000 - \$34,999	10,180	9.50%
Income \$35,000 - \$49,999	16,915	15.78%
Income \$50,000 - \$74,999	21,052	19.64%
Income \$75,000 - \$99,999	14,156	13.21%
Income \$100,000 - \$124,999	9,565	8.92%
Income \$125,000 - \$149,999	5,620	5.24%
Income \$150,000 - \$199,999	4,988	4.65%
Income \$200,000 - \$249,999	1,998	1.86%
Income \$250,000 - \$499,999	1,671	1.56%
Income \$500,000+	512	0.48%
2022 Est. Average Household Income		\$73,426
2022 Est. Median Household Income		\$56,181
2022 Median HH Inc. by Single-Class. Race or Eth.		
White Alone		\$60,692
Black or African American Alone		\$52,793
American Indian and Alaska Native Alone		\$59,476
Asian Alone		\$46,815
Native Hawaiian and Other Pacific Islander Alone		\$63,481
Some Other Race Alone		\$47,368
Two or More Races		\$48,212
Hispanic or Latino		\$49,203
Not Hispanic or Latino		\$58,504
2022 Est. Family HH Type by Presence of Own Child.	78,693	
Married-Couple Family, own children	30,097	38.25%
Married-Couple Family, no own children	27,024	34.34%
Male Householder, own children	2,940	3.74%
Male Householder, no own children	2,019	2.57%
Female Householder, own children	11,935	15.17%
Female Householder, no own children	4,678	5.95%
2022 Est. Households by Household Size	107,198	
1-person	23,767	22.17%
2-person	32,210	30.05%
3-person	21,128	19.71%
4-person	16,259	15.17%
5-person	8,563	7.99%
6-person	3,442	3.21%
7-or-more-person	1,828	1.71%
2022 Est. Average Household Size		2.74

Retail Trade Area • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Households by Presence of People Under 18	107,198	
Households with 1 or More People under Age 18:	49,048	45.76%
Married-Couple Family	31,949	65.14%
Other Family, Male Householder	3,388	6.91%
Other Family, Female Householder	13,258	27.03%
Nonfamily, Male Householder	356	0.73%
Nonfamily, Female Householder	97	0.20%
Households with No People under Age 18:	58,150	
Married-Couple Family	25,141	43.24%
Other Family, Male Householder	1,587	2.73%
Other Family, Female Householder	3,364	5.79%
Nonfamily, Male Householder	15,282	26.28%
Nonfamily, Female Householder	12,775	21.97%
2022 Est. Households by Number of Vehicles	107,198	
No Vehicles	6,043	5.64%
1 Vehicle	33,073	30.85%
2 Vehicles	45,406	42.36%
3 Vehicles	15,377	14.34%
4 Vehicles	5,372	5.01%
5 or more Vehicles	1,928	1.80%
2022 Est. Average Number of Vehicles		1.9
Family Households		
2027 Projection	83,555	
2022 Estimate	78,693	
2010 Census	66,205	
2000 Census	48,014	
Growth 2022 - 2027		6.18%
Growth 2010 - 2022		18.86%
Growth 2000 - 2010		37.89%
2022 Est. Families by Poverty Status	78,693	
2022 Families at or Above Poverty	69,659	88.52%
2022 Families at or Above Poverty with Children	38,462	48.88%
2022 Families Below Poverty	9,034	11.48%
2022 Families Below Poverty with Children	7,487	9.51%
2022 Est. Pop 16+ by Employment Status		
Civilian Labor Force, Employed	115,450	50.85%
Civilian Labor Force, Unemployed	11,148	4.91%
Armed Forces	26,847	11.83%
Not in Labor Force	73,573	32.41%

DESCRIPTION	DATA	%
2022 Est. Civ. Employed Pop 16+ by Class of Worker	114,733	
For-Profit Private Workers	71,689	62.48%
Non-Profit Private Workers	7,318	6.38%
Local Government Workers	13,370	11.65%
State Government Workers	3,739	3.26%
Federal Government Workers	10,950	9.54%
Self-Employed Workers	7,278	6.34%
Unpaid Family Workers	389	0.34%
2022 Est. Civ. Employed Pop 16+ by Occupation	114,733	
Architect/Engineer	1,156	1.01%
Arts/Entertainment/Sports	1,649	1.44%
Building Grounds Maintenance	4,836	4.21%
Business/Financial Operations	4,282	3.73%
Community/Social Services	2,866	2.50%
Computer/Mathematical	3,539	3.08%
Construction/Extraction	6,070	5.29%
Education/Training/Library	7,633	6.65%
Farming/Fishing/Forestry	242	0.21%
Food Prep/Serving	7,456	6.50%
Health Practitioner/Technician	7,190	6.27%
Healthcare Support	3,785	3.30%
Maintenance Repair	4,723	4.12%
Legal	468	0.41%
Life/Physical/Social Science	530	0.46%
Management	9,899	8.63%
Office/Admin. Support	15,175	13.23%
Production	3,595	3.13%
Protective Services	3,962	3.45%
Sales/Related	10,972	9.56%
Personal Care/Service	4,444	3.87%
Transportation/Moving	10,261	8.94%
2022 Est. Pop 16+ by Occupation Classification	114,733	
White Collar	65,360	56.97%
Blue Collar	24,649	21.48%
Service and Farm	24,724	21.55%
2022 Est. Workers Age 16+ by Transp. to Work	136,856	
Drove Alone	106,602	77.89%
Car Pooled	15,474	11.31%
Public Transportation	890	0.65%
Walked	6,936	5.07%
Bicycle	165	0.12%
Other Means	1,293	0.95%
Worked at Home	5,495	4.01%

Retail Trade Area • Demographic Profile

Harker Heights, Texas

DESCRIPTION	DATA	%
2022 Est. Workers Age 16+ by Travel Time to Work		
Less than 15 Minutes	47,442	
15 - 29 Minutes	53,501	
30 - 44 Minutes	15,126	
45 - 59 Minutes	6,996	
60 or more Minutes	8,538	
2022 Est. Avg Travel Time to Work in Minutes		24
2022 Est. Occupied Housing Units by Tenure	107,198	
Owner Occupied	56,420	52.63%
Renter Occupied	50,778	47.37%
2022 Owner Occ. HUs: Avg. Length of Residence		13.90%
2022 Renter Occ. HUs: Avg. Length of Residence		5.20%
2022 Est. Owner-Occupied Housing Units by Value	107,198	
Value Less than \$20,000	1,372	2.43%
Value \$20,000 - \$39,999	922	1.63%
Value \$40,000 - \$59,999	1,272	2.25%
Value \$60,000 - \$79,999	2,602	4.61%
Value \$80,000 - \$99,999	3,328	5.90%
Value \$100,000 - \$149,999	12,262	21.73%
Value \$150,000 - \$199,999	11,179	19.81%
Value \$200,000 - \$299,999	14,014	24.84%
Value \$300,000 - \$399,999	5,338	9.46%
Value \$400,000 - \$499,999	1,843	3.27%
Value \$500,000 - \$749,999	1,320	2.34%
Value \$750,000 - \$999,999	569	1.01%
Value \$1,000,000 or \$1,499,999	223	0.40%
Value \$1,500,000 or \$1,999,999	82	0.15%
Value \$2,000,000+	92	0.16%
2022 Est. Median All Owner-Occupied Housing Value		\$177,718
2022 Est. Housing Units by Units in Structure		
1 Unit Detached	72,367	61.63%
1 Unit Attached	8,650	7.37%
2 Units	7,188	6.12%
3 or 4 Units	7,739	6.59%
5 to 19 Units	10,060	8.57%
20 to 49 Units	2,542	2.16%
50 or More Units	1,264	1.08%
Mobile Home or Trailer	7,377	6.28%
Boat, RV, Van, etc.	237	0.20%

DESCRIPTION	DATA	%
2022 Est. Housing Units by Year Structure Built		
Housing Units Built 2014 or later	18,264	15.55%
Housing Units Built 2010 to 2014	8,470	7.21%
Housing Units Built 2000 to 2009	25,524	21.74%
Housing Units Built 1990 to 1999	17,319	14.75%
Housing Units Built 1980 to 1989	15,025	12.80%
Housing Units Built 1970 to 1979	19,192	16.34%
Housing Units Built 1960 to 1969	7,945	6.77%
Housing Units Built 1950 to 1959	3,729	3.18%
Housing Units Built 1940 to 1949	1,065	0.91%
Housing Unit Built 1939 or Earlier	893	0.76%
2022 Est. Median Year Structure Built		1997

About The Retail Coach®

The Retail Coach is a national retail recruitment and development firm that combines strategy, technology, and creative expertise to develop and deliver high-impact retail recruitment and development plans to local governments, chambers of commerce, economic development organizations and private developers.

Through its unique Retail360® Process, The Retail Coach offers a dynamic system of products and services that better enable communities to maximize their retail development potential.

Retail:360® Process

Providing more than simple data reports of psychographic and demographic trends, The Retail Coach goes well beyond other retail consulting and market research firms' offerings by combining current national and statewide demographics and trend data with real-world, "on-the-ground" information gathered through extensive visits to our clients' communities. Every community is different, and there is no "one size fits all" retail recruitment solution. Compiling the gathered data into client-tailored information packets that are uniquely designed for, and targeted to, specific retailers and restaurants who meet the community's needs help assure our clients that they are receiving the latest and best information for targeted retail recruitment efforts – all with personal service and coaching guidance that continues beyond the initial project scope and timeline.

Our Retail:360® Process assures that communities get timely, accurate and relevant information. Translating that data into the information that retailers need and seek assures our clients even better possibilities for tremendous retail growth and success.



The**Retail**Coach®

ACKNOWLEDGMENTS

The observations, conclusions and recommendations contained in this study are solely those of The Retail Coach, LLC and should not be construed to represent the opinions of others, including its clients, or any other entity prior to such entity's express approval of this study.

All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions.

Sources used in completing this study include: infoUSA™, Applied Geographic Solutions, Environics Analytics, ESRI, U.S. Census Bureau, Economy.com, Placer.AI, Spatial Insights Inc., Urban Land Institute, CensusViewer.com, International Council of Shopping Centers, and/or U.S. Bureau of Labor and Statistics. To better represent current data, where applicable, portions of estimated actual sales may be calculated using an average sales per square foot model. Mapping data is provided by Google, Nielsen, ESRI and/or Microsoft Corporation.

All information furnished is from sources deemed reliable and is submitted subject to errors, omissions, change of terms and/or conditions.

Attachment C

Motor Vehicle Racial Profiling Information

Total stops: 4854

Street address or approximate location of the stop

City street: 2129

US highway: 856

State highway: 409

County road: 0

Private property or other: 1460

Was race or ethnicity known prior to stop?

Yes: 39

No: 4815

Race or ethnicity

Alaska Native/American Indian: 19

Asian/Pacific Islander: 173

Black: 1841

White: 1941

Hispanic/Latino: 880

Gender

Female:

Total 2120

Alaska Native/American Indian 6

Asian/Pacific Islander 82

Black 795

White 882 Hispanic/Latino 355

Male:

Total 2734

Alaska Native/American Indian 13

Asian/Pacific Islander 91

Black 1046

White 1059 Hispanic/Latino 525

Reason for stop?

Violation of law:

Total 118
Alaska Native/American Indian 0 Asian/Pacific Islander 4 Black 34
White 58 Hispanic/Latino 22

Pre existing knowledge: —

Total 28
Alaska Native/American Indian 0 Asian/Pacific Islander 1 Black 11
White 12 Hispanic/Latino 4

Moving traffic violation: —

Total 3908
Alaska Native/American Indian 17 Asian/Pacific Islander 142 Black 1533
White 1521 Hispanic/Latino 695

Vehicle traffic violation: —

Total 800
Alaska Native/American Indian 2 Asian/Pacific Islander 26 Black 263
White 350 Hispanic/Latino 159

Was a search conducted?

Yes:

Total 23
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 11
White 8 Hispanic/Latino 4

No:

Total 4831
Alaska Native/American Indian 19 Asian/Pacific Islander 173 Black 1830
White 1933 Hispanic/Latino 876

Reason for Search?

Consent:

Total 1
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 1
White 0 Hispanic/Latino 0

Contraband:

Total 1
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 0
White 0 Hispanic/Latino 1

Probable cause:

Total 13

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 7

White 3 Hispanic/Latino 3

Inventory:

Total 1

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 1 Hispanic/Latino 0

Incident to arrest:

Total 7

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 3

White 4 Hispanic/Latino 0

Was Contraband discovered?

Yes:

Total 15

Alaska Native/American Indian 0

Did the finding result in arrest (total should equal previous column)?

Yes 0 No 0

Asian/Pacific Islander 0

Yes 0 No 0

Black 6

Yes 1 No 5

White 5

Yes 0 No 5

Hispanic/Latino 4

Yes 1 No 3

No:

Total 4839

Alaska Native/American Indian 19

Asian/Pacific Islander 173

Black 1835

White 1936 Hispanic/Latino 876

Description of contraband

Drugs:

Total 8

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 4

White 1 Hispanic/Latino 3

Currency:

Total 0

Alaska Native/American Indian 0
White 0 Hispanic/Latino 0

Asian/Pacific Islander 0

Black 0

Weapons:

Total 0

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 0 Hispanic/Latino 0

Alcohol:

Total 1

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 1 Hispanic/Latino 0

Stolen property:

Total 0

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 0 Hispanic/Latino 0

Other:

Total 6

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 2

White 3 Hispanic/Latino 1

Result of the stop

Verbal warning:

Total 0

Alaska Native/American Indian 0

Asian/Pacific Islander 0

Black 0

White 0 Hispanic/Latino 0

Written warning:

Total 1628

Alaska Native/American Indian 5

Asian/Pacific Islander 59

Black 641

White 672 Hispanic/Latino 251

Citation:

Total 3210

Alaska Native/American Indian 14

Asian/Pacific Islander 114

Black 1192

White 1264 Hispanic/Latino 626

Written warning and arrest:

Total 7
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 3
White 2 Hispanic/Latino 2

Citation and arrest:

Total 9
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 5
White 3 Hispanic/Latino 1

Arrest:

Total 0
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 0
White 0 Hispanic/Latino 0

Arrest based on

Violation of Penal Code:

Total 4
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 0
White 2 Hispanic/Latino 2

Violation of Traffic Law:

Total 2
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 1
White 0 Hispanic/Latino 1

Violation of City Ordinance:

Total 0
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 0
White 0 Hispanic/Latino 0

Outstanding Warrant:

Total 10
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 7
White 3 Hispanic/Latino 0

Was physical force resulting in bodily injury used during stop

Yes:

Total 0
Alaska Native/American Indian 0 Asian/Pacific Islander 0 Black 0
White 0 Hispanic/Latino 0

No:

Total 4854
Alaska Native/American Indian 19 Asian/Pacific Islander 173 Black 1841
White 1941 Hispanic/Latino 880

Number of complaints of racial profiling

Total _____
Resulted in disciplinary action _____
Did not result in disciplinary action _____

Submitted electronically to the



The Texas Commission on Law Enforcement

Racial Profiling Report | Exempt

Agency Name: HARKER HEIGHTS FIRE DEPT.

Reporting Date: 01/11/2022

TCOLE Agency Number: 027304

Chief Administrator: BRAD L. ALLEY

Agency Contact Information:

Phone: (254) 699-2688

Email: hhfdadmin@harkerheights.gov

Mailing Address:

401 INDIAN TRAIL

HARKER HEIGHTS, TX 76548

FULL EXEMPTION RACIAL PROFILING REPORT

Article 2.132 CCP Law Enforcement Policy on Racial Profiling a.) In this article:

1.) "Law enforcement agency" means an agency of the state, or of a county, municipality , or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties.

I certify it is not the policy of this agency to make traffic stops in the routine performance of the officers' official duties.

Executed by: Brad Alley

Fire Marshal

Date: 01/11/2022

Submitted electronically to the



The Texas Commission on Law Enforcement