



# HARKER HEIGHTS PARKS & RECREATION

## Application for Athletic Facilities

All Dates Requested: \_\_\_\_\_

Times Requested: \_\_\_\_\_

Quantity Requested	Facility	Rental Fees	Additional Fees	Rental Deposit	Notes
_____	Community Park Softball 1501 E FM 2410	\$25 Resident for 2-hour block \$50 Non-Resident for 2-hour block	\$25 Resident Light Fee \$50 Non-Resident Light Fee	\$100 Resident \$200 Non-Resident	
_____	Community Park Baseball 1501 E FM 2410	\$25 Resident for 2-hour block \$50 Non-Resident for 2-hour block	\$25 Resident Light Fee \$50 Non-Resident Light Fee	\$100 Resident \$200 Non-Resident	
_____	Summit Soccer Complex 401 N Amy Lane	\$25 Resident for 2-hour block \$50 Non-Resident for 2-hour block	\$25 Resident Light Fee \$50 Non-Resident Light Fee	\$100 Resident \$200 Non-Resident	
_____	Kern Field 220 E Kathy	Fees Available Upon Request	Fees Available Upon Request	Fees Available Upon Request	
_____	Tournament Package	\$150 per field per day	\$30 per field per day prep fee	\$200	Must rent all fields for desired complex.

\*\*Current proof of residency required to receive resident discount\*\*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Organization (If Applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Approximate Number of Attendees: \_\_\_\_\_ Approximate Number of Vehicles: \_\_\_\_\_

Additional Requests: \_\_\_\_\_

Brief Description of Event: \_\_\_\_\_

Field Maintenance Requests: \_\_\_\_\_

FOR OFFICE USE ONLY

Reviewed By / Date	Total Amount Due	Deposit Amount	Walk-through Date and Time			
Approved By / Date	Date Total Paid	Date Deposit Paid	Cash	Card	Check	Rental Credit
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Last 4 _____ Check # _____ AC Approval _____			

(All runs / walks must be approved by the Parks Director, PD, and FD)

Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Reason: \_\_\_\_\_

<p style="text-align: center;"><b>PARKS AND RECREATION ORDINANCE</b></p> <p style="text-align: center;">_____ (Initial)</p>	<p><u>RULES AND REGULATIONS:</u> Must reference § 105.03 <i>GENERAL RULES AND REGULATIONS</i>.</p> <p><u>HOURS:</u> Must reference § 105.04 <i>RESTRICTED AREAS AND HOURS</i>.</p> <p><u>ALCOHOL:</u> Must reference § 105.05 <i>ALCOHOL</i>.</p> <p><u>ANIMALS:</u> Must reference § 105.06 <i>ANIMALS</i>.</p> <p><u>ACTIVITIES:</u> Must reference § 105.07 <i>RECREATIONAL ACTIVITIES</i>.</p> <p><u>VEHICLES:</u> Must reference § 105.08 <i>VEHICLES</i>.</p> <p><u>ADDITIONAL RULES:</u> Must reference § 105.09 <i>ADDITIONAL RULES</i>.</p> <p><u>ENFORCEMENT:</u> Must reference § 105.98 <i>ENFORCEMENT</i>.</p> <p><u>PENALTY:</u> Must reference § 105.99 <i>PENALTY</i>.</p>
<p style="text-align: center;"><b>ATHLETIC FIELD RENTAL POLICY</b></p> <p style="text-align: center;">_____ (Initial)</p>	<p><u>CONTACT:</u> If you require assistance during your event, you may contact the Recreation Center during business hours (254-953-5657), email the athletic coordinators outside of business hours, or call 911 for emergencies.</p> <p><u>CITY FACILITY USE:</u> City events will take priority and all other events may be rescheduled or cancelled as needed.</p> <p><u>MAINTENANCE CLOSURE:</u> Athletic fields will be closed periodically throughout the year for rest and maintenance.</p> <p><u>OUTSIDE ORGANIZATION USE:</u> All use by outside organizations is through rental only.</p> <p><u>APPROVAL:</u> All rentals are subject to approval by Harker Heights Parks and Recreation.</p> <p><u>TYPES OF USE:</u> Athletic fields are to be used for the sport in which they were intended unless approved by Harker Heights Parks and Recreation.</p> <p><u>RENTER RESPONSIBILITY:</u> The renter will be responsible for all persons in the group or organization utilizing the athletic facility.</p> <p><u>INSURANCE:</u> For tournament or league rentals, renter must provide a minimum \$1,000,000 general liability insurance policy listing the City of Harker Heights as an additional insured for date of event.</p> <p><u>CROWD CONTROL:</u> The responsibility for crowd control or discipline is assumed by the permit holder and all proceedings shall be orderly.</p> <p><u>200+ GROUPS:</u> Large groups must have a separate and clearly designated First Aid Station so that in the event of an injury or emergency the victim(s) will be able to be accessed by emergency personnel.</p> <p><u>PARKING:</u> For large groups parking may become a problem and must reference § 105.08 <i>VEHICLES</i>.</p> <p><u>SOLID WASTE, TRASH, GARBAGE:</u> Must reference <i>Chapter 51</i> with all solid waste, trash, garbage must be disposed of properly at the conclusion of each rental period and carried to the dumpster.</p> <p><u>PROHIBITED ACTIONS:</u> Smoking is not allowed inside the Athletic Complex.</p> <p><u>AMPLIFIED NOISE:</u> Must reference <i>Chapter 95</i> and have approval for use of amplified noise.</p> <p><u>CONCESSIONS:</u> All athletic facility concessions are contracted to a concessionaire and no other concessions will be allowed.</p> <p><u>PROHIBITED ITEMS:</u> Items include roller blades, skateboards, scooters, bikes, or other items deemed unsafe by Athletics Staff.</p> <p><u>INFLATABLES:</u> Inflatables may be set up for parties or event with approval.</p>
<p style="text-align: center;"><b>RESERVATIONS AND REFUNDS</b></p> <p style="text-align: center;">_____ (Initial)</p>	<p><u>RESERVATION:</u> A rental application must be completed for each new facility rental not already paid for.</p> <p><u>CANCELLATION:</u> A written request shall be emailed or brought in person prior to the rental.</p> <p><u>RESPONSIBLE PARTY:</u> The permit holder and the responsible party (person, 21 years of age or older, who officially rented the field) must be on-site when the field is being used.</p> <p><u>PAYMENT:</u> No rental is considered booked until payment has been completed or arranged with Harker Heights Parks and Recreation.</p> <p><u>NON-TOURNAMENT RESERVATIONS:</u> Reservations must be made at least 72 hours in advance.</p> <p><u>NON-TOURNAMENT CANCELLATIONS:</u> Less than 72 hours prior to rental 100% of rental fee shall be forfeited and deposit will be refunded.</p> <p><u>NON-TOURNAMENT INCLEMENT WEATHER:</u> Use of the fields is prohibited while wet and an alternative make-up date or refund will be provided.</p> <p><u>TOURNAMENT RESERVATIONS:</u> Must be made at least 14 days in advance.</p> <p><u>TOURNAMENT CANCELLATIONS:</u> Deposits and rental fees will be refunded for paid up accounts as listed below.</p> <p><u>TOURNAMENT CANCELLATIONS &lt; 7 DAYS:</u> 100% rental fee will be forfeited.</p> <p><u>TOURNAMENT CANCELLATIONS 7 – 14 DAYS:</u> 50% rental fee will be forfeited.</p> <p><u>TOURNAMENT CANCELLATIONS &gt; 14 DAYS:</u> 0% rental fee will be forfeited.</p> <p><u>TOURNAMENT INCLEMENT WEATHER:</u> Events shall be granted a full refund if tournament does not begin due to inclement weather.</p> <p><u>NO SHOW:</u> Reservations that do not complete payment or no show without notification will lose deposit and may not be allowed to future rentals as determined by Harker Heights Parks and Recreation.</p>
<p style="text-align: center;"><b>CONDITIONS OF PERMIT</b></p> <p style="text-align: center;">_____ (Initial)</p>	<p><u>CITY PROPERTY:</u> Use is subject to all pertinent State Laws, City Ordinances, Health Department Regulations, and Facility Rules.</p> <p><u>DEPOSIT:</u> The holder of this permit will be held responsible for inappropriate use, violation of rules, or damage to City property resulting from use herein as determined by Harker Heights Parks and Recreation.</p> <p><u>INDEMNITY:</u> The permit holder shall indemnify and hold harmless the City of Harker Heights, officers, employees, and agents and assigns from any and all claims for injury and / or damages to persons or property, including wrongful death, resulting from the use of this permit.</p>

I have read and understand the Harker Heights Parks and Recreation Athletic Field Rental Policies and will adhere to these rules and regulations. Failure to adhere to these rules and regulations could result in forfeiture of deposit and revocation of future reservation privileges.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

## CHAPTER 105: PARKS AND RECREATION

### § 105.03 GENERAL RULES AND REGULATIONS.

The following rules and regulations shall be in force in all parks of the City of Harker Heights located within or without the corporate limits of the city.

- (A) Injury to plants, improvements, etc. It shall be unlawful for any person to cut, deface, mark, pluck, injure, damage, or destroy any shrub, tree, plant, grass, turf, fountain, seat, fence, building, structure, ornament, monument, or any other natural or artificial improvement in a park. (See also § 131.02.)
- (B) Park facility use and program rates and other related charges. Park facility rental rates, program registration rates, and other related charges will be established by the City Council in the annual fee schedule.
- (C) Disposal of litter. It shall be unlawful for any person to deposit or discharge, or cause the deposit or discharge, of paper, glass, metal, litter, rubbish, waste, garbage, refuse or trash of any description on any park lawn, driveway, path, fountain, pond, stream, or other place except in receptacles provided for that purpose. (See also § 51.02.)
- (D) Commercial activity. It shall be unlawful for any person to engage in any commercial venture including offering to sell any goods, wares, merchandise or food, or render any service for hire or to solicit funds or donations of any item without the written permission of the Director.
- (E) Noise regulations. See Chapter 95.
- (F) Glass containers. It shall be unlawful for any person to use or possess in any form a glass container in any area situated within a park.
- (G) Fires. It shall be unlawful for any person to start or maintain an outdoor fire in any park, except for cooking fires which shall be started and maintained only in a stove, barbecue pit or in a portable camp stove. No person starting or maintaining any fire in a park shall leave the fire unattended without first completely extinguishing the fire.
- (H) Interference with other park users. It shall be unlawful for any person to recklessly and unreasonably prevent, disturb, disrupt, or interfere with the lawful use of a park by another person, or any lawful activity permitted within the park.
- (I) Disorderly conduct. See § 42.01 of the Tex. Penal Code, as amended.
- (J) Public nudity. It shall be unlawful for any person to appear in a state of nudity.

### § 105.04 RESTRICTED AREAS AND HOURS.

- (A) Hours. All parks located within the city are closed to the public each day from 11:00 p.m. until 5:00 a.m., unless otherwise permitted by the Director. In addition, any municipal park, section or part thereof may be declared closed to the public by the Director or a peace officer at any time and for any interval of time upon a temporary basis (daily or otherwise), either entirely or merely to certain uses as the Director or peace officer shall find reasonably necessary to manage, use, preserve and govern park property, buildings and activities.
- (B) Restricted areas. It shall be unlawful for any person to knowingly enter into or remain in or on a park or area designated by one or more posted signs as "restricted" or "closed."
- (C) Curfew in parks. See § 130.02.
- (D) It is an affirmative defense to prosecution under this section that at the time of the violation the person was lawfully attending a special event, activity, or program that was sponsored by the city or conducted in the park with written permission of the city.

### § 105.05 ALCOHOL.

- (A) It shall be unlawful for any person to knowingly possess or consume any alcoholic beverage, as defined by the Tex. Alcoholic Beverage Code, while in a park or a public street, public alley, or public parking lot adjacent to a park.
- (B) It is an affirmative defense to prosecution under division (A) of this section that:
  - (1) The alcoholic beverage was in a container with an unbroken seal or other evidence of having never been opened; or
  - (2) At the time and place of the alleged offense the possession or consumption was permitted by:
    - (a) A valid license issued by the Texas Alcoholic Beverage Commission; or
    - (b) A permit, lease or rental agreement granted by the city.

### § 105.06 ANIMALS.

- (A) It shall be unlawful for any person while in a park to:
  - (1) Knowingly frighten, annoy, injure, or attempt to frighten, annoy, or injure any animal, bird or reptile, or to remove or have possession of the young, eggs or nest of any animal, reptile or bird, or to capture or attempt to capture such animal, reptile or bird except with the consent of the owner thereof.
  - (2) Keep or permit an animal unless the same is attended and kept under the person's physical restraint at all times by means of a leash, cord, chain or enclosure. (See also § 90.36.)
  - (3) Without written permission of the Director, ride any animal in or upon a park area not specifically designated for such purpose. (See also § 90.06.)
  - (4) Tether or pasture, or allow or cause to be tethered or pastured, any animal in a park. (See also § 90.49.)
  - (5) Bring a dangerous dog (as that term is defined by § 90.01) onto park property.
  - (6) If the animal is required to be vaccinated against rabies, bring such animal onto park property without having in his or her immediate possession proof of such current vaccination.
  - (7) Fail to have in his or her possession such materials or implements as may be used immediately in a sanitary and lawful manner to remove and dispose of defecation, as required by § 90.05, by an animal under his or her ownership or control in a park.
- (B) Notwithstanding division (A) of this section, fishing shall be permitted in areas designated by the Director and subject to such conditions as may be imposed by the Director. In addition, the Director may authorize the capture or killing of any animal within a park as necessary to eliminate or minimize any nuisance or hazard to public health and safety, or to alleviate suffering.

### § 105.07 RECREATIONAL ACTIVITIES.

- (A) Practicing golf. It shall be unlawful for any person to practice golf in any portion of a park not specifically designated for that purpose.
- (B) Shooting sports. It shall be unlawful for any person to launch, fire or discharge any arrow, slingshot, firearm, or gun of any kind (including air guns and paintball guns) within or across any park area not specifically designated for that purpose. (See also § 130.44.)
- (C) Throwing sports. It shall be unlawful for any person to practice throwing a javelin, spear, knife, throwing star, shotput, discus, or other dangerous object within or across any park area not specifically designated for that purpose.
- (D) Drones, kites, model airplanes, etc. It shall be unlawful for any person to fly a kite, or propel or guide a drone, model airplane or rocket in any park area traversed by high voltage transmission lines.
- (E) Wading, swimming, or boating. It shall be unlawful for any person to wade, swim, bathe, or boat within any park area not specifically designated for that purpose.
- (F) Camping. It shall be unlawful for any person to camp overnight in a park without first obtaining a permit under this chapter.
- (G) Climbing. It shall be unlawful for any person to climb fences, buildings, or other structures in a park, except play equipment designated for that purpose.

### § 105.08 VEHICLES.

- (A) It shall be unlawful for any person to:
  - (1) Drive or operate any vehicle in, over or through any park area except upon drives, streets, boulevards or other areas designated for such purposes;
  - (2) Stop, stand or park any motor vehicle or to permit any such motor vehicle to so stop, stand or park within any park except within the limit lines of a designated parking stall or a passenger curb loading zone; or
  - (3) Wash a vehicle in any park or do routine maintenance in any park area not specifically designated for that purpose.
- (B) It is an affirmative defense to prosecution under division (A) of this section that the driving, stopping, standing, or parking was due to temporary mechanical failure of the vehicle, provided that as soon as reasonably possible the operator completed emergency repairs or summoned tow removal equipment, as appropriate.
- (C) The Director is authorized to establish time limits for the parking of motor vehicles within designated parking areas of the city's parks.
- (D) If any motor vehicle is found within any park in violation of this division and the identity of the operator of such vehicle cannot be determined:
  - (1) It is rebuttably presumed that the registered owner of the vehicle is the person who stopped, stood, or parked the vehicle at the time and place of the alleged offense; and
  - (2) The police may remove or impound the vehicle as provided by law.

### § 105.09 ADDITIONAL RULES.

- (A) The Director shall have the authority to adopt such additional rules as may be reasonably necessary to protect the safety of persons and property in parks, and to ensure that parks and recreation facilities are available for use on an orderly and non-discriminatory basis for those persons wishing to utilize those facilities.
- (B) Rules adopted by the Director pursuant to this section shall be conspicuously posted at the parks facilities to which they apply.

### § 105.98 ENFORCEMENT.

- (A) Compliance with rules and regulations of this chapter is a condition of the use of the public parks and recreation areas of the city, and all peace officers shall have the right and power to arrest any person who may violate any of the rules, regulations, orders, or requirements of any ordinance or general law relating to the maintenance of the parks located within or without the corporate limits of the city.
- (B) All park property owned and operated by the city shall be under the jurisdiction of the Police Department of the city, and all rules and regulations concerning said properties shall be enforced as provided herein.
- (C) The Director and park attendants may in connection with their duties diligently enforce the provisions of this chapter.
- (D) Proof of the fact that any device, sign, signal or marking designating or restricting any area of a park for particular hours, purposes, or uses was actually in place at any location in the city shall constitute prima facie evidence that the same was installed under the authority of law.
- (E) It is an affirmative defense to prosecution under this chapter that at the time and place of the alleged violation the person:
  - (1) Had obtained written permission from the city or the Director to engage in the activity for which the offense is charged;
  - (2) Was acting on instructions lawfully given by a peace officer, the Director, or a park attendant;
  - (3) Was an employee or contractor of the city, or other public official, acting in the course and scope of his or her official duties in performing the activity for which the offense is charged; or
  - (4) Was responding appropriately to an emergency involving a sudden or unexpected occurrence of a serious and urgent situation which requires immediate action to preserve life or property, including without limitation fire, natural disaster, an automobile accident, or seeking immediate medical treatment for any person.

### § 105.99 PENALTY.

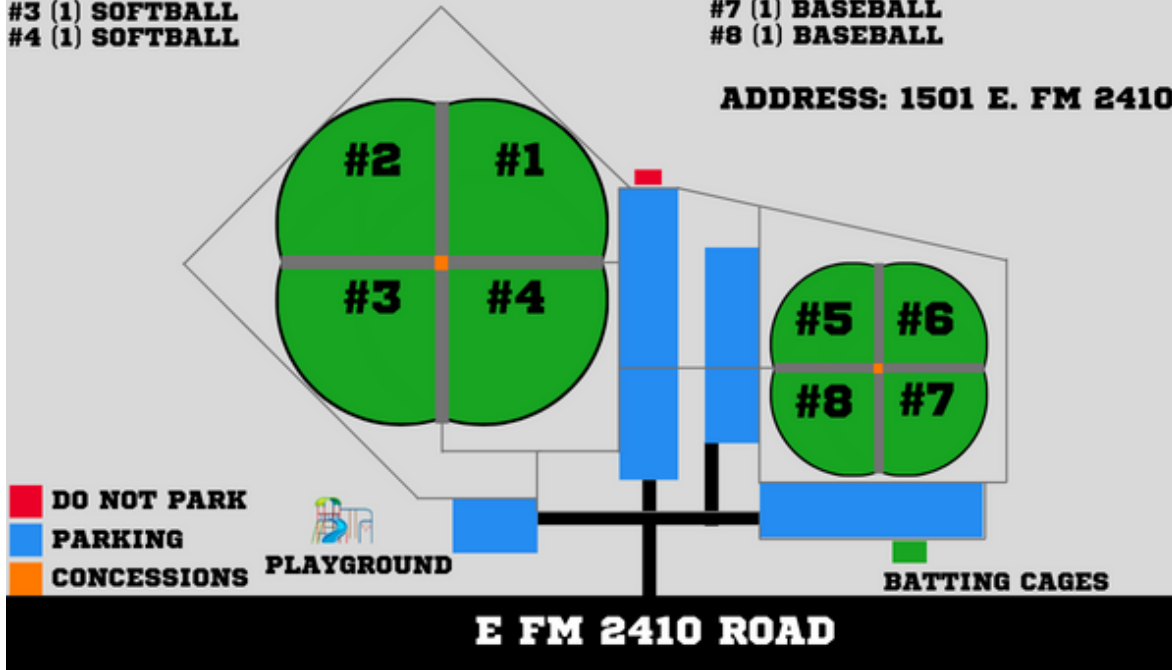
- (A) Ejection. A person violating any provision of this chapter, or any rule adopted by the Director hereunder, may be ejected from a park by the Director, a peace officer, or any park attendant. It shall be unlawful for any person to remain in or on any park property after being instructed by the Director, a peace officer, or any park attendant to leave, and an unauthorized return or refusal to leave shall constitute a criminal trespass.
- (B) A violation of a provision of this chapter is an offense and shall be punishable upon conviction by a fine of not more than \$500. Unless otherwise expressly provided, a culpable mental state is not required for the commission of an offense under this chapter and need not be proved.

# COMMUNITY PARK ATHLETIC COMPLEX

- #1 (1) SOFTBALL
- #2 (1) SOFTBALL
- #3 (1) SOFTBALL
- #4 (1) SOFTBALL

- #5 (1) BASEBALL
- #6 (1) BASEBALL
- #7 (1) BASEBALL
- #8 (1) BASEBALL

ADDRESS: 1501 E. FM 2410



## Summit Soccer Complex - 401 N. Amy Lane



### SUMMIT SOCCER COMPLEX

- 11V11: FIELD 1-3
- 9V9: FIELD 8, 9, 16
- 7V7: FIELD 6, 7, 17-20
- 5V5: FIELD 4 & 5
- 4V4: FIELD 10-15

